



EVENT CONDITIONS

1. The Event Organiser agrees to indemnify and to keep indemnified the Council, its servants and agents and each of them from and against all actions, costs, claims, damages, charges and expenses whatsoever which may be brought or made or claimed against them or any of them arising out of or in relation to the event.
2. Event Organisers are required to have a current Public Liability Insurance Policy for ten million dollars (\$10,000,000) covering their activities on Council premises and ensure that all participants have a current Public Liability Insurance Policy or are specifically covered by the Event Organiser's Public Liability Insurance Policy.
3. The Event Organiser or any other participant, where appropriate, shall ensure that it is licensed or registered to carry out the activity authorised by the event approval.
4. The event approval is not transferable and sub-rental by Event Organisers is prohibited.
5. The Event Organiser shall comply with and give all notices required by any Act of Parliament, Ordinance, Regulation or By-law relating to the activity or venue.
6. Council may revoke this event approval if the Event Organiser fails to comply with any of these General and/or Special Conditions or in any other justifiable circumstance.
7. Approval of the event will not come into operation until proof of all required documentation has been provided and approval issued.
8. Full payment of fees is due and payable on invoice from Council.
9. The premises shall be kept in a clean and tidy condition at all times to a standard satisfactory to Council. Should the premises not be returned to a clean and tidy state, the hirer will be called back to complete. Should this not occur, additional cleaning costs will be charged accordingly (hourly rate for cleaner) and recovered from the Event Organiser.
10. The Event Organiser is liable for damage, vandalism, alterations and loss to the facility which is caused or contributed to by the participants or guests of the event. Should loss of condition or items; or damage to the facility occur, the Event Organiser will be notified to either:
 - a) make good the loss or damage,
 - b) be responsible for the cost of Council making good the loss or damage or;
 - c) be responsible for the payment of Council's insurance excess if the loss or damage exceeds Council's excess amount.
11. The pegging of any marquee or structure on Council facilities/grounds is not permitted due to underground services.
12. Noise level shall be controlled and excessive noise prohibited. All music played must be kept to a level that avoids disruption to nearby residential areas.
13. No smoking is allowed in any Council building or within 10 metres of any open door or windows.
14. When leaving the facility please ensure that you secure the building doors, windows, etc.
15. The Event Organiser must report to Council all hazards, incidents involving a person or property damage at the facility as soon as possible by phoning 8563 8444.

16. Any electrical and LPG equipment brought onto the facility must comply with Australian Standards and Legislation. Refer to the [Office of the Technical Regulator](#) and [SafeWork SA](#)
17. No internal changes, renovations or additions are to be made to Council facilities including the removal or shifting of secured fixtures/furniture without the prior written approval of Council.
18. Event Organisers must familiarise themselves with the items listed below when arranging the event at this facility and advise those attending the event of the following:
 - 18.1 Safe access and egress points;
 - 18.2 Emergency exits and external assembly point;
 - 18.3 Emergency contact numbers;
 - 18.4 In case of fire call 000;
 - 18.5 Fire extinguishers and fire protection equipment (eg. hose reels and fire blankets).
19. The erection of signage or banners must be within The Barossa Council area only.
 - 19.1 Signs/Banner(s) MUST NOT obstruct vehicle or pedestrian traffic
 - 19.2 Signs/Banner(s) MUST NOT be mounted to trees however, may be mounted to existing posts if the location is suitable.
 - 19.3 Signs/Banner(s) must be safe and secure at all times and be professional in appearance.
 - 19.4 Event Organiser is responsible for the signs/banner(s) at all times
 - 19.5 Any signs or banners which present a hazard to the public will be removed by Council without notice
 - 19.6 Council may decline an application if multiple signs are already in place
 - 19.7 Erection of signs and banners must first have approval from Council
20. Public Notification
 - 20.1 If deemed appropriate or necessary, Council may require the event organiser to undertake public notification of the event
 - 20.2 This could be in the form of letter drops to nearby or affected residents, public notices in local media, evidence of consultation with local businesses or advanced warning signs to be displayed on roads that will be closed
 - 20.3 Evidence of any such consultation will be required
21. Formal Development Application is required and Special Public Notification procedures need to be undertaken for certain events.
 - 21.1 The special event will not be held over more than 3 consecutive days; and
 - 21.2 In the opinion of council, an event of similar or greater, or of similar or greater impact on surrounding areas, has not been held on the same site within the preceding six months.