MINUTES OF THE MEETING OF
THE BAROSSA BUSHGARDENS S41 COMMITTEE
Held in the Council Chambers on Wednesday 14 February 2018 commencing at 1:00pm

1. **WELCOME**

The Chair welcomed everyone, and opened the meeting at 1:08pm.

2. **PRESENT**

B Lillecrapp, T Waldhuter, L Mason, K Jenkins, R Johnstone, T Hurn
Staff – G Mavrinac, N Rea, Y Riley, P Payne, C Kruger (Minute Secretary)

3. **APOLOGIES**

D Armstrong

4. **GUESTS**

Nil.

5. **DECLARATION OF INTEREST BY MEMBERS**

Nil.

6. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

Moved: T Waldhuter  Seconded: B Lillecrapp

That the minutes of the Barossa Bushgardens S41 Committee meeting held on
17 January 2018 be received and confirmed.

**CARRIED**

7. **BUSINESS ARISING FROM PREVIOUS MINUTES (ACTION LIST)**

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Resolution</th>
<th>Status/Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>17 January 2018</td>
<td>Review of Herbicide Use Policy and Weed Management Policy – G Mavrinac to</td>
<td>Pending – Depot staff have been contacted but no Policies have been received to date.</td>
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ascertain if Council have similar Policies.

| 17 January 2018 | Fencing of Biocycle System  
B Lillecrapp and T Waldhuter pursuing options and quotations | Pending |
| 17 January 2018 | Seed collection site | Pending – awaiting further advice from R Johnstone |
| 17 January 2018 | Financial Sub Committee Report  
N Rea to follow up with A Fairney in relation to water charges for Seeding Natives area  
G Mavrinac to follow up to determine if there are any funds outstanding for the Carers and Disability Link Dementia Program | N Rea advised that a process will be put in place to ensure that Seeding Natives is invoiced quarterly.  
Action – N Rea and T Waldhuter to ascertain responsibility and process for regular meter readings  
Program has been paid in full for 2017-18 financial year |
| 17 January 2018 | Examine opportunities for seeking Corporate sponsorship for Gator vehicle – G Mavrinac to discuss with N Rea | Pending |

7.1 ACTION LIST

Recommendation

That the Committee receive and note progress of decisions from previous meetings.

Decision

Moved: L Mason  
Seconded: B Lillecrapp

That the recommendation be adopted.
P Payne addressed the Committee, providing an update on the progress of the Open Space and Places for People Grant. It is hoped that the design will be finalised by 28 March 2018. Engineering advice has been sought in relation to the construction of the 220 metres of bike path. P Payne also queried the status of a rural fence close to the Hickinbotham Estate. The decision for retention or removal of the fencing will be deferred to the Site Committee.

P Payne left the meeting at 1:31pm.

8. CORRESPONDENCE

Recommendation
That the Committee receive and note the incoming and outgoing correspondence.

Decision
Moved: R Johnstone Seconded: T Waldhuter
That the recommendation be adopted.

CARRIED

9. RISK MANAGEMENT

9.1 Work Health and Safety

That the Committee receive and note the Report.

Decision
Moved: T Waldhuter Seconded: L Mason
That the recommendation be adopted.

CARRIED

10. REPORTS

10.1 Management Committee

The Management committee recommends that an additional Volunteer Session be included on Wednesday’s from 9:00am – 1:00pm.

Recommendation
That the report be received and noted.
Decision
Moved: T Waldhuter Seconded: B Lillecrapp
(1) That the Committee endorse the additional Volunteer Session on Wednesday’s
(2) That the report be received and noted.
CARRIED

10.2 Finance
R Johnstone left them meeting at 2:10pm.
Recommendation
That the report be received and noted.
Decision
Moved: T Hur Seconded: T Waldhuter
That the recommendation be adopted.
CARRIED

10.3 Nursery
Recommendation
That the report be received and noted.
Decision
Moved: L Mason Seconded: T Waldhuter
That the recommendation be adopted.
CARRIED

10.4 Natural Resource Centre
ACTION: N Rea to examine budget to ascertain if any Co-Op money remains unspent.
Recommendation
That the report be received and noted.
Decision
Moved: B Lillecrapp Seconded: T Waldhutter
1) That the Committee endorse the 2018 Open Day incorporating opportunity for local businesses to showcase products and services around environmental land management, and;

2) That the report be received and noted.

CARRIED

10.5 Site Management

Recommendation

That the verbal report be received and noted.

Decision

Moved: B Lillecrapp
Seconded: L Mason
That the recommendation be adopted.

CARRIED

10.6 Tours

Recommendation

That the report be received and noted.

Decision

Moved: T Waldhuter
Seconded: B Lillecrapp
That the recommendation be adopted.

CARRIED

10.7 Partner Projects

ACTION: Draft Memorandum of Understanding for Carers and Disability Link Dementia Friendly Garden to be presented to next S41 Committee Meeting for approval.

Recommendation

That the report be received.

Decision

Moved: T Waldhuter
Seconded: K Jenkins
That the recommendation be adopted.

CARRIED

11. GENERAL BUSINESS

Nil.

12. NEXT MEETING

Wednesday 11 April 2018 commencing at 1.00pm.
B Lillecrapp will be an apology.

13. CLOSURE OF MEETING

The Chair declared the meeting closed at 3:23pm.

Confirmed

Date: .................................... Chairman: ..................................................