MINUTES OF THE MEETING OF
THE BAROSSA BUSHGARDENS S41 COMMITTEE
To be held in the Council Committee Room on Wednesday 11 April 2018 commencing at 1:00pm

1. WELCOME

   The Chair welcomed everyone, and opened the meeting at 1:1pm.

2. PRESENT

   Committee - K Jenkins, D Armstrong, T Waldhuter, R Johnstone
   Staff – G Mavrinac (until 1:30pm), N Rea (1:19pm), C Kruger (Minute Secretary).

3. APOLOGIES

   B Lillecrapp.
   L Mason.
   T Hurn.

4. GUESTS

   Nil.

5. DECLARATION OF INTEREST BY MEMBERS

   R Johnstone declared that he is a community member of the NRM Board.

6. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

   Moved: T Waldhuter  Seconded: R Johnstone
   That the minutes of the Barossa Bushgardens S41 Committee meeting held on 14 February 2018 be received and confirmed.
   CARRIED

7. BUSINESS ARISING FROM PREVIOUS MINUTES (ACTION LIST)
<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Resolution</th>
<th>Status/Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>17 January 2018</td>
<td>Review of Herbicide Use Policy and Weed Management Policy</td>
<td>Pending – awaiting further advice from Depot</td>
</tr>
<tr>
<td>17 January 2018</td>
<td>Fencing of Biocycle System</td>
<td>Completed</td>
</tr>
<tr>
<td>17 January 2018</td>
<td>Seed collection site</td>
<td>Pending – awaiting further information from R Johnstone</td>
</tr>
<tr>
<td>17 January 2018</td>
<td>Develop Process and Responsibilities for regular water meter reading</td>
<td>Regular readings being conducted and documented procedure to be developed.</td>
</tr>
<tr>
<td>17 January 2018</td>
<td>Examine opportunities for seeking corporate sponsorship for Gator vehicle</td>
<td>Pending</td>
</tr>
<tr>
<td>14 February 2018</td>
<td>Finance Report – N Rea to examine budget to ascertain if any Co-Op money remains unspent</td>
<td>Pending</td>
</tr>
<tr>
<td>14 February 2018</td>
<td>Draft Memorandum of Understanding for Carers and Disability Link dementia Friendly Garden to be presented to S41 Committee for approval</td>
<td>To be approved Out of Session.</td>
</tr>
</tbody>
</table>

7.1 **ACTION LIST**

**Recommendation**

That the Committee receive and note progress of decisions from previous meetings.

**Decision**

Moved: R Johnstone  
Seconded: D Armstrong  

That the Committee:  
1. Approve distribution of the draft Memorandum of Understanding to members for the Carers and Disability Link Dementia Friendly Garden for an Out of Session approval.  
2. Invite Elspeth Morgan (Carers and Disability Link) to join the Barossa Bushgardens S41 Committee.  
3. Receive and note progress of decisions from previous meetings.

**CARRIED**
8. **CORRESPONDENCE**

N Rea provided a verbal update of correspondence received.

**Recommendation**

That the Committee receive and note the incoming and outgoing correspondence.

**Decision**

Moved: R Johnstone  
Seconded: K Jenkins

(1) That the Committee invite Kate Graham to address the S41 Committee in relation to plant provenance.

(2) That the Committee receive and note incoming and outgoing correspondence.

CARRIED

9. **RISK MANAGEMENT**

9.1 **Work Health and Safety**

That the Committee receive and note the Report.

**Decision**

Moved: R Johnstone  
Seconded: K Jenkins

That the recommendation be adopted.

CARRIED

10. **REPORTS**

10.1 **Management Committee**

**Recommendation**

That the Committee receive and note the Report.

**Decision**

Moved: T Waldhuter  
Seconded: D Armstrong

That the recommendation be adopted.

CARRIED
10.2 Finance

Recommendation
That the Committee receive and note the report.

Decision
Moved: R Johnstone  
Seconded: D Armstrong  
That the recommendation be adopted.  
CARRIED

10.3 Nursery

Recommendation
That the Committee:
1. Receive and note the Report;
2. Agree to have staff investigate opportunity to expand seed collection from the many isolated reserves in the region, instead of having reliance on the same bushgardens for stock each year.

Decision
Moved: D Armstrong  
Seconded: R Johnstone  
That the recommendation be adopted.  
CARRIED

10.4 Natural Resource Centre

Recommendation
That the report be received.

Decision
Moved: K Jenkins  
Seconded: T Waldhuter  
That the Committee:
1. Extends its thanks to Karen McDonald (Co-Ordinator, Volunteer Services) and Brooke Chinner (Administration Assistant, Volunteer Services) for their valuable on-going assistance, and;
2. That the report be received.
10.5 Site Management

Recommendation

That the report be received.

Decision

Moved: T Waldhuter          Seconded: D Armstrong
That the recommendation be adopted.

CARRIED

10.6 Tours

Recommendation

That the report be received.

Decision

Moved: K Jenkins          Seconded: D Armstrong
That the recommendation be adopted.

CARRIED

10.7 Partner Projects

Nil.

11. GENERAL BUSINESS

Nil.

12. NEXT MEETING

Wednesday 13 June 2018 commencing at 1.00pm.
13. CLOSURE OF MEETING

The Chair declared the meeting closed at 3:24pm.

Confirmed

Date: ............................................ Chairman: ..............................................................