NOTICE OF MEETING
Notice is hereby given that the next ordinary meeting of Council will be held on Tuesday 17 April 2018 in the Council Chambers, 43 – 51 Tanunda Road, Nuriootpa, commencing at 9.00am.

Martin McCarthy
CHIEF EXECUTIVE OFFICER
THE BAROSSA COUNCIL

AGENDA

1. THE BAROSSA COUNCIL

1.1 Welcome by Mayor - meeting declared open
1.2 Present
1.3 Leave of Absence
   Cr Milne
1.4 Apologies for Absence
   Nil
1.5 Minutes of previous meetings – for confirmation:
   Ordinary Council meeting – Tuesday 20 March 2018 at 9.00am
   Confidential Council meeting – Tuesday 20 March 2018 at 10.53am
1.6 Matters arising from previous minutes
   Nil
1.7 Notice of Motion – Cr Hurn - attached
1.8 Questions on Notice
   Nil

2. MAYOR

2.1 Mayor’s report - attached
3. COUNCILLORS’ REPORTS
   3.1 Nil

4. CONSENSUS AGENDA
   4.1 MAYOR
       Nil

4.2 EXECUTIVE SERVICES
   4.2.1 CHIEF EXECUTIVE OFFICER
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   4.3.1.1 Community Assistance Scheme Policy and Update to Guidelines 11
   4.3.1.2 Update from Local Government Association – Public Lighting Business Motel 12

   4.3.2 MANAGER FINANCIAL SERVICES
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   4.3.3 MANAGER COMMUNITY AND CULTURE
       Nil

4.4 WORKS AND ENGINEERING
   4.4.1 DIRECTOR’S REPORT
       Nil

4.5 DEVELOPMENT & ENVIRONMENTAL SERVICES
   4.5.1 DEVELOPMENT SERVICES
       Nil

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       Nil

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       Nil

5. CONSENSUS AGENDA ADOPTION
5.1 ITEMS FOR EXCLUSION FROM CONSENSUS AGENDA
5.2 RECEIPT OF CONSENSUS AGENDA
5.3 DEBATE OF ITEMS EXCLUDED FROM CONSENSUS AGENDA

6. VISITORS TO THE MEETING/ADJOURNMENT OF MEETING

6.1 VISITORS TO THE MEETING

9.30am Presentation of Youth Grant Certificates to Fynn Manning, Tate Manning, Rhys Cannizzaro, Jeremy Nobes and Koby Rosenzweig

6.2 ADJOURNMENT OF COUNCIL MEETING

7. DEBATE AGENDA

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7.3.1 ACTING DIRECTOR

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7.3.2 FINANCE

7.3.2.1 Monthly Finance Report (as at 31 March 2018) 133

7.3.3 MANAGER COMMUNITY AND CULTURE

7.3.3.1 Disability Access and Inclusion Plan 136

7.4 WORKS AND ENGINEERING

7.4.1 DIRECTOR’S REPORTS

Nil
7.5 DEVELOPMENT AND ENVIRONMENTAL SERVICES
7.5.1 DEVELOPMENT SERVICES
Nil

7.5.2 ENVIRONMENTAL SERVICES
7.5.2.1 Gawler River Floodplain Management Authority (GRFMA) – Notice of Business Plan 2018-2021 and draft Budget 2018-2019

7.5.3 HEALTH SERVICES
Nil

7.5.4 REGULATORY SERVICES
Nil

7.5.5 WASTE SERVICES
7.5.5.1 Waste Service Charges 2018-19

8. CONFIDENTIAL AGENDA
8.1 Nil

8.2 WORKS AND ENGINEERING SERVICES
8.2.1 Tender – Footpath Upgrade 2017-2018

9. REPRESENTATIVES ON COUNCIL COMMITTEES REPORTS
Nil

10. OTHER BUSINESS
10.1 Leave of Absence – Cr Harris - Thursday 19 April to Friday 15 June 2018 inclusive

11. NEXT MEETING
11.1 Tuesday 15 May 2018 commencing at 9.00am

12. CLOSURE
Dear Martin & Bob

I would like the following motion included in the next meeting please.

Kind regards

Tony Hurn

“That council having reviewed the current verge reinstatement works recently undertaken adjacent footpaths along Schilling Street and Penrice Road, Angaston, and the resulting visual appearance:

1) Instruct officers to bring a report to the May meeting outlining methodology, cost and timing with a view to implement full verge reinstatement or cover affected areas with “scalps” on Schilling Street and Penrice Road similar to that undertaken along Murray Street Tanunda

Cr Tony Hurn
# Mayors Report to Council

## 19th March 2018 to 9th April 2018

### MARCH 2018

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<td>Briefing from NBN CEO Jill Bottrall</td>
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<td>Council Meeting, Budget Meeting and Workshop</td>
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<td>22/03/2018</td>
<td>Barossa Football &amp; Netball meeting at Williamstown</td>
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<td>25/03/2018</td>
<td>Meet Chinese business delegation Tanunda</td>
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<td>28/03/2018</td>
<td>Photos at new road works, Springton</td>
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<td>31/03/2018</td>
<td>Angaston Resident re road and footpath issues</td>
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### APRIL 2018

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<td>04/04/2018</td>
<td>Council Workshop</td>
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<td>08/04/2018</td>
<td>Herbig Tree 50th Anniversary service, Springton</td>
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<td>09/04/2018</td>
<td>Speech to Chinese Wine conference, Novotel</td>
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4.2.1 CONSENSUS AGENDA – CHIEF EXECUTIVE OFFICER

4.2.1.1 AUSTRALIA DAY COUNCIL OF SOUTH AUSTRALIA INC – NOTICE OF ANNUAL GENERAL MEETING
B6809 18/18478

Notice has been received from the Australia Day Council of South Australia Inc of the Annual General Meeting which will be held on Thursday 3 May 2018 at 5.00pm.

Copy attached for information.

RECOMMENDATION:
That Report 4.2.1.1 be received and noted.
NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the Annual General Meeting of the Australia Day Council of South Australia Inc. (ABN 95 945 352 311) will be held at

Level 14, 30 Wakefield Street
Adelaide SA 5000

On Thursday, 3 May, 2018 at 5:00pm

For the purpose of the following business.

BUSINESS

1. Annual Report for the year ended 28 February, 2018
   To receive the Annual Report of the Australia Day Council of South Australia Inc. for the period ended 28 February, 2018 which includes the Financial Report and the Auditors Report.

2. Election to Board of Management (3 current positions PLUS 1 new position)
   The following Members of the Board of Management, in accordance with Clause 19.7 of the Constitution, will ‘Retire’ from their terms and are eligible for re-election, if they wish, at the Annual General Meeting of the Australia Day Council of South Australia Incorporated.

   **Elected Members**
   Dr Michael Henningsen  
   Mr Steve Maras  
   Mayor John Trainer

   # These Board Members have indicated that they will not be re-standing.

   Nomination is open to all financial members and should be made by completing the attached form and returning it to the Returning Officer by 5 April, 2018.

3. Appointment of Auditor
   The current auditors, Dean Newberry & Partners, are eligible for re-appointment and have indicated their willingness to be re-appointed.

4. Other Business
   Members may raise any business pertaining to the Australia Day Council of South Australia Inc. Items for the agenda must reach the office of the Australia Day Council of South Australia by 5:00pm, 5 April, 2018.

BY ORDER OF THE BOARD

Emma Chidlow
Public Officer
15 March, 2018

Note: A final Agenda will be forwarded prior to the AGM
4.2.1 CONSENSUS AGENDA – CHIEF EXECUTIVE OFFICER

4.2.1.2 SETTLEMENT OF THE KAURNA NATIVE TITLE CLAIM

The Kaurna Native Title claim, which was first lodged with the Federal Court of Australia on 25 October 2000, has settled by agreement in the Federal Court on 21 March 2018 before Justice Mortimer.

The claim covered the regions of 28 South Australian councils and was exclusively with respect to Crown-owned land – there was no claim over the land of private citizens.

The nature and extent of the native title rights being sought were for access to live on and enjoy, practice traditional customs including ceremony, fish, hunt and gather for personal use, conduct funerals and burials, and teach.

Specific land claimed within the boundaries of The Barossa Council were 7 Crown-owned parcels of land which are managed by the Council on behalf of the Crown. The terms of the settlement have recorded that Native Title has been extinguished over these 7 parcels.

There were 17 parcels across SA which have been recorded as retaining Native Title recorded over them – and one of these is within Council’s geographical area (a rural allotment in the Williamstown area) but that parcel is owned by the Crown and is not in Council’s care, control and management. How the Crown manages the Native Title interest over that parcel will be a matter for the Crown.

Although the Kaurna Native Title claim was scheduled to be determined during a 5-week trial in early April, the Kaurna applicants approached the State to settle, with such negotiations successfully concluded prior to the commencement of the State Government’s caretaker period.

The next step for the matter will be for the State and Kaurna to negotiate an Indigenous Land Use Agreement (ILUA) over the 17 identified parcels and lodge that in the Federal Court. This ILUA will also deal with the issue of compensation to the Kaurna – but that is a matter exclusively for the State and Kaurna to conclude - councils are not involved or liable for such compensation.

Although there are no Kaurna Native Title issues under the *Native Title Act 1993 (Cth)* remaining for Council now that the matter has settled, Council will still need to maintain appropriate processes to ensure that Aboriginal Heritage is properly dealt with, in accordance with the *Aboriginal Heritage Act 1988 (SA)*. This is relevant to any Aboriginal heritage issue – for example the management of unearthed human remains or rock art - pertaining to the Indigenous groups with traditional links to the Barossa being the Kaurna, Ngadjuri or Peramangk people.

**RECOMMENDATION:**
That Report 4.2.1.2 be received and noted.
4.3.1  CONSENSUS AGENDA - ACTING DIRECTOR

4.3.1.1  COMMUNITY ASSISTANCE SCHEME POLICY AND UPDATE TO GUIDELINES B3342

Council, at its meeting held 20 March 2018, resolved the following:

“that Council approve the updated Community Assistance Scheme Policy as presented to the 20 March 2018 Council Meeting with the addition of a clause to escalate extenuating circumstances to the satisfaction of the Chief Executive Officer”.

Officers have reviewed the CAS Policy and Guideline documents (Youth and Community) in relation to the “extenuating circumstances” provision. The Policy currently states:

“2.4 All other requests for Council funding/assistance that are outside of the Community Assistance Scheme scope and Guidelines will be assessed by the CASC in the first instance. The Application, together with a report and the CASC recommendation will be presented to the next Council Meeting for decision.”

As there is no material change in the way this process is managed, no changes have been made to the wording.

However, both Guideline documents have been amended to include the following provision in the Eligibility section:

“Any Application for funding that is outside of these Guidelines will be assessed by the CASC in the first instance. The Application, together with a report and the CASC recommendation will be presented to the next Council Meeting for decision.”

This amendment will be reported to the next Community Assistance Scheme Committee meeting, as it is a variation to the documents approved at its 7 March 2018 meeting.

RECOMMENDATION
That Report 4.3.1.1 be received.
4.3.1 CONSENSUS AGENDA - ACTING DIRECTOR

4.3.1.2 UPDATE FROM LOCAL GOVERNMENT ASSOCIATION - PUBLIC LIGHTING BUSINESS MODEL

In the CEO’s Weekly publication from the Local Government Association of South Australia, Vol 3: Issue 8 – Wednesday 4 April 2018, the following update on public lighting business case was provided:

We’ve undertaken a considerable amount of work over the past two years looking into whether there is a viable business model for public lighting that would benefit our sector.

Given many of you would be setting budgets for next year now, I wanted to let you know that the LGA Board – upon recommendation by the LGA Secretariat – resolved at its last meeting not to proceed with the establishment of a public lighting company as the risk to the Association was considered to be too great.

The LGA will continue to provide assistance to councils that wish to transition to LED lighting, and will be looking at opportunities to negotiate and standardise agreements with SAPN on behalf of councils.

The LGA will also explore providing a bill screening service to councils to ensure they are not overcharged by SAPN for services provided, and Steve Nolis has a short list of other commercial priorities that we will look to introduce to you as soon as practicable.

Officers are aware that at least two other councils have progressed successful direct negotiations for public lighting and implementation of LED technology. This opportunity will be reviewed for our Council and further updates will be provided to Council in due course.

RECOMMENDATION
That Report 4.3.1.2 be received.
4.5.2 CONSENSUS AGENDA – ENVIRONMENTAL SERVICES REPORT

4.5.2.1 WILLIAMSTOWN, LYNDOCH LANDCARE GROUP INC.
B2791, 18/21141
Minutes of the Williamstown, Lyndoch Landcare Group Inc. Meeting held 28 February 2018 are attached for information.

RECOMMENDATION:
That report items 4.5.2.1 be received.
4.5.3 CONSENSUS AGENDA – HEALTH SERVICES REPORT

4.5.3.1 FOOD RECALLS
B5588
Consumer Level recalls were monitored for:

- Rombola Green Rockmellon (14kg cartons, 16kg bushels)

- White mould cheeses:
  Saint Simeon
  Le Vignelait Brillat Savarin
  Coulommiers Truffe
  Le Coulommiers
  Brie de Nanais
  Brie de Brie Pasteurise

- Macro Chinese Honey Soy Flavoured Tofu (200g)

RECOMMENDATION:
That the report item 4.5.3.1 be received.
A review of the inaugural State Public Health Plan 2013 (the Plan) has recently been undertaken with stakeholders including Local Health Networks, the Local Government Association, local councils, other government departments and non-government organisations. Section 50 (5) of *The South Australian Public Health Act 2011* (the Act) requires that the Plan is to be reviewed at least once every 5 years.

The Plan sets out the Principles and Policies for achieving the objects of the Act while attempting to comprehensively assess the state of public health in South Australia. It identifies existing and potential public health risks and develops strategies for addressing and eliminating or reducing those risks as well as identifying opportunities and outlining strategies for promoting public health in the state.

Consultation has been ongoing since November 2017 with the assistance of the Local Government Authority.

SA Health have released the ‘Overview of findings from the review’ and is included as Attachment 1.

A number of recommendations have been forthcoming. Generally speaking feedback from the Review highlighted the need for a shorter, more compendious Plan that reflects the diversity of the South Australian population which, ideally, would include online components and supporting tools.

Other recommendations include a more clearly articulated Plan incorporating a traditional structure together with a new, bold and enterprising vision making use of terms such as wellbeing, connection, liveability and productivity to describe a healthier South Australia for future generations. Furthermore it is felt that the Plan should reflect and outline high level, measurable deliverables and priorities that are relevant to a broader audience of public health stakeholders in addition to local councils and SA Health.

Part 5 of the findings explore further recommendations.

Adopting these recommendations from the Review will enable the development of a future Plan that is relevant to a broader range of
stakeholders, has accountability through links to the South Australian Public Health Indicator Framework and will be a driver for co-ordinated and consistent public health action for the next five years.

The Review feedback is to be used to develop the content and structure for the draft framework for the State Public Health Plan 2019-2024. It is anticipated that this draft framework will be made available for consultation in May 2018 following from which a full draft Plan will be developed with further consultation with release of the new Plan by November 2018.

**RECOMMENDATION:**
That the report item 4.5.3.2 be received.
Overview of findings from the review

March 2018
Contents

1. Executive Summary
2. Background
3. Consultation process and participants
4. Summary of findings
   4.1 Commitments and achievements
   4.2 Content and structure of the 2013 Plan
   4.3 Other feedback that should be considered in the 2019 Plan
5. Recommendations
6. Next Steps
7. Appendices
1. Executive Summary

The review of the inaugural State Public Health Plan has provided an opportunity to both reflect on the achievements of public health planning since the implementation of the *South Australian Public Health Act, 2011* and gather feedback about the 2013 Plan to identify changes that need to be incorporated into the 2019-2024 State Public Health Plan. The review consultation process has been extensive. Key stakeholders have been provided with multiple opportunities to provide feedback to the review process, with over 180 individuals and organisations contributing.

Overall, feedback from the review highlighted the need for a shorter, more succinct Plan in the future that reflects the diversity of the South Australian population in its imagery and is supported by an online portal with elements (such as data) that are regularly updated and readily available supporting materials such as guidance documents, tools and case studies.

The 2019-2024 State Public Health Plan should maintain the focus on building a strong and sustainable public health planning system that leads to improved health and wellbeing for all South Australians. The purpose of the 2019-2024 Plan should be to drive a co-ordinated and consistent approach to public health action by having clear vision, goals, priorities, deliverables and targets relevant to a broad range of stakeholders.

The review found that the inaugural Plan engaged strongly with the Local Council audience but that many other public health stakeholders found it difficult to see themselves in the Plan or see the relevance of the Plan to their work. The development of this 2019-2024 Plan will provide an opportunity to engage closely with NGOs, State Government Departments, and professional associations as well as Local Councils, to mobilise future collective effort.

The review has shown that the 2013 State Public Health Plan has been successful in setting the strategic direction for public health action in the State and developed a strong foundation from which much has been achieved and the future State Public Health Plan can build upon. It is also recognised that system level change takes time and a sustained focus is needed. It is for these reasons that the review recommends that extensive changes are not required, but that updates are needed to reflect achievements, ensure that the Plan is relevant to a broader range of stakeholders and sets clear strategic direction for co-ordinated and consistent public health action over the next 5 years.

The review recommends that updates are made in relation to the:

- vision
- inclusion of a clear purpose and goal
- measurability of the Plan
- articulation of the roles and commitments of a broad range of key stakeholders (i.e. Non-Government Organisations (NGOs) and other Government Departments in addition to SA Health and Local Councils), and
- governance structures for implementation and monitoring
2. Background

The State Public Health Plan 2013 was the first State Public Health Plan under the South Australian Public Health Act, 2011.

The Plan’s vision, South Australia: A Better Place to Live, was supported by four strategic priorities:

1. Stronger and Healthier Communities and Neighbourhoods for All Generations
2. Increasing Opportunities for Healthy Living, Healthy Eating and Being Active
3. Preparing for Climate Change
4. Sustaining and Improving Public and Environmental Health Protection.

In addition to actions under the four strategic priorities, the Plan also included a number of system building priorities and actions to set the framework for action to protect and improve the health and wellbeing of South Australians.

Section 50 of the South Australian Public Health Act, 2011 prescribes that the Minister must prepare and maintain a State Public Health Plan (the Plan) and that the Minister must review the Plan at least once in every five years. The inaugural Plan, was released in November 2013 and therefore needs to be reviewed and if required, an updated Plan in place by November 2018.

The 2019 Plan will set the strategic direction for public health for the next five years, incorporating feedback from the review process as well as having regard for data and actions outlined in Local Council’s Regional Public Health Plans (RPHPs) and biennial reports, the South Australian Public Health Indicator Framework and public health planning achievements.

3. Consultation process and participants

The review of the 2013 State Public Health Plan occurred from October 2017 to February 2018, involving a wide range of stakeholders. As well as being a legislative requirement, the purpose of the review was to inform the development of the next State Public Health Plan and to provide an opportunity to engage with a range of stakeholders to consider achievements occurring over the past five years and consider any changes needed for the future. The review explored:

- Achievements
- The content and structure of the 2013 Plan and gaps,
- Aspects that need to be considered in the development of the next Plan.

Appendix 1 summarises the way in which key stakeholders were engaged in the consultation process through forums and invitations to provide written feedback. The consultation methods were tailored to each stakeholder. Diagram 1 summarises the review process and the key stakeholders involved.

Over 180 individuals and organisations provided feedback to the review process (Appendix 2). This included 29 Councils, 15 NGOs/professional associations and 12 Government departments. This extensive process has resulted in the collection of a large amount of data that is summarised in the findings below.
South Australia Public Health Act, 2011

Section 50(1) “The Minister must prepare and maintain a plan to be called the State Public Health Plan.”

State Public Health Plan 2013

“South Australia: A Better Place to Live”

Section 50(5) “The Minister must review the State Public Health Plan at least once in every 5 years.”

Review of the State Public Health Plan 2013

Scope of the review

Achievements,
Content, Structure & Gaps,
Aspects to consider for the next Plan

Summary of the review process and findings

Drafting of the updated State Public Health Plan
4. Summary of findings

4.1 Commitments and achievements

The first part of the process involved the review of the actions outlined in the Action Plan for implementing the State Public Health Plan 2014-2016. This is an internal SA Health document that aimed to ensure SA Health (and particularly Public Health and Clinical Systems) was taking action on its commitments outlined in the State Public Health Plan. In the same way that Local Councils are required to undertake planning which is consistent with the State Public Health Plan, SA Health must also demonstrate how it is planning and working in ways which are consistent with the development of the State Public Health Plan and its priorities.

The Action Plan shows how SA Health is contributing to the implementation of the key priorities of the State Public Health Plan. The majority of the system building actions listed in the 2013 Plan are the responsibility of SA Health and the majority of these have or are being actioned. Almost half of the actions listed under the four strategic priorities also are clearly commitments that SA Health is responsible for actioning and all of these commitments have or are being actioned.

The implementation of the Plan and the Act has seen collaboration between SA Health, the Local Government Association (LGA) and Local Councils, Government Departments and NGOs, in the delivery of positive public health outcomes at both a local and state level. For the first time, Local Councils have developed Regional Public Health Plans (RPHPs) that assess and respond to the public health needs of their local communities and establish governance structures that support the implementation and evaluation of these plans. These collective efforts have resulted in both an increased profile and understanding of public health and wellbeing and the establishment of foundational structures that will be maintained and built upon in the next State Public Health Plan.

The ongoing focus on building and maintaining a strong public health planning system and working in partnership are essential to protecting and improving the health and wellbeing of South Australians and are themes that will continue into the 2019 Plan.

Diagram 2 shows the achievements of the building of the public health planning system since the implementation of the *South Australian Public Health Act, 2011*. 
4.2 Feedback about the content and structure of the 2013 Plan

Feedback about the content and structure of the 2013 Plan was gathered from key stakeholders via workshops, meetings and written submissions. The findings from this part of the review are summarised below, under the key areas of the Plan.

Content

Overall, the 2013 Plan has been recognised through the review as a comprehensive and informative document that included content as per the legislative requirements and set a strong foundation for future Plans. Due to the breadth of public health, it is difficult to cover all topics here, but there was feedback about content gaps that should be considered in the future Plan. It is recommended that the roles and responsibilities of a broader range of stakeholders are more clearly articulated, so that more agencies can ‘see themselves in the Plan’. Other feedback suggested that future imagery needs to reflect the diversity of the South Australian population with a simpler English writing style to make the document more accessible to various audiences.

State of Public Health

The South Australian Public Health Act, 2011 states that the State Public Health Plan should ‘comprehensively assess the state of public health in South Australia’. Whilst it is a legislative requirement and feedback indicated that the data provided was useful at the time of publication, by nature, this data went out of date quite quickly. It was also recognised that the level of detail in this section of the Plan could be reduced, have less of a focus on the burden of disease and a greater focus on the determinants of health and differences resulting from social disadvantage. Consideration should be given to linking this data more closely with the priorities and deliverables of the Plan as well as monitoring of public health outcomes and the South Australian Public Health Indicator Framework. Overwhelmingly, feedback from the review recommends that this section is shortened and that it would be more readily accessible, better utilised and more current if it was available online, on the SA Health website. This would ensure that up to date, relevant data is available in addition to that provided through the biennial Chief Public Health Officer’s report.

Vision

Feedback on the vision of the inaugural Plan, indicated that it was comprehensive, enabling a broad interpretation of public health. However, there was considerable comment that a more positive, bold and aspirational vision was needed to provide a strong framework for the next Plan. There was mixed opinions about whether the word ‘health’ should be included in a future vision, understanding the reasons why it was not included in the vision of the 2013 Plan. Instead of using the word ‘health’, terminology such as wellbeing, connection, liveability, happier and productivity were suggested to assist with describing what we want South Australia to look like in the future, to improve health and wellbeing. Stakeholders also recommended that the vision is more prominent and near to the front of the 2019 Plan.

Priorities

The priorities of the 2013 Plan are generally viewed as still relevant and useful, with some small enhancements suggested. There is a sense that there is still a large amount of work to be done under the priorities and that a further five year focus on these priorities in the 2019-2024 State Public Health Plan would enable sustained effort and ongoing work in these areas, to achieve positive health and wellbeing outcomes. There was also considerable feedback that the priorities should be more measurable in the future. An additional priority focussing on continued work in building the state-wide public health system was also a frequent suggestion through the review. It was also suggested that...
equity should either be a priority in its own right or underpin all of the priorities with greater recognition of the social determinants of health throughout. Suggestions for additional priorities included a focus on mental health and wellbeing, alcohol and drugs as well as injury prevention. The opportunity in the 2019 Plan is for the priorities to continue to be high level areas of focus that support collective action across a broad range of public health areas.

- **Priority 1 – Stronger and Healthier Communities and Neighbourhoods for All Generations**

This priority is well supported with broad agreement regarding the importance of and continued focus on creating healthy environments, through both physical and social infrastructure. This priority was strongly supported by Councils and NGOs, who see this work as a core aspect of their roles. There was a large amount of feedback recommending the removal of the wording 'generations' so as to recognise diversity in ability, gender and ethnicity as well as age. Suggestions for expanded content under this priority should be explored as the full Plan is developed.

- **Priority 2 – Increasing Opportunities for Healthy Living, Healthy Eating and Being Active**

Feedback indicated that there was a large amount of overlap between Priority 1 and Priority 2 and that this priority is actually a sub set or key action of Priority 1 and could be accommodated as such in the 2019 Plan. In relation to this priority, stakeholders expressed the need for greater leadership from State Government, particularly in relation to public health policies and interventions that are largely outside of the scope of their control (i.e. state wide nutrition and physical activity plans and limiting the marketing of unhealthy food to children). There were also suggestions for expanded content under this priority which should be further explored in the development of the full Plan.

- **Priority 3 – Preparing for Climate Change**

There was strong support for climate change as a priority but given that the impact of climate change cuts across all aspects of public health, much of the feedback to the review suggested that it should be reflected across all of the priorities. Feedback to the review also strongly suggested that 'adaptation' is added to the wording with 'preparing' or could be framed as 'climate resilience' to incorporate both aspects. The scope of climate change, as it is reflected in the 2013 Plan, should be expanded and more clearly related to the evidence base around climate change impacts in South Australia specifically.

- **Priority 4 – Sustaining and Improving Public Health and Environmental Health Protection**

Public and environmental health protection reflects the enduring, foundational and essential public health functions that are a core activity of public health. There was overwhelming support for the priority to be retained and suggested slight changes in wording and content under this priority should be considered as the 2019 Plan is developed.

**Specific Actions**

The specific actions outlined in the 2013 Plan under the four priorities, as well as the system building actions, were helpful in highlighting particular strategies that would be implemented over the duration of the Plan. Feedback suggested that a valuable addition in the future would be to articulate the role of a broader range of public health stakeholders such as Non-Government Organisations and other State Government Departments in addition to SA Health and Local Councils.
Structure

While respondents recognised the 2013 Plan contains a lot of useful information, the majority of feedback in relation to the structure of the Plan was about its length and that a future Plan would benefit from being a more concise document, with a clearer plan structure and use of infographics. This could include a visual summary of the Plan (Plan on a page) as well as the vision and goals of the Plan being included earlier in the document. It was suggested that some of the background information and resources could be included as online components or appendices. The summary document was well used as an overview and a similar document recommended for future Plans.

Use of the 2013 Plan

Feedback about use of the 2013 Plan varied significantly across stakeholders involved in the review consultation process. Those working in State Government spoke of its value as a reference document, advocacy tool and its value in providing an authorising environment for their work. The 'system building' elements of the Plan were useful in enabling and promoting discussion and partnership development opportunities, especially with Local Councils, but also between SA Health and other organisations. Councils reported using the Plan in the development of their Regional Public Health Plans and in establishing regional priorities. However, once these plans had been developed, the State Public Health Plan was used much less regularly. Those who had not used the Plan stated it was not relevant to them, was missing key stakeholders or was not accessible due to its length.

4.3 Other feedback that should be considered in the 2019 Plan

Guide for work

Feedback from the review suggested that a future Plan could be a better guide for work by being clearer about the vision, goals, priorities, deliverables and targets and enabling a broad range of stakeholders to determine their role in implementation. This would help the Plan achieve its purpose of driving consistent and co-ordinated action to improve health and wellbeing for all South Australians. Tools such as information about return on investment and 'best bang for buck' deliverables were also identified as key components to assist stakeholders as well as improving the accessibility of the Plan by including readily available online components.

Challenges

Most of the challenges identified in the review are in relation to workforce capacity and resourcing for public health as well as governance structures for implementation of the future Plan. It was well recognised that it will be challenging but not impossible for the next Plan to be relevant to a broader range of public health stakeholders and be an active document that is constantly referred to and drives co-ordinated and consistent action. Other identified challenges included incorporating the public voice in the 2019 Plan and more clearly demonstrating the impacts and outcomes of the Plan.
5. Recommendations

The recommendations from the review of the 2013 State Public Health Plan are included below in relation to changes that should be considered in the development of the 2019-2014 State Public Health Plan. The review has shown that the 2013 State Public Health Plan set a strong foundation and its overall intent is still relevant and important. Therefore the following recommendations highlight updates that could be made, but given its legislative foundation, the overall strategic direction and goal of the 2013 Plan remains sound.

- Overall a more concise document is recommended that includes easily accessible online components and supporting tools.

- The purpose of the 2019 Plan needs to be clearly articulated and more traditional plan structure should include a visual summary of the architecture of the Plan (i.e. Plan on a page).

- The imagery of the 2013 Plan needs to be updated to reflect the diversity of the South Australian population.

- A shortened section on the State of Public Health is recommended, that focusses on the determinants of health and links to the priorities of the Plan and online data sources that are updated more regularly than the Plan.

- Create a new, bold and aspirational vision that is articulated early in the 2019 Plan and uses terms such as wellbeing, connection, liveability and productivity to describe what we want a healthier South Australia to look like in the future.

- Make only minor changes to the priorities to reduce overlap and include a strategic focus on system building. Ensure that the priorities are measurable, with targets linked to the South Australian Public Health Indicator Framework.

- Ensure principles such as equity and partnerships are embedded across all of the priorities and consider ways in which actions relating to the public health impacts of climate change can be included across all priorities.

- Instead of specific actions, outline high level deliverables or commitments under the priorities that are measurable and relevant to a broader audience of public health stakeholders in addition to Local Councils and SA Health.

- Greater consideration should be given to establishing processes for implementation governance, monitoring and delivery of the Plan.

- Use information from the analysis of Regional Public Health Plans and Section 52 reports to inform minor changes to the priorities and key deliverables.

- Continue the focus on building a strong foundation for a sustainable state wide public health system.

- Consider the ways in which other priority issues raised in the review consultation process can be incorporated into the 2019 Plan.

Adopting these recommendations from the review of the inaugural State Public Health Plan, will enable the development of a future Plan that is relevant to a broader range of stakeholders, has accountability through links to the South Australian Public Health Indicator Framework and will be a driver for co-ordinated and consistent public health action for the next five years. Through the review
process, other Government Departments, NGOs and other agencies have expressed their interest in being engaged further in the development of the 2019-2024 Plan.

6. Next steps

The feedback from the review process is being used to develop the content and structure for the draft framework for the State Public Health Plan 2019-2024. This draft framework will be available for consultation in May 2018. Following this, a full draft Plan will be developed and consultation will once again occur with a broad range of stakeholders before the Plan is finalised and released by November 2018.
### Appendix 1 – Consultation methods used with key stakeholders

<table>
<thead>
<tr>
<th>Stakeholder group</th>
<th>Consultation methods</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Public Health Act Implementation Group (PHAIG), SA Health</strong></td>
<td>- Face to face consultation throughout the review process</td>
</tr>
</tbody>
</table>
| **Public Health and Clinical Systems (PH&CS) staff, SA Health** | - Feedback on SA Health Action Plan commitments  
- Externally facilitated staff briefing and consultation forums  
- Individual feedback (via meetings and online survey) |
| **Other SA Health stakeholders** | - Briefed individually to explain the review process and seek advice about the best way to consult with areas  
- Individual consultation sessions held with Office of the Ageing, Office of the Chief Psychiatrist and Aboriginal Health Strategy  
- Letters sent to the CEOs of LHNs |
| **South Australian Public Health Council (SAPHC)** | - Presentation at November meeting  
- Opportunity for out of session feedback |
| **Local Government Association and Local Councils** | - Letters sent to the CEOs of all Local Councils and the LGA as well as an LGA Circular and Local Government Relations and Policy (LGR&P) Communiqué  
- Externally facilitated consultation workshop for Councils staff |
| **Public Health Partner Authorities (PHPAs)** | - Letters sent to the CEOs of PHPAs and emails sent to PHPA officer contacts |
| **Primary Health Networks (PHNs)** | - Letters sent to the CEOs of the PHNs |
| **Other Government Departments** | - Letters sent to the CEOs of 13 Government Departments |
| **Non-Government Organisations, Universities and Professional Associations** | - Letters sent to the CEOs of 51 Non-Government Organisations, Universities and Professional Associations |
Appendix 2 - Summary of individuals and organisations who contributed to the review consultation process

<table>
<thead>
<tr>
<th>Stakeholder group</th>
<th>Feedback sources</th>
</tr>
</thead>
<tbody>
<tr>
<td>SA Health</td>
<td>Aboriginal Health Strategy</td>
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<tr>
<td></td>
<td>Drug and Alcohol Services SA (DASSA)</td>
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<td></td>
<td>Emergency Management Unit (EMU)</td>
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<td></td>
<td>Office of the Chief Psychiatrist</td>
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<td></td>
<td>Office of the Ageing (OFTA)</td>
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<td></td>
<td>Public Health Act Implementation Group (PHAIG)</td>
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<tr>
<td></td>
<td>Public Health and Clinical Systems (PH&amp;CS) staff</td>
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<td></td>
<td>SA Ambulance Service (SAAS)</td>
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<tr>
<td>Local Health Networks (LHNs)</td>
<td>Central Adelaide Local Health Network</td>
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<td></td>
<td>Women’s &amp; Children’s Local Health Network</td>
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<tr>
<td>Local Government Association and Local Councils</td>
<td>27 different Councils were represented at the Council consultation workshop. Additionally, the following Councils and Council networks provided written submissions:</td>
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<tr>
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<td>City of Adelaide</td>
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<td>City of Holdfast Bay</td>
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<td>City of Marion</td>
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<td>City of Onkaparinga</td>
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<td></td>
<td>City of Playford</td>
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<td>City of Port Adelaide Enfield</td>
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<td>District Council of Grant</td>
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<td>Eastern Health Authority (EHA)</td>
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<td></td>
<td>Local Government Association</td>
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<td></td>
<td>Northern Regional (Barossa, Adelaide Plains, Gawler and Light Councils)</td>
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<td></td>
<td>Social Planners Network</td>
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<td>Southern and Hills LGA</td>
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<tr>
<td>Other Government Departments</td>
<td>Department for Child Protection (DCP)</td>
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<td>Department for Correctional Services (DCS)</td>
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<tr>
<td>Department for Education &amp; Child Development (DECD)</td>
<td>Adelaide Primary Health Network</td>
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<tr>
<td>Department of Communities &amp; Social Inclusion (DCSI)</td>
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<td>Department of Environment, Water &amp; Natural Resources (DEWNR)</td>
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<td>Department of Planning, Transport and Infrastructure (DPTI)</td>
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<tr>
<td>Department of Primary Industries &amp; Regions (PIRSA)</td>
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<td>Department of the Premier &amp; Cabinet (DPC)</td>
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<td>Environment Protection Authority (EPA)</td>
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<td>Office for Recreation &amp; Sport (ORS)</td>
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<td>Safework SA, Attorney-General’s Department</td>
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<tr>
<td>SA Mental Health Commission</td>
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<tr>
<td>Primary Health Networks (PHNs)</td>
<td>Non-Government Organisations</td>
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<td></td>
<td>Australian Medical Association (AMA)</td>
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<td></td>
<td>Council of the Ageing (COTA SA)</td>
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<td></td>
<td>Doctors for the Environment Australia</td>
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<td>Healthy Cities Onkaparinga</td>
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<td></td>
<td>Heart Foundation</td>
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<td></td>
<td>Nursery and Garden Industry of South Australia (NGISA)</td>
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<td></td>
<td>SA Public Health Consortium (Public Health Association of Australian (PHAA), South Australian Council of Social Service (SACOSS), Australian Health Promotion Association (AHPA), Anti-Poverty Network, People’s Health Movement - Australia (PHM Oz))</td>
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<td></td>
<td>Sexual Health Information Networking and Education (SHINE SA)</td>
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<td>Walking SA</td>
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<tr>
<td>Universities and Professional Associations</td>
<td>Universities and Professional Associations</td>
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<td></td>
<td>Australian Institute of Landscape Architects - SA Chapter (AILA SA)</td>
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<td></td>
<td>Dietitians Association of Australia</td>
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<td></td>
<td>Public Health Association of Australia (PHAA)</td>
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<tr>
<td></td>
<td>University of Adelaide (School of Public Health)</td>
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<td></td>
<td>University of Adelaide (Faculty of Health &amp; Medical Sciences)</td>
</tr>
</tbody>
</table>
For more information

Prevention and Population Health Branch
SA Health
Telephone: 8226 6171
Email: PublicHealthAct@sa.gov.au

Confidentiality-11-A1

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7.1 DEBATE AGENDA - MAYOR

7.1.1 ANNUAL PERFORMANCE REVIEW OF CHIEF EXECUTIVE OFFICER (CEO)

E1200

PURPOSE
The annual review of the Chief Executive Officer’s performance is due to commence. A committee is required to be appointed to coordinate the review in accordance with the Contract of Employment.

RECOMMENDATION
That Council undertakes the 2018 annual review of the Chief Executive Officer’s performance and remuneration internally with the assistance of the Human Resource Advisor utilising the current internal survey tool and reporting templates and appoints Mayor Sloane, Deputy Mayor Lange and Councillors (up to 3) ...................., ...................., and .................... to the Chief Executive Officer Performance Review Committee.

REPORT

Introduction
The Local Government Act, along with the Chief Executive Officer’s employment contract, requires that the performance of the CEO be regularly assessed at least annually.

Discussion
The annual review of the CEO’s performance is now due to commence with the anniversary date being 4 June each year.

For the past four reviews Council has elected to undertake the review process utilising internal expertise and our survey tool rather than outsourcing to a management consultant. The internal process has been supported by internal Human Resource expertise.

As part of the contract of employment with the CEO the Performance Review Committee conducts the review and shall consist of the Mayor, Deputy Mayor and up to three Councillors, or, where agreed with the CEO, additional members.

The Council needs to determine if it will conduct the review internally supported by an officer as it has for the past four years or engage an independent consultant which will require further allocation of budget; the CEO needs to concur with the officer or consultant so appointed. The annual review of the CEO’s remuneration package can be included in this process but in any case must be done within one month of the performance review. I understand the CEO is happy to have both processes undertaken together by the Performance Review Committee.
If the internal process is selected by Council the process commences with a meeting of the committee with the internal support officer to review the survey questions, timeframes and other administrative matters. The process then proceeds to the finalisation of the survey and its distribution to all elected members, staff who report to the CEO and any others that the panel may identify in consultation with the CEO.

A period of two weeks is provided to return the survey. The CEO also undertakes the survey. At the conclusion of the survey the data is collated and compared to the Chief Executive Officer’s views and any areas for discussion are identified, the Panel and the CEO then discuss the results.

To complete the performance assessment a report is provided by the CEO against the goals set as part of the annual review, and new targets for the following year are identified.

The conclusion of the process is to collate all the data and present a formal report to Council, normally achieved by the June meeting of Council.

As Mayor I may also provide a summary of the process and performance findings.

<table>
<thead>
<tr>
<th>ATTACHMENTS OR OTHER SUPPORTING REFERENCES</th>
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<tr>
<td>Nil</td>
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</table>

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

Community Plan

- How We Work – Good Governance - Accountable

Legislative Requirements

- Chapter 7, Part 1 Local Government Act 1999
- Section 107 Local Government Act

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

Requires only internal resources if undertaking internal process. There is no budget allocation for an external review as the prior Council was satisfied with the internal process, if Council wish to engage an external provider a budget adjustment would be necessary. An estimated cost for such an external review would be in the order of $8,000.

**COMMUNITY CONSULTATION**

Consultation is not required under policy or legislative requirements.
7.2.1 DEBATE AGENDA – CHIEF EXECUTIVE OFFICER

7.2.1.1 QUARTERLY UPDATE OF DELEGATIONS REGISTER
B7510

Author: Governance Advisor

PURPOSE

Council is asked to delegate those amended and additional powers to the Chief Executive Officer which are now available under the Expiation of Offences Act 1996 and the new Fines Enforcement and Debt Recovery Act 2017.

RECOMMENDATION

(1) The Council hereby revokes delegations to the Chief Executive Officer of those powers and functions under the Expiations of Offences Act 1996 contained in sections 8A(4), 9(2), 9(12), 11(1), 11A(1), 12, 13(1), 13(4), 16(1), 16(6), 16(11), and 18 which are specified in an extract contained in Attachment 1 of this report.

(2) In exercise of the power contained in Section 44 of the Local Government Act 1999, the Council hereby delegates to the person occupying the office of Chief Executive Officer of the Council the powers and functions under the:

- Expiation of Offences Act 1996) at sections 8A(4), 8A(6)a, 11(1), 11A(1), 12, 16(1), 16(6), 16(11), 18 which are specified in an extract contained in Attachment 1 of this report;

- Fines Enforcement and Debt Recovery Act 2017 which are specified in an extract contained in Attachment 2 of this report.

(3) Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the Local Government Act 1999 as the Chief Executive Officer sees fit and in accordance with the relevant legislation.

(4) That the Instruments of Delegation under these Acts be amended in accordance with this resolution to take effect from 30 April 2018.
**Background**
Council may only exercise those powers and functions which are conferred on it by legislation. The ways in which Council may exercise its powers and functions are:

- when the Elected Body itself exercises the power or function at a formally constituted meeting; and
- when the legislation enables it, a power or function may be delegated pursuant to an Instrument of Delegation and exercised in the name of a delegate.

Used well, delegations greatly assist Council by enabling the Elected Body to progress with the strategic element of local government and leave the day-to-day operations and administration to the staff who have the relevant expertise and experience to deal with such matters - thus improving effectiveness and efficiency.

**Introduction**
The Barossa Council’s Delegations Register is reviewed each financial year in accordance with section 44(6) of the *Local Government Act 1999*, and by way of best practice quarterly, and amended if the Local Government Association’s Quarterly Reviews or urgent updates recommend that amended Instruments of Delegation be immediately adopted.

The review before Council today is an urgent one, on advice from the LGA which confirms that new delegations must be in place by 30 April 2018 to support a new enforcement regime for debt recovery and enforcement actions.

**Discussion**
A new enforcement regime under the *Fines Enforcement and Debt Recovery Act 2017* and the *Expiation of Offences Act 1996* will commence on 30 April 2018.

Substantive provisions of the *Fines Enforcement and Debt Recovery Act 2017* have the effect of renaming the ‘Fines Enforcement and Recovery Officer’ the ‘Chief Recovery Officer’ and implementing a revised regime for the enforcement and recovery of expiation fees not paid by recipients of expiation notices issued by Council and the recovery of fines and costs payable to Council by Order of a Court.

The provisions also make amendments to the *Expiation of Offences Act 1996* which provide new powers for Council to deal with trifling expiation notices in certain circumstances and enable Councils to withdraw expiation notices in circumstances where the Council is of the view that the alleged offender should be excused from the offence on account of a cognitive impairment.

The commencement of these provisions will require Council to revise its delegations under the *Expiation of Offences Act 1996* in accordance with the proposed changes outlined in Attachment 1 and make new delegations under the *Fines Enforcement and Debt Recovery Act 2017* in accordance with the proposed changes outlined in Attachment 2 to this report.

By way of summary the following changes for the *Expiation of Offences Act* are:

- Section 8A(4) and (6)a – regarding the review of notices on the ground that the offence is trifling
• Section 11(1) – regarding expiation reminder notices
• Section 11A(1) – regarding expiation enforcement warning notices
• Section 12 – regarding late payment of expiation notices
• Section 16(1), (6) and (11) – regarding withdrawal of expiation notices
• Section 18 – regarding provision of information
• Deleted provisions – regarding Section 9 arrangements as to manner and time of payment and Section 13 enforcement determinations as these will now be dealt with under the Fines Enforcement and Debt Recovery Act.

Attachment 3 is the LGA’s Table of Delegations Updates which outlines the required changes to powers and functions of its Instruments of Delegations under the Expiations of Offences Act and Fines Enforcement and Debt Recovery Act dated 1 March 2018 with advice that updates should be adopted by Council by 30 April 2018.

Summary and Conclusion
Council is now asked to approve the new and amended powers for delegation to the CEO.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Attachment 1: Proposed amendments to Instrument of Delegation under the Expiations of Offences Act 1996
Attachment 2: Proposed amendments to Instrument of Delegation under the Fines Enforcement and Debt Recovery Act 2017
Attachment 3: Local Government Association Table of Updates for quarter ending March 2018

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan
How we work – Good Governance:
6.2 Ensure that Council’s policy and process frameworks are based on principles of sound governance and meet legislative requirements.

Legislation
Expiration of Offences Act 1996
Fines Enforcement and Debt Recovery Act 2017
Local Government Act 1999: Section 44(6)

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial
There are no financial considerations.

Resource
Facilitation of these delegations to the CEO will be undertaken according to officer’s existing duties.

Risk
The risk of having ineffective or invalid delegations is minimised as the delegations being considered have been recommended by Norman Waterhouse Lawyers (which prepared the Instruments for the LGA). It is imperative that delegations are validly made as consequences of ineffective or invalid delegations include:
• the exercise of power may fail – ie the decision made may be liable to being overturned by a court
• the cost of a successful challenge to a decision made without lawful delegation will likely be borne by the Council
• where the unlawful exercise of the power has caused loss or damage the Council may be liable for such loss or damage.

COMMUNITY CONSULTATION
There is no legislative requirement to consult the community in this situation, nor, in officers’ opinions, do the particular circumstances require it as the delegations themselves are based on prescribed LGA templates where there is no option for amendment through community feedback.

For transparency, the community has access to the delegations register on Council’s website so is made aware of the powers of the CEO as delegated by the Council, and also the powers of officers as sub-delegated by the CEO.
### Expiation of Offences Act 1996

#### NEW Provisions

<table>
<thead>
<tr>
<th>#</th>
<th>Delegation Source</th>
<th>Section</th>
<th>Item Delegated / Authorisation</th>
<th>Conditions and Limitations</th>
</tr>
</thead>
<tbody>
<tr>
<td>182968</td>
<td>Expiation of Offences Act 1996</td>
<td>8A(6)a</td>
<td>3. Review of Notices on Ground that Offence is Trifling&lt;br&gt;3.4 The power pursuant to Section 8A(6a) of the Act, if an enforcement determination made under section 22 of the Fines and Enforcement Debt Recovery Act 2017 is revoked on the ground that the alleged offender had not had a reasonable opportunity to apply for review of the notice under Section 8A of the Act, and the alleged offender makes an application under Section 8A of the Act within 14 days of being notified of the revocation, to withdraw the expiation notice under Section 8A of the Act.</td>
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#### CHANGED Provisions

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<thead>
<tr>
<th>#</th>
<th>Delegation Source</th>
<th>Section</th>
<th>Item Delegated / Authorisation</th>
<th>Conditions and Limitations</th>
</tr>
</thead>
<tbody>
<tr>
<td>11347</td>
<td>Expiation of Offences Act 1996</td>
<td>s8A(4)</td>
<td>3. Review of Notices on Ground that Offence is Trifling&lt;br&gt;3.2 The duty power pursuant to Section 8A(4) of the Act to determine an application for review before issuing providing a certificate Chief for Recovery an Officer enforcement with order determination relevant particulars under Section 22 of the Fines Enforcement and Debt Recovery Act 2017 in respect of the offence to which the application relates.</td>
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</tr>
<tr>
<td>11349</td>
<td>Expiation of Offences Act 1996</td>
<td>s11(1)</td>
<td>4. Expiation Reminder Notices</td>
<td></td>
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</table>
4.1 The duty pursuant to Section 11(1) of the Act where an alleged offender has neither paid the expiation fee nor been entered granted into relief an arrangement under Section 920 of the Fines Enforcement and Debt Recovery Act 2017 and the Council has not received a statutory declaration or other document sent to the Council by the alleged offender in accordance with a notice required by law to accompany the expiation notice, by the end of the expiation period, and before the Delegate takes any action under this Act or the Fines Enforcement and Debt Recovery Act 2017 to enforce the expiation notice, to send give an expiation reminder notice in the prescribed form to the alleged offender before any action is taken under the Act to enforce the expiation notice.

<table>
<thead>
<tr>
<th>11350</th>
<th>Expiation of Offences Act 1996</th>
<th>11A(1)</th>
<th>5. Expiation Enforcement Warning Notices</th>
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<tr>
<td></td>
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<td>5.1 The duty pursuant to Section 11A(1) of the Act where the Council has received a statutory declaration or other document sent to the Council by the alleged offender in accordance with a notice required by law to accompany the expiation notice or expiation reminder notice, and before the Delegate takes action under this Act or the Fines Enforcement and Debt Recovery Act 2017 to enforce the expiation notice, to send give an expiation enforcement warning notice, in the prescribed form, to the alleged offender by post.</td>
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<thead>
<tr>
<th>11351</th>
<th>Expiation of Offences Act 1996</th>
<th>s12</th>
<th>6. Late Payment</th>
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<tbody>
<tr>
<td></td>
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<td>6.1 The power pursuant to Section 12 of the Act to accept late payment of the amount due under an expiation fee notice at any time before an enforcement order determination is</td>
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made under [Section 1322](#) of the [Fines Enforcement and Debt Recovery Act 2017](#).

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<tr>
<td></td>
<td>8.1 The power pursuant to Section 16(1) of the Act, to withdraw an expiation notice with respect to all or any of the alleged offences to which an expiation notice relates where:</td>
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<td></td>
<td>8.1.1 in the opinion of the Delegate the alleged offender did not commit the offence or offences, or that the notice should not have been given with respect to the offence or offences;</td>
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<tr>
<td></td>
<td>8.1.2 the Council as issuing authority receives a statutory declaration or other document sent to the Council by the alleged offender in accordance with a notice required by law to accompany the expiation notice or expiation reminder notice; or</td>
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<td></td>
<td>8.1.3 the notice is defective; or</td>
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<td>8.1.3A in the opinion of the Delegate the alleged offender is suffering from a cognitive impairment that excuses the alleged offending; or</td>
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<td></td>
<td>8.1.4 the Delegate decides that the alleged offender should be prosecuted for the offence or offences.</td>
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<td>8.3 The duty pursuant to Section 16(6) of the Act, subject to Section 16(7) of the Act, to</td>
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</table>
withdraw an expiation notice if it becomes apparent that the alleged offender did not receive the notice until after the expiation period, or has never received it, as a result of error on the part of the Council as issuing authority or failure of the postal system or failure in the transmission of an email.

<table>
<thead>
<tr>
<th>11356</th>
<th>Expiation of Offences Act 1996</th>
<th>s16(11)</th>
<th>8. Withdrawal of Expiation Notices</th>
</tr>
</thead>
</table>
| | | | 8.4 The duty pursuant to Section 16(11) of the Act, where an expiation notice is withdrawn under this Section and the notice of withdrawal does not specify that the notice is withdrawn for the purposes of prosecuting the alleged offender, and if a certificate enforcement determination has been sent to the Court made under Section 13 for enforcement 22 of the notice Fines Enforcement and Debt Recovery Act 2014, to inform the Court Chief Recovery Officer of the withdrawal of the notice.

|---|---|---|---|
| | | | 9.1 The power pursuant to Section 18 of the Act to receive enter a written notice from a Registrar or send into an enforcement agreement certificate with the Fines Enforcement and Recovery Officer in relation to:
| | | | 9.1.1 the manner in which the Fines Enforcement and Chief Recovery Officer is to provide information to the Registrar, Council in relation to action taken by the Fines Enforcement and Chief Recovery Officer under the Act in respect of an electronic expiation form notice that issued by the Council; and
| | | | 9.1.2 the manner in which the Council is acceptable to provide information to the recipient, Fines provided Enforcement that and a Recovery printed Office copy in relation to the
Issuing of an expiation notice by the Council or certificate any other action produced taken if by required the Council in respect of an expiation notice so issued.


9.1 The power pursuant to Section 18 of the Act to enter into an agreement with the Fines Enforcement and Recovery Officer in relation to:

9.1.2 The manner in which the Council is to provide information to the Fines Enforcement and Chief Recovery Officer in relation to the issuing of an expiation notice by the Council or any other action taken by the Council in respect of an expiation notice so issued.

DELETED Provisions

<table>
<thead>
<tr>
<th>#</th>
<th>Delegation Source</th>
<th>Section</th>
<th>Item Delegated / Authorisation</th>
<th>Conditions and Limitations</th>
</tr>
</thead>
<tbody>
<tr>
<td>17363</td>
<td>Expiation of Offences Act 1996</td>
<td>s9(2)</td>
<td>3A. Arrangements as to Manner and Time of Payment 3A.1 The power pursuant to Section 9(2) of the Act to agree with the Fines Enforcement and Recovery Officer the manner in which the Fines Enforcement Recovery Officer must give the Council notice of any arrangement entered into under Section 9 of the Act.</td>
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<tr>
<td>17364</td>
<td>Expiation of Offences Act 1996</td>
<td>s9(12)</td>
<td>3A. Arrangements as to Manner and Time of Payment 3A.2 The power pursuant to Section 9(12) of the Act, if an arrangement terminates under Section (9), (10) or (11) of the Act, to agree with the Fines Enforcement and Recovery Officer the manner in which the Fines Enforcement and Recovery Officer</td>
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</table>
must give the Council notice of the termination and the amount then outstanding (taking into account, where the arrangement required the performance of community service, the number of hours of community service so performed).

| Expiration of Offences Act 1996 | s13(4) | 7. Enforcement Determinations  
7.2 The power pursuant to Section 13(4) of the Act to apply to the Fines Enforcement and Recovery Officer under and in accordance with Section 13 of the Act within 30 days of notice of an enforcement determination being given, sent or published in accordance with Section 13 of the Act for the enforcement determination to be revoked. |
| Expiration of Offences Act 1996 | s13(1) | 7. Enforcement Procedures  
7.1 The power pursuant to Section 13(1) of the Act to enforce an expiation notice against an alleged offender by sending to the Fines Enforcement and Recovery Officer:  
7.1.1 a certificate that contains the particulars determined by the Fines Enforcement and Recovery Officer relating to:  
7.1.1.1 the alleged offender; and  
7.1.1.2 the offence or offences that remain unexpiated; and  
7.1.1.3 the amount due under the notice; and  
7.1.1.4 compliance by the Council as the authority with the requirements of the Act and any other Act;  
7.1.2 the prescribed fee. |
# NEW Provisions

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<th>#</th>
<th>Delegation Source</th>
<th>Section</th>
<th>Item Delegated / Authorisation</th>
<th>Conditions and Limitations</th>
<th>Delegate / Authorised Officer</th>
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<tr>
<td>183115</td>
<td>Fines Enforcement and Debt Recovery Act 2017</td>
<td>S9(2)</td>
<td>1. Amounts Due Under Expiation Notices may be Treated as Part of Pecuniary Sum</td>
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<td>1.1 The power pursuant to Section 9(2) of the Fines Enforcement and Debt Recovery Act 2017 (the Act) if a debtor requests the making of an aggregation determination but no enforcement determination has been made under Section 22 of the Act in relation to the expiation amount, to pay the prescribed fee.</td>
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<tr>
<td>183116</td>
<td>Fines Enforcement and Debt Recovery Act 2017</td>
<td>S20(4)</td>
<td>2. Arrangements as to Manner and Time of Payment</td>
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<td>2.1 The power pursuant to Section 20(4) of the Act to agree with the Chief Recovery Officer the manner in which the Chief Recovery Officer is to give the Council notice of an arrangement entered into under Section 20 of the Act.</td>
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<td>183117</td>
<td>Fines Enforcement and Debt Recovery Act 2017</td>
<td>S20(18)</td>
<td>2. Arrangements as to Manner and Time of Payment</td>
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<td>2.2 The power pursuant to Section 20(18) of the Act to agree with the Chief Recovery Officer the manner in which, if an arrangement terminates under Sections 20(15) or (17) of the Act, the chief Recovery Officer is to give the Council notice of the termination and the amount then outstanding (taking into account, where the arrangement required the performance of community service, the number of hours of community service to be performed).</td>
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<tr>
<td>183118</td>
<td>Fines Enforcement and Debt Recovery Act 2017</td>
<td>S22(1)</td>
<td>3. Enforcement Determination</td>
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<td>3.1 The power pursuant to Section 22(1) of the Act to enforce an expiation notice against the alleged offender by providing to the Chief Recovery Officer the particulars determined by the Chief Recovery officer relating to:</td>
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| 2017 |   | (a) the alleged offender; and  
|  | (b) the offence or offences that remain unexpired; and  
|  | (c) the amount due under the notice; and  
<p>|  | (d) compliance by the council with the requirements of the Act and any other Act. |
|---|---|---|
| 183119 | Fines Enforcement and Debt Recovery Act 2017 | S22(2) |
|   | 3. Enforcement Determination |
|   | 3.2 The power pursuant to Section 22(2) of the Act to pay the prescribed fee. |</p>
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<th>Whether change is Addition/ Amendment/ Deletion</th>
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<td>30 April 2018</td>
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<td>30 April 2018</td>
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<td>Reason for change</td>
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<td>1.1.5</td>
<td>-</td>
<td>Temporary Addition</td>
<td>New Act</td>
<td>21 February 2018</td>
<td>Delegations can be made now and will take effect on 30 April 2018. Councils wishing to only update their Expiation of Offences Act delegations and create new Fines Enforcement and Debt Recovery Act delegations should instead use the Special Resolution provided.</td>
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7.2.1 DEBATE AGENDA – CHIEF EXECUTIVE OFFICER

7.2.1.2 COMPLAINTS POLICY

Author: Governance Advisor

**PURPOSE**

Council is asked to receive, consider and approve the updated Complaints Policy attached to this report.

**RECOMMENDATION**

That Council receives, considers and approves the attached updated Complaints Policy.

*Background*

Section 270 of the Local Government Act 1999 requires Council to develop and maintain policies, practices and procedures for dealing with complaints about the actions of Council, its Employees or others acting on Council’s behalf.

Council’s current Complaint Handling Policy was approved on 18 June 2013.

*Introduction*

The current Policy is impacted by the new Code of Conduct for Council Employees and accordingly must be updated.

The new Code of Conduct commenced on 2 April 2018 and deals exclusively with the regulation of Employee behaviour with respect to gifts and benefits. It also requires that any complaints regarding an Employee’s breach of the Code should be referred to the complaints policy framework established under section 270 of the Local Government Act ie Council’s Complaint Handling Policy.

While a review of this Policy was initially triggered as a result of the new Code’s requirements, officers took the opportunity to also include provisions advising Council customers that they can make a complaint about any Employee behaviour which falls short of expectations outlined in Council policy - the latter being a gap in the current Complaints Handling Policy.

An updated draft Complaints Policy is provided at attachment 1.
Discussion
The proposed Policy updates include:

- Streamlining the title of the policy from “Complaint Handling Policy” to simply “Complaints Policy”
- Addition of Council Employees behaviour in the subject matter of what can be complained about via this Policy - see clause 1 Purpose and clause 2 Scope
- Outlining the specific behavioural breaches and how they will be managed in accordance with the Human Resource Management Policy – see clause 5.

Summary and Conclusion
Council is now asked to approve the updated Complaints Policy.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Attachment 1: Draft Complaints Policy

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

How We Work – Good Governance

Corporate Plan
How we work – Good Governance:
6.2 Ensure that Council’s policy and process frameworks are based on principles of sound governance and meet legislative requirements.

Legislation
Local Government Act 1999
Local Government (General) Regulations 2013 – Schedule 2A

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial and Resource
Nil

Risk Management
Risk is reduced by the transparency and accountability provisions of the Local Government Act 1999 and the new Code of Conduct for Council Employees (effective from 2 April 2018), which are incorporated into this draft update.

COMMUNITY CONSULTATION
No community consultation is required for this Policy as the content is mandated by legislation and facilitated according to internal processes.
THE BAROSSA COUNCIL
COMPLAINTS POLICY

Corporate Plan Link: 6.2 Ensure that Council’s policy and process frameworks are based on principles of sound governance and meet legislative requirements.

Policy Owner: Chief Executive Officer

Previous Approval Date(s): 18/06/2013

Document Control Officer: Governance Advisor

Current Approval Date:

HPE Content Manager Ref: 18/16770

Next Review Date: 01/03/2020

1. Purpose

1.1 The Barossa Council ("Council") provides an extensive range of services and infrastructure to its community. Despite Council’s best efforts to effectively and efficiently deliver these services and infrastructure, sometimes customers will make complaints. Council regards these complaints as opportunities to improve its overall service processes while it resolves the issues of concern.

1.2 This Policy explains Council’s approach to resolving customer complaints for those dissatisfied with a Council action, service or decision or the behaviour of a Council Employee.

2. Scope

2.1 This Policy applies to all Council Employees and Elected Members who may receive a complaint from a customer.

2.2 Council also receives requests for service and feedback (see Definitions in clause 3 below) across all operations, so it may be necessary to clarify the distinction for the purposes of this Policy. Where ambiguity exists, Council will deal with the matter as a request for service, rather than a complaint, in the first instance.

2.3 Informal customer complaints are usually resolved by Employees via phone, email, or face-to-face contact. This Policy will commence only when Employees have been unable to informally resolve a complaint.

2.4 This Policy applies where a Council customer alleges that:

- Council has failed to meet the normal standards for a product or service which was delivered or should have been delivered by either Council or its delegate(s) (see clause 4); or
• a Council Employee has breached the Code of Conduct for Council Employees with respect to receiving a gift or benefit (see clause 5); or

• a Council Employee has not acted in accordance with behavioural expectations while engaged in Council business (see clause 5).

2.5 This Policy does not apply where alternative legislation or another Council policy takes precedence, for example in the following situations, where the matter is a:

• formal review of a Council decision under section 270 of the Local Government Act (refer to the Internal Review of Council Decision Policy)
• formal request for information through the Freedom of Information Act
• complaint about an Elected Member (refer to Complaint Handling Under the Code of Conduct for Council (Elected) Members)
• insurance claim
• decision made under legislation other than the Local Government Act 1999, such as the Development Act 1993 or Expiation of Offences Act 1996
• complaint alleging fraud, corruption or other criminal behaviour (refer to the Independent Commissioner Against Corruption, or the SA Police or Council’s Responsible Officer)
• complaint about an issue which is not Council’s responsibility, such as a dispute between neighbours.

The complainant must be advised at the outset as to which avenue is the most appropriate one to resolve their complaint.

3. Definitions

<table>
<thead>
<tr>
<th>Term</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Complaint</td>
<td>An expression of dissatisfaction with a product or service delivered (or a request for service denied) by Council or its delegate(s) that has failed to reach the standard stated, implied or expected. This includes complaints about a service that has been, or should have been delivered. For the purpose of this Policy, a complaint also includes an expression of dissatisfaction with a decision or behaviour of a Council Employee which may breach the Code of Conduct for Council Employees or another Council policy.</td>
</tr>
<tr>
<td>Employee</td>
<td>Includes a person employed directly by Council in a full time, part time or casual capacity (whether that position is permanent or contractual or voluntary) and a person providing services to, or on behalf of, the Council even though they may be employed by another party.</td>
</tr>
<tr>
<td>Feedback</td>
<td>Can take the form of comments, both positive and negative, about services provided by Council without necessarily requiring a corrective action, change of services or formal review of a decision. Feedback may, however, influence future service reviews and delivery methods.</td>
</tr>
<tr>
<td>Request for Service</td>
<td>An application to have Council or its representative take some form of action to provide a Council service that has not been previously provided. (See Request for Service Policy).</td>
</tr>
</tbody>
</table>
4. Complaints regarding product and service delivery by Council or its delegate(s)

Complaints in this clause will be managed in accordance with Council’s Complaints Handling Process which reflects the following principles:

4.1 Efficiency

4.1.1 Emphasis is placed on resolving complaints as quickly as possible. However where complaints cannot be resolved in the first instance, Council will ensure that they are dealt with through appropriate, more formal processes by Employees with the necessary authority and seniority.

4.1.2 Employees will be trained to manage complaints efficiently and effectively, and be provided with a level of delegated authority appropriate for the nature of complaints they are expected to resolve.

4.1.3 Complainants, where possible, will be advised of the likely timeframe required to resolve a complaint and provided with regular updates where necessary.

4.1.4 When advising a complainant of the outcome of a complaint investigation, Council will provide information about alternative remedies, including any rights of appeal and the right to make a complaint to an external agency such as the South Australian Ombudsman, relevant Minister or the Office for Public Integrity.

4.2 Accessibility

4.2.1 This Policy will be made accessible to ensure that customers are aware of their right to lodge a complaint. Information about how to lodge a complaint will be placed in a prominent position on Council’s website and at the front counter of Council’s head office in Nuriootpa and branches in Angaston, Lyndoch, Mount Pleasant and Tanunda.

4.2.2 Customers may lodge complaints via Council’s website, Facebook page, telephone, fax, email, letter, or by visiting a Customer Service Officer at its head office or branches.

4.3 Fairness

4.3.1 Except for minor level complaints, Council will ensure that whenever possible complaints will be handled independently of the original decision-maker to ensure impartiality.

4.3.2 Confidentiality will be maintained where it is appropriate to do so.

4.4 Effectiveness

4.4.1 Quality of service is an important measure of Council’s effectiveness. Council will sufficiently resource and provide well-trained Employees who have delegated authority appropriate for the type of complaints they must resolve.

4.4.2 Learning from complaints is a powerful way to assist organisational development and to increase trust among those who use Council’s services.
Where the complaint crosses over into the operations of multiple teams, their representatives will work together to produce an effective outcome.

4.4.3 Any lessons learned from complaint investigations will be used to inform future service improvements.

4.4.4 Where appropriate, a complainant will be provided with an explanation of changes proposed or made as a result of the investigation of their complaint.

4.5 Alternate Solutions

4.5.1 While Council prefers to work directly with its customers to resolve complaints, a complainant retains the right to seek other forms of resolution, such as by contacting the Ombudsman, or Office for Public Integrity, or taking legal action at any time.

4.5.2 In some instances, it may be appropriate to consider mediation, conciliation or neutral evaluation under section 271 of the Local Government Act 1999. Costs and expenses of the mediator, conciliator or evaluator will be shared equally between the Council and the complainant.

4.6 Unreasonable Complainant Conduct

4.6.1 All complaints received by Council will be treated seriously and complainants will be treated courteously. However, occasionally the conduct of a complainant can be unreasonable. This may take the form of unreasonable persistence or demands, or lack of co-operation, or argumentative or threatening behaviour - but what can be termed ‘unreasonable’ will vary depending on the circumstances.

4.6.2 Council reserves the right to cease communicating with a complainant who is abusive, threatening or exhibits unreasonable conduct. The complainant will be informed in writing if this decision is taken.

4.6.3 Council aims to manage these situations in a fair and equitable manner.

4.7 Privacy and Confidentiality

4.7.1 Complainants have a right to expect that their complaint will be investigated in private, to the fullest extent possible. The identity of complainants will be made known only to those who need to know in the process of investigating and resolving the complaint, subject to legal requirements (eg under the Whistleblowers’ Protection Act 1993).

4.7.2 Council endeavours to resolve matters in a confidential nature, however, will always be subject to legal mechanisms and specifically applications made in accordance with the Freedom of Information Act 1991.

4.8 Remedies

4.8.1 Where a complaint is found to be justified Council will, where practicable, remedy the situation in a manner which is consistent and fair for both Council and complainant. The solution chosen will be proportionate and appropriate
to the circumstances.

4.8.2 As a general principle the complainant should, so far as reasonably practicable, be put in the position he or she would have been in, prior to the complaint. This may mean providing the desired service or changing a decision. Sometimes it may only be practicable to offer an apology.

4.8.3 Compensation will only be offered in cases where the loss or suffering is considered substantial. The Elected Body of Council and the Chief Executive Officer are the only representatives authorised to offer financial compensation but must consult with the Local Government Association Mutual Liability Scheme before taking any such action.

5. **Complaints regarding behaviour of Council Employees**

Complaints in this clause will be managed in accordance with Council’s Human Resource Management Policy.

### 5.1 Behavioural Complaints

5.1.1 Where a person alleges —

- an Employee (or a relative of an Employee) has sought or received a gift or benefit that is, or could reasonably be taken to be, intended or likely to create a sense of obligation on the part of the Employee to a person or to influence the Employee in the performance or discharge of the Employee’s functions or duties; or
- an Employee has failed to record, or correctly record, details of a gift or benefit received by the Employee (or a relative of an Employee) on Council’s gift and benefits register; or
- the CEO has not appropriately maintained a register for gifts and benefits received by Council Employees,

they may submit a complaint alleging that an Employee of Council has contravened or failed to comply with the Code of Conduct for Council Employees, as prescribed in Schedule 2A of the Local Government (General) Regulations 2013.

5.1.2 Where a person alleges that during their course of interacting with a Council Employee on Council business, that the Employee acted in a way that would be in contrast to the behavioural expectations of Council as documented in its relevant Human Resource Management policies, they may submit a complaint.

### 5.2 Complaint Pathway

5.2.1 A complaint must be given to the Chief Executive Officer or delegate. In the case of a complaint against the Chief Executive Officer, it may be referred to the Mayor.

5.2.2 Once a complaint is received by the Chief Executive Officer or the Mayor, as the case may be, it will be investigated and resolved according to Council’s Human Resource Management Policy and supporting processes.
6. **Supporting Processes**

Complaint Handling Process  
Formal Investigation Process

7. **Related Policies**

Code of Conduct for Employees  
Code of Conduct for Elected Members  
Fraud and Corruption Prevention Policy  
Human Resource Management Policy  
Internal Review of Council Decisions Policy  
Request for Service Policy  
Whistleblowers’ Protection Policy

8. **Legislation and References**

Local Government Act 1999, section 110, 270, 271  
Local Government (General) Regulations 2013  

9. **Review**

9.1 This Policy will be reviewed by the Council in consultation with the relevant stakeholders, within four (4) years or more frequently if legislation or Council’s need changes.

10. **Further Information**

10.1 This Policy is available on Council’s website at [www.barossa.sa.gov.au](http://www.barossa.sa.gov.au). It can also be viewed electronically at Council’s principal office at 43-51 Tanunda Road, Nuriootpa and all Council branches, during ordinary business hours. A copy of this Policy can be obtained at those venues upon payment of a fixed fee.

10.2 Complaints regarding this Policy or its application can be made to the Customer Service team on 8563 8444 or [barossa@barossa.sa.gov.au](mailto:barossa@barossa.sa.gov.au) at first instance, who will refer you to the most appropriate officer according to this Policy.

Signed: ………………………………………
Mayor Bob Sloane

Dated: …………………………………..
7.2.1 DEBATE AGENDA – CHIEF EXECUTIVE OFFICER

7.2.1.3 NEWCASTLE STREET, ANGASTON - LAND SALE – OFFER OF ASSISTANCE

ANGASTON BOWLING CLUB

B3976

PURPOSE
Outline the current offer from Angaston Bowling Club (the “Club”) to bring to fruition stormwater treatments for the management of stormwater in and around Newcastle Street Angaston.

RECOMMENDATION
That Council accept the offer of $25,000 from the Angaston Bowling Club to install necessary stormwater treatments and thus realise the sale of associated land and to ensure the orderly development of the area by the successful purchaser.

REPORT
Prior reports and resolutions of Council have brought the matter of Newcastle Street drainage and land sale to a solution which will deliver improved stormwater management to the general area and allow land to be developed to the benefit of the community whilst allowing the Angaston Bowling Club to realise their vision of a new facility on Valley Road.

As part of the final package of land sale and stormwater treatments Council sought a contribution from the Club. The Club has considered the matter and offered to provide $25,000 to support the necessary work. Presently the draft 2018-19 budget includes the necessary work, and it will soon be tendered out with a view to commencing as early in the new financial year as possible (weather permitting). There is a contingency allocation in the budget and the current offer along with the contingency allowance should see the implementation of the infrastructure within budget parameters (subject to final tender pricing).

ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Correspondence from Angaston Bowling Club

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS
Community Plan

Community and Culture
Infrastructure

Business and Employment

2.7 Embrace place-making principles when developing community infrastructure and regulate planning and development in public spaces.

2.9 Create places where people want to live and plan for the future in a coordinated, appropriate and proactive manner.

3.1 Develop and implement sound asset management which delivers sustainable services.

5.10 Drive support of economic development through a coordinated local economic development strategy and enabling land use policy.

Legislative Requirements
Real Property Act 1886
Local Government Act 1999

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**
Risk considerations amount to the realisation of achieving the project within acceptable financial risks which is considered low as it has been designed and costed externally and is in essence shovel ready.

**COMMUNITY CONSULTATION**
Council has engaged with the Club on various occasions.
27th March 2018

Mr Martin McCarthy
Chief Executive Officer
The Barossa Council

Dear Martin,

Thank you for your letter of February 23, 2018 regarding the sale of our 2 properties on Newcastle Street in Angaston.

I write on behalf of the Angaston Bowling Club Inc. in response to Council’s request for a contribution from us towards the cost of drainage works needed on Newcastle Street.

As you are aware, we have been trying to progress this exercise for a very long time and so, in the hope of concluding the exercise, we are prepared to offer the sum of $25,000.00 towards the cost of the drain.

We do not, at present, have a costing for our proposed new facility but we estimate a figure of at least $1.3 million. We will have in hand a sum of just over $1.0 million after the sale of our 2 pieces of land so that we will be needing to borrow a considerable sum of money to complete our project.

A part of those borrowed funds will used to cover our offer of $25,000.00.

We understand this sum is only half of your suggested contribution figure but we feel that this is reasonable given the very considerable amount of time that has, in our opinion, been wasted in trying to get this exercise over the line.

The long term benefit of getting this done will be a very considerable upgrade of the streetscape as well as the provision of some very badly needed accommodation, in the centre of our town, for our rapidly increasing numbers of older citizens.

In conclusion we wish to add our thanks to you and your staff for your many hours of work on this matter and we sincerely hope our offer will be accepted.

Yours sincerely,

Neville J Smith
Treasurer, Angaston Bowling Club Inc.
7.2.1 DEBATE AGENDA – CHIEF EXECUTIVE OFFICER

7.2.1.4 TALUNGA PARK AND OLD TALUNGA PARK DRAFT MASTER PLAN – OUTCOME OF COMMUNITY CONSULTATION

B7914

Author: Director, Community Projects

PURPOSE
To summarise feedback received from the community following Council’s resolution in February 2018 regarding the draft Talunga Park and Old Talunga Park Master Plan (refer Attachment 1) (the Plan) and provide recommendations for action.

RECOMMENDATION
That Council

(1) Receives and notes the report containing the outcome of community consultation on the Draft Concept Plan Design Report for Talunga Park and Old Talunga Park.

(2) Endorses the Draft Master Plan for Talunga Park and Old Talunga Park (ref: 18/23571) with the addition of reference to drainage requirements being added to Priority #3 for Old Talunga Park and noting that it may be subject to future amendment and budget consideration as required.

(3) Requires Officers to work with the Working Group and Architects to prioritise, phase and cost the Master Plan to provide data for The Big Project Feasibility Report and provide a future report to Council.

(4) Requires Officers to provide an update on the outcome of the consultation to people who provided written, formal feedback and where contact information has been provided.

REPORT

Background
At its meeting on the 20 February Council resolved that:

MOVED Cr Seager that Council:

(1) Receives, notes and endorses the draft updated Talunga Park and Old Talunga Park Master Plan (the Plan) dated February 2018 Rev C Ref: 18/9760 and Caravan Park Concept Plan Ref: 18/9816 for community consultation; noting that the Master Plans may be subject to future amendment and budget consideration as required.

(2) Endorses the draft Community Consultation Plan – Talunga Recreation Park and Old Talunga Park Master Plan Ref: 18/8816 to obtain feedback on the Plan for the period
The community consultation process ran from the 21 February to the 23 March 2018 inclusive.

The Consultation Plan was presented to Council as part of the Agenda Report on the 20 February 2018 and approved at that time. The Consultation Plan is included again for information as Attachment 2. Specific matters relevant to the consultation process are included in the Community Consultation section at the end of this report.

**Discussion**

All written submissions received as at the 23 March 2018 have been included in full within Attachment 3 with the exception of any personal addresses/contact details, which have been removed.

Where a written response, point of clarification or response to a specific question has been provided by Officers direct to the individual within the consultation period this is also included in full in the comment section alongside the related submission.

Where a response was not provided direct to the person during or subsequent to the consultation process (this may have been due to timing, resources or the submission is a statement of opinion only not raising a particular question) this is noted and an Officer comment made to that effect.

A total of 15 formal submissions were received during the consultation process.

A summary of main themes and formal feedback numbers:

<table>
<thead>
<tr>
<th>Theme</th>
<th># comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equestrian</td>
<td>8</td>
</tr>
<tr>
<td>Roads footpaths / linkages / access / entrances</td>
<td>4</td>
</tr>
<tr>
<td>Netball / Tennis courts (Old Talunga)</td>
<td>3</td>
</tr>
<tr>
<td>Caravan / camping</td>
<td>2</td>
</tr>
<tr>
<td>Drainage (Old Talunga Park)</td>
<td>2</td>
</tr>
<tr>
<td>Car parking (Old Talunga Park)</td>
<td>2</td>
</tr>
<tr>
<td>Toilets – playground (Talunga Park)</td>
<td>2</td>
</tr>
<tr>
<td>Mural</td>
<td>2</td>
</tr>
</tbody>
</table>

*NB this does not equate to number of submissions as some contributors have raised multiple themes.*

In addition a record of 33 informal/verbal views were expressed and recorded across the 3 public information sessions held at: the Mount Pleasant Community Dinner (25 February); the drop in open forum session (6 March 4.30 to 7.30pm) and the Mount Pleasant Show (17 March). This informal feedback is summarised in Attachment 4.

Total formal: 15
Total informal: 33 (plus approx 70 attending community dinner) = 103
Overall Total: 48 plus 70 = 118
Comment is provided on the main recurring themes from the feedback received as follows:

<table>
<thead>
<tr>
<th>1. Equestrian upgrades</th>
<th>Officer comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Equestrian investment provides great opportunity for generating use and revenue at the facility and into Mount Pleasant</td>
<td></td>
</tr>
<tr>
<td>- Talung Park is seen as a preferred equestrian venue but cost of bringing in temp stabling for each event is prohibitive</td>
<td></td>
</tr>
<tr>
<td>- Construction of a covered arena – encourage year round use and bring something new to the region</td>
<td></td>
</tr>
<tr>
<td>- Safety considerations of access point from stabling to oval</td>
<td></td>
</tr>
<tr>
<td>- Safety considerations of proximity of proposed skate park and possible noise issues around horses</td>
<td></td>
</tr>
<tr>
<td>- Generates revenue</td>
<td></td>
</tr>
<tr>
<td>- Why not permanent stabling rather than temporary?</td>
<td></td>
</tr>
<tr>
<td>- Should be done if sustainable and revenue generating</td>
<td></td>
</tr>
<tr>
<td>- Forum with equestrian stakeholders produced the idea of flatpack stabling as a flexible and cost effective way of adapting existing cattle / livestock pens for use by horses and ponies. Suits both requirements – permanent option is more expensive and requires additional infrastructure. Stabling identified as main disincentive for equestrian groups using the facility</td>
<td></td>
</tr>
<tr>
<td>- Equestrian Stakeholders Forum (May 2017) did not raise requirement for covered / indoor arena.</td>
<td></td>
</tr>
<tr>
<td>- Assessment of risks and construction requirements will be covered as part of the detailed design / planning process</td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>2. Linkages, access, entrances, roads and footpaths</th>
<th>Officer comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Roadways &amp; footpaths get v wet, muddy in winter months – safety issue and often not usable – impact on visitation / first impressions of site</td>
<td></td>
</tr>
<tr>
<td>- Improve linkages between Talung Park and Old Talung Park – excellent idea. Issues of private ownership of land, cost of fencing and safe access.</td>
<td></td>
</tr>
<tr>
<td>- Improved entrance statements – impact on visitors and needs to be relevant to people of the area</td>
<td></td>
</tr>
<tr>
<td>- Links to existing main street planning – needs to be implemented.</td>
<td></td>
</tr>
<tr>
<td>- Improve walking and cycling links through the Park and between the Parks is a great idea – people keen on creating more paths around the immediate vicinity of Mount Pleasant – link to golf club.</td>
<td></td>
</tr>
<tr>
<td>- Large sites and internal road and footpath network gets high traffic – dusty in summer / muddy in winter. General infrastructure works (including drainage to community buildings and raising the level of the caravan park site to accommodate necessary engineering treatments) important to ensure site is clean and functional as a tourism venue.</td>
<td></td>
</tr>
<tr>
<td>- Linkages to a potential regional cycling / wine trail may support the development of the associated infrastructure for this funding component/priority.</td>
<td></td>
</tr>
<tr>
<td>- Council has a strong track record of securing private arrangements for trail development.</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>3. Tennis / Netball Courts</th>
<th>Officer comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Mount Pleasant Netball Club been recently created. Need</td>
<td></td>
</tr>
<tr>
<td>- Aware of netball club practicing at the facility. Rationale for</td>
<td></td>
</tr>
</tbody>
</table>
improved courts / lighting for practice to be sustainable. Distance to other sporting facilities. Have needs of the netball club been considered in masterplan?
- Resurfacing of courts and improved clubroom facilities – no issue with this as a top priority for Old Talunga Park – but when will it be done, must be grants club/council can apply for such as Office of Rec and Sport. Needs to happen.

### 4. Caravan / camping
- I hope you keep the camping area – it’s such a great place to stay
- Important to town as a revenue raiser. Camp kitchen seems small, primitive booking system and on site care taker, website, impact of Show on caravan park infrastructure

**Officer comments**
- Opportunity for camping is retained
- Detailed design of caravan park needed to refine requirements and operational support model details.
- Show relocating rides/amusements to facilitate caravan park infrastructure

### 5. Drainage
- Issues of water flow from higher ground on Totnes House across Old Talunga Park – ongoing problems unless addressed.

**Officer comments**
- Links to item #2 above. Surface water drainage across both sites problematic and detailed design required to fully assess treatments.

### 6. Car Parking (Old Talunga Park)
- Is it an issue that warrants the expense / priority – not aware of incidents having taken place.

**Officer comments**
- Flagged by tennis as problematic during busiest periods particularly due to ad hoc nature of parking practices.
- Assess ongoing impact of opening of MP Men’s Shed. Further data required.

### 7. Toilets – playground Talunga Park
- Necessary to position additional toilet on Springton side of playground and areas to encourage families to visit and stay.
- Links to poorly positioned entrance gate to playground
- I cannot stress enough that it is essential toilets are placed near the new play area.

**Officer comments**
- Not raised as an issue during master plan development.
- Closest toilet is up at the pavilion building 50-75m away.

The following modifications have been made to the plan as a result of the feedback received:

| Talunga Park | Item marked “Cattle Shed” | Changed to “Show Hall” |
Old Talunga Park | Priority 1 – Tennis Courts | **Rerword** – “Continue to replace / repair the remaining tennis courts and consider upgrades to lighting to promote and increase use into the future and support the reintroduction of other sports such as netball onto the site.”

**Conclusion**
At this stage the Master Plan is intentionally conceptual and a basis to get general input to assess what features and approaches are acceptable or not to the broader community before detailed design and feasibility is undertaken.

The community consultation process received strong interest at the Mount Pleasant Show and Community Dinner. The community was pleased to see Old Talunga Park incorporated into the updated plan.

The overall context of The Big Project was understood and from the verbal feedback received, consistently supported.

The prioritisation of the improvements to the caravan park and the opportunity presented by increased attraction of equestrian focused events and use was also supported. The reduced participation at a local level in AFL was a source of anecdotal regret and disappointment but also acknowledged.

There was significant enthusiasm from the broader tourism; local and regional economic development opportunities presented by improved cycle and walking trail infrastructure linking through the 2 parks if this can eventuate and provide access through Mount Pleasant towards the Warren, Williamstown and the wider Barossa Region.

Modification to Priority #3 of the Old Talunga Park plan to include reference to drainage requirements is recommended (Already included as a priority for Talunga Park – reference Priority #3).

**Recommendations**
1. The draft Master Plan is adopted with addition of reference to drainage requirements in Priority #3 for Old Talunga Park.
2. Engagement with stakeholders continues.
3. The plan is prioritised, phased and costed to provide data for The Big Project. Feasibility Report and Business Case.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**
Attachment 1  Talunga Park and Old Talunga Park Masterplan (February 2018 Rev: B PO717 NTS)  (Ref: 18/23571)
Attachment 2  Community Consultation Plan – Talunga Park and Old Talunga Park (Ref: 18/8816)
Attachment 3  Summary of Verbatim Formal Submissions Record (Ref: 18/14112)
Attachment 4  Informal Submission Record (Ref: 18/23486)

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**
Community Plan

- Natural Environment and Built Heritage
Corporate Plan

1.2 Work toward developing township, streetscapes, entrances and open spaces that are attractive, welcoming and maintained to an agreed level of service.

2.6 Provide, promote and support community arts and cultural events, programs, attractions and services.

3.1 Provide regional and local walking and cycling connections between open spaces.

3.2 Ensure Council’s parks, gardens and playgrounds are accessible, relevant and safe and maintained to an agreed level of service.

3.3 Ensure Council’s sporting, recreational and leisure grounds and playing areas and associated programs meet the current need of the community to an agreed level of service.

3.9 Ensure Council facilities and assets are accessible, safe and maintained to an agreed level of service.

3.11 Advocate for the allocation of State and Federal funding to maintain and invest in infrastructure within our region.

4.1 Deliver and promote health and wellbeing initiatives in line with the Public Health Plan.

6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life cost, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements
Local Government Act 1999
Development Act 1993

<table>
<thead>
<tr>
<th>FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS</th>
</tr>
</thead>
</table>

**Financial**
The concept Master Plan is the first stage in developing a prioritised, phased and costed feasibility plan for Talunga Park and Old Talunga Park as part of The Big Project.

**Resource**
The project has dedicated Project management resource with input from other officers as required. No current resource comments.

**Risk Management**
Council undertakes community consultation in accordance with legislative and Public Consultation Policy requirements and within available resources with the objective of obtaining the views of the broader community to support and inform decision making processes. This assists with the management of risks associated with the development of community assets that serve a wide range of different interest groups in the community.

A strategic, corporate risk assessment for The Big Project is relevant to the conceptual planning for each component of that project (Trim Ref: 16/77724). If the Talunga Park
and Old Talunga Park master plan progresses to detailed feasibility planning, specific risk management assessments will be included in the Project Scope to underpin the development process.

An ongoing approach that builds confidence and trust that the views of the broader community, residents adjacent the Park and general public realm preservation outcomes are taken account of will sustain support for the initiative.

Others in the community want to see progress and delivery of the concept.

**COMMUNITY CONSULTATION**

Officers implemented in full the approved Talunga Park and Old Talunga Park Community Consultation Plan (Ref: 18/8816, refer *Attachment 2*).
10 TOP PRIORITIES FOR TALUNGA PARK

1. NEW CARAVAN PARK FACILITIES

A new Plan has been prepared for the development of the Caravan Park. This will become a key tourist destination for campers, cyclists and visitors to the region and has been prioritised for improvement in the near future.

2. REPAIRS TO THE SHEEP PAVILION

Major repairs to be costed as part of the phased implementation.

3. ENVIRONMENTAL AND SITE INFRASTRUCTURE IMPROVEMENTS

Improve the functionality of Talunga Park by staged improvements to drainage and other site services and infrastructure. This includes: surface water treatment, gutters and other environmental improvements. Improvements to landscape may include revegetation to the creek line, pruning and removing unhealthy trees, adding water-sensitive urban design infrastructure, formalising car parking spaces and pathways access throughout and beyond.

4. EQUESTRIAN INFRASTRUCTURE

Support and promote the increased use of the Park for multiple equestrian disciplines to attract state wide and interstate participation and events (to include use of the oval, provision of on-site temporary, reusable horse stabling, improved amenity for watering, veterinary purposes, float parking etc.)

5. OVAL INFRASTRUCTURE

Support and promote to facilitate sport including: Australian Rules Football competition and practice to a level of service commensurate with use.

6. ADD AMENITY TO THE PLAYSPACE

Improve natural shade shelters, BBQs, picnic furniture and add new landscaping to enhance the playspace and encourage increased use by the local community and visitors.

7. CREATE A NEW "ADDRESS" AND MAIN ENTRY

Close the existing entry off Melrose Street to cars. Create a new, welcoming primary "address" for Talunga Park at a safer location further East that includes new trees, gates, bollards and signage.

8. A NEW SHARED-USE ADMINISTRATION AND CATERING FACILITY

Develop a new integrated, shared-use administration and catering building that is central to the community hub/park and supports the ongoing site activities and events. Improve the forecourt area adjacent that takes in the Show Hall and Sheep Pavilion.

9. NEW SIGNAGE, PLANTING AND FURNITURE

Improve the visitor experience to Talunga Park by adding new furniture (potentially made by the Men's Shed), new trees and shrubs and information/directional signage throughout.

10. NEW ARTWORKS AND MURAL

Introduce artwork to the site, primarily by the creation of a large mural on the Cattle Shed wall. This can tell the story of Talunga Park, the people and History and be an interesting talking point in the Town.

In 2014, the Barossa Council commissioned the preparation of a strategic Masterplan for Talunga Park in Mount Pleasant to guide future improvement of this important agricultural and community space for the benefit of local residents and visitors. Some of the recommendations detailed within the 2014 Masterplan have already been delivered and so the following Plans have been prepared to depict these changes and identify the future stages in the Site's development. The Plan will be used to:

- provide a long-term Vision for Talunga and Old Talunga Park
- inform decision-making regarding physical infrastructure and community assets
- assist in prioritising future investment and guide sustainable development
- help to identify future partnerships to deliver the work.

Talunga Park Masterplan Poster 1
5 TOP PRIORITIES FOR OLD TALUNGA PARK

1. IMPROVE TENNIS COURTS
   Continue to replace/repair the remaining tennis courts and consider upgrades to lighting to promote and increase use into the future and support the reintroduction of other sports such as netball onto the site.

2. A NEW TENNIS CLUB BUILDING
   A new building is required to replace the existing dilapidated clubroom. It should include change facilities and toilets as well as provide a meeting place for the club that is inviting and promotes the sport within the Town.

3. IMPROVE AMENITY
   Improve the visitor experience throughout the Park by adding new furniture and picnic facilities, outdoor exercise and play equipment and landscaping.

4. IMPROVE ACCESSIBILITY
   Improve walking and cycling links through the Park and create a link to Talunga Park if access permits. Create an entrance statement off Talunga Park Rd.

5. FORMALISE CAR PARKING
   Formalise car parking on the Site to make it safer and more functional. This may include compacted gravel surfacing, wheel-stops and bollards.

THE OVERALL VISION FOR TALUNGA AND OLD TALUNGA PARK

The Overall Vision was developed in consultation with multiple stakeholder and community groups and captures the essence of the Talunga Park Masterplan.

A VIBRANT SPORTING, EVENT AND COMMUNITY HUB FOR PEOPLE VISITING, WORKING AND LIVING IN MT PLEASANT AND SURROUNDS

Talunga Park, a picturesque sporting and event hub site located close to the heart of scenic Mt Pleasant is a community and visitor hub. It hosts a range of local and regional sporting competitions and is the home of the annual Mt Pleasant District Show and the popular Mt Pleasant Farmers Market as well as being home to several local and district community groups.

A GREEN AND WELCOMING SPACE TO STAY, EXPLORE AND SAVOUR THE UNSPOILT EXPANSES OF MOUNT PLEASANT, THE HILLS AND BEYOND.

The park is an enjoyable, functional and attractive place to stay, with upgraded facilities for camping. The caravan and camping park setting is unique and beautiful and provides an excellent base to explore the region.

DISTINCTLY RURAL IN LOOK, FEEL AND FUNCTION

The park and its buildings are informal and rural in character; they reflect the agricultural focus of the District. The park spaces host a diverse range of events that continue to put Mt Pleasant on the map. The large range of events and functions means that people can enjoy a range of sporting and other community functions in one location.

ACCESSIBLE AND SAFE

The site is very accessible to both visitors and locals, and allows families, children, older people and stock to easily and safely wander around the extensive grounds.

CONNECTED TO OTHER ENJOYABLE PLACES

The park is well linked to Mt Pleasant and Old Talunga Park by the main road and along the river.

SUSTAINABLE

The park setting, adjacent to the upper reaches of the River Torrens, reminds us of the importance of using natural resources wisely. The park uses recycled water, and solar energy to generate some of its power.
**Talunga Park and Old Talunga Park Master Plan – Proposed Community Consultation Plan**

**Attachment 2**

**Vision Statement:**
“A vibrant sporting, event and community hub for people visiting, working and living in Mount Pleasant and surrounds

Consultation period: 21 Feb-23 March

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| 1 | Julie Ford | Email consultation feedback – Julie Ford – 22 February 2018  TRIM : 18/19913 | 23.3.18 – 18/20147 - Hello Julie  
Thanks for your feedback on the Talunga Park / Old Talunga Park draft Master Plan and apologies for the delay in responding. I am now reviewing the feedback received as we move towards the end of the consultation period this afternoon.  
In relation to the points you raise:  
- Yes – we will change the labelling on the plan for the Show Hall – not sure how the Working Group missed that one!  
- The current plan focuses more on improvement to the forecourt areas that link the areas in front of the Show Hall, Sheep Pavilion and Atrium rather than internally to the Show Hall itself. Ongoing maintenance of the building will need to be prioritised through the existing operational budgets for the facility and I agree, it is the nature of those large, shed like structures that they are challenging to heat and cool.  
Your feedback will be incorporated into the report that goes to Council on the 17 April and I will provide a link to the report closer to that date when it is completed.  
Regards |
| 2 | Don Barrett | Email consultation feedback – Don Barrett – 24 February 2018  TRIM : 18/19945 | Refer response to item #14 below |

**OLD TALUNGA PARK**
Don Barrett (contd)

Top priorities for Old Talunga Park:-

1. **Improve Tennis Courts** – no issue what-so-ever with this being top priority, it needs to be done however would very much like to see included into the document some timeframe by TBC, e.g.subject to Grant Funding/community input and evidence that TBC is actually, on an annual basis, applying for grants to fix the Courts and not just leaving this issue on the wish list for ever and a day.

   Whilst on the subject of grants, I received an email today from the Office of Recreation and Sport advising me of the latest round of grants for sporting bodies. Included in that package was a grant titled ‘Sporting Surfaces Program’. Not for profit sporting organisations and councils can apply for up to one million dollars to put down new or replace sporting surfaces. Bearing in mind that the number one priority for Old Talunga Park is the resurfacing of the tennis courts are the Tennis Club going to apply for a grant to get their courts resurfaced, if not why not, and if they are not going to apply are TBC going to apply? This particular grant opened on the 7th of February, 2018 and closes on the 11th of April, 2018 so there is plenty of time to do up a grant application. The money is there it just has to be applied for, some sporting organisations in the State will get money to upgrade their facilities, why not the Mount Pleasant Tennis Club. One only has to look at the Mount Pleasant Men’s Shed to see what can be achieved with a bit of work and applying for grants. Whilst I won’t submit the grant application for the Tennis Club I’m more than happy to provide advice and assistance so that the best possible application is submitted. In making that offer though I am acutely aware from prior experience that this application should be a joint application between the Mt. Pleasant Tennis Club and TBC and as such TBC should be providing assistance to the Tennis Club because TBC submits grant applications of a regular basis.

2. **A new Tennis Club Building** – I note that a new building is required to replace the existing dilapidated clubroom. It should include change facilities and toilets as well as provide a meeting place for the club that is inviting and promotes sport within the Town.

   This point is just like the first dot point. The Office of Recreation and Sport has also advised me of the latest round of grants for sporting bodies. This time instead of being for sporting surfaces it is for a ‘Sport Facilities Program.’ Not for profit sporting organisations and councils can apply in two areas, minor facilities development $25,000 to $200,000 and major facilities development $200,000 to $1,000,000. Bearing in mind that the number two priority for Old Talunga Park is a new Tennis Club Building is the Tennis Club going to apply for a grant to get a new
| Don Barrett (contd) | building, if not why not, and if they are not going to apply are TBC going to apply? The money is there it just has to be applied for, some sporting organisations in the State will get money to upgrade their facilities, why not the Mount Pleasant Tennis Club. One only has to look at the Mount Pleasant Men’s Shed to see what can be achieved with a bit of work and applying for grants. Whilst I won’t submit the grant application for the Tennis Club I’m more than happy to provide advice and assistance so that the best possible application is submitted. In making that offer though I am acutely aware from prior experience that this application should be a joint application between the Mt. Pleasant Tennis Club and TBC and as such TBC should be providing assistance to the Tennis Club because TBC submits grant applications of a regular basis.  

Whilst I have no idea of the finances of the Mount Pleasant Tennis Club however based on life experience I suspect that the Tennis Club does not have loads of money to splash around on a new surface and new club rooms. This is where The Barossa Council needs to come to the fore and put some money into the game and assist small clubs. The Barossa Council provided ‘seed funding’ to get the Mt. Pleasant Men’s Shed up and going and look at the result. We are a resilient lot down here but every now and then a little help goes a long way.  

Regards  
Don Barrett |
| --- | --- |
| **Bob Long** | **Email Consultation feedback – Bob Long – 24 February 2018**  
TRIM: 18/14125  

Have not had any feedback about converting the Mt Pleasant/Barossa Council building into a Tourism office.  

Workers at the facility are disappointed as is our Community.  

Bob Long |
| **Response from Jo Thomas – 24 February 2018** | Thanks Bob  
I owe you a couple of responses which I’ll get to next week.  
At the Angaston Show today and may see you at the MP Community dinner tomorrow evening if you are there.  

Regards  
Jo |
| **Bob Long** | **Email Consultation feedback – Bob Long – 24 February 2018**  
TRIM: 18/14125  

Jo  
Thanks for your notice.  
I will be at the Community dinner.  
I saw the displays on a fence in the rain so I brought them back to my home to dry them out.  
Excited to see a inclusion of the Equestrian Hub. I will try and get horse people and SA Equestrian people as well but too of short of notice.  
I be would trying to get the state Body to build and own the facility.  
Bob Long |
5 Comment by Kevin Tuthill
Jan Gaston
Sarah Kaye Davey

Facebook responses TRIM : 18/19916

Response to Kevin Tuthill – Facebook - TRIM : 18/19921

Kevin Tuthill: How about you finish project’s you have already started like the Amy Gillett bike ways!
Like · Reply · Message : 2d

The Barossa Council Hi Kevin, the Amy Gillett path is located in the Adelaide Hills Council area, however we are looking at the overall trails network in our Council area and potential linkages with neighbouring councils as part of The Big Project. Thanks.
Like · Reply · Commented on by Heidi Helbig [P] · 1m

Sarah Kaye Davey: About time it got done up.
Like · Reply · Message : 3d

Jan Gaston: Our park really needs an upgrade bringing it on.
Like · Reply · Message : 2d

Kevin Tuthill: How about you finish project’s you have already started like the Amy Gillett bike ways!
Like · Reply · Message : 2d
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<td>23.3.18 – 18/20157</td>
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**From: Heather <**
**Subject: Globe derby**

It's great to see the undercover arena and the continued support of horses and riders in the area.

Would be amazing to see the site as a real one stop equestrian zone with trail rides and horse clinics being held here.

Hello Heather

Thanks for your feedback on the Talunga Park / Old Talunga Park draft Master Plan and apologies for the delay in responding. I am now reviewing the feedback received as we move towards the end of the consultation period this afternoon.

In relation to the points you raise, the plan does not include an undercover arena, although certainly we see the improvements recommended as doing more to support the increasing use of Talunga Park and Mount Pleasant as a centre of importance for a wide range of equestrian events and activities and the economic benefits this in turn provides to the facility and the wider Mount Pleasant region. As part of the master plan development, I ran a workshop session dedicated to equestrian requirements with around 12 different horse and pony organisations and coordinated via Horse SA. The feedback we got from the group was that the most important issue to resolve was the lack of suitable equestrian stabling and safe access to and from the oval, so those are the key items we have included.

It is also hoped that improved caravan and camping facilities will support the equestrian activities and make the overall site more structured and user friendly for the range of activities across such a large site.

Your feedback will be incorporated into the report that goes to Council on the 17 April and I will provide a link to the report closer to that date when it is completed.

Regards
Hello Helen

Thank you for your feedback on the Talunga Park / Old Talunga Park draft Master Plan and apologies for the delay in responding. I am now reviewing the feedback received as we move towards the end of the consultation period this afternoon.

In relation to the points you raise and specifically the matter of the indoor arena, I can advise that as part of the master plan development, we ran a workshop session dedicated to equestrian requirements with around 12 different horse and pony organisations, most of which already use the site in some capacity and coordinated via Horse SA. The feedback we got from those groups was that the most important issues to resolve are the lack of suitable equestrian stabling and safe access to and from the oval, and in fact the matter of an indoor facility was not raised during that particular process although it has been the subject of some of the comments we have received during community consultation.

It is also hoped that improved caravan and camping facilities will support the equestrian activities and make the overall site more structured and user friendly for the range of activities across such a large site.

Your feedback will be incorporated in full into the report that goes to Council on the 17 April and I will provide a link to the report closer to that date when it is completed.

Regards

I note and appreciate your comments in flagging potential public safety issues with the proposed connection point for horses between the stabling areas and main oval. At this stage the plan is very high level and the route shown is certainly indicative. One of the main drivers of this requirement is that this particular site has periods when there are multiple, concurrent activities and the intent of the pathway is to take the horses away from the main pedestrian areas (the Community Hub zone as marked on the plan). We note your concerns and at such time as we get to the more detailed design process we will look in detail at the standards to which you refer and perhaps take you up on your offer of input in this area. Thanks for that.

Your feedback will be incorporated in full into the report that goes to Council on the 17 April and I will provide a link to the report closer to that date when it is completed.

Regards

Nina Arnott
Horse Safety Australia Inc
Box 1190
Strathalbyn SA 5255
0411 685 211
www.horsesafetyaustralia.com.au
10 Patricia King  Email Consultation feedback – Patricia King – 4 March 2018  TRIM : 18/19935
From: Patricia King < Subject: Talunga Park Masterplan feedback
Message Body:
Hello,
I am a horse competitor who attends horse shows at Talunga park often and have organised horse events in the past. After perusing the masterplan I have concerns for the location of the skate park.
On poster 1, comments indicating 'New skate park to be considered in North Eastern corner.'
Many breed shows are held on the oval. This is an opportunity for people to show their horses both young/inexperienced and experienced.
To have a skate park so close to competing horses would distress horses, especially young ones. This may have one of two consequences - either competitors with young / inexperienced horses will not enter the competition due to a possible perceived accident or actually have an accident (in the case of people unaware of the layout of the grounds before attending).
I feel this may push organisations away from hiring the grounds due to the risk factor, and possible downturn in competitor numbers and look for alternative venues.
As a whole, the masterplan looks like a great improvement on an already great venue.
Regards,
Patricia King

11 Sue Hollit  Email Consultation feedback – Sue Hollit – 7 March 2018  TRIM : 18/19941
From: sue hollitt < Subject: talunga park masterplan
Message Body:
Having used the oval on many occasion for showing our horses and having hired it for an equine club we would love to see the new master plan bought in as it is a wonderful setting for all the family to enjoy not just for our horses but for every one.
Good luck with this new venture and hope to be able use the grounds for many years to come .
Kind regards Sue

12 Cindy Sharrock  Email Consultation feedback – Cindy Sharrock – 7 March 2018  TRIM : 18/19943
From: cindy sharrock -resident and VP Mt Pleasant Netball Club < Subject: Message Body:
I have lived in Mount Pleasant for three years and have come to the realisation that Barossa Council spends much of it's income in the most populated areas of Nuriootpa and Tanunda. Fair enough except that we have sub standard facilities compared with those in other parts of the same council areas. At Mt Pleasant we are further from most sporting facilities and rely heavily on the Talunga Park facilities. Now the site is also utilised by the recently created Mt Pleasant Netball Club and we desperately need lighting and more courts/refurbished courts and use of the clubrooms to maintain and grow our club. Your master plan is exciting but I am wanting to know if the needs of the netball club are also being considered and if this plan will actually be implemented in the very near future. Talunga Park is used by so many of the locals as well as visitors and we are entitled to …

23.3.18 - 18/20222
Good morning Patricia
Thank you for your feedback on the Talunga Park / Old Talunga Park draft Master Plan and apologies for the delay in responding. I am now reviewing the feedback received as we move towards the end of the consultation period this afternoon.
I note and appreciate your comments in flagging potential issues with the proposed location of the skate park and proximity to areas where horse activities will be taking place. At this stage the plan is very high level and as and when we get to the more detailed planning processes then we will take your concerns into further account together with any associated assessed risks.
Your feedback will be incorporated in full into the report that goes to Council on the 17 April and I will provide a link to the report closer to that date when it is completed.
Regards

23.3.18 – 18/20258
Good morning Sue
Thank you for your feedback on the Talunga Park / Old Talunga Park draft Master Plan and apologies for the delay in responding. I am now reviewing the feedback received as we move towards the end of the consultation period this afternoon.
Your feedback will be incorporated in full into the report that goes to Council on the 17 April and I will provide a link to the report closer to that date when it is completed.
Regards

23.3.18 – 18/20284
Good morning Cindy
Thank you for your feedback on the Talunga Park / Old Talunga Park draft Master Plan and apologies for the delay in responding. I am now reviewing the feedback received as we move towards the end of the consultation period this afternoon.
In relation to the points you raise:
- Netball – Council is certainly aware that netball is undergoing steps to revitalise in Mount Pleasant with local teams now practicing at Old Talunga Park. We were supportive of the recent unsuccessful Fund My Neighbourhood application by the tennis club to fund the resurfacing of some of the courts. You will see that the improvements to the tennis court facilities is identified as the top priority for Old Talunga Park and there is reference to netball in the plan. The inclusion of additional / improved lighting has also been discussed with tennis. Council will need to determine what priority those components represents against the other proposed …
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<th>Response from Jo Thomas – Date</th>
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<td>18/19936</td>
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<td>14</td>
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<td>22 March 2018</td>
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Good afternoon Jo.

1) With the increasing number of Grey Nomads, quite a few travel with their dogs for company and as a security alarm.
When they arrive at a destination, they often find there is no facility for their companions to have a safe and secure area to have a run, socialise with other dogs and more importantly, not break the local By-Laws.

If an exercise area was incorporated, of reasonable size, in the layout of the park it would be enjoyed by both our visitors and the locals of which you would know by registration figures, there are quite a number in Mount Pleasant.

2) The Foot Path that runs alongside the complete length of the Park, in winter time, is almost unusable because of the slippery clay and mud when wet.
I can imagine the visitors being less than impressed and once again being most appreciated by the local community.
These points, I think will enhance the Caravan Park and make the Mount Pleasant Residents accept the whole project more.

Thanking for your time,
Kind regards,
David Ainsley.
Mount Pleasant.

Hello Don,

Thanks for your detailed submissions on the Talunga Park and Old Talunga Park Master Plans.
I apologise for the delay in responding, I was on leave from the 23 March to 5 April and just catching up as I get the overall Agenda Report prepared for Council.
As promised please find attached my submission regarding Old Talunga Park and Talunga Park. With the Men’s Shed being on Old Talunga Park I have concentrated mainly on Old Talunga Park but have ventured into commenting on Talunga Park. Please note that even though I mention the Men’s Shed on several occasions in this submission it is my submission and not one of the Mt. Pleasant Men’s Shed.

Regards

Don Barrett

Submission below from Don Barrett’s email above

**OLD TALUNGA PARK**

Top priorities for Old Talunga Park:-

1. **Improve Tennis Courts** – no issue whatsoever with this being top priority, it needs to be done however would very much like to see included into the document some timeframe by TBC, e.g. subject to Grant Funding/community input and evidence that TBC is actually, on an annual basis, applying for grants to fix the Courts and not just leaving this issue on the wish list for ever and a day.

   Whilst on the subject of grants, I received an email recently from the Office of Recreation and Sport advising me of the latest round of grants for sporting bodies. Included in that package was a grant titled ‘Sporting Surfaces Program’. Not for profit sporting organisations and councils can apply for up to one million dollars to put down new or replace sporting surfaces. Bearing in mind that the number one priority for Old Talunga Park is the resurfacing of the tennis courts are the Tennis Club going to apply for a grant to get their courts resurfaced, if not why not, and if they are not going to apply are TBC going to apply? This particular grant opened on the 7th of February, 2018 and closes on the 11th of April, 2018 so there is plenty of time to do up a grant application. The money is there it just has to be applied for, some sporting organisations in the State will get money to upgrade their facilities, why not the Mount Pleasant Tennis Club. One only has to look at the Mount Pleasant Men’s Shed to see what can be achieved with a bit of work and applying for grants. Whilst I won’t submit the grant application for the Tennis Club I’m more than happy to provide advice and assistance so that the best possible application is submitted. In making that offer though I am acutely aware from prior experience that this application should be a joint application between the Mt. Pleasant Tennis Club and TBC and as such TBC should be providing assistance to the Tennis Club because TBC submits grant applications of a regular basis.

2. **A new Tennis Club Building** – I note that a new building is required to replace the existing dilapidated clubroom. It should include change facilities and toilets as well as provide a meeting place for the club that is inviting and promotes sport within the Town.

   This point is just like the first dot point. The Office of Recreation and Sport has also advised me of the latest round of grants for sporting bodies. This time instead of

Your submission will be included in its entirety as part of the attachment to the Council report but I have set out below a few responses to some of the items raised that may provide some further clarification:

**Old Talunga Park:**

1. **Improve Tennis Courts**

   In relation to timing – all of the master plan items for all of the component projects of The Big Project (of which Talunga Park / Old Talunga Park are one) will be subject to timing based on the overall feasibility assessment of the project and the specific criteria that apply to any particular grant funding that is being sought to support the funding. As you know, the criteria vary depending on the pot of money and not all projects will match all the funding sources. Council will have to prioritise based on the available funding and the outcomes that will be achieved. State and Federal funding outcomes are also frequently very different. With this as the basis for all future applications, it is not possible to put specific timelines against each master plan item. There is still the opportunity for local groups to submit their own applications. We hope that is done in a way that aligns with the overall objectives of the Big Project and will provide support where this is practicable. There will not be sufficient funds to implement all items.

   My understanding is that the Tennis Club is going to apply for ORS funding and Council will be supportive of that as the landowner as we were when they previously applied to that fund and to the Fund My Neighbourhood process, however, no current New Initiative budget application for 2018/19 has been made by the club as it was when the last funding application was made.

   Council does not have the resources to make multiple grant applications on behalf of community groups albeit that we provide ongoing resource input and collaboration with advice, data, letters of support and landowner consent information as requested. We are happy to provide that input to the tennis club.

2. **Tennis Club Building** – as per Item 1.

3. **Noted.** Agreed, it would be great to continue a partnership approach with the Mount Pleasant Men’s Shed when we are able to support the implementation of approved elements of the plan. We will keep in touch with the group and explore what can be achieved.

4. **Noted.** Yes there can be complications to achieving private landowner access arrangements. Council has a demonstrated track record here with the work done to secure the multiple private access arrangements for the Jack Bobridge Path. The plan is not yet adopted so we are not yet at a point where implementation and the associated discussions will take place.

   **Entrance Statement:** Again, thanks for your detailed input and suggestions. Council will have to prioritise the plan as and when it is adopted. Further discussions required on future implementation.

5. **Formalise car parking:** Agreed that it is always important not to over engineer or heighten risk if the data does not support it. This item is in response to: feedback from the tennis club that the random nature of the parking does create increased risk at busiest times and also that the plan was done prior to the opening of the MP Men’s Shed, which will generate increased traffic flow through the area. We will continue to monitor and assess the risk to see where this sits as an overall priority and requirement for the facility.

   Suggested additional priority – drainage. I refer to the extract from the 20 February 2018 Council Agenda Report prior to the master plan going out to consultation:

   “Access and Drainage:

   There are 2 main access points from the town centre via the back of the Memorial Hall and from Talunga Park Road via the Bowling Club land. The area is a well used corridor for walkers, dog walkers, runners and will be increasingly pedestrianised with the opening of the Men’s Shed.”
being for sporting surfaces it is for a 'Sport Facilities Program.' Not for profit
sporting organisations and councils can apply in two areas, minor facilities
development $25,000 to $200,000 and major facilities development $200,000 to
$1,000,000. Bearing in mind that the number two priority for Old Talunga Park is a
ew tennis Club Building is the Tennis Club going to apply for a grant to get a new
building, if not why not, and if they are not going to apply are TBC going to apply?

The money is there it just has to be applied for, some sporting organisations in the
State will get money to upgrade their facilities, why not the Mount Pleasant Tennis
Club. One only has to look at the Mount Pleasant Men's Shed to see what can be
achieved with a bit of work and applying for grants. Whilst I won't submit the grant
application for the Tennis Club I’m more than happy to provide advice and
assistance so that the best possible application is submitted. In making that offer
though I am acutely aware from prior experience that this application should be a
joint application between the Mt. Pleasant Tennis Club and TBC and as such TBC
should be providing assistance to the Tennis Club because TBC submits grant
applications of a regular basis.

3. **Improve Amenity** – excellent idea, I would go a step further and include the Mt.
Pleasant Men's Shed into the equation and engage them to do the work of
installation just like happens in the Barossa whereby Barossa Bush Gardens are
utilised for local projects. Whilst on the subject of amenities I believe consideration
should be given to installing bicycle racks so that cyclists can leave their bicycles in
a secure spot whilst they go and get a cup of coffee etc. or just go walking around
Mount Pleasant.

4. **Improve Accessibility** – Improve walking and cycling links through the Park and
create a link to Talunga Park if access permits – again an excellent idea. I note from
Page 157 of the Council Agenda of the 20th of Feb. 2018 it is clearly stated: '- "... make
a direct connection to Old Talunga Park along the creek line and into Talunga Park
Road.’ Living locally I am unaware of any State Govt. or Barossa Council owned land
that links Talunga Park with Old Talunga Park. So that people of this area do not
live in false hope of this occurring then TBC needs to make the necessary enquiries
with private land holders. If the land cannot be purchased OR an access agreement
reached then move on and quickly shelve this idea as a thought bubble. Access
agreements can be reached, however they take a considerable amount of
negotiation, I have seen it done in this area with the Heysen and Lavender
Federation Trails. Once the work has been done on this aspect of the priorities let
the people of this area know what enquiries have occurred to improve accessibility.
Such information should be included in the d’Vine newsletter so residents know
exactly the state of play regarding particular issues.

The second part of this priority states: - ‘Create an entrance statement off Talunga
Park Road.’ This is where TBC could get some instant runs on the board and get

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Talunga Park

Item 4. Equestrian Infrastructure – the consideration of the flat pack stabling is that it enables the same infrastructure
to be modified at a relatively inexpensive cost so that the stables can still be used for both cattle and equine
purposes. The livestock groups do not want the stables to be permanently modified for horses and the horses/ponies
cannot safely use the cattle stalls. This solution achieves the requirements of both without unnecessary duplication of
permanent and much more costly infrastructure. It is certainly the solution the various horse groups have promoted in
our discussions with them. So I would say it has the benefit of enabling us to be “flexible” rather than “temporary”.

Playgrounds – noted. Council has not taken an approach of installing artificial shade to its playgrounds and we are
not promoting that as a feature of the multiple playground improvements that form part of several of The Big Project
locations.

Your other points form part of the more detailed design phase/considerations.

Extra toilet. Noted. There are public toilets available within 50m of the playground adjacent the oval that can serve
this purpose and where people are regularly parking in the area between the pavilion, playground and oval.

Other comments – thank you and all noted.

Once again, thanks for the time taken with your input.

Regards

Jo
bang for their buck for very little cost however it needs to be done sooner rather than later so that the entrance statement has relevance to the people of this area.

As an avid reader of history I am aware that in 1884 the then Commercial Bank manager persuaded Henry Giles to rent eleven acres of land across the Torrens River from the township for a recreation ground, at three guineas per annum. Eventually in 1919, the site became a permanent township facility. The purchase was funded by Robert Melrose. It was called Talunga Park, now known as Old Talunga Park. In the late 1960’s the Talunga Park Committee and the Mount Pleasant Show Society made a joint request for combining their functions onto the redundant Mount Pleasant railway station land because it was more convenient and prominent. This eventually occurred towards the end of the 1970’s. Many sporting facilities moved to the ‘new’ Talunga Park but not all. Some of the Old Talunga Park land was sold off to fund the move.

In 1988, as part of the Bi-Centenary Celebrations a plaque was placed at the entrance to Old Talunga Park to commemorate the establishment/commencement of Old Talunga Park in 1919. This plaque now sits unnoticed by many as people enter Old Talunga Park via motor vehicles to play bowls, tennis, netball and attend the newly constructed Men’s Shed.

If there is to be a new entrance statement it should commemorate the centenary of Talunga Park in 2019 and at the same time acknowledge the forethought of Anglo Australian pioneers, perhaps it could be a History Month event in May 2019. Grant funding could be sought. The new entrance statement would provide TBC with due kudos for their current involvement in upgrading Old Talunga Park, 100 years after it became a public recreation/sporting venue for the people of Mount Pleasant and district.

**Concerns Regarding Master Plans and What is Contained Within Same**

Some thirteen years ago I returned home after working overseas for two years. I was pleased to be consulted by TBC regarding an upgrade to Melrose Street, the main street of Mount Pleasant.

Following that consultation a draft Main Street master plan was released for perusal following which the Mount Pleasant Main Street streetscaping, traffic management and land use masterplan was released to the public in March 2006. That plan included an entrance statement, yes, yet more entrance statements, at each end of Mount Pleasant, I am still waiting for those entrance statements.

I have provided a possible avenue for TBC to be involved with a new entrance statement at Old Talunga Park via history month in May 2019. I now provided TBC with another possible avenue to be involved with the entrance statements at either end of Mount Pleasant. This year (2018) Mount Pleasant is celebrating its 175th anniversary since Anglo Australian settlement. This town is founded on agriculture and in particular the early settlers who built many dry stone walls to delineate their properties. Dry stone walls would make an excellent entry statement to Mount Pleasant, and at the same time recognise the heritage of the area. Possibly they
could be built by the men of the Mount Pleasant Men’s Shed. The construction could be run as a training exercise so the skills in building such walls are not lost. Several men of the Mount Pleasant Men’s Shed have the skills and contacts to enable such a project to be completed. The men of the Mount Pleasant Men’s Shed have demonstrated across three council areas the work that they can do, including building their own shed.

To have relevance timing is of the essence with both entrance statements. The ball is now back in the court of TBC if it wishes to be involved with the people of Mount Pleasant and progress two Master Plans or just let them gather dust as one has since at least 2006.

5. **Formalise Car Parking** – formalise car parking on the Site to make it safer and more functional. This may include compacted gravel surfacing, wheel stops and bollards.

Whilst this may seem like a good idea I have reservations. I have lived in Mount Pleasant for just short of quarter of a century and am unaware of any vehicular accidents within Old Talunga Park. I’m not saying there shouldn’t be any formalised car parking however I suggest that it be targeted, e.g. for the disabled, car parks set aside for people with prams etc. What I am saying is that TBC could be spending money needlessly because the area is already safe.

Additionally the Men’s Shed has just been built. Throughout Australia there are just short of 1000 Men’s Sheds. These men are mainly of retirement age and like to travel throughout Australia, visiting sheds as they do, seeing what can be done to improve their own shed. Many of these men travel with their caravan in tow. Currently, with no parking restrictions people can enter Old Talunga Park with their caravan and with little effort make a U turn to exit Old Talunga Park. If formalised parking is to take place it must accommodate people with caravans in tow as they visit the newly completed Men’s Shed.

To conclude on this point, the overall vision for Talunga Park and Old Talunga Park, taken straight from Poster 2 is for an area that is distinctly rural in look, feel and function, formalised car parking is hardly rural in look, feel and function. People want to park under the shade of established trees and enjoy their recreation facilities without having to park in a designated car park that is exposed to the sun.

**Suggested additional priority for Old Talunga Park**

I am of the view that surface drainage must be addressed at Old Talunga Park as the water flows from high on the hill near Totness House down to the lowest point at Talunga Park Road where it has no where to go without adequate drainage to the Torrens River. Page 159 of TBC Agenda dated the 20th of February, 2018 touches upon this point, ‘The land is part of the flood plain and the Men’s Shed land has been raised to deal with it proximity to the natural channel of the water movement across the site.’ There will be problems at Old Talunga Park unless this is addressed and included as one of the priorities. I’m happy to meet with one of TBC engineers to
show him/her the issue and what needs to occur. This drainage issue is not of the
making of the Men's Shed, the Men's Shed is just at the bottom of the hill were the
water pools and has nowhere to go because Talunga Park Road has been built up
over 175 years of Anglo Australian settlement. This road build up acts as a dam
wall, preventing water flowing to the River Torrens.

**TALUNGA PARK**

10 Top priorities for Talunga Park

1. **New Caravan Park Facilities** – couldn't agree more, much needed, income
   raised form caravan park will go a long way to improving the facilities.

2. **Repairs to the Sheep Pavilion** – just get the costing done so that any repairs can
   be budgeted for and done.

3. **Environmental and Site Infrastructure improvements** – agree, just get it done
   however as I am associated with the Men's Shed construction I am aware
   that there are similar surface drainage issues at Old Talunga Park, see above.

4. **Equestrian Infrastructure** – couldn't agree more, again, just do it. In saying that
   please do not consider 'temporary' flat pack style horse stabling. Do the job
   once and do it right, why spend $60 to $100,000 on something that is temporary

5. **Oval Infrastructure** – agree again, commensurate with use.

6. **Add amenity to the playsafe** – agree, just get it done. A few points worth
   considering, both Old Talunga Park and Talunga Park have small playgrounds.
   Both are out in the open with no shade. I take my grand children to both
   playgrounds, for their health and safety consideration should be given to
   installing shade-cloth over both playgrounds. I avoid taking my grandchildren
   there on days without cloud cover.

Whilst on subject of playgrounds, the playground at Talunga Park is surrounded
by a fence with an entry gate on the Birdwood Side of the playground. I suggest
that there should be an additional gate positioned on the Springton Side of the
playground. The nature of the area around the playground encourages people
to have a BBQ and sit under the shade of the trees on the Springton side of the
playground. Should a child get into difficulty then any supervising adult would
have to rush from under the trees/near the BBQ to the only entry gate on the
Birdwood Side of the playground. The positioning of the current gate is poorly
thought out, it should either be moved or a second gate added on the side
where people are encouraged by design to sit and supervise children in the
playground.

This item is just a 'wish list item' however I believe it is worthy of consideration,
even if it isn’t included in the final master plan. When younger my wife and
family used to travel extensively via motor car. As we did so we would be
constantly on the look out for a suitable place to stop for lunch. We would look
for a safe shady area to stop that provided an area for our children to run
around whilst we prepared lunch. We would also look to see if the area had a
nearby toilet. If these criteria were met that is where we stopped for lunch and stayed and explored the area. I know new toilets have just been built for the caravan park however I believe consideration needs to be given to installing toilets near the BBQ/play area at Talunga Park. Such an installation would induce people to stop and utilise the facilities that area there for all to see as they drive through Mount Pleasant. The toilets do not have to be a large installation like at the caravan park. It could be something to compliment the green ‘manacon’ tank immediately to the left of the main entrance gate of Talunga Park. I have seen many such toilet facilities all around Australia with names written on them such as ‘Concrete Crappa.’ An excellent example of such a toilet facility is at Waterloo in the mid north of the State.

With the current facilities at Talunga Park I would not be inclined to stop and take a break with a young family. I would proceed further into town and stop at the bakery near the SMH, it provides all of the facilities that I have mentioned, a nearby toilet, a shaded play area and somewhere to eat. The only problem with the centre of town is parking with a caravan in tow. Talunga Park with its open areas does not have parking issues but the play/BBQ is a long way from the toilets.

7. **Create a new ‘address’ and main entry** – for safety I couldn’t agree more, it must be done. I know there will be some people who will be against closing the central gate into Talunga Park however before retiring to Mt. Pleasant I was a policeman for approx. 39 years, from my experience that particular entrance into Talunga Park is not safe. Several times a year I conduct ‘gate duties’ at Talunga Park as people enter for the Farmers Market. My observation is that it is not safe and an alternative needs to be found.

8. **A new shared-use administration and catering facility** – this is a must for the organisations that use the facilities at Talunga Park.

9. **New Signage, planting and furniture** – agree, just get it done.

10. **New Artworks and Mural** – have reservations on this aspect of the top 10 priorities. If it is to happen it must incorporate 100 years of Talunga Park, incorporating Old Talunga Park, Henry Giles, Robert Melrose, long forgotten sporting/recreation organisations that used to be on Talunga Park, the presence of the railways on site, to the formation of the current Talunga Park and the Show Society and Farmers Market.

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**End of Submission from Don Barrett**

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**Sue Barrett**

Email Consultation Feedback – Sue Barrett – 23 March 2018 ref: 18/23344

Hello Jo,

Please find attached my comments for consideration on the Old and New Talunga Park masterplans.

Thank you and TBC for giving us the opportunity to do so - I am sorry I wasn’t able to be at the Community Dinner for your presentation, but I hope those present took notice and thought about giving their feedback also. We all appreciate this is a
<table>
<thead>
<tr>
<th>Feedback on Masterplans</th>
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<tbody>
<tr>
<td><strong>OLD TALUNGA PARK</strong></td>
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<tr>
<td><strong>Top priorities for Old Talunga Park</strong></td>
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<tr>
<td><strong>1. Improve Tennis Courts</strong> – Improving the courts is a priority, and it seems this has been brought up before. There must be some State / Federal grants that Council could apply for?</td>
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<td><strong>2. A new Tennis Club Building</strong> – as above.</td>
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<td><strong>3. Improve Amenity</strong> – The playground in this area is quite a good one, and I have often taken my grandchildren there – it would benefit from some shaded spaces and perhaps installing some outdoor gym equipment would be a good thing. Locating some picnic tables so parents may sit and supervise children would be a good idea – as would replacing some of the aged pine trees with other more suitable plantings. The fence along the Torrens behind the hall and along the edge of the park is extremely unsafe and needs to be replaced as a priority. I am aware that a submission was tendered to TBC by the Street Party Group, via the Hall Committee and the Progress Association, a few months before the Street Party. I have also heard that something is in progress, but have yet to see anything. The bridge across the Torrens between the playground and the hall also needs attention. It is a very scenic area and popular with locals and tourists alike, but must be made safer – especially when one considers the sudden rising of the Torrens during major weather events, as had happened a few times in the last few years. a. When considering the ‘overall vision’ statement about the plan, I don’t think TBC can realistically say therefore that that particular area in Old Talunga Park is ‘safe’.</td>
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<td><strong>4. Improve Accessibility</strong> – Improve walking and cycling links through the Park and create a link to Talunga Park if access permits – is a great idea. Quite a few people have approached me about creating more walking / cycling tracks around the immediate vicinity of Mount Pleasant. Joining up with the Golf Club would also be a great idea.</td>
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<td><strong>5. ‘Create an entrance statement off Talunga Park Road.’</strong> This area is important and well used. Making an entrance statement is a great concept commensurate with the importance in which it is held within the district.</td>
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<td><strong>6. Formalise Car Parking</strong> – The area near the Men’s Shed and Bowling Club may benefit from a better surface and maybe some curbing, but I don’t think it is worth spending money on something that is not really an issue. To my knowledge there has never been a ‘traffic’ incident in this area.</td>
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<tr>
<td><strong>TALUNGA PARK</strong></td>
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<tr>
<td><strong>10 Top priorities for Talunga Park</strong></td>
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<tr>
<td><strong>1. New Caravan Park Facilities</strong> – As the Caravan Park is a revenue raiser, therefore quite important to the town as it is now, it will be even more important as the town’s profile is raised in the future. I feel that even though the plans correspond with other</td>
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**Jo Thomas response – 9 April 2018 18/23450**

Hello Sue

Further to your submission on the 23 March re the above. Thanks for the time taken to provide us with feedback.

I have forwarded you below my response earlier today to Don. As you cross reference his submission a few times within your comments, I have included that to avoid duplication.

In respect to the additional comments you make.

- The fence behind the hall into Old Talunga Park and across the bridge to the playground. I have asked for a further follow up / update on that one Sue. That’s a general risk/maintenance item.
- Caravan park. Your comments are noted re the booking system. That can be incorporated via a licence as with our other park facilities and relatively low cost technology dependent on suitable connectivity. We can look at that more closely and the operating model in the detailed design phase. The feedback during the development process was that a more structured, organised and manageable facility would enable the caretaker to better target their activities and productivity. The Show Society recognise the benefits that the caravan park improvements represent for the facility and the town and how they could manage their show day operations to make this workable. Relocating the show day attractions/rides to the adjacent area will be important to protect the caravan park infrastructure and enable the Show to function well too.
- Shared use facility. Design of future building. That is an interesting idea and not one that I have heard before. Noted.
- Murals – noted in the summary and report.
- Lighting adjacent the Pavilion – noted. Would need to be incorporated into the parameters under items 3,4 or 5 at the detailed design stage.

Kind regards

Jo
parks throughout the state, it may not respond well to future projections. The camp kitchens seem a little small and wouldn’t cater for a reasonable sized group. There are several other immediate concerns - in that the booking system for the park is primitive, it’s online presence is totally inadequate, and if it is to expand at all, will impact on the other users of that area and no-one will be happy. Planning on installing an onsite caretaker in the future (following expansion and improvements) would also improve the amenities (and reputation) immensely. I am also worried that the running of our major event (the Show) could be an opportunity where new infrastructure for the caravan park may be damaged.

Feedback on Masterplans

2. Repairs to the Sheep Pavilion — The longer this is left, the more it will cost. It needs to be done ASAP.
3. Environmental and Site Infrastructure improvements — This does need to be addressed as there have been several weather events over the last couple of years where drainage has been a major issue.
4. Equestrian Infrastructure — This is an activity that brings in revenue for the facility, so as long as it’s cost effective and sustainable, it should be done.
5. Oval Infrastructure — I agree.
6. Add amenity to the playsafe — My husband and I have discussed this at length and I believe he has addressed several issues of concern in his submission. I took a photo of the gate when it was first installed and noted then that apart from the fact it was sited with no thought to how the space was used, there was no lock. I brought this to the attention of the progress Association at the time. I cannot stress enough that it is essential that toilets be placed near the play area.
7. Create a new ‘address’ and main entry — As a safety concern, this is long overdue. I would also submit that the information regarding the Caravan Park be included at both entrances.
8. A new shared-use administration and catering facility — I would ask that the facility be built in the style of the old Railway Station — which was located on this site before the park was relocated. We will be celebrating the centenary of the coming of the railway link to Mount Pleasant in September, and I think this could be a great boon to Mount Pleasant — especially as the Railway Precinct at Angaston is to be the recipient of major works in the near future. Every organisation that uses Talunga Park on a regular basis would benefit greatly from this.
9. New Signage, planting and furniture — These are long overdue. The proposal for plantings that was presented to the community last year were generally well accepted and the trees would be a great asset to the space.
10. New Artworks and Mural — The concept of a large mural is dated. A large mural, which incorporates more than one subject (ie: a type of collage - as is often the case), could mean that the individual elements are ‘lost’, or overshadowed. There are many other more eye-catching options to highlight the history of the park and district — unless you belong to the Sheffield community in Tasmania where the mural is king, I don’t think this is an attractive or sustainable option. These also require maintenance, and unless it is done by someone who has some artistic experience, may suffer for it. Perhaps any paintings could allude to the original use of the land post settlement — ie: Railway.

Sue Barrett

Thanks Jo.
I forgot to add that I hope the lighting and parking near the pavilion will be addressed as it is a major concern when we have night events.

Cheers,

Sue
DRAFT MASTER PLAN – TALUNGA PARK & OLD TALUNGA PARK

Informal submissions

Informal submissions include verbal, anonymous written feedback received from the public to Council staff hosting information booths at community events including:

- **Mount Pleasant Community Dinner** – 25 February 2018 – 7pm – 9pm
- **Open Forum** – Mount Pleasant Library / Natural Resource Centre 6 March 2018 – 4.30 to 7.30pm
- **Information Stand** – Mount Pleasant Show – 17 March 2018 – All day

and where individuals have indicated agreement to having their support or disagreement to the Master Plan recorded on a mainly numerical basis. (note where people have provided their name, these have been included in the formal submissions table – refer Attachment 3)

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Time</th>
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<tbody>
<tr>
<td>Mount Pleasant Community Dinner</td>
<td>25 February 2018</td>
<td>7pm – 9pm</td>
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<tr>
<td>Open Forum</td>
<td>6 March 2018</td>
<td>4.30 to 7.30pm</td>
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<tr>
<td>Information Stand</td>
<td>17 March 2018</td>
<td>All day</td>
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Comments / Themes:

- Council has let the oval deteriorate and not supporting football in the town
- Community needs to move on and accept that football is not sustainable – support horse and caravan park investment that will generate revenue
- If people are not happy with what is invested then talk to Elected Members that represent the whole Council area or stand to get yourself elected
- Should be supportive of something that is forward looking for the town – not look back
- Rex is providing great service for the whole community – people think nothing of driving 30 mins to shop
- Overall drainage and infrastructure condition is a problem
- Connecting up with the Amy Gillett is long overdue
- General support for improvements

Supportive: 11 recorded
Not Supportive/Areas of concern identified: 0 recorded

Information Stand – Mount Pleasant Show – 17 March 2018 – All day

- More Shade Trees needed (deciduous)
- Toilets on far side of oval to accommodate horse shows (hire @ $530 a day)
- Stabling and camping in cattle shed – generate income and attractive to more intra-state and inter-state participants
- End sheds – tidy up and put in permanent stables and water points
- Mount Pleasant is the best ground for horses with some improvements
- Non Plastic play equipment please – Old Talunga and Talunga Park
- Develop the amenity along the Torrens (eg walking trail, native plantings)
- As pine trees die, replace with native trees
- Slashing and attention to natural floodway – can be deepened in longer term
- Wool shed – opposite catering shed and showhall – make it fully enclosed / sliding doors / floored (compact rubble) / power - $30k can be funded by show society
- Public access to river
- Incorporate railway heritage
- Consider bollards – manage traffic flows
- No recognition of “war memorial trees” along the roadway
- Traffic management needed along Melrose St rather than the park (formalise verge and roundabout)
- Enclosed equestrian facility over oval
- Cabins in the caravan park
- Large capacity water storage (60,000litres minimum) – provide constant water supply
- Compliant fire hose / reel for caravan park development
- Playground equipment for under 4 year olds – Nature play stuff is great

<table>
<thead>
<tr>
<th>Supportive:</th>
<th>Not Supportive:</th>
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<tr>
<td>22 recorded</td>
<td>0 recorded</td>
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**Total attending / recorded:** circa 103

**Total providing written formal feedback** (included in *Attachment 3*): 0

**Total Informal:** 103

**Supportive:** 33 excluding attendees at Community Dinner – no assumption of support but only 2 people actively non supportive from Q and A / comments

**Not Supportive / areas of concern identified:** General areas of concern is that proposals do not go far enough / will they be carried out / timeframe
COUNCIL
EXECUTIVE SERVICES
CHIEF EXECUTIVE OFFICER REPORT
17 APRIL 2018

7.2.1 DEBATE AGENDA – CHIEF EXECUTIVE OFFICER

7.2.1.5 MURRAY RECREATION PARK, EDEN VALLEY DRAFT MASTER PLAN – OUTCOME OF COMMUNITY CONSULTATION

B7915

Author: Director, Community Projects

PURPOSE
To summarise feedback received from the community following Council’s resolution in February 2018 regarding the draft Murray Recreation Park Master Plan (ref attachment 1) (the Plan) and provide recommendations for action.

RECOMMENDATION
That Council:

(1) Receives and notes the report containing the outcome of community consultation on the Draft Concept Plan Design Report for Murray Recreation Park.

(2) Endorses the Draft Master Plan for Murray Recreation Park (ref: 18/9936) noting that it may be subject to future amendment and budget consideration as required.

(3) Requires Officers to work with the Working Group and Architects to prioritise, phase and cost the Master Plan to provide data for The Big Project Feasibility Report and provide a future report to Council.

(4) Requires Offices to provide an update on the outcome of the consultation to People who provided written, formal feedback and where contact information has been provided.

REPORT

Background
At its meeting on the 20 February 2018 Council resolved that:

MOVED Cr Seager that Council:

(1) Receives, notes and endorses the draft Murray Recreation Park Master Plan (the Plan) dated 9 February 2018 ref: 18/9936 for community consultation noting that the Master Plan may be subject to future amendment and budget consideration as required.

(2) Endorses the Community Consultation Plan – Murray Recreation Park Master Plan (Ref: 18/9668) to obtain feedback on the Plan for the period 21 February to 23 March inclusive and requires Officers to bring a further report on the outcome of the consultation to a future Council Meeting.
The community consultation process ran from the 21 February to the 23 March 2018 inclusive.

The Consultation Plan was presented to Council as part of the Agenda Report on the 20 February 2018 and approved at that time. The Consultation Plan is included again for information as *Attachment 2*. Specific matters relevant to the consultation process are included in the Community Consultation section at the end of this report.

**Discussion**

All written submissions received as at the 23 March 2018 have been included in full within *Attachment 3* with the exception of any personal addresses/contact details, which have been removed.

Where a written response, point of clarification or response to a specific question has been provided by Officers direct to the individual within the consultation period this is also included in full in the comment section alongside the related submission.

Where a response was not provided direct to the person during or subsequent to the consultation process (this may have been due to timing, resources or the submission is a statement of opinion only not raising a particular question) this is noted and an Officer comment made to that effect.

A total of 2 formal submissions were received during the consultation process.

A summary of main themes and formal feedback numbers:

<table>
<thead>
<tr>
<th>Theme</th>
<th># comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Consideration of equestrian users</td>
<td>1</td>
</tr>
<tr>
<td>Irrigation of oval</td>
<td>1</td>
</tr>
</tbody>
</table>

In addition a record of 15 informal/verbal views were expressed and recorded across the public information sessions held at: the drop in open forum session (13 March 4.30 to 7.30pm) and the Mount Pleasant Show (17 March). This informal feedback is summarised in *Attachment 4* and with the main theme arising being support for the development of a nature play environment as a means of attracting local families and as a stop off point for people travelling through the region. Working Group believe this is highly complementary to the work they are doing to introduce interpretative street art/sculptures along the roadside through the township.

Total formal: 2
Total informal: 15
Overall Total: 17

Comment is provided on the main recurring themes from the feedback received as follows:

<table>
<thead>
<tr>
<th>1. Equestrian Uses</th>
<th>Officer Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Ensure equestrian uses including parking of floats and use of trails for</td>
<td>- Noted. Consideration of interaction between horses, floats and users of the park and oval users in what is a</td>
</tr>
</tbody>
</table>
equestrian purposes is considered for this facility

more constrained site than Talunga Park. Space down at the informal camping overspill area but again risk issues to be taken into account during busier periods in the summer months. Use as park and ride point for horse floats is an option.

2. Irrigation of Oval
- Why is only half the oval being irrigated?

Officer Comments:
- Cost and sustainability consideration based on the level of use of the oval. Currently cricket club volunteer is hand watering the oval in an area surrounding the wicket. No guarantee this will continue if the volunteer is not able to do it.
- Plan incorporates automatic irrigation for a similar sized section of the oval – subject to review as part of the detailed planning process to determine extent of the scaled approach.
- Cricket club has found it challenging to sustain membership/players in recent years but has experienced more interest in the last 12 month period. Future needs/requirements to be kept under review to determine level of service warranted.

Conclusion
At this stage the Master Plan is intentionally conceptual and a basis to get general input to assess what features and approaches are acceptable or not to the broader community before detailed design and feasibility is undertaken.

With the limited formal feedback received, reliance on discussions with the Working Group and the conversations with residents at the informal drop in session at Eden Valley Institute on the 13 March are also worthy of note. There was a high degree of agreement to what the Plan provides and the features identified most specifically:

- The use of the natural environment of the Park to generate extra visitors to a creative nature play area across the creek and provide a better attraction for resident families.
- Building on the venue as a popular location for caravan and camping (including the more informal, unpowered options to the south of the oval).
- Generating a community focused, relaxed and informal atmosphere for visitors wanting to experience a simple and natural environment. Inclusion of the fire pit and communal areas seen as providing something more unique to Murray Recreation Park.
- Managing traffic interface between visitors and cricketers during the busies summer months achieved by creating a secondary entrance for cricket and taking that traffic away from the main visitor entrance/access/circulation areas.
- Opportunity to generate additional revenue from the extended, informal camping area to the south of the oval (already in use but relatively ad hoc).
- Opportunity to link the visual appeal of the park to the street/public art sculptures to be funded in Eden Valley as a separate approved funding initiative.
Recommendations
1. The draft Master Plan is adopted.
2. Engagement with stakeholders continues through any future detailed design phase.
3. The plan is prioritised, phased and costed to provide data for The Big Project.
   Feasibility Report and Business Case.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Attachment 1 Murray Recreation Park Master plan (Ref: 18/9936)
Attachment 2 Community Consultation Plan – Murray Recreation Park Ref: 18/9668)
Attachment 3 Summary of Verbatim Formal Submissions Record (Ref: 18/14113)
Attachment 4 Informal Submission Record (Ref: 18/23609)

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS
Community Plan
- Natural Environment and Built Heritage
- Community and Culture
- Infrastructure
- Health and Wellbeing
- How We Work – Good Governance

Corporate Plan
1.2 Work toward developing township, streetscapes, entrances and open spaces that are attractive, welcoming and maintained to an agreed level of service
2.6 Provide, promote and support community arts and cultural events, programs, attractions and services.
3.1 Provide regional and local walking and cycling connections between open spaces.
3.2 Ensure Council’s parks, gardens and playgrounds are accessible, relevant and safe and maintained to an agreed level of service.
3.3 Ensure Council’s sporting, recreational and leisure grounds and playing areas and associated programs meet the current need of the community to an agreed level of service.
3.9 Ensure Council facilities and assets are accessible, safe and maintained to an agreed level of service.
3.11 Advocate for the allocation of State and Federal funding to maintain and invest in infrastructure within our region.
4.1 Deliver and promote health and wellbeing initiatives in line with the Public Health Plan
6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life cost, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements
Local Government Act 1999
Development Act 1993

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS
Financial
The concept Master Plan is the first stage in developing a prioritised, phased and costed feasibility plan for Murray Recreation Park as part of The Big Project.
**Resource**
The project has dedicated Project management resource with input from other officers as required. No current resource comments.

**Risk Management**
Council undertakes community consultation in accordance with legislative and Public Consultation Policy requirements and within available resources with the objective of obtaining the views of the broader community to support and inform decision making processes. This assists with the management of risks associated with the development of community assets that serve a wide range of different interest groups in the community.

A strategic, corporate risk assessment for The Big Project is relevant to the conceptual planning for each component of that project (Trim Ref: 16/77724). If the Murray Recreation Park master plan progresses to detailed feasibility planning and implementation, specific risk management assessments will be included in the Project Scope to underpin the development process.

**COMMUNITY CONSULTATION**
Officers implemented in full the approved Murray Recreation Park Community Consultation Plan (Ref: 18/9668, refer Attachment 2).
LEGEND
1. Vehicular Entrance/exit from Rhine Park Road for cricket and overflow to additional powered sites
2. Existing creek
3. Nature Play
4. Pedestrian bridge
5. Existing cricket nets
6. Visitor parking zone
7. Additional powered camp sites
8. New irrigation system provided for half of the oval
9. Existing toilet block
10. Existing pavilion
11. New communal fire pit
12. Existing BBQ pavilion with new wind break wall
13. Existing playground
14. Existing shower and laundry block with 2 x additional uni sex wc + showers with breeze way
15. Informal unpowered camp site for overflow
16. Future 'ECO' amenity block
17. Existing powered sites
18. Existing tennis court
19. Existing entry/exit gate to remain as main vehicle access. Traffic management to be resolved

EXISTING TREES
TREES/BUILDING TO BE REMOVED
CENTRAL VISITOR ZONE/VEHICLE FREE
CAR ZONE

MURRAY RECREATION PARK - EDEN VALLEY MASTERPLAN
EDEN VALLEY ROAD, EDEN VALLEY, SA 1730- A000- B 09.02.18
VISION:

HERITAGE AND TOURISM
Improved amenity that welcomes visitors to Eden Valley - “The Garden of Grapes and Gums.”

COMMUNITY AND RECREATION
Enhancing the Park as significant community space for all

PRINCIPLES:

RESPECT AND PRESERVE
Relaxed and traditional outdoor living in a green and peaceful environment

ADAPT AND DEVELOP
Improved access to encourage use, exploration and enjoyment of the Park’s natural backdrop and spaces.

OBJECTIVES:

Contemporary amenities that allow for simple, quiet and communal enjoyment of a green and tranquil space.

Improved capacity for caravan access and camping.

Encourage use of the natural play environment amongst the river and the gums.

Better access for cricket

Sustainable irrigation of the oval

MURRAY RECREATION PARK - EDEN VALLEY MASTERPLAN

EDEN VALLEY ROAD, EDEN VALLEY, SA
1730-A001-B
09.02.18
Murray Recreation Park Master Plan – Proposed Community Consultation Plan

**Vision Statement:**
“Improved amenity that welcomes visitors to Eden Valley – “the Garden of Grapes and Gums” and enhancing the Park as significant community space for all.”

Consultation period: 21 Feb-23 March

<table>
<thead>
<tr>
<th>Communication Method</th>
<th>Costs</th>
<th>Target</th>
<th>Who</th>
<th>Outlet</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>Media Release/s</td>
<td>Internal resources</td>
<td>Community</td>
<td>CMOs</td>
<td>Via media distribution list</td>
<td>Launch of consultation period</td>
</tr>
<tr>
<td>Stakeholder direct email</td>
<td>Internal Resource</td>
<td>Recreation/volunteer organisation/community stakeholders</td>
<td>DCP</td>
<td></td>
<td>At key milestones/as required</td>
</tr>
<tr>
<td>Public notice</td>
<td>$500 +GST for each advert</td>
<td>Community</td>
<td>CMOs</td>
<td>Leader Herald</td>
<td>February</td>
</tr>
<tr>
<td>D’Vine full page advertisement</td>
<td>Absorbed in CMO budget</td>
<td>Community</td>
<td>CMOs</td>
<td>Herald</td>
<td>February</td>
</tr>
</tbody>
</table>
| Facebook                              | Free resource                      | Community/     residents/ user groups | CMOs         | • Council facebook page  
• Cross promotion through community groups | Throughout consultation |
| Our Better Barossa                     | Internal resource                  | Community                     | CMOs         | [www.ourbetterbarossa.com](http://www.ourbetterbarossa.com) | Throughout consultation |
| Posters/Flyers                         | Internal resources                 | Community                     | EAs          | Branch libraries (Angaston, Nuriootpa)  
Farmers Markets  
Eden Valley businesses/community noticeboards | February |
| Listening booth                        | Internal resources                 | Community                     | CPD          | Angaston Show  
Mount Pleasant Show | 24 February  
17 March |
<p>| Feedback forms                         | Internal resources                 | Community                     | CPD          | Distribution at community drop in session/farmers market etc | February/March |</p>
<table>
<thead>
<tr>
<th>Email footer</th>
<th>Internal resources</th>
<th>Community</th>
<th>CMOs</th>
<th>Internal and external staff emails</th>
<th>Throughout consultation period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community drop-in session</td>
<td>Internal resources</td>
<td>Community</td>
<td>DCP</td>
<td>Eden Valley (venue TBC)</td>
<td>Date TBC</td>
</tr>
<tr>
<td>Letter box drop</td>
<td>Internal resources</td>
<td>Community</td>
<td>CS</td>
<td>Precinct letterbox drop</td>
<td>Launch of consultation period</td>
</tr>
</tbody>
</table>
## Murray Recreation Park – Masterplan - Summary of Verbatim submissions and responses

**Consultation Period:** 21 February to 23 March 2018

### Respondent Summary of Submission / Trim Ref.

<table>
<thead>
<tr>
<th>#</th>
<th>Respondent</th>
<th>Summary of Submission / Trim Ref.</th>
<th>Officers' Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Sandy Jones</td>
<td>Email to Council – consultation feedback – Sandy Jones 26 February 2018</td>
<td>Noted – no formal response provided</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Please consider horse riders in the future of this area. The park is ideal for the parking of</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>horse floats and any walking and cycling tracks can also be used as riding tracks as well as</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>has been proven in Victoria with their Rail Trails around Ballarat. Too many country towns</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>are forgetting that horse riders are also members of their communities.</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Kelly White</td>
<td>Facebook responses to post</td>
<td>Noted – no formal response provided – item addressed in</td>
</tr>
<tr>
<td></td>
<td>Janine Harding</td>
<td>We’re hosting a drop-in session at the Eden Valley Institute next Tuesday, 13 March from 3pm-</td>
<td>Agenda Report</td>
</tr>
<tr>
<td></td>
<td></td>
<td>7.30pm to get community feedback on plans for Murray Recreation Park. Call in any time to view</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>the plans and have your say.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>480 people reached</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>The Barossa Council</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>LikeShow more reactions</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>CommentShare</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>2Kelly White and Stephan Knoll</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Comments</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Kelly White Plans look great, wondering why only half oval being irrigated though 😃</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Janine Harding I’d love to see some improvements and money spent at the williamstown netball</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>courts and club rooms. Well overdue!</td>
<td></td>
</tr>
</tbody>
</table>
Informal submissions

Informal submissions include verbal, anonymous written feedback received from the public to Council staff hosting information booths at community events including:

- **Mount Pleasant Community Dinner** – 25 February 2018 – 7pm – 9pm
- **Open Forum – Eden Valley Institute** - 13 March 2018 – 4.00 to 7.30pm
- **Information Stand – Mount Pleasant Show** – 17 March 2018 – All day

and where individuals have indicated agreement to having their support or disagreement to the Master Plan recorded on a mainly numerical basis. (note where people have provided their name, these have been included in the formal submissions table – refer Attachment 3)

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Time</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Presentation &amp; Q and A - Mount Pleasant Community Dinner</td>
<td>25 February 2018</td>
<td>7pm – 9pm</td>
<td>Approx. 70 local people attending 3 course community hosted fundraising dinner with Big Project presentation of circa 20 mins in between courses and Q and A</td>
</tr>
<tr>
<td>Open Forum – Eden Valley Institute</td>
<td>13 March 2018</td>
<td>4.00 to 7.30pm</td>
<td>Any opportunity to use the oval for winter sports – soccer etc?</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Cover over playground – make it more useable whatever the conditions</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Like the idea of the nature play and trails area across the creek and supportive of what you are trying to do – put in bird baths to attract other species, no water in that area at all when creek is dry.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Fence line to Rhine Park Road problematic</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Trees need attention and some thinning out</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Fire pit a good idea – there is significant amount of wood and fuel that would benefit from being cleared across the site</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Great natural space for kids to explore and play</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>People are already driving out of the fenced area at the far end of the park (far end of #15 on the plan) is that going to be formalised?</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Is there any resources that can be done to improve the footpath / access from the park to the town? Concerns re speed limits and walking alongside the main road with children / buggies etc.</td>
</tr>
</tbody>
</table>

**Comments / Themes:**
- Plan of Murray Rec Park available and referenced in presentation but no direct comments arising.

<table>
<thead>
<tr>
<th>Event</th>
<th>Supportive: 12 recorded</th>
<th>Not Supportive / Areas of concern identified: 0 recorded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Information Stand – Mount Pleasant Show – 17 March 2018 – All day</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Supportive:</td>
<td>Not Supportive:</td>
</tr>
<tr>
<td></td>
<td>3 recorded</td>
<td>recorded</td>
</tr>
</tbody>
</table>

Total attending / recorded: 15

Total providing written formal feedback (included in Attachment 3): 0

Total Informal: 15

Supportive: 15

Not Supportive / areas of concern identified: 0
COUNCIL
CORPORATE AND COMMUNITY SERVICES
ACTING DIRECTOR’S REPORT
17 APRIL 2018

7.3.1 DEBATE AGENDA – ACTING DIRECTOR

7.3.1.1 ANGASTON RAILWAY PRECINCT UPGRADE PROJECT – TERMS OF REFERENCE AND PROJECT SCOPE DOCUMENTS
B6403 18/22411

PURPOSE
To provide Council with the draft Terms of Reference and project scope documents in respect of the project Working Groups for consideration.

RECOMMENDATION
That Council

(1) Approves the Draft Terms of Reference of the Angaston Railway Precinct – Station Building Restoration Working Group (HP Content Ref: 18/18517).


(3) Approves the Draft Project Scope for the Angaston Railway Precinct – Station Building Restoration sub-project (HP Content Ref: 18/17407).

(4) Approves the Draft Project Scope for the Angaston Railway Precinct – Playground, Open Space and Civil Works sub-project (HP Content Ref: 18/18542).

REPORT

Background and Introduction
Council has been successful in securing grant funding as well as contributing funds towards a $2.3 million upgrade of the Angaston Railway Precinct.

Discussion
There are two distinct sub-projects identified to implement the upgrade, one for the Railway building restoration and the other for the Playground, open space and civil works. To guide, provide governance and drive the implementation of the approved Masterplan, there are also two working groups matching the sub-projects comprising of an Elected Member, Council officers and community representation from the Angaston Railway Precinct Reference Group. Terms of Reference documents that define the role and responsibility of the Working Groups are presented to Council for approval.
1. Angaston Railway Precinct – Station Building Restoration Working Group – Terms of Reference (Attachment 1)

Project scope documents for each sub-project have also been drafted highlighting the high level activity and milestones. More detailed project plans will be kept as the project progresses:

1. Angaston Railway Precinct – Station Building Restoration sub-project Project Scope (Attachment 3)
2. Angaston Railway Precinct – Playground, Open Space and Civil Works sub-project Project Scope (Attachment 4)

Further project activity updates will be included in The Big Project quarterly update report.

Summary and Conclusion
To ensure good governance for a significant community project, the two working groups have been formed. High level project objectives and timelines are documented in the Project Scopes. Council’s support via approval of Terms of Reference and Project Scope documents is requested.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

<table>
<thead>
<tr>
<th>Attachment</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attachment 1</td>
<td>Angaston Railway Precinct – Station Building Restoration Working Group – Terms of Reference</td>
</tr>
<tr>
<td>Attachment 2</td>
<td>Angaston Railway Precinct – Playground, Open Space and Civil Works Working Group Terms of Reference</td>
</tr>
<tr>
<td>Attachment 3</td>
<td>Angaston Railway Precinct – Station Building Restoration sub-project Project Scope</td>
</tr>
<tr>
<td>Attachment 4</td>
<td>Angaston Railway Precinct – Playground, Open Space and Civil Works sub-project Project Scope</td>
</tr>
</tbody>
</table>

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

- Natural Environment and Built Heritage
- Community and Culture - 2.1, 2.3, 2.9.
- Infrastructure - 3.6
- Health and Wellbeing - 4.2, 4.6
- How We Work – Good Governance

Corporate Plan

1.2 work toward developing township, streetscapes, entrances and open spaces that are attractive, welcoming and maintained to an agreed level of service
2.6 Provide, promote and support community arts and cultural events, programs, attractions and services.
3.1 provide regional and local walking and cycling connections between open spaces.
3.2 ensure Council’s parks, gardens and playgrounds are accessible, relevant and safe and maintained to an agreed level of service.
3.3 Ensure Council’s sporting, recreational and leisure grounds and playing areas and associated programs meet the current need of the community to an agreed level of service.
3.9 Ensure Council facilities and assets are accessible, safe and maintained to an agreed level of service.
3.11 advocate for the allocation of State and Federal funding to maintain and invest in infrastructure within our region.
4.1 Deliver and promote health and wellbeing initiatives in line with the Public Health Plan
6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life cost, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements
Local Government Act 1999
Development Act 1993

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial Management Considerations
The Working Groups will not have any financial delegation. All project delegations will be responsibility of officers.

Resource Considerations
Officers, elected members and community representatives assigned to the Working Groups as defined in the Terms of Reference for each group.

Risk Management Considerations
The governance provided by the Working Groups are a risk mitigation strategy for the success of project delivery on time and in budget.

COMMUNITY CONSULTATION

Community consultation was undertaken on the masterplan during the adoption process completed by Council.

There is community representation on the Working Groups.

A communication strategy will been developed to keep the community updated on the progress of the implementation.
1. ESTABLISHMENT

1.1 A masterplan for the Angaston Railway Precinct was adopted by Council on 18 April 2017. Council was successful in being awarded grant funding of $1.1M in February 2018, contributing to a $2.3M project.

1.2 The Angaston Station Reference Group was formed in 2015 in a community advisory capacity to develop the masterplan for the precinct. This group is a large representation from the Angaston Community and Business Alliance (ACBA), Angaston and Penrice Historical Society, Barossa Valley Machinery Preservation Society, The Barossa Council, RDA Barossa, State MP, Local Resident, Youth Representative and Chairperson (as nominated by ACBA).

1.3 The establishment of a smaller more focused group, the Angaston Railway Precinct Station Building Restoration Working Group (Working Group) is required by the Grant Deed conditions and consistent with Council’s project governance practices. This Group will be responsible for informing the broader Angaston Station Reference Group.

2. OBJECTIVE

2.1 The Purpose of the Working Group is to support Council with the implementation of works associated with the implementation of the objectives of the masterplan, the station conservation management plan informing the station building restoration works (the Works) and determination of the purpose/s for use of the building.
3. **SCOPE OF ROLE**

3.1 The Group’s role is to:

1. Support the development of a Project Scope for the Purpose and the Works for adoption by Council.

2. Support and monitor the implementation of the adopted Project Scope, the Purpose and the Works.

3. Monitor any identified and emerging issues in the implementation of the Works and advise and provide input on resolution.

4. Monitor any identified and emerging risks in the implementation of the Works and advise and provide input on prevention, mitigation and management options.

5. Working Group representatives provide a communication role to update their respective stakeholders, seek input where appropriate and provide feedback to the Working Group.

6. Monitor progress against the program budget and expenditure.

7. Support and provide input to any promotional and communication activities (including but not limited to linking stakeholders to Council’s social media activities).

8. Provide updates to Council via the Project Co-ordinator (currently the Acting Director, Corporate and Community Services) on a quarterly basis.

4. **MEMBERSHIP**

4.1 In accordance with the resolution of Council reference 2014/18 – 1272, the Group shall comprise:

- Elected Member representatives – Councillor Mark Grossman
- Angaston Station Reference Group representative – Theo Marks
- Acting Director Corporate and Community Services (Noting acting role will return to Manager Community and Facilities Development) – Rebecca Tappert
- Department Works and Engineering representative(s) as determined by Director Works and Engineering – Matt Elding
- Director, Community Projects – Joanne Thomas (as required)
- External Project Management representative as applicable
- External Architectural Services representative
- Contractor as appointed and as required
- Ad hoc technical representatives as required (internal and external to Council administration)

5. **DELEGATED POWERS**

5.1 The Group will act in an advisory capacity to Council only and does not have specific delegated powers.

5.2 The Chief Executive Officer has delegation and the Acting Director, Corporate and Community Services has sub delegation, in respect of budgeted expenditure for the Works.
6. **GOVERNANCE**

6.1 Meets at every 4 to 6 weeks and at other times as necessary dependent on implementation requirements and available Council Officer Resources

6.2 Provides a written update to Council at least once every quarter via the Acting Director, Corporate and Community Services with any interim updates to The Big Project Working Group.

6.3 Project Budget lines
   - Operating expenses – O901
   - Capital expenditure - Angaston Railway Precinct Station – 601544-841

7. **ROLES AND RESPONSIBILITIES**

7.1 Group members, who are not Barossa Council staff, or Elected Members, or undertaking membership of the group as part of their paid work, must be appropriately registered as a Volunteer of The Barossa Council.

7.2 Volunteers will be required to log their volunteer hours using Council’s online “Better Impact” database.

8. **MEETINGS**

8.1 Meetings will be held at times agreed by the Group.

   The Group shall keep a record of all meetings, and forward a copy to the Group members.

   Members can discuss and make recommendations. Agreed recommendations can be submitted to Council Officers and/or Elected Members as appropriate for further consideration.

9. **RESOURCES**

9.1 Working Group supported by Council resources for meeting purposes and as detailed in any agreed, specific Project scopes and plans and in accordance with any approved budget.

10. **TRAINING**

10.1 None identified. Any future requirements to be addressed to Council.

Signed: ………………………………………………………  Dated: ……………………………………………

Mayor Bob Sloane
1. ESTABLISHMENT

1.1 A masterplan for the Angaston Railway Precinct was adopted by Council on 18 April 2017. Council was successful in being awarded grant funding of $1.1M in February 2018.

1.2 The Angaston Station Reference Group was formed in 2015 in a community advisory capacity to develop the masterplan for the precinct. This group is a large representation from the Angaston Community and Business Alliance (ACBA), Angaston and Penrice Historical Society, Barossa Valley Machinery Preservation Society, The Barossa Council, RDA Barossa, State MP, Local Resident, Youth Representative and Chairperson (as nominated by ACBA).

1.3 The establishment of a smaller more focused group, the Angaston Railway Precinct Playground, Open Space and Civil Works Working Group (Working Group) is required by the Grant Deed conditions and consistent with Council’s project governance practices. This Group will be responsible for informing the broader Angaston Station Reference Group.

2. OBJECTIVE

2.1 The Purpose of the Working Group is to support Council with the implementation of works associated with the implementation of the objectives of the masterplan for the playground, open space and associated civil works (the Works).
3. SCOPE OF ROLE

3.1 The Group’s role is to:

1. Support the development of a Project Scope for the Purpose and the Works for adoption by Council.

2. Support and monitor the implementation of the adopted Project Scope, the Purpose and the Works.

3. Monitor any identified and emerging issues in the implementation of the Works and advise and provide input on resolution.

4. Monitor any identified and emerging risks in the implementation of the Works and advise and provide input on prevention, mitigation and management options.

5. Working Group representatives provide a communication role to update their respective stakeholders, seek input where appropriate and provide feedback to the Working Group.

6. Monitor progress against the program budget and expenditure.

7. Support and provide input to any promotional and communication activities (including but not limited to linking stakeholders to Council’s social media activities).

8. Provide updates to Council via the Project Co-ordinator (currently the Acting Director, Corporate and Community Services) on a quarterly basis.

4. MEMBERSHIP

4.1 In accordance with the resolution of Council reference 2014/18 – 1272, the Group shall comprise:

- Elected Member representative – Councillor Mark Grossman
- Angaston Station Reference Group representative – Theo Marks
- Acting Director Corporate and Community Services (Noting acting role will return to Manager Community and Facilities Development) – Rebecca Tappert
- Department Works and Engineering representative(s) as determined by Director Works and Engineering – Matt Elding
- Manager, Customer, Library and Heritage Services – Tania Paull
- Youth Officer – Brooke Chinner
- Director, Community Projects – Joanne Thomas (as required)
- External Project Management representative as applicable
- External Architectural Services representative
- Contractor as appointed and as required
- Ad hoc technical representatives as required (internal and external to Council administration)

5. DELEGATED POWERS

5.1 The Group will act in an advisory capacity to Council only and does not have specific delegated powers.

5.2 The Chief Executive Officer has delegation and the Acting Director, Corporate and Community Services has sub delegation, in respect of budgeted expenditure for the Works.
6. GOVERNANCE

6.1 Meets at every 4 to 6 weeks and at other times as necessary dependent on implementation requirements and available Council Officer Resources

6.2 Provides a written update to Council at least once every quarter via the Acting Director, Corporate and Community Services with any interim updates to The Big Project Working Group.

6.3 Project Budget lines
   - Operating expenses – O901
   - Capital expenditure
     o Angaston Railway Precinct Picnic Area – 601543-841
     o Angaston Railway Precinct Bike Track – 601545-84
     o Angaston Railway Precinct Play Area – 601546-84

7. ROLES AND RESPONSIBILITIES

7.1 Group members, who are not Barossa Council staff, or Elected Members, or undertaking membership of the group as part of their paid work, must be appropriately registered as a Volunteer of The Barossa Council.

7.2 Volunteers will be required to log their volunteer hours using Council’s online “Better Impact” database.

8. MEETINGS

8.1 Meetings will be held at times agreed by the Group.

   The Group shall keep a record of all meetings, and forward a copy to the Group members.

   Members can discuss and make recommendations. Agreed recommendations can be submitted to Council Officers and/or Elected Members as appropriate for further consideration.

9. RESOURCES

9.1 Working Group supported by Council resources for meeting purposes and as detailed in any agreed, specific Project scopes and plans and in accordance with any approved budget.

10. TRAINING

10.1 None identified. Any future requirements to be addressed to Council.

Signed ………………………………………………………          Dated: ……………………………………………

Mayor Bob Sloane
## PROJECT SCOPE - ANGASTON RAILWAY STATION RESTORATION

<table>
<thead>
<tr>
<th>Change Champions:</th>
<th>Elected Member Body – The Big Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Coordinator:</td>
<td>Acting Director, Corporate and Community Services</td>
</tr>
</tbody>
</table>
| **Project Working Group:** | • Elected Member Representatives – Cr Mark Grossman  
• Chair, Angaston Railway Precinct Reference Group – Theo Marks  
• Acting Director Corporate and Community Services – Rebecca Tappert  
• Director Works and Engineering – Matt Elding |
| **Supplementary Project Team:** | Other internal expertise as required |

### 1. Description of Project / Project Goal:

Refer Grant application 17/80556 and Masterplan Report 17/8731

The Angaston Railway Station revitalisation will bring back to life the magical railway history of the past in a unique and natural play environment for all ages, honoring the past and inspiring adventure and imagination into the future.

The project is split into two high level outcomes: the Station Building Restoration (this project scope); and the Playground, Open Space and Civil Works (separate project scope).

The Station Building works are guided by a Conservation Management Plan (13/34186)

### 2. Objectives:

1. Restoration of Station Building (assess, determine and strengthen as appropriate the structural integrity of the building).

2. Platform Works – reduction to original length and height.

3. Determine future purpose for station building to guide restoration outcomes and community linkages. Such as café or restaurant, museum, local artist, produce shop with WIFI and temporary outdoor seating.

4. Demolish toilet block at 4a on masterplan and re-establish in station building

### 3. High Level Deliverables & Milestones:  

<table>
<thead>
<tr>
<th>Project Deliverables:</th>
<th>Target Date</th>
<th>Status</th>
</tr>
</thead>
</table>
| 1. **Station Building Structural Integrity**  
a) Expose foundations | 15/3/18 | C |
| b) Assess integrity of foundations | 23/3/18 | C |
| c) Determine remedial action required | 30/3/18 | C |
| d) Actions to inform detailed design | 30/3/18 | C |
| 2. **Engage Professional Expertise**  
a) Technical Project Management  
a. Develop Request for Quote with specification / scope to be reviewed by Working Group | 23/3/18 | P |
<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>b. Release RFQ and engage</td>
<td>6/4/18</td>
<td>NC</td>
<td></td>
<td></td>
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<tr>
<td>b) Heritage Architect</td>
<td>23/3/18</td>
<td>P</td>
<td>Early April 18</td>
<td>NC</td>
</tr>
<tr>
<td></td>
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</tr>
<tr>
<td>a. Develop Request for Quote with specification / scope to be reviewed by Working Group</td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>b. Release RFQ and engage</td>
<td></td>
<td></td>
<td>Early April 18</td>
<td>NC</td>
</tr>
<tr>
<td>c) Works Contractor</td>
<td>June 18</td>
<td>NC</td>
<td>July 18</td>
<td>NC</td>
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<tr>
<td>a. Complete tender process (see further detail below in Section 3.)</td>
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<tr>
<td>b. Appointment of contractor</td>
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<tr>
<td>3. Site Plans, Services and Information</td>
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</tr>
<tr>
<td>a. Research Council Records and liaise with State for all available plans</td>
<td>16/3/18</td>
<td>C</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Engage (direct purchase) surveyor to complete full site survey</td>
<td>16/3/18</td>
<td>P</td>
<td>31/3/18</td>
<td>P</td>
</tr>
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<td></td>
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<tr>
<td>i. Deliver survey plans and provide to architect and Working Group as required</td>
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<tr>
<td>4. Forward Procurement Plan</td>
<td></td>
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<tr>
<td>a. Meeting to determine appropriate procurement structure, timings, methods (ie: D&amp;C, Managing Contractor, Fixed Lump Sum) and support.</td>
<td>7/3/18</td>
<td>C</td>
<td>April – June 18</td>
<td>NC</td>
</tr>
<tr>
<td>b. Obtain required level of approval for procurement methodology approach.</td>
<td></td>
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<td>NC</td>
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<tr>
<td>c. Explore community / social value generating opportunities of preferred procurement approach.</td>
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<tr>
<td>d. Develop Tender documentation and Brief for Works contract/s.</td>
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<tr>
<td>5. Communication Plan</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>a. Determine Communication Plan</td>
<td>7/3/18</td>
<td>P</td>
<td>ongoing</td>
<td>P</td>
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<tr>
<td></td>
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<td></td>
</tr>
<tr>
<td>i. Working Group updates – monthly and as required</td>
<td></td>
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</tr>
<tr>
<td>ii. Community Status Updates</td>
<td></td>
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</tr>
<tr>
<td>1. Fence Wrap</td>
<td></td>
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<tr>
<td>2. Social media</td>
<td></td>
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<tr>
<td>3. Print Media (newspapers, D’Vine)</td>
<td></td>
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<tr>
<td>iii. Internal Staff Updates – Staff Meetings or at major milestones</td>
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<tr>
<td>6. Research site visits</td>
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</tr>
<tr>
<td>a. Consider visits for research purpose to similar sites</td>
<td>23/3/18</td>
<td>P</td>
<td>TBD by April 18</td>
<td>NC</td>
</tr>
<tr>
<td>i. Develop itinerary</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>ii. Visits</td>
<td></td>
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<tr>
<td>iii. Record learnings</td>
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<tr>
<td>7. Detailed Design Phase</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>a. Assess site services and determine any further documentation required and upgrade requirements</td>
<td>16/3/18</td>
<td>P</td>
<td>April 18</td>
<td>NC</td>
</tr>
<tr>
<td>b. Review detailed user requirements to inform detailed design phase</td>
<td></td>
<td></td>
<td></td>
<td>NC</td>
</tr>
<tr>
<td>c. Consider energy efficiency and sustainable design opportunities</td>
<td></td>
<td></td>
<td></td>
<td>NC</td>
</tr>
<tr>
<td>d. Complete detailed design and documentation</td>
<td></td>
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</tr>
</tbody>
</table>
e. Review and approval by Working Group and Council as required  
   
   **8. Development Approval**  
   a. Determine and make required building and planning approvals  
   
   **9. Works - Station Building Restoration**  
   a. Contractor mobilisation for commencement 2018/19  
   b. Begin Construction phase (further detail to be added once detailed design phase complete)  
   
   **10. General Administration and Liaison and Administrative**  
   a. Update project plan  
   b. Schedule Working Group meetings and administration  
   c. Contractor Management administration  
   d. Reports to Council as required  
   e. Reports as per Grant Deed  
   
   **11. Project Close**  
   a. Post Implementation Review  
   b. Grant Acquittal  
   
   **5. Project Stakeholders:**  
   
   **Stakeholder** | **Expectations / Impact**  
   --- | ---  
   **Internal:**  
   • Elected Members – Working Group Reps / TBP Working Group  
   • Project Working Group  
   • Works Team – Ops Manager  
   • Media and Communications Officers  
   • Senior Accountant  
   • Procurement team  
   • Planning & Development  
   • Customer Service Team  
   - Reporting as per Item 6 of Grant Deed (18/17488)  
   - Community input, representation and understanding of project works  
   - Keep informed to communicate status and internal linkages resource requirements  
   - Deliver project in accordance with policy, process and budget  
   
   **External:**  
   • Project Working Group external reps  
   • Angaston Railway Precinct Reference Group  
   • Barossa Valley Machinery Preservation Society  
   • Technical Project Management  
   • Heritage Architect  
   • Contractors  
   • Residents neighbouring the park  
   • Users of the park  
   - Reporting as per Item 6 of Grant Deed (18/17488)  
   - Community input, representation and understanding of project works  
   - Keep informed to communicate status and maintain community excitement for project  
   - Compliance with Council’s legal obligations  
   - Cross reference with other associated project works
### 6. Project Communication and Governance:

<table>
<thead>
<tr>
<th>Who</th>
<th>Method</th>
<th>Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>A-DCCS</td>
<td>Project Scope</td>
<td>At commencement and for adoption and review by Project Working Group</td>
</tr>
<tr>
<td>Project Working Group</td>
<td>Project Working Group with Terms of Reference</td>
<td>Meet 3 – 4 weekly (initially) and information exchange via email</td>
</tr>
<tr>
<td>A-DCCS</td>
<td>Reports to Council, interim updates to The Big Project Working Group</td>
<td>Minimum quarterly</td>
</tr>
<tr>
<td>A-DCCS / DCP / CEO</td>
<td>Expenditure authority as per delegations</td>
<td>As required</td>
</tr>
<tr>
<td>A-DCCS / Finance</td>
<td>Budget management – separate project budget</td>
<td>Ongoing and as per quarterly review process</td>
</tr>
<tr>
<td>A-DCCS</td>
<td>Project Schedule/Program – review with Project Working Group</td>
<td>Ongoing review</td>
</tr>
<tr>
<td>A-DCCS / Communications Officers</td>
<td>Communication strategy</td>
<td>As per Communication Plan</td>
</tr>
</tbody>
</table>

### 7. Project Containers:

<table>
<thead>
<tr>
<th>Required?</th>
<th>Container Type</th>
<th>Record Number</th>
<th>Scope Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>Project Management</td>
<td>B6403</td>
<td>Permanent Project Records - Activities involving a defined series of actions including planning, implementing, monitoring and the final assessment and report at completion of a project.</td>
</tr>
<tr>
<td>Yes</td>
<td>Facilitative</td>
<td></td>
<td>Temporary Project Records - Documents within project management such as drafts for comment, unsuccessful registrations of interest, unsuccessful submissions, working documentation.</td>
</tr>
<tr>
<td>Yes</td>
<td>Contracts</td>
<td>B7955 – Site Survey, B7956 – Station Building Restoration, B7957 – Technical Project Management, B7958 – Playground and Civics</td>
<td>The activities involved in arranging, procuring and managing the performance of work or the provision of goods and services by an external contractor or consultant. Sometimes referred to as outsourcing. Includes Council contracting out their own services. Includes records relating to ensuring contractors meet their contractual obligations.</td>
</tr>
<tr>
<td>Yes</td>
<td>Financial</td>
<td>B7910 – Open Space Grant</td>
<td>The process of collecting, recording, summarising and analysing financial transactions includes financial statements and the management of Council’s accounting systems and internal controls.</td>
</tr>
<tr>
<td>Yes</td>
<td>Tendering</td>
<td>B7943</td>
<td>The activities involved in receiving and assessing tenders. Includes proposals made in writing by one party to another to carry out at an inclusive price or uniform rate, an order for the supply or purchase of goods, or for the production of work.</td>
</tr>
</tbody>
</table>
8. Related Documents:

<table>
<thead>
<tr>
<th>Document</th>
<th>Trim Ref:</th>
<th>Document Contents</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARP MasterPlan</td>
<td>17/103481</td>
<td>Finalised and approved Masterplan</td>
</tr>
<tr>
<td>Angaston Railway Station</td>
<td>13/34186</td>
<td>Conservation plan commissioned by The Barossa Council and Angaston Community and Business Alliance</td>
</tr>
<tr>
<td>Grant Deed</td>
<td>18/17488</td>
<td>Deed of agreement for Open Space Grant Funding</td>
</tr>
<tr>
<td>Risk Assessment</td>
<td>17/79588</td>
<td>Assessment of station building risks. Need to add project risks and risks associated with other scope areas of project. Ie. Playground and civils.</td>
</tr>
</tbody>
</table>

9. Project Dependencies and Constraints:

Dependencies
- Development Approvals granted
- Site information availability from state government

Constraints
- Determine agreed purpose for station building
- Short timeframe for implementation – by 31 August 2019.

Environmental Scan:

Relevant Strategies / Plans:
- refer to The Big Project overall Project Scope which sets out linkages to TBC Community and Corporate Plans
- ARP Master Plan
- ARP Conservation Management Plan

Related TBC Projects:
- The Big Project

Legislation:
- The Local Government Act 1999
- Development Act 1993

10. Success Measures:

<table>
<thead>
<tr>
<th>Objective</th>
<th>Measure(s)</th>
<th>Acceptable Variance</th>
<th>Result</th>
</tr>
</thead>
</table>
- Implementation of playground and activation of community spaces | Nil (Subject to dependencies and constraints) |        |
| 2. Implement the identified improvements arising from | - Reflected in detailed design and documentation | Nil unless budget implications in |        |
the proposed design and scope of works. which case refer to Council

4. Leverage economic and social benefits from increased use of the Station building and playground / outdoor cinema spaces as a community and possible commercial venue (station) to a determined level of service.

- Set benchmarks for occupancy and activations
- To be determined

5. Forward Maintenance and associated WOLC budgeted

- Included in LTFP
- Included in Recreation IAMPS
- Nil
- Nil

11. Project Evaluation/ Post Implementation Review

a) Outcomes against project success measures

b) Lessons Learned:
   - What worked well?
   - What did not?

c) Check all documentation has been captured, notify records of TRIM containers to be closed

d) Document and save in TRIM a review of assessments, lessons learned and outcomes

e) Update contractor register with to complete active contracts, add comments and review

APPENDIX 1 - Detailed Project Plans (Multiple documents - Work in Progress)
APPENDIX 2 - Scope Change Log (Attached)

Project Brief Sign-Off

<table>
<thead>
<tr>
<th>Name</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Working Group Reps</td>
<td>Cr Mark Grossman / Theo Marks</td>
<td></td>
</tr>
<tr>
<td>Project Coordinator</td>
<td>Rebecca Tappert</td>
<td></td>
</tr>
</tbody>
</table>

APPENDIX 2 - Scope Change Log

<table>
<thead>
<tr>
<th>Date</th>
<th>Change Detail</th>
<th>BY WHOM</th>
<th>APPROVED</th>
</tr>
</thead>
<tbody>
<tr>
<td>xx-xx-xxxx</td>
<td></td>
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</tbody>
</table>
PROJECT SCOPE - ANGASTON RAILWAY PLAYGROUND, OPEN SPACE AND CIVIL WORKS

Change Champions: Elected Member Body – The Big Project

Project Coordinator: Acting Director, Corporate and Community Services

Project Working Group:  
- Elected Member representatives – Councillor Mark Grossman  
- Angaston Station Reference Group representative – Theo Marks  
- Acting Director Corporate and Community Services (Noting acting role will return to Manager Community and Facilities Development) – Rebecca Tappert  
- Department Works and Engineering representative(s) as determined by Director Works and Engineering – Matt Elding  
- Manager, Customer, Library and Heritage Services – Tania Paull  
- Youth Officer – Brooke Chinner  
- Director, Community Projects – Joanne Thomas (as required)  
- External Project Management representative as applicable  
- External Architectural Services representative  
- Contractor as appointed and as required

Supplementary Project Team: Other internal expertise as required

1. Description of Project / Project Goal:
Refer Grant application 17/80556 and Masterplan Report 17/8731

The Angaston Railway Station revitalisation will bring back to life the magical railway history of the past in a unique and natural play environment for all ages, honoring the past and inspiring adventure and imagination into the future.

The project is split into two high level outcomes: the Station Building Restoration (separate project scope); and the Playground, Open Space and Civil Works (this project scope).

2. Objectives:

1. Development of Youth and Play Area: rope, nature and water play utilising existing graded / contoured embankments, exercise equipment, southern bank bike track and unstructured recreation opportunities, plus toilet amenities.

2. Grassed picnic and market area: restoration of railway turntable in a native sunken garden setting; open barbeque and picnic space for markets, open-air cinema, events and community gathering spaces, utilisation of adapted vintage rolling stock (railway carriages) for temporary activations such as cinema screenings, youth pod, stage / screen, skateable elements.

3. Passive and active recreation opportunities for all ages through nature, adventure and water play, walking and cycling paths and complementary fitness activities.

4. Education and interpretation elements (attractions and signage) that celebrate Angaston’s railway heritage and influences such as the railway station, turntable, goods
shed and ancillary buildings, plus a dedicated machinery shed to house priceless machinery memorabilia for public display.

5. Opportunities for community connectivity through improved amenity and activation of the space for community use eg. Markets, stalls, op-ups, open-air cinema, events, breakfast raves etc.

6. Greater connectivity between the railway precinct and neighbouring destinations (town centre, village green, linear park, Angas Oval) through improved pedestrian, cycling and vehicle linkages and way finding.

7. Enhanced tourism, commercial and retail opportunities for adjacent and town centre businesses through increase visibility and people movement between localities. The railway precinct and play space will be a bespoke tourist attraction in its own right for the Barossa Region and also fill the demand for a play space that provide a Regional Level service.

8. Rehabilitated and enhanced environmental setting through landscaping, bank stabilisation, look out construction and rehabilitation and revegetation using species of Barossa provenance.

9. Celebration of cultural and indigenous heritage through Peramanck and Ngadjeri cultural trail and storytelling.

10. Safer, more accessible and permeable space for a wide range of uses and users with a focus on usable, functional and attractive open space.

11. Conscious of environmental sustainability with on-site wastewater that provides sub-surface irrigation, low maintenance local native plantings, rainwater capture and storage, drainage, solar lighting where possible, reuse of railway artefacts, reuse of timber from Council’s tree removal operations.

12. Improved lighting, fencing, carparking and footpath treatments, softening of hard surfaces with use of grass / softfall.

3. High Level Deliverables & Milestones:

<table>
<thead>
<tr>
<th>Project Deliverables</th>
<th>Target Date</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Engage Professional Expertise</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a) Technical Project Management</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Develop Request for Quote with specification / scope to be reviewed by Working Group</td>
<td>23/3/18</td>
<td>P</td>
</tr>
<tr>
<td>b. Release RFQ and engage</td>
<td>6/4/18</td>
<td>P</td>
</tr>
<tr>
<td>b) Landscape / Playground Architect</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Develop Request for Quote with specification / scope to be reviewed by Working Group</td>
<td>23/3/18</td>
<td>NC</td>
</tr>
<tr>
<td>b. Release RFQ and engage</td>
<td>Early April 18</td>
<td>NC</td>
</tr>
<tr>
<td>c) Works Contractor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Complete tender process (see further detail below in Section 3.)</td>
<td>June 18</td>
<td>NC</td>
</tr>
<tr>
<td>b. Appointment of contractor</td>
<td>July 18</td>
<td>NC</td>
</tr>
<tr>
<td><strong>2. Site Plans, Services and Information</strong></td>
<td>16/3/18</td>
<td>C</td>
</tr>
</tbody>
</table>
a. Research Council Records and liaise with State for all available plans  
b. Engage (direct purchase) surveyor to complete full site survey  
   i. Deliver survey plans and provide to architect and Working Group as required  

| 16/3/18 | C |
| 31/3/18 | P |

3. **Forward Procurement Plan**  
a. Meeting to determine appropriate procurement structure, timings, methods (ie: D&C, Managing Contractor, Fixed Lump Sum) and support.  
b. Obtain required level of approval for procurement methodology approach.  
c. Explore community / social value generating opportunities of preferred procurement approach.  
d. Develop Tender documentation and Brief for Works contract/s.  

| 7/3/18 | C |
| April – June 18 | NC |

4. **Communication Plan**  
a. Determine Communication Plan  
   i. Working Group updates – monthly and as required  
   ii. Community Status Updates  
      1. Fence Wrap  
      2. Social media  
      3. Print Media (newspapers, D’Vine)  
   iii. Internal Staff Updates – Staff Meetings or at major milestones  

| 7/3/18 | P |
| ongoing | P |

5. **Detailed Design Phase**  
a. Assess site services and determine any further documentation required and upgrade requirements  
b. Review detailed user requirements to inform detailed design phase  
c. Consider energy efficiency and sustainable design opportunities  
d. Complete detailed design and documentation  
e. Review and approval by Working Group and Council as required  

| 16/3/18 | P |
| April 18 | NC |
| June 18 | NC |
| July 18 | NC |
| July 18 | NC |

6. **Development Approval**  
a. Determine and make required building and planning approvals  

| August 18 | NC |

7. **Works - Playground and Civils**  
a. Contractor mobilisation for commencement 2018/19  
b. Begin Construction phase (further detail to be added once detailed design phase complete)  

| August 18 | NC |

8. **General Administration and Liaison and Administrative**  
a. Update project plan  
b. Schedule Working Group meetings and administration  
c. Contractor Management administration  
d. Reports to Council as required  

| ongoing | P |
| P | P |
| P | P |
9. Project Close
   a. Post Implementation Review
   b. Grant Acquittal

5. Project Stakeholders:

<table>
<thead>
<tr>
<th>Stakeholder</th>
<th>Expectations / Impact</th>
</tr>
</thead>
</table>
| **Internal:** | - Reporting as per Item 6 of Grant Deed (18/17488)  
                   - Community input, representation and understanding of project works  
                   - Keep informed to communicate status and internal linkages resource requirements  
                   - Deliver project in accordance with policy, process and budget |
| Elected Members – Working Group Reps / TBP Working Group  
| Project Working Group  
| Works Team – Ops Manager  
| Media and Communications Officers  
| Senior Accountant  
| Procurement team  
| Planning & Development  
| Customer Service Team |
| **External:** | - Reporting as per Item 6 of Grant Deed (18/17488)  
                   - Community input, representation and understanding of project works  
                   - Keep informed to communicate status and maintain community excitement for project  
                   - Compliance with Council’s legal obligations  
                   - Cross reference with other associated project works |
| Project Working Group external reps  
| Angaston Railway Precinct Reference Group  
| Barossa Valley Machinery Preservation Society  
| Technical Project Management  
| Heritage Architect  
| Contractors  
| Residents neighbouring the park  
| Users of the park  
| Youth of region |

6. Project Communication and Governance:

<table>
<thead>
<tr>
<th>Who</th>
<th>Method</th>
<th>Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>A-DCCS</td>
<td>Project Scope</td>
<td>At commencement and for adoption and review by Project Working Group</td>
</tr>
<tr>
<td>Project Working Group</td>
<td>Project Working Group with Terms of Reference</td>
<td>Meet 3 – 4 weekly (initially) and information exchange via email</td>
</tr>
<tr>
<td>A-DCCS</td>
<td>Reports to Council, interim updates to The Big Project Working Group</td>
<td>Minimum quarterly</td>
</tr>
<tr>
<td>A-DCCS / DCP / CEO</td>
<td>Expenditure authority as per delegations</td>
<td>As required</td>
</tr>
<tr>
<td>A-DCCS / Finance</td>
<td>Budget management – separate project budget</td>
<td>Ongoing and as per quarterly review process</td>
</tr>
</tbody>
</table>
### 7. Project Containers:

<table>
<thead>
<tr>
<th>Required?</th>
<th>Container Type</th>
<th>Record Number</th>
<th>Scope Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>Project Management</td>
<td>B6403</td>
<td>Permanent Project Records - Activities involving a defined series of actions including planning, implementing, monitoring and the final assessment and report at completion of a project.</td>
</tr>
<tr>
<td>Yes</td>
<td>Facilitative</td>
<td></td>
<td>Temporary Project Records - Documents within project management such as drafts for comment, unsuccessful registrations of interest, unsuccessful submissions, working documentation.</td>
</tr>
<tr>
<td>Yes</td>
<td>Contracts</td>
<td>B7955 – Site Survey, B7956 – Station Building Restoration, B7957 – Technical Project Management, B7958 – Playground and Civils</td>
<td>The activities involved in arranging, procuring and managing the performance of work or the provision of goods and services by an external contractor or consultant. Sometimes referred to as outsourcing. Includes Council contracting out their own services. Includes records relating to ensuring contractors meet their contractual obligations.</td>
</tr>
<tr>
<td>Yes</td>
<td>Financial</td>
<td>B7910 – Open Space Grant</td>
<td>The process of collecting, recording, classifying, summarising and analysing financial transactions. Includes financial statements and the management of Council’s accounting systems and internal controls.</td>
</tr>
<tr>
<td>Yes</td>
<td>Tendering</td>
<td>B7943</td>
<td>The activities involved in receiving and assessing tenders. Includes proposals made in writing by one party to another to carry out at an inclusive price or uniform rate, an order for the supply or purchase of goods, or for the production of work.</td>
</tr>
<tr>
<td>Yes</td>
<td>Project Communications</td>
<td></td>
<td>Capture of communications and promotion relating to the project</td>
</tr>
</tbody>
</table>

### 8. Related Documents:

<table>
<thead>
<tr>
<th>Document</th>
<th>Trim Ref:</th>
<th>Document Contents</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARP MasterPlan</td>
<td>17/103481</td>
<td>Finalised and approved Masterplan</td>
</tr>
<tr>
<td>Grant Deed</td>
<td>18/17488</td>
<td>Deed of agreement for Open Space Grant Funding</td>
</tr>
<tr>
<td>Risk Assessment</td>
<td>17/79588</td>
<td>Assessment of station building risks. Need to add project risks and risks associated with other scope areas of project. ie. Playground and civils.</td>
</tr>
</tbody>
</table>

### 9. Project Dependencies and Constraints:

Dependencies
• Development Approvals granted
• Site information availability from state government

Constraints
• Timeframe for implementation – by 31 August 2019.

Environmental Scan:

<table>
<thead>
<tr>
<th>Relevant Strategies / Plans:</th>
<th>Related TBC Projects:</th>
<th>Legislation:</th>
</tr>
</thead>
<tbody>
<tr>
<td>• refer to The Big Project overall Project Scope which sets out</td>
<td>• The Big Project</td>
<td>• The Local Government Act 1999</td>
</tr>
<tr>
<td>linkages to TBC Community and Corporate Plans</td>
<td></td>
<td>• Development Act 1993</td>
</tr>
<tr>
<td>• ARP Master Plan</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

10. Success Measures:

<table>
<thead>
<tr>
<th>Objective</th>
<th>Measure(s)</th>
<th>Acceptable Variance</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Deliver the priorities of the Angaston Railway Precinct Master Plan as</td>
<td>- Restoration of the Station building and put</td>
<td>Nil (Subject to</td>
<td></td>
</tr>
<tr>
<td>determined by Council on 18 April 2017. (2014/18 - 1005).</td>
<td>to suitable community use</td>
<td>dependencies and</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Implementation of playground and activation</td>
<td>constraints)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>of community spaces</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Implement the identified improvements arising from the proposed</td>
<td>- Reflected in detailed design and documentation</td>
<td>Nil unless budget</td>
<td></td>
</tr>
<tr>
<td>design and scope of works.</td>
<td></td>
<td>implications in</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>which case refer to</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>4. Leverage economic and social benefits from increased use of the</td>
<td>- Set benchmarks for occupancy and activations</td>
<td>To be determined</td>
<td></td>
</tr>
<tr>
<td>Station building and playground / outdoor cinema spaces as a</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>community and possible commercial venue (station) to a determined</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>level of service.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Forward Maintenance and associated WOLC budgeted</td>
<td>- Included in LTFP</td>
<td>Nil</td>
<td>Nil</td>
</tr>
<tr>
<td></td>
<td>- Included in Recreation IAMPS</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

11. Project Evaluation/Post Implementation Review

a) Outcomes against project success measures
b) Lessons Learned:
   What worked well?
   What did not?
c) Check all documentation has been captured, notify records of TRIM containers to be closed
d) Document and save in TRIM a review of assessments, lessons learned and outcomes
e) Update contractor register with to complete active contracts, add comments and review

APPENDIX 1 - Detailed Project Plans (Multiple documents - Work in Progress)
APPENDIX 2 - Scope Change Log (Attached)

Project Brief Sign-Off

<table>
<thead>
<tr>
<th>Project Working Group Reps</th>
<th>Name</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cr Mark Grossman</td>
<td>Theo Marks</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Project Coordinator</td>
<td>Rebecca Tappert</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

APPENDIX 2 - Scope Change Log:

<table>
<thead>
<tr>
<th>Date</th>
<th>Change Detail</th>
<th>BY WHOM</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
7.3.1 DEBATE AGENDA - ACTING DIRECTOR

7.3.1.2 FEES AND CHARGES 2018/2019 - THE REX BAROSSA AQUATIC AND FITNESS CENTRE, NURIOOTPA SWIMMING POOL AND WILLIAMSTOWN SWIMMING POOL

B1674

PURPOSE
Council to consider the fees and charges for admission to The Rex Barossa Aquatic and Fitness Centre, the Nuriootpa War Memorial Swimming Pool and the Williamstown Swimming Pool for the 2018/2019 Financial Year.

RECOMMENDATION
That Council adopts the proposed fees and charges for admission to The Rex Barossa Aquatic and Fitness Centre, the Nuriootpa War Memorial Swimming Pool and the Williamstown Swimming Pool for the 2018/2019 Financial Year.

REPORT
A table of the proposed fees and charges for 2018/19 is attached after some benchmarking reviewed for local providers.

Changes to note are:
- Swimming Lesson fees to increase by 50c from $16.00 to $16.50 for the 1st and 2nd child and $14.85 for the 3rd child
- Added a concession price for 15 visit pool passes at $79.50
- Added an option for 10 visit pool passes with adult ($63.00) and concession ($53.00) prices
- Badminton from $5.00 to $5.50 which includes a coffee

Also included are stadium and pool hire fees.

Nuriootpa Pool and Williamstown Pool entry fees have stayed the same, as they are both well placed in the market on pricing.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Attachment 1: Proposed Fees and Charges 2017/18 (HP Content Ref: 18/22715)

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

- Community and Culture
- Health and Wellbeing
- How We Work – Good Governance

Legislative Requirements
Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial
To ensure that Council is able to recover its costs in relation to user paid services provided to the community.

COMMUNITY CONSULTATION

Once the fees and charges are adopted by Council, they will be updated and available for the Community to access on Council and the Rex websites.
## Fees and Charges 2018/19

### From July 1st 2018

<table>
<thead>
<tr>
<th>Pool Membership</th>
<th>Price</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Casual</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adult</td>
<td>$6.50</td>
<td>$6.50</td>
</tr>
<tr>
<td>Child/Concession/Senior Card Holder</td>
<td>$5.50</td>
<td>$5.50</td>
</tr>
<tr>
<td>Family</td>
<td>$17.50</td>
<td>$17.50</td>
</tr>
<tr>
<td>Under 4 yrs</td>
<td>Free</td>
<td>Free</td>
</tr>
</tbody>
</table>

| **3 Months (NO Direct Debit for 3 months)** |       |       |
| Adult **Admin + $20 on sign up** | $150.00 | $150.00 |
| Child/Concession/Senior Card Holder/Rate Payer | $135.00 | $135.00 |

| **12 Months** |       |       |
| Adult **Admin + $20 on sign up** | $468.00 | $468.00 |

**Direct Debit Debit Success per week Admin +$20**

| No lock in Contract |       |       |
| $9.00 | $9.00 |

| Child/Concession/Senior Card Holder/Rate Payer | $421.00 | $421.00 |

**Direct Debit Debit Success per week Admin +$20**

| No lock in Contract |       |       |
| $8.10 | $8.10 |

| Family (2A + 2C) |       |       |
| $1456.00 | $1456.00 |

**Direct Debit Debit Success per week Admin +$20**

| No lock in Contract |       |       |
| $26.00 | $26.00 |

<table>
<thead>
<tr>
<th><strong>15 Visit Pass</strong></th>
<th>Price</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult</td>
<td>$95.00</td>
<td>$95.00</td>
</tr>
<tr>
<td>Concession</td>
<td>N/A</td>
<td>$79.50</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>10 Visit Pass</strong></th>
<th>Price</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult</td>
<td>N/A</td>
<td>$63.00</td>
</tr>
<tr>
<td>Concession</td>
<td>N/A</td>
<td>$53.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Swim School</strong></th>
<th>Price</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>16 weeks x $15 per week <strong>Admin + $20 on sign up</strong></td>
<td>$288.00</td>
<td>$288.00</td>
</tr>
<tr>
<td>Child Category</td>
<td>2017/18</td>
<td>2018/19</td>
</tr>
<tr>
<td>------------------------------</td>
<td>----------</td>
<td>----------</td>
</tr>
<tr>
<td>1&lt;sup&gt;st&lt;/sup&gt; &amp; 2&lt;sup&gt;nd&lt;/sup&gt; Child</td>
<td>$18.00</td>
<td>$18.00</td>
</tr>
<tr>
<td>3&lt;sup&gt;rd&lt;/sup&gt; Child</td>
<td>$15.40</td>
<td>$15.40</td>
</tr>
<tr>
<td>4&lt;sup&gt;th&lt;/sup&gt; Child</td>
<td>$15.40</td>
<td>$15.40</td>
</tr>
</tbody>
</table>

Direct Debit Debit Success per week **Admin $20**

<table>
<thead>
<tr>
<th>Child Category</th>
<th>2017/18</th>
<th>2018/19</th>
</tr>
</thead>
<tbody>
<tr>
<td>1&lt;sup&gt;st&lt;/sup&gt; &amp; 2&lt;sup&gt;nd&lt;/sup&gt; Child</td>
<td>$16.00</td>
<td>$16.50</td>
</tr>
<tr>
<td>3&lt;sup&gt;rd&lt;/sup&gt; Child</td>
<td>$14.40</td>
<td>$14.85</td>
</tr>
<tr>
<td>4&lt;sup&gt;th&lt;/sup&gt; Child</td>
<td>$14.40</td>
<td>$14.40</td>
</tr>
</tbody>
</table>

**Pool Hire Fees**

<table>
<thead>
<tr>
<th>Service Description</th>
<th>2017/18</th>
<th>2018/19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lane Hire Single User (Outside group booking)</td>
<td>$25 per hour -</td>
<td>$25 per hour -</td>
</tr>
<tr>
<td></td>
<td>$4.00 per person</td>
<td>$4.00 per person</td>
</tr>
<tr>
<td></td>
<td>discounted entry</td>
<td>discounted entry</td>
</tr>
<tr>
<td>Lane Hire Single Use (sporting Clubs)</td>
<td>$25 per hour -</td>
<td>$25 per hour -</td>
</tr>
<tr>
<td></td>
<td>no extra for</td>
<td>no extra for</td>
</tr>
<tr>
<td></td>
<td>entry</td>
<td>entry</td>
</tr>
<tr>
<td>Lane Hire Ongoing Use (6 month minimum)</td>
<td>$15 per hour</td>
<td>$15 per hour</td>
</tr>
<tr>
<td>Sections of leisure Pool</td>
<td>$25 per hour</td>
<td>$25 per hour</td>
</tr>
<tr>
<td>Holiday groups (minimum 10) and open to the public</td>
<td>$5 per head</td>
<td>$5 per head</td>
</tr>
<tr>
<td>Holiday groups (exclusive area)</td>
<td>$40 per hour</td>
<td>$40 per hour</td>
</tr>
<tr>
<td></td>
<td>plus entry $5</td>
<td>plus entry $5</td>
</tr>
<tr>
<td></td>
<td>per person</td>
<td>per person</td>
</tr>
<tr>
<td>Plan Description</td>
<td>July 2017/18 ($962.00)</td>
<td>2018/19 ($962.00)</td>
</tr>
<tr>
<td>---------------------------------------------------------------------------------</td>
<td>------------------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>12 month Adult Up-front Admin + $20 on sign up</td>
<td>12 month Adult Admin + $20 on sign up</td>
<td></td>
</tr>
<tr>
<td>Direct Debit Debit Success per week Admin + $20</td>
<td>$18.00</td>
<td>$18.00</td>
</tr>
<tr>
<td>No lock in contract</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Concession/Senior Card Holder/Corporate/Rate Payer Admin + $20 on sign up</td>
<td>$868.40</td>
<td>$868.40</td>
</tr>
<tr>
<td>Direct Debit Debit Success per week Admin + $20</td>
<td>$16.20</td>
<td>$16.20</td>
</tr>
<tr>
<td>No lock in contract</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 month Adult Admin + $20 on sign up</td>
<td>$356.00</td>
<td>$356.00</td>
</tr>
<tr>
<td>Concession/Senior Card Holder/Rate Payer Admin + $20 on sign up</td>
<td>$321.00</td>
<td>$321.00</td>
</tr>
<tr>
<td>Family Membership 2AFHC + 2CPool</td>
<td>$2288.00</td>
<td>$2288.00</td>
</tr>
<tr>
<td>Direct Debit Debit Success per week Admin + $20</td>
<td>$44.00</td>
<td>$44.00</td>
</tr>
<tr>
<td>Personal Training</td>
<td></td>
<td></td>
</tr>
<tr>
<td>30 minute session</td>
<td>$40.00</td>
<td>$40.00</td>
</tr>
<tr>
<td>5 Pack –per session ($40.00)</td>
<td>$190.00</td>
<td>$200.00</td>
</tr>
<tr>
<td>10 Pack –per session ($40.00)</td>
<td>$380.00</td>
<td>$400.00</td>
</tr>
<tr>
<td>60 minute session</td>
<td>$60.00</td>
<td>$60.00</td>
</tr>
<tr>
<td>5 Pack –per session ($55.00)</td>
<td>$275.00</td>
<td>$275.00</td>
</tr>
<tr>
<td>10 Pack –per session($55.00)</td>
<td>$550.00</td>
<td>$550.00</td>
</tr>
<tr>
<td>Group Personal Training</td>
<td></td>
<td></td>
</tr>
<tr>
<td>30 minute session for 2 people</td>
<td>$30.00</td>
<td>$30.00</td>
</tr>
<tr>
<td>5 pack – per person</td>
<td>$125.00</td>
<td>$125.00</td>
</tr>
<tr>
<td>10 pack – per person</td>
<td>$250.00</td>
<td>$250.00</td>
</tr>
<tr>
<td>30 minute session up to 3 people</td>
<td>$25.00</td>
<td>$25.00</td>
</tr>
<tr>
<td>5 Pack –per person</td>
<td>$100.00</td>
<td>$100.00</td>
</tr>
<tr>
<td>10 Pack –per person</td>
<td>$200.00</td>
<td>$200.00</td>
</tr>
<tr>
<td>60 minute session up to 3 people</td>
<td>$50.00</td>
<td>$50.00</td>
</tr>
<tr>
<td>5 Pack –per person</td>
<td>$225.00</td>
<td>$225.00</td>
</tr>
<tr>
<td>10 Pack –per person</td>
<td>$450.00</td>
<td>$450.00</td>
</tr>
<tr>
<td><strong>60 minute session up 4 or more</strong></td>
<td>$40.00</td>
<td>$40.00</td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td><strong>5 Pack – per person</strong></td>
<td>$175.00</td>
<td>$175.00</td>
</tr>
<tr>
<td><strong>10 Pack – per person</strong></td>
<td>$350.00</td>
<td>$350.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Visit Pass</strong></th>
<th><strong>Price</strong></th>
<th><strong>Price</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>10 Visit Pass Fitness /Aqua Class</td>
<td>$162.50</td>
<td>$162.50</td>
</tr>
<tr>
<td>10 Visit Pass – Strength 4 Life Only</td>
<td>$70.00</td>
<td>$70.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Casual Visits</strong></th>
<th><strong>2017/18</strong></th>
<th><strong>2017/18</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Gym &amp; Swim including class, gym and swim</td>
<td>$18.00</td>
<td>$18.00</td>
</tr>
<tr>
<td>Fitness Class/ Aqua Class</td>
<td>$18.00</td>
<td>$18.00</td>
</tr>
<tr>
<td>Fitness Class / Aqua Class Concession</td>
<td>$16.20</td>
<td>$16.20</td>
</tr>
<tr>
<td>Strength 4 Life</td>
<td>$7.00</td>
<td>$7.00</td>
</tr>
<tr>
<td>Kindergym</td>
<td>$6.00</td>
<td>$6.50</td>
</tr>
<tr>
<td>Kindergym 2nd Child</td>
<td>$5.00</td>
<td>$5.50</td>
</tr>
<tr>
<td>Badminton</td>
<td>$5.00</td>
<td>$5.50</td>
</tr>
<tr>
<td>Netball and Volleyball Daytime/Evening</td>
<td>$6.00/$7.50</td>
<td>$7.00/$8.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Stadium Hire Fee</strong></th>
<th><strong>2016/17</strong></th>
<th><strong>2017/18</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Casual Entry 30 minutes</td>
<td>$3.00</td>
<td>$3.00</td>
</tr>
<tr>
<td>Casual Entry 1 hour</td>
<td>$5.00</td>
<td>$5.00</td>
</tr>
<tr>
<td>Booking Court Hire 1 hour</td>
<td>$50.00</td>
<td>$50.00</td>
</tr>
<tr>
<td>Basketball Training 1 hour (per hour)</td>
<td>$31.50</td>
<td>$36.00</td>
</tr>
<tr>
<td>Basketball Games per hour (Seniors)</td>
<td>$46.40</td>
<td>$50.40</td>
</tr>
<tr>
<td>Basketball Games per hour (Juniors)</td>
<td>$38.50</td>
<td>$42.00</td>
</tr>
<tr>
<td>Primary Schools per 30 minutes</td>
<td>$10.00</td>
<td>$10.00</td>
</tr>
<tr>
<td>Primary School per 45 minutes</td>
<td>$20.00</td>
<td>$20.00</td>
</tr>
<tr>
<td>Gymnastics per hour</td>
<td>$28.60</td>
<td>$28.60</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Birthday Parties</strong></th>
<th><strong>2017/18</strong></th>
<th><strong>2017/18</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>• Up to 10 Kids – each child after this is $18 per child</td>
<td>$160.00 min</td>
<td>$180.00 min</td>
</tr>
</tbody>
</table>
COUNCIL
CORPORATE AND COMMUNITY SERVICES
FINANCE
17 APRIL 2018

7.3.2 DEBATE AGENDA – FINANCE

7.3.2.1
MONTHLY FINANCE REPORT (AS AT 31 MARCH 2018)
B411
Author: Senior Accountant

PURPOSE
The Uniform Presentation of Finances report provides information as to the financial position of Council, including notes on material financial trends and transactions.

RECOMMENDATION
That the Monthly Finance Report as at 31 March 2018 be received and noted.

REPORT
Discussion
The Monthly Finance Report (as at 31 March 2018) is attached. The report has been prepared comparing actuals to the Original adopted 2017/18 Budget and incorporating the adopted Revised Budgets for September and December.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Attachment 1: Monthly Finance Report 31 March 2018

Policy
Budget & Business Plan and Review Policy

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS
Corporate Plan
How We Work – Good Governance

6.2 Ensure that Council’s policy and process frameworks are based on principles of sound governance and meet legislative requirements.
6.3 Align operational strategy to strategic objectives and measure organisational performance to demonstrate progress towards achieving our goals.
6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.
6.9 Provide access to Council’s plans, policies and processes and communicate with the community in plain English.
6.16 Provide contemporary internal administrative and business support services in accordance with mandated legislative standards and good practice principles.

Legislative Requirements
FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial
To enable Council to make effective and strategic financial decisions, a regular up to date high level financial report is provided.

COMMUNITY CONSULTATION
Community Consultation was part of the original budget adoption process in June 2017, as per legislation. This report is advising Council of the monthly finance position compared to that budget.
## Uniform Presentation of Finances

### OPERATING ACTIVITIES:

<table>
<thead>
<tr>
<th>Description</th>
<th>% Actual Expenditure to Original Budget</th>
<th>% Actual Expenditure to Revised Budget (Q2)</th>
<th>Original Budget (Full-Year)</th>
<th>Revised Budget (Q2) (Full-Year)</th>
<th>Actual Result (Year-to-Date)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Income</td>
<td>68.05%</td>
<td>66.08%</td>
<td>36,690</td>
<td>37,566</td>
<td>35,771</td>
</tr>
<tr>
<td>Less Operating Expenses</td>
<td>36,734</td>
<td>37,830</td>
<td>24,997</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating Surplus / (Deficit) (a)</td>
<td>(44)</td>
<td>(264)</td>
<td>10,774</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### CAPITAL ACTIVITIES:

#### Net Outlays on Existing Assets

<table>
<thead>
<tr>
<th>Description</th>
<th>Capital Expenditure on Renewal and Replacement of Existing Assets</th>
<th>Less Depreciation, Amortisation &amp; Impairment</th>
<th>Less Proceeds from Sale of Replaced Assets</th>
<th>Net Outlays on Existing Assets (b)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2)</td>
<td>58.92%</td>
<td>48.70%</td>
<td>5,562</td>
<td>6,729</td>
</tr>
<tr>
<td>Less Proceeds from Sale of Replaced Assets</td>
<td>7,518</td>
<td>7,518</td>
<td>5,638</td>
<td></td>
</tr>
<tr>
<td>Net Outlays on Existing Assets (b)</td>
<td>(2,357)</td>
<td>(1,410)</td>
<td>(2,845)</td>
<td></td>
</tr>
</tbody>
</table>

#### Net Outlays on New and Upgraded Assets

<table>
<thead>
<tr>
<th>Description</th>
<th>Capital Expenditure on New and Upgraded Assets</th>
<th>Less Amounts Received Specifically for New and Upgraded Assets</th>
<th>Less Proceeds from Sale of Surplus Assets</th>
<th>Net Outlays on New and Upgraded Assets (c)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2)</td>
<td>56.53%</td>
<td>30.93%</td>
<td>4,748</td>
<td>8,677</td>
</tr>
<tr>
<td>Less Proceeds from Sale of Surplus Assets</td>
<td>707</td>
<td>1,355</td>
<td>2,792</td>
<td></td>
</tr>
<tr>
<td>Net Outlays on New and Upgraded Assets (c)</td>
<td>3,908</td>
<td>7,189</td>
<td>(108)</td>
<td></td>
</tr>
</tbody>
</table>

#### Net Lending/(Borrowing) for the Financial Year (a)-(b)-(c)

<table>
<thead>
<tr>
<th>Description</th>
<th>Total % Capital Budget Spent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original 2017/18 Full Year Budget</td>
<td>(1,595)</td>
</tr>
<tr>
<td>Carried Forward Budget Adjustments:</td>
<td>(3,848)</td>
</tr>
<tr>
<td>September 2017 Budget Review:</td>
<td>(268)</td>
</tr>
<tr>
<td>December 2017 Budget Review:</td>
<td>(332)</td>
</tr>
<tr>
<td>Full Year Revised Budget - Net Lending / (Borrowing)</td>
<td>(6,043)</td>
</tr>
</tbody>
</table>

### NOTES

1) Grant funding for Angaston Railway Precinct has been received $1.1m

2) 2017/18 Capital Expenditure spent to end of March includes:

- Angaston Railway Precinct Upgrade $62k
- Bridges $28k
- Budgeting Software $11k
- CWMS $105k
- Drainage $532k
- Floodwall $704k
- Footpaths $643k
- Forklift $32k
- Mount Pleasant Hall Air Conditioning $13k
- Nuriootpa Skate Park $11k
- Road Resheeting $790k
- Sealed Roads $1,739k
- Stockwell Recreation Park Air Conditioning $18k
- Talunga Park Toilets $60k
- Tanunda to Gawler Bike Path $20k (final flood repair)
- The Rex 24/7 Access Project $44k
- Trucks, Backhoe $476k
- Williamstown Hall Chairs $8k
- Williamstown QVJP Retaining Wall $47k, Bridge Entrance $2k, Fence $12k
7.3.3 DEBATE AGENDA - MANAGER COMMUNITY AND CULTURE

7.3.3.1 DISABILITY ACCESS AND INCLUSION PLAN

B3253

Author: Collaborative Project Officer

PURPOSE

This report seeks Council approval of the final regional Barossa, Light and Lower North Regional Disability Access and Inclusion Plan (Attachment 1) and endorsement to release the draft of The Barossa Council Disability Access and Inclusion Action Plan (Attachment 2) (which is part two of the Barossa, Light and Lower North Regional Disability Access and Inclusion Plan) for public consultation during April-May 2018 in accordance with Council’s Public Consultation Policy.

RECOMMENDATION

That:

(1) Council approves the final Barossa, Light and Lower North Regional Disability Access and Inclusion Plan.

(2) Council approves that the draft of The Barossa Council Disability Access and Inclusion Action Plan be released for public consultation.

(3) Officers to submit a further report to Council should any submissions be received.

(4) Should no submissions be received from the public by the conclusion of the public consultation period, Council approves the final draft of The Barossa Council Disability Access and Inclusion Action Plan.

REPORT

Background

This report addresses the Resolution by Council on 19 December 2017 (2014-18/1279):

MOVED Cr Seager that Council:

(1) Approves that the draft Barossa, Light and Lower North Regional Disability Access and Inclusion Plan be released for public consultation during January and February 2018.

(2) Requires the draft The Barossa Council Action Plan be presented to a future Council meeting for consideration.

Seconded Cr Harris

CARRIED 2014-18/1279
As reported in the 19 December 2017 report to Council, the development of the Barossa, Light and Lower North Regional Disability Access and Inclusion Plan (the Regional Plan) was initiated through the Barossa, Light and Lower Northern Region Public Health and Wellbeing Plan.

The report also described the regional process of developing the Regional Plan that commenced in 2015 and led to the final draft that was released for public consultation by each Council late 2017 and early 2018. The draft is now ready for final endorsement by each Council.

In addition to the Regional Plan, each Council also developed a detailed action plan relevant to each specific local government area. The draft Barossa Council Action Plan (Action Plan) is now ready for public consultation.

Discussion

Regional Plan

Access for people with a disability is a legislative requirement under the National Disability Discrimination Act 1992 (the Act). The Act makes it unlawful to discriminate against a person with a disability. Whilst the Act does not specifically require Council to develop a Disability Access and Inclusion Plan (DAIP), there are significant benefits of having an action plan in place, as it provides a vehicle to address legislative requirements under Section 61 of the Act, whilst also supporting The Barossa Council’s Community Plan.

At a State Government level, the preparation of a DAIP is also voluntary; however, a new Disability Inclusion Act will require by law that each council prepares a DAIP. Through developing the Regional Plan, the region is well prepared for the new legislation which aims to promote the inclusion of South Australians with a disability in the community, improve access to services, support their rights and assist them to reach their potential as equal citizens.

The Regional Plan went out for public consultation in each Council area at different times during late 2017 and early 2018. Minimal feedback was received overall. No feedback was forthcoming from The Barossa Council area. At a final meeting of the Regional DAIP Project Team it was agreed that instead of including each Council’s Action Plan as part of the Regional DAIP, they would each be a separate document. The necessary amendments to the Regional DAIP were made to accommodate this.

The document is now ready for final endorsement by each Council, after which it will be lodged with the Australian Human Rights Commission by consultancy firm EnvironArc Pty Ltd as per the contractual arrangement with the four Councils. This will voluntarily fulfill the requirements of section 67 of the Disability Discrimination Act 1992 and add the Regional DAIP to the Register of Disability Discrimination Action Plans.

Action Plan

The Action Plan embraces the Community Plan’s value of “A commitment to our community, embracing a culture of mutual respect, inclusion, safety and security”. It supports a number of strategies identified under the five themes of the Community Plan and will provide a range of actions and deliverables across the five functional areas of Council.

1) Abilities, not disabilities
2) Fundamental rights for all
3) Genuine dialogue and participation
4) Improving access and inclusion for all
5) Prudent utilisation of resources
6) The benefits of working across sectors
7) Universal design
8) Prudent utilisation of resources
9) The benefits of working across sectors
10) Universal design

Importantly, the Action Plan will seek and encourage focus on opportunities to implement deliverables within existing budget allocations, new initiatives and grant funding. The recent upgrading of the 24/7 access door at the Rex is an example of principle four and demonstrates that achieving access and inclusion need not be costly, but rather requires an ‘inclusive lens’ be applied to all Council activities.

The Action Plan has been developed with feedback from Council’s Corporate Management Team and Organisational Management Group. Notably it has also been reviewed by the recently formed Disability Action and Inclusion Advisory Group (established as per the Council resolution on 17 October 2017), comprised of:

- People with disability
- Carers
- Local disability service providers
- The Local Area Coordinator (LAC) responsible for delivering the NDIS in the region
- Council staff

The Action Plan identifies a number of opportunities for input from the Advisory Group who, through their lived experience of disability, are well placed to apply that inclusive lens. The Advisory Group is also keen to be involved in facilitating community response to the Action Plan during the public consultation period.

Conclusion

Finalisation of the Regional Plan to address disability access and inclusion issues demonstrates Council’s commitment to working collaboratively with its neighbours through building on the work of the Barossa Light and Lower North Regional Public Health and Wellbeing Plan.

The Barossa Council Action Plan will complement the Regional Plan and will provide the vehicle through which Council can fulfil legislative requirements whilst demonstrating values of the Community Plan that acknowledges that disability is a natural part of human diversity and that people with disability are to be included in all aspects of life.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

- Attachment 1: Final Draft Barossa, Light and Lower North Regional Disability Access and Inclusion Plan
COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan
The Regional DAIP, will have an impact on all themes within the Community Plan as a Whole of Council approach will need to be adopted for it be effective.

- Natural Environment and Built Heritage
- Community and Culture
- Infrastructure
- Health and Wellbeing
- Business and Employment
- How We Work – Good Governance

Corporate Plan
2.3 Contribute to creating strong and sustainable community networks
3.7 Ensure infrastructure meets the needs of people with and provides for all abilities access.
4.2 Create opportunities for people of all ages and ability to participate in the community.
4.5 Advocate for and encourage services and resources that ensure equity and support for disadvantaged, disabled and at risk members of the community.

Legislative Requirements
Disability Discrimination Act 1992
Disability Inclusion Bill
Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS
As approved by Council on 17 October 2017, the Disability Access Review Committee (DARC) reserve fund of $15,222 was to be renamed DAIP Funds and be made available to the new Disability Access & Inclusion Advisory Group to be used for the implementation of the Regional Disability Access and Inclusion Plan until they are exhausted. Any future expenditure for the plan’s implementation will be progressed through the normal new initiative budget process.

COMMUNITY CONSULTATION
To date the consultation process has involved:
- Seeking feedback and input from Council’s Corporate Management Team and Organisational Management Group
- Seeking feedback from the Disability Access & Inclusion Advisory Group.

Once the Action Plan is approved for public consultation this will involve the following in line with Councils Public Consultation Policy:
- Advert in local paper
- Promotion on Council’s website
- Promotion via social media
- Direct communication to the Barossa Community Services Network, White Dog Mental Health Group, the NDIS Local Area Coordinator, sporting clubs, service
clubs, Seniors Collaborative Action Project, community organisations, youth and
volunteer networks.

• Direct communication to groups and individuals that participated in the DAIP
  survey and/or community workshops.
• Direct communication to all staff.
• Other engagement activities organised by the Disability Access & Inclusion
  Advisory Group.
Barossa, Light and Lower North Regional Disability Access and Inclusion Plan
EnvironArc Pty Ltd has assisted in the development of this Plan with the Barossa, Light and Lower North Regional Disability Access and Inclusion Plan Project Team.

The Project Team comprises representatives from the four regional Councils - Adelaide Plains Council (formerly the District Council of Mallala), The Barossa Council, Town of Gawler and Light Regional Council.

In order to voluntarily fulfil the requirements of section 67 of the Disability Discrimination Act 1992, the Barossa, Light and Lower North Regional Disability Access and Inclusion Plan will be submitted to the Australian Human Rights Commission’s Register of Disability Discrimination Act Action Plans.

The font used in this document is Arial, which is the preferred font of Vision Australia and the Australian Royal Society for the Blind to assist those that have a vision impairment. This Plan is set at the recommended minimum size of 12pt. The recommended ideal font size is 18pt, however this is subject to individual preferences.

Date: April 2018
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**Appendices**

- Appendix A - Definitions
- Appendix B - Legislation and Industry Best Practice
Executive Summary

Local Government authorities have a key role in providing supportive and accessible environments for their communities. The Adelaide Plains Council, The Barossa Council, the Town of Gawler and the Light Regional Council have worked in collaboration to develop the Barossa, Light and Lower North Regional Disability Access and Inclusion Plan. The engagement and planning process has been an opportunity to collectively identify access and inclusion needs for the region and to establish a coordinated approach to addressing access and inclusion priorities.

The Plan aims to ensure that the region becomes more accessible for and inclusive of people living with a disability. It will help people within the community that are living with a disability to contribute and feel welcome, have access to services and retail outlets, and participate in everyday activities.

The implementation of the Barossa, Light and Lower North Regional Disability Access and Inclusion Plan aims to make access and social inclusion part of everything that Council does.
1. Introduction

The Adelaide Plains Council, The Barossa Council, the Town of Gawler and the Light Regional Council have committed to a regional approach in developing a Disability Access and Inclusion Plan.

This is the first Disability Access and Inclusion Plan to be developed at a regional level in South Australia.

Access for people with a disability is a legislative requirement under the Disability Discrimination Act 1992. The Act makes it unlawful to discriminate against a person with a disability.

Whilst the Disability Discrimination Act 1992 currently does not specifically require Council to develop a Disability Access and Inclusion Plan, there are significant benefits of having an action plan in place. Such a plan will support Council’s strategic directions as well as ensuring community participation by an increasing number of people living with disability or with mental illness, their families and carers.

The four regional Councils have an important role in planning local environments that improve access for all and increase the number of opportunities for people with disability that live, work, play, volunteer and visit in the Adelaide Plains, Barossa, Gawler and Light Council areas. The Councils have embraced the planning process as an opportunity to:

- Foster a region where people with disability are afforded the same opportunities as the broader community.
- Improve access for people with a disability to Council’s services and facilities.
- Encourage participation by people, regardless of ability, in Council activities.
- Promote positive and inclusive images of people with a disability within Council and the community.
- Strengthen the relationship between Council and people with disability in the region.
- Promote and increase awareness in Council staff and the broader community of the rights and needs of people with disabilities.
- Focus on practical, achievable and deliverable initiatives to enhance access to services, physical infrastructure and public places.

The Plan highlights a range of Regional Priorities. Detailed plans have also been developed in relation to each specific Council area.

For the purposes of this Plan, the term Council should be taken as referring to all four Councils unless specifically mentioned.
2. The Role of Local Government in Disability Access and Inclusion

Local Government plays an important role in creating an environment which is inclusive of all people, through its planning role and also through its involvement in community activities and provision of a range of services.

Barossa, Light and Lower Northern Region Public Health and Wellbeing Plan
Commitment 6.2 of the Barossa Light and Lower North Regional Public Health and Wellbeing Plan, highlights the need to support accessibility for all through Council services and facilities. The key actions highlighted within Commitment 6.2 include:

- Investigate the opportunity for a regional Disability Discrimination Act Plan.
- Integrate access considerations into urban, asset and community planning.

National Disability Strategy (NDS)
The National Disability Strategy 2010-2020 is bringing together all levels of government in a unified, national approach to improving the lives of people with disability. Communities are required to fully include people with disability in all aspects of life. Councils are often at the forefront of change and communities look to local government to provide innovative solutions to respond to local issues and needs.

The NDS encourages councils to put a disability lens over all planning, services and activities provided, and to be mindful that small changes can have a big impact on people with disability in the community.

National Disability Insurance Scheme (NDIS)
The National Disability Insurance Scheme (NDIS) is one of the largest and most influential shifts to occur in the delivery of social services in Australia. The NDIS moves away from a service-focused model to a person-centred model whereby people with disability are provided with individualised support to manage the support and services they receive to meet their goals and needs.

The specific impact of the NDIS on councils will differ, however it is influencing the way the community looks at inclusion and expectations of councils as service providers and advocates within the community.

Local Area Coordinators (LAC) play an important role in regard to the supports and activities that will be available to people with disability and their communities as they transition to the NDIS.
Local Area Coordinators link people with disability to the NDIS and to information and support in the community, as well as work with the local community to ensure it is welcoming and inclusive for people with disability.

Local Area Coordinators are selected by the National Disability Insurance Agency via a competitive tendering process. The LAC selected for the Barossa, Light and Lower North region commenced a three year contract in early 2017 and will be seeking opportunities to collaborate with councils in the region to enable people with disability to gain the benefits of the NDIS.

**Strong Voices: A Blueprint to Enhance Life and Claim the Rights of People with Disability in South Australia (2012-2020)**

This report was prepared by the South Australian Social Inclusion Board and contains 34 recommendations that aim to “bring people with disability and their families and carers to the forefront in determining how they live their lives, pursue aspirations and contribute to our society.”

The Strong Voices report is not policy of the SA Government, however it does provide possible actions for councils, based on community feedback. These actions include the creation of Access and Inclusion Plans and the use and implementation of universal access design principles.
3. A Snapshot of the Region

3.1 The Local Government Areas

The Adelaide Plains Council, The Barossa Council, the Town of Gawler and the Light Regional Council comprise the Barossa, Light and Lower North Region that borders the outer metropolitan area north of Adelaide, South Australia.

The region incorporates a combined area of approximately 3,163 square kilometres and a combined population of 70,129 (Australian Bureau of Statistics 2016).
3.2 Demographic Profile

**National Data**

2015 National Data provided by the Australian Bureau of Statistics:

- Almost one in five Australians reported living with disability (18.3% or 4.3 million people).

- There were around 3.5 million older Australians (those aged 65 years and over) in 2015, representing one in every seven people or 15.1% of the population. This proportion has increased from 14.3% in 2012, making it increasingly important to understand the characteristics and needs of older Australians.

- Almost 2.7 million Australians were carers (11.6%), with 856,100 people (3.7%) aged 15 years and over identified as primary carers.

- Almost one in 12 Australians with disability (281,100 people or 8.6%) reported they had experienced discrimination or unfair treatment because of their disability.

**Regional Data**

The 2016 ABS data measures the number of people with a profound or severe disability. People with a profound or severe disability are defined as those people needing help or assistance in one or more of the three core activity areas of self-care, mobility and communication, because of a disability, long-term health condition (lasting six months or more) or age.

The Barossa, Light and Lower North region has a combined total of 3,943 people (6% of the regional population) that identify as having a profound or severe disability.
The 2016 ABS data records people who in the two weeks prior to Census night spent time providing unpaid care, help or assistance to family members or others because of a disability, a long-term health condition or problems related to age. This includes people who are in receipt of a Carer Allowance or Carer Payment. It does not include work done through a voluntary organisation or group.

The Barossa, Light and Lower North region has a combined total of 6,896 people (10% of the regional population) that provide unpaid care, help or assistance to a person with a disability or health condition.

<table>
<thead>
<tr>
<th>Regional - People with profound or severe disability</th>
<th>ABS 2016</th>
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</thead>
<tbody>
<tr>
<td>Adelaide Plains LGA</td>
<td>1709</td>
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<tr>
<td>Barossa LGA</td>
<td>612</td>
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<tr>
<td>Gawler LGA</td>
<td>446</td>
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<tr>
<td>Light LGA</td>
<td>1176</td>
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</table>

<table>
<thead>
<tr>
<th>Regional - People providing unpaid care or assistance</th>
<th>ABS 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adelaide Plains LGA</td>
<td>2321</td>
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<tr>
<td>Barossa LGA</td>
<td>1409</td>
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<tr>
<td>Gawler LGA</td>
<td>841</td>
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<tr>
<td>Light LGA</td>
<td>2325</td>
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</tbody>
</table>
4. Why Plan for Disability Access and Inclusion?

4.1 Disability Discrimination Overview

The Disability Discrimination Act 1992 provides protection for everyone in Australia against discrimination based on disability.

It encourages everyone to be involved in implementing the Act and to share in the overall benefits to the community and the economy that flow from participation by the widest range of people.

Disability discrimination happens when people with a disability are treated less fairly than people without a disability.

Disability discrimination also occurs when people are treated less fairly because they are relatives, friends, carers, co-workers or associates of a person with a disability.

Discrimination can be direct or indirect.

Direct discrimination occurs when a person with a disability receives less favourable treatment than a person without a disability would receive in the same or similar circumstances.

Indirect discrimination occurs when there is a requirement, condition or practice in force that applies to everyone but unfairly excludes or disadvantages people with a disability because they are unable, or find it difficult, to comply with the requirement, condition or practice due to the disability.

4.2 Statutory Awareness

Federal and State legislation require the planning, development and implementation of processes which fulfil Council’s legal and moral obligations to provide access to all citizens and visitors of the Council area.

Relevant Federal and State legislation and industry best practice is outlined in Appendix B.

4.3 Aims and Objectives of the Disability Access and Inclusion Plan

The aim of the Plan is to assist Council to better meet the needs of people with a disability who live, work, volunteer and visit the region. It will also assist Council to meet its statutory requirements under relevant disability legislation, at both a Federal and State level. In addition to this, the Plan will also:

- Promote and improve access for all.
• Build an inclusive region for all people that respects the dignity and values the diversity of individuals.
• Strengthen the community.
• Ensure the protection of equal rights, the right to participate in all aspects of community life and to ensure the right of equal access to services, resources and facilities provided by Councils, in their roles as purchaser, service provider, policy adviser, planner, regulator and responsible employer.

The objectives of the Plan are to:

• Foster a region where people with a disability are afforded the same opportunities as the broader community.
• Improve access for people with a disability to Council’s services and facilities.
• Encourage participation by people, regardless of ability, in Council activities.
• Promote positive and inclusive images of people with a disability within Council and the community.
• Strengthen the relationship between Council and people with disability in the region.
• Promote and increase awareness in Council staff and the broader community of the rights and needs of people with disability.
• Focus on practical, achievable and deliverable initiatives to enhance access to services, physical infrastructure and public places.
5. Development of the Regional Disability Access and Inclusion Plan

5.1 Why develop a Plan?

All Council services and facilities are covered by relevant universally accessible building standards and legislation, both Federal and State. Such services and facilities include, but are not limited to:

- Public facilities such as Council offices, parks, reserves and community centres.
- Installation and maintenance of road networks and footpaths.
- Library and information services.
- Planning and approval mechanisms.
- Council meetings.
- Council employment practices.

The development of a Disability Access and Inclusion Plan represents a commitment by Council to contribute towards social access and inclusion for all community members and visitors. This can provide many benefits including increased opportunities for social inclusion, improved physical access to facilities and buildings, enhanced community and individual wellbeing and a greater recognition of the diversity of the residents and visitors.

In developing this Plan, the following was included:

- A review of Council documentation, information and communication systems.
- A survey to assess the potential needs, experiences and ideas of individuals and the community regarding Council’s existing facilities and services.
- Workshops with community members, elected members and Council staff to assess the potential needs, experiences and ideas of individuals and the community regarding Council’s existing facilities and services.

5.2 Community Engagement Process

In order to gather community feedback and identify areas of concern in relation to access and inclusion for people with a disability, their families and carers, a community engagement process was undertaken during July and August of 2016. A community survey was undertaken as well as a number of community workshops held across the four Council areas.

The community survey and workshops were open to people of all ages that live, work, volunteer or visit the Barossa, Light and Lower North region. Promotion of the survey and workshops occurred via print and social media, displays at all Council facilities, and direct communication to a comprehensive list of organisations, service providers and individuals with an interest in disability access and inclusion.
A total of 486 people participated in the engagement process, including 366 people who completed a community survey and 120 people that attended a community workshop across the region. This total equates to less than one percent of the total combined population of the Barossa, Light and Lower North region.

The community survey consisted of 17 questions to collect demographic data and identify disability type if applicable. A scale was used to determine respondent perceptions of the level of improvement in accessibility and inclusivity of people with a disability or carers, in relation to Council’s core business activities over the past decade. Respondents were provided the opportunity to contribute comment in relation to specific concerns or suggestions for improvement.

A series of community workshops were facilitated by consultancy firm EnvironArc across the four Council areas. Separate workshops were conducted with Council staff and elected members. The workshops consisted of a presentation outlining disability definitions, types and legislation, a practical component allowing participants to explore different types of disability and access limitations, and a discussion to identify local concerns and suggestions for improvement.

5.3 Community Survey Findings

The following provides a summary of the community survey findings:

- 72% of respondents to the community survey were female.
- 59% of respondents were aged between 35 – 64 years.
- Of the total respondents, 29% either had a disability or were a carer for a child or adult with a disability.
- 29% of respondents were associated with Council (i.e. staff member, volunteer, contractor), and 43% were interested members of the public.
- 78% of respondents were born in Australia, with 1% identifying as Aboriginal and/or Torres Strait Islander, and 1% from a Culturally and Linguistically Diverse background (CALD).
- The most common disability types noted were physical (25%), intellectual (12%), hearing (9%), with 11% of respondents having multiple disabilities.
- The majority of respondents indicated they were easily able to access Council properties and facilities. A total of 59% of respondents indicated that they considered Council implementation of programs and activities that aimed to improve access for people with a disability was poor to fair.
- In terms of Council provision of accessible facilities, respondents noted that improvements had been made for people with a disability and the community in general, however there was scope for improvement for accessible facilities for local businesses.
In regard to Council communications with various groups in the community, respondents noted there was scope for improvement when communicating with people with a disability.

Regarding Council provision of accessible services, respondents noted there was scope for improvement for the community in general, as well as for people with a disability.

In relation to Council advocacy for people with a disability, respondents noted that improvements had been made in the area of transport, however there was scope for improvement in other areas such as health and community services, and local business supports.

In terms of access for people with a disability to Council events, programs, tourism facilities and services, and public space, respondents noted that some improvements have been made in relation to parks, gardens and play spaces, however there was scope for improvement in all other areas listed especially in regard to street and public realm, recreational programs, and tourism facilities and services.

In terms of Council provision of amenities, signage, open space, footpaths, parking and kerbing, respondents noted that improvements had been made in the provision of footpaths, parking and amenities, however there was scope for improvement in the provision of kerbing, signage, and open space.

Full results of the community survey can be obtained from each Council.
6. Regional Action Priorities

6.1 Priority Areas

The five priority areas of the Regional Disability Access and Inclusion Plan include:

1. Governance
2. Corporate Services
3. Engineering and Infrastructure
4. Community and Culture
5. Development and Environment

Under each of the priority areas a number of Regional Actions have been identified.

Governance
- Link the Disability Access and Inclusion Plan to all areas of Council.
- Communicate the Disability Access and Inclusion Plan.
- Decision making processes to be available in accessible formats.
- Where relevant ensure policies and procedures reference the Disability Access and Inclusion Plan.
- Investigate opportunities for ongoing regional collaboration.

Corporate Services
- Inform all Council elected members, staff and volunteers of their relevant statutory obligations.
- Commit to all Council communication being accessible and inclusive to the community.
- Identify opportunities in Council’s evacuation procedures to include considerations for people with a disability.

Engineering and Infrastructure
- Improve public open space access.
- Council staff to be aware of the relevant Australian Standards for infrastructure development relevant to disability access and inclusion.
- Ensure all new signs meet International or Australian Standards to give clear directions and information.

Community and Culture
- Inclusive access to Library services.
- Council events to be more inclusive.

Development and Environment
- Council’s Development Planning and Design Code to be inclusive.
6.2 Implementing the Plan

The Barossa, Light and Lower North Regional Disability Access and Inclusion Plan Project Team will oversee the implementation of the Regional Disability Access and Inclusion Plan and the regional actions as identified in 6.1.

Each Council will be responsible for the implementation of actions within their individual plans. The roles and responsibilities of Council are outlined within these plans that can be obtained from each individual Council.

The continued engagement of key stakeholders is fundamental to the successful implementation of this Plan.

6.3 Plan Review and Reporting

The Barossa, Light and Lower North Regional Disability Access and Inclusion Plan Project Team will meet annually to monitor progress in regard to the regional actions.

Progress against individual Council plans will be reported annually to the respective Councils through standard reporting practices.

This Regional Plan is a working document and can be reviewed at any time. The Plan may be reviewed in line with changing legislation.

The timeframe for evaluation and review of the Plan is five years unless otherwise legislated.
Appendix A – Definitions

**Australian Bureau of Statistics Definition of Disability**
A person has disability if they report they have a limitation, restriction or impairment, which has lasted, or is likely to last, for at least six months and restricts everyday activities. Disability may affect a person’s mobility, communication or learning. It can also affect their income and participation in education, social activities and the labour force.

**Australian Bureau of Statistics Definition of a Carer**
A person who provides any informal assistance, in terms of help or supervision, to older people (aged 65 years and over) and those with disability. A primary carer is the person who provides the most informal assistance to a person with disability with one or more of the core activities of mobility, self-care and communication.

**Disability Discrimination Act (DDA) Definition of Disability includes:**

- Physical
- Intellectual
- Psychiatric
- Sensory
- Neurological
- Learning disabilities
- Physical disfigurement
- The presence in the body of disease-causing organisms

This broad definition is meant to ensure that everyone with a disability is protected from discrimination.

Additionally, the Act covers disability which people:

- Have now.
- Had in the past (for example: a past episode of mental illness).
- May have in the future (eg: a family history of a disability which a person may also develop).
- Are believed to have (for example: if people think someone has HIV/AIDS).

The Act also covers people with a disability who may be discriminated against because they:

- Are accompanied by an assistant, interpreter or reader.
• Are accompanied by a trained animal, such as a guide or hearing dog, or use equipment or an aid, such as a wheelchair or a hearing aid.

Furthermore, the Act protects people who have some form of personal connection with a person with a disability, like relatives, friends, carers and co-workers, if they are discriminated against because of that connection or relationship.
Appendix B – Legislation and Industry Best Practice

Federal Government

- Disability Discrimination Act (DDA) 1992
- Disability Services Act 1986
- Disability (Access to Premises – Buildings) Standards 2010 - (DAPS)
- Disability Standards for Accessible Public Transport 2010 - (DSAPT)
- Guideline on the Application of the Premises Standards Version 2 February 2013
- National Construction Code - Building Code of Australia (most recent)
- Liveable Housing Design Guidelines – Revision 2 May 2012
- National Dialogue on Universal Housing Design - Strategic Plan

The Australian Human Rights Commission
The Australian Human Rights Commission Act 1986 (formerly called the Human Rights and Equal Opportunity Commission Act 1986) established the Human Rights and Equal Opportunity Commission (now known as the Australian Human Rights Commission) and gives it functions in relation to the following international instruments:

- International Covenant on Civil and Political Rights.
- Convention Concerning Discrimination in Respect of Employment and Occupation.
- Convention on the Rights of Persons with Disabilities.
- Declaration of the Rights of the Child.
- Declaration on the Rights of Disabled Persons.
- Declaration on the Rights of Mentally Retarded Persons.
- Declaration on the Elimination of All Forms of Intolerance and of Discrimination Based on Religion or Belief.

The Australian Human Rights Commission is responsible for administering the Disability Discrimination Act 1992, and has developed notes and guidelines on Access to Premises.

Australian Standards

- AS 1428.1:2009 New Building Work
- AS 1428.2:1992 Enhanced and Additional Requirements
- AS/NZ 1428.4 .1:2009 Tactile Ground Surface Indicators
- AS1428.5:2010 Communication for people who are deaf or hearing impaired
- AS 1735.12 Lifts, Escalators and Moving Walks
- AS 4299:1995 Adaptable Housing
State Government (South Australia)

**Local Government Act 1999**
This Act details the statutory obligations of Local Government in relation to its role, functions and objectives. Chapter 1 - Section 3 and Chapter 2 - Sections 6 and 7 can be seen in detail via [www.legislation.sa.gov.au](http://www.legislation.sa.gov.au)

**Equal Opportunity Act 1984 (SA)**
The purpose of this Act is to promote equality of opportunity for all South Australians. It aims to prevent discrimination against people and to give them a fair chance to take part in economic and community life.

**Disability Services (Rights, Protection and Inclusion) Amendment Act 2013 (which amends the Disability Services Act 1993)**
This Act acknowledges and supports the rights of people living with disabilities to exercise choice and control in relation to decision making. It ensures that services provided by the government are done respectfully and of the highest standard. The Act promotes the protection of people living with disabilities from abuse, neglect and exploitation. It sets out objectives for providers of disability services and for researchers, deals with complaints and grievances and provides for the funding of disability services, research and development activities. This Act recognises the United Nations Convention on the Rights of Persons with Disabilities as a set of best practice principles.

**Planning, Development and Infrastructure Act 2016 (which is to repeal the Development Act 1993 in stages)**
This Act includes a strong expectation that the built environment will facilitate improved access and inclusion outcomes for people with disability and is highlighted in several sections of the Act:

- **Object of the Act** - promote high standards for the built environment through an emphasis on design quality in policies, processes and practices, including by providing for policies and principles that support or promote universal design for the benefit of people with differing needs and capabilities.

- **Principles of Good Planning** - built form and the public realm should be designed to be inclusive and accessible to people with differing needs and capabilities (including through the serious consideration of universal design practices).

- **State Planning Policies** - the Design Quality Policy must include specific policies and principles with respect to the universal design of buildings and places to promote best practice in access and inclusion planning.

**Mental Health Act 2009**
This Act provides for the treatment, care and rehabilitation of people with serious mental illness with the goal of bringing about their recovery as far as is possible. The Act confers powers to make orders for community treatment, or detention and treatment of such people where required and to provide protections of the freedom and legal rights of mentally ill people.
The Barossa Council Disability Access and Inclusion Action Plan

This Action Plan complements the values of The Barossa Council’s Community Plan which demonstrates “A commitment to our community, embracing a culture of mutual respect, inclusion, safety and security.” It acknowledges that disability is a natural part of human diversity and that people with disability are to be included in all aspects of life. The Community Plan can be found on our website: https://www.barossa.sa.gov.au/Search?c=1&q=community+plan. This Action Plan is a result of actions arising from the Barossa, Light & Lower Northern Region Public Health & Wellbeing Plan https://www.barossa.sa.gov.au/sections/community-cultural-services/public-health-safety/barossa-light-and-lower-northern-region-public-health-and-wellbeing-plan

The DAIP Action Plan includes five priority areas:

- Governance
- Corporate Services
- Community and Culture
- Development and Environment
- Engineering and Infrastructure

The Plan will be overseen by a Disability Access and Inclusion Advisory Group whose membership will be comprised of people with disability, carers of people with disability, disability service providers and relevant Council officers. The Advisory Group will be actively involved in identifying and reporting access issues across the Council area and in developing and implementing activities that promote and facilitate the inclusion of people with disability to enable them to lead and enjoy an ordinary life.

The purpose of the Barossa Council Action Plan is to develop an integrated whole-of-Council approach to achieving equitable access and inclusion for everyone. This plan will guide us in making mainstream facilities and services universally accessible to all residents and visitors with disability.

Council also recognises that better access and inclusion will benefit all Barossa residents and visitors.


1. Abilities, not disabilities
2. Fundamental rights for all
3. Genuine dialogue and participation
4. Improving access and inclusion for all
5. Prudent utilisation of resources
6. The benefits of working across sectors
7. Universal design

This Action Plan will seek opportunities to implement deliverables within existing budget allocations, new initiatives and grant funding over a five year period within short, medium and long term timeframes.

Short term: 1 year                  Medium term: 2-3 years                  Long term: 4-5 years                  Ongoing: duration of Plan
<table>
<thead>
<tr>
<th>Action</th>
<th>Deliverables</th>
<th>Timeframe</th>
<th>Responsibility</th>
<th>Community and Corporate Plan Linkages</th>
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</table>
| The Disability Access and Inclusion Plan (DAIP) will be accessible to people with disability. | • Hard copies of the DAIP will be available at key customer service points (in Arial font and set at the recommended minimum size of 12pt).  
• The DAIP will be available on The Barossa Council website. | Short term | Director Corporate & Community Services             | 3.7; 4.2; 4.5                          |
| Link the DAIP to all areas of Council                                  | • Ensure the Corporate Plan is inclusive regarding obligations under all relevant statutes and standards.                                                                                                   | Short term | Director Corporate & Community Services             | 3.7; 4.2                              |
| Link the Community and relevant stakeholders to the Council DAIP       | • Establish a DAIP Advisory Group to advise, monitor, evaluate and review Council’s DAIP and make recommendations to management as appropriate.  
  • Provide practical opportunities for Advisory Group members to be involved in implementation of the DAIP eg:  
    o Infrastructure audits  
    o identifying and reporting access and inclusion issues that need to be addressed  
    o reviewing Council documents and providing advice about access improvements  
    o advising on accessible community events and engagement activities  
    o having input into planning and capital  | Ongoing    | Director Corporate & Community Services             | 2.1; 2.4; 2.8;3.7; 4.2; 4.5; 4.9                 |
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<tr>
<th>works projects</th>
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<th>Ongoing</th>
<th>Director Corporate &amp; Community Services</th>
<th>2.1; 2.4; 2.8; 3.7; 4.2; 4.5; 4.9</th>
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<tbody>
<tr>
<td>Provide administrative support to the DAIP Advisory Group</td>
<td>• Establish a position for a Council social inclusion and access officer, to support the DAIP Advisory Group.</td>
<td></td>
<td>Director Corporate &amp; Community Services</td>
<td>2.1; 2.4; 2.8; 3.7; 4.2; 4.5; 4.9</td>
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</table>
| Council policies, procedures and guidelines will consider the needs of people with disability. | • Council meetings will be clearly communicated.  
• Encourage proposals from the community to be presented to Council regarding access and inclusion issues and concerns.  
• Venues in which Council meetings are held will be accessible and encourage participation of people with disability.  
• Encourage participation of people with disabilities, their carers, service providers and community members on the DAIP Advisory Group | Ongoing | Director Corporate & Community Services | 2.1; 2.4; 2.8; 3.7; 4.2; 4.5; 4.9 |
<p>| Promote Council’s achievements in providing and improving access and inclusion to the community and relevant stakeholders. | • Develop and implement a DAIP marketing plan. | Short term | Director Corporate &amp; Community Services | 2.1; 2.3; 3.7 |</p>
<table>
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<tr>
<th>Action</th>
<th>Deliverables</th>
<th>Timeframe</th>
<th>Responsibility</th>
<th>Community and Corporate Plan Linkages</th>
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<tr>
<td>Provide an equal opportunity workplace.</td>
<td>• Council recruitment and employment processes will be reviewed to eliminate all areas of possible discrimination.</td>
<td>Medium term</td>
<td>Director Corporate &amp; Community Services</td>
<td>2.1; 3.7; 4.2; 4.5</td>
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<td>• Council employment interview panels to be aware of DDA obligations.</td>
<td>Short term</td>
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<td>• Ensure that physical access and communication assistance is provided in interview processes as appropriate.</td>
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<td>• Advertise employment opportunities in inclusive formats and locations.</td>
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<td>• Advertisements for positions are Equal Employment Opportunity (EEO) compliant.</td>
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<td>• Investigate grant opportunities for inclusive employment.</td>
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<td></td>
<td>• Where practicable, ensure that worksites are accessible and usable for people with disability.</td>
<td>Ongoing</td>
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<td></td>
<td>• Develop a staff mental health and well-being policy.</td>
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<td>Provide appropriate training to staff, elected members and volunteers</td>
<td>• All frontline staff to be trained in disability awareness.</td>
<td>Short term</td>
<td>Director Corporate &amp; Community Services</td>
<td>2.1; 2.11; 3.7; 4.2; 4.5; 5.5</td>
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<tr>
<td>regarding effective communication and engagement with people with disability.</td>
<td>• All staff to progressively attend disability awareness sessions.</td>
<td>Medium term</td>
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<td></td>
<td>• Ensure staff, elected members, and volunteers have an understanding of the</td>
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<td>DAIP and DDA obligations.</td>
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<td>- Raise awareness of the DAIP at all new staff member and volunteer inductions.</td>
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<td><strong>Short term</strong></td>
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<td>Council published information will support and inform people with disability.</td>
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<td>- Review information and publication processes and formats to comply, where possible, with disability accessible standards.</td>
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<td>- Documents that comply with disability accessible standards will be readily available at Council facilities.</td>
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<td><strong>Medium term</strong></td>
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<td><strong>3.7; 4.2; 4.5</strong></td>
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<td>Council Information Technology is provided in accessible formats</td>
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<tr>
<td>- Council website meets the standards of the Australian Government Web Content Accessibility Guidelines for government websites.</td>
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<td>- Web-based information on disability access will be made available on the Council website.</td>
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<td>- Investigate voice activated technology for services.</td>
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<td>- Investigate hearing loop technology for main Council customer service points.</td>
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<td>- Progressively make available adaptive technology, for example, screen magnifiers, alternative keyboards.</td>
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<td><strong>Medium term</strong></td>
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<tr>
<td>Director Corporate &amp; Community Services</td>
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<td><strong>3.7; 4.2; 4.5</strong></td>
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<tr>
<td>Conduct audit of customer service areas of Council to identify issues and plan for improved access</td>
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<td>- Lower a portion of front counters to enable access by wheelchair users.</td>
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<td>- Improve signage</td>
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<td>- Improve entrance way into main building</td>
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<td><strong>Short term</strong></td>
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<tr>
<td>Director Corporate &amp; Community Services</td>
<td></td>
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<tr>
<td><strong>3.7; 4.2; 4.5</strong></td>
<td></td>
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<tr>
<td>Facilitate inclusive community events</td>
<td></td>
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<tr>
<td>- Develop a DAIP checklist for event and venue hire applications.</td>
<td></td>
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<tr>
<td>- Conduct an audit of Council venues and provide information about level of accessibility in venue hire information.</td>
<td></td>
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</tr>
<tr>
<td><strong>Short term</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Director Corporate &amp; Community Services</td>
<td></td>
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<tr>
<td><strong>3.7; 4.2; 4.5</strong></td>
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</tr>
<tr>
<td><strong>ACTION</strong></td>
<td><strong>DELEIVERABLES</strong></td>
<td><strong>TIMEFRAME</strong></td>
<td><strong>RESPONSIBILITY</strong></td>
<td><strong>COMMUNITY AND CORPORATE PLAN LINKAGES</strong></td>
</tr>
<tr>
<td>------------</td>
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</tr>
<tr>
<td>Facilitate local involvement in inclusive programs.</td>
<td>• Promote, inform and encourage participation in inclusion projects, eg - Blue Bays (parking app) - National Public Disability Toilet app - National Disability Insurance Scheme (NDIS) Information, Linkages &amp; Capacity building (ILC) program</td>
<td>Ongoing</td>
<td>Director Corporate &amp; Community Services</td>
<td>3.7; 4.2; 4.5</td>
</tr>
<tr>
<td>Identify and address inclusive recreation needs of the community</td>
<td>• Address inclusive recreational needs as part of the Big Project engagement and master planning process.</td>
<td>Short term</td>
<td>Director Corporate &amp; Community Services</td>
<td>3.7; 4.2; 4.5</td>
</tr>
<tr>
<td>Identify access issues and opportunities for community emergency response procedures to ensure vulnerable people are considered.</td>
<td>• Address disability access &amp; inclusion issues and opportunities through the Local Emergency Risk Management Project • Provide opportunities for input from the Disability Access &amp; Inclusion Advisory Group on all new projects.</td>
<td>Medium term</td>
<td>Director Corporate &amp; Community Services</td>
<td>4.3; 4.5</td>
</tr>
<tr>
<td>Accessible transport options need to be available where and when appropriate.</td>
<td>• Provide inclusive accessible transport options for our community.</td>
<td>Ongoing</td>
<td>Director Corporate &amp; Community Services</td>
<td>3.7; 3.8</td>
</tr>
<tr>
<td>Provide DDA compliant access to all Council visitor services properties and facilities and apply the principles of the Barossa DAIP Action Plan.</td>
<td>• Investigate adequacy of access facilities at peak visitor times. • Where appropriate, integrate access recommendations in the South Australian</td>
<td>Medium term</td>
<td>Director Corporate &amp; Community Services</td>
<td>3.7; 4.2; 4.5</td>
</tr>
<tr>
<td>Tourism Plan 2015-2020 into Council's DAIP.</td>
<td>• Provide opportunities for input from the Disability Access &amp; Inclusion Advisory Group.</td>
<td>Director Corporate &amp; Community Services</td>
<td>2.3; 4.5; 5.3; 5.4</td>
<td></td>
</tr>
<tr>
<td>-------------------------------------------</td>
<td>---------------------------------------------------------------------------------</td>
<td>------------------------------------------</td>
<td>-------------------------------</td>
<td></td>
</tr>
<tr>
<td>Increase community awareness around access and inclusion consideration</td>
<td>• Identify and establish partnerships with relevant stakeholders, eg NDIS Local Area Coordinator (LAC), Regional Development Australia (RDA), service providers etc.</td>
<td>Ongoing</td>
<td>2.1; 2.3; 2.4; 5.6; 5.13</td>
<td></td>
</tr>
<tr>
<td>Build on existing community and Council programs, projects and events to increase access and inclusion opportunities.</td>
<td>• Identify relevant community initiatives and an appropriate role for Council involvement.</td>
<td>Ongoing</td>
<td>2.1; 2.3; 2.4; 5.6; 5.13</td>
<td></td>
</tr>
<tr>
<td>Action</td>
<td>Deliverables</td>
<td>Timeframe</td>
<td>Responsibility</td>
<td>Community and Corporate Plan Linkages</td>
</tr>
<tr>
<td>----------------------------------------------------------------------</td>
<td>------------------------------------------------------------------------------</td>
<td>-----------</td>
<td>-------------------------------------</td>
<td>---------------------------------------</td>
</tr>
</tbody>
</table>
| DDA requirements will be integrated into the development approval process and will reflect the principles of the Barossa DAIP Action Plan. | • Ensure that any application for government, commercial and industrial buildings meets DDA requirements.  
• Inform builders and developers of access obligations pursuant to the DDA and the National Construction Code (NCC).  
• Development Services staff will remain informed of changes to standards and legislation and will engage with the Disability Access & Inclusion Advisory Group. | Ongoing   | Director Development & Environment  | 1.2; 1.10; 2.12                        |
| Support local businesses to assist them in increasing access to their services | • Liaise with local businesses and provide guidelines encouraging DDA compliance.  
• Facilitate opportunities for input from the Disability Access & Inclusion Advisory Group. | Ongoing   | Director Development & Environment  | 1.2; 1.10; 2.12                        |
### Action

Address disability access issues in relation to Council owned buildings, including community managed facilities.

### Deliverables

- Addressing access issues that meet legislative requirements and community health and well-being objectives, as per the Community Plan, will be prioritised.
- Access issues will be addressed in accordance with relevant Australian standards such as Disability (Access to Premises – Buildings) Standards 2010 and DDA obligations.
- Provide advice and support that assists in improving DDA compliance for groups renting or leasing Council property.
- Establish evacuation plans that consider people with disability and ensure relevant staff are aware of these procedures.
- Identify opportunities to progressively provide charge points for gophers and electric wheelchairs at Council sites.
- Provide opportunities for input from the Disability Access & Inclusion Advisory Group on existing buildings and proposed works.

### Timeframe

Ongoing

### Responsibility

Director Engineering & Infrastructure

### Community and Corporate Plan Linkages

3.1; 3.7
### All Council capital works projects will consider DDA compliance issues and apply the principles of the Barossa DAIP Action Plan.

- Project briefs to reference DDA compliance.
- New facilities and initiatives will incorporate access and inclusion needs and respond to legislative obligations of the DDA.
- Identify opportunities to upgrade footpaths, ramps and refuge islands and crossings that meet access guidelines where possible.
- Develop a Tactile Ground Surface Indicators (TGSI) Policy outlining best use in the public realm.
- Consider the installation of additional refuge islands or pedestrian crossings where possible.
- Investigate areas where lighting can be improved to address access issues.
- Provide opportunities for input from the Disability Access & Inclusion Advisory Group on all existing infrastructure and new projects.

### Ensure ongoing future compliance by incorporating DDA in all future capital works performed by external contractors and apply the principles of the Barossa DAIP Action Plan.

- Review relevant Council contracts and work orders.
- Project briefs and contracts to reflect compliance with DDA and relevant Australian standards.
- Tender documents to show compliance with DDA requirements.

### Improve access to public open spaces.

- Identify opportunities to improve access to public open spaces.
- All new park facilities to provide adequate access.
- Identify opportunities to create continuous accessible paths of travel to key points such as barbeques, toilets, seating and play equipment.

---

| Ongoing | Director Engineering & Infrastructure | 3.1; 3.2; 3.7 |
- Identify opportunities to improve disability signage throughout the Council area and at Council facilities.
- New street furniture will be designed within disability access guidelines.
- When replacing or upgrading play spaces consider the incorporation of accessible equipment and inclusive spaces for example, accessible play items, sensory gardens etc.
- Provide opportunities for input from the Disability Access & Inclusion Advisory Group on all existing infrastructure and new projects.
7.5.2. DEBATE AGENDA – ENVIRONMENTAL SERVICES REPORT

7.5.2.1
GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY (GRFMA) – NOTICE OF BUSINESS PLAN 2018–2021 AND DRAFT BUDGET 2018–2019
B7490

PURPOSE
The attached documents have been circulated for consideration and approval by Constituent Councils in accordance with Clause 11.2.3 of the Charter for the Gawler River Floodplain Management Authority.

RECOMMENDATION
That Council:
(1) Endorse the draft Gawler River Floodplain Management Authority Business Plan 2018–2021 and the draft Budget 2018-2019 as circulated to the Constituent Councils.

REPORT

Background

The Gawler River Floodplain Management Authority (GRFMA) is established as a regional subsidiary pursuant to section 43 and Schedule 2 of the Local Government Act 1999 to co-ordinate the construction, operation and maintenance of flood mitigation infrastructure for the Gawler River.

Constituent Councils are City of Playford, Adelaide Plains Council, Town of Gawler, the Barossa Council, Light Reginal Council, and Adelaide Hills Council.

Introduction

The Executive Officer of the GRFMA has written to the Constituent Councils regarding the draft GRFMA Business Plan 2018–2021 and Draft 2018/19 Budget (Attachment 1).

The GRFMA must submitted in draft form the Business Plan and Draft Budget to each Constituent Council before 31 March for approval of its contribution for the year.

Both the draft Business Plan and Budget were reviewed at the 15 February 2018 GRFMA Board Meeting and the 26 March 2018 meeting of the GRFMA Audit Committee.

The documentation was received on 27 March 2018, and are now presented for endorsement.
**Discussion**

**BUSINESS PLAN 2018-2021:**

The Business Plan has undergone a major rewrite giving the plan a more contemporary look and feel. To note, the majority of the historical information has been removed in order to focus on what actions/work priorities are proposed by the Authority.

The draft Business Plan is provided in [Attachment 2](#).

In recent years, the GRFMA has focussed on the outcomes of the Gawler River 2016 Flood Review. Page 6 of the Plan outlines the Work Priorities for 2018-2021.

**DRAFT BUDGET 2017-2018:**

A baseline budget revenue has been prepared based on a 2.5% increase to council subscription. For The Barossa Council that is an increase from $11,747 to $13,329 in the baseline budget.

The draft budget is provided in [Attachment 3](#).

As owner and manager of the Bruce Eastwick Flood Mitigation Dam, the GRFMA is required to ensure that the Dam is inspected periodically. Following a recent inspection by Newman Engineering Pty Ltd, a number of recommendations were presented to the GRFMA. A key recommendation was that a detailed consequence assessment be undertaken. The recommendations have been reviewed and prioritised ([Attachment 4](#)). $150,000 of the $162,000 estimated cost has been factored into the draft budget.

The GRFMA also noted ongoing discussions with the State and Federal Government regarding the capital cost and funding requirements for the proposed $27 million in flood mitigation initiatives (Northern Floodways) as recommended in the 2016 Gawler River Flood Review Report.

It was agreed that costings related to this proposal will not be included in the 2018/19 GRFMA Budget considerations.

Also, attached for general information is the GRFMA Balance Sheet for the period ended 28 February 2018 ([Attachment 5](#)).

**REVIEW OF THE CHARTER**

As Council is aware, the Adelaide Plains Council had resolved to withdraw from the GRFMA, pending Ministerial approval. The former Minister for Local Government advised the GRFMA in February of his determination not to approve the withdrawal on the basis that a review of the Charter would go part way to addressing the concerns raised by the Adelaide Plains Council.

The financial contribution of the constituent councils will be a major consideration of the review, but will not impact on the budget for 2018-19.
Summary and Conclusion

The draft Business Plan 2018-2021 and Budget 2018-2019 have been circulated for consideration and approval by Constituent Councils in accordance with the GRFMA Charter.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1: Letter from Executive Officer
Attachment 2: Gawler River Floodplain Management Authority Business Plan 2017 – 2020
Attachment 3: Gawler River Floodplain Management Authority Draft Budget 2018 -2019
Attachment 4: Bruce Eastick North Para Flood Mitigation Dam Maintenance and Operation Requirements (February 2018)
Attachment 5: Balance Sheet to February 2018

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Natural Environment and Built Heritage

Infrastructure

Health and Wellbeing

How We Work – Good Governance

Corporate Plan

1.12 Build and maintain relationships with other levels of government to ensure development strategies are responsive to regional needs and issues.

3.11 Advocate for the allocation of State and Federal funding to maintain and invest in infrastructure within our region.

4.15 Plan for and where appropriate support response to extreme weather events or disasters in the region.

6.17 Advocate for The Barossa Council and its community, our region or local government in South Australia through direct action, representation on or collaboration with local, regional or State bodies.

Legislative Requirements

Local Government Act 1999
FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial Management

As indicated in the Business Plan, the scope of the GRFMA annual Budget and operations is small in comparison to the extensive undertakings by constituent councils.

Principally the budget revenue is sourced from predetermined ‘formulae based’ financial contributions by the six constituent councils, opportunistic funding applications and some interest from financial institutions. Recently any shortfalls in income (over expenditure) have been met from reserves. The financial contributions are listed on page 5 of the Business Plan.

Risk Management

The GRFMA and Constituent Councils have a level of responsibility to act on dealing with known potential flood risks. The GRFMA needs to be seen to be moving forward in seeking to address flood measures in a strategic and financially sustainable manner.

COMMUNITY CONSULTATION

The GRFMA Charter requires that the Business Plan and Draft Budget are circulated to the Constituent Councils seeking support prior to their adoption. There is not an obligation or need for community consultation in relation to this matter.
26/3/18

Dear

GRFMA Business Plan 2018-2021 and Draft 2018/19 Budget

I am writing regarding the draft GRFMA Business Plan 2018-2021 and Draft 2018/19 Budget.

Prior to setting the draft budget each year the Authority must review its Business Plan in conjunction with the Constituent Councils. The Business Plan must be updated to ensure it presents a plan for the ensuing three years.

The Authority must also prepare a budget for the forthcoming financial year which must be consistent with and account for activities and circumstances referred to in the Authority’s Business Plan and must be submitted in draft form to each Constituent Council before 31 March for approval of its contribution for the year.

Both the draft Business Plan and Budget were reviewed at the 15/2/18 GRFMA Board Meeting and the 26/3/18 meeting of the GRFMA Audit Committee.

The budget must not be adopted by the Authority until after 31 May but before 30 September; and the Authority must then provide a copy of its budget to each Constituent Council within five business days after adoption.
GRFMA Business Plan

When considering the 2017-2020 GRFMA Business Plan (last year’s plan) Board Members noted the document contained a lot of historical information and would benefit from a redraft to provide a more contemporary format.

The Business Plan has now been revised and redrafted for the 2018-2021 period.

Key elements of the Business Plan include:

- The Gawler River 2016 Flood Review report recommendations for flood mitigation works to be undertaken in the lower Gawler River with a first stage indicative cost of $27 million:
  a) proposed Gawler River Northern Floodway,
  b) upgrade and maintenance of the levee system and
  c) management of silt and pest vegetation;

The GRFMA has resolved to progress the report recommendations in 2018.

- Maintenance and operations of the scheme during 2018 to 2021 which will include:
  o Establishment of a detailed Consequence Assessment of the Dam pursuant to ANCOLD guidelines;
  o Preparation of Dam Safety Emergency Plans and Operation and Maintenance Manuals;
  o Reinstatement of Dam access roads;
  o Dewatering and inspection of the low-level inlet;
  o Survey of survey monuments on the Dam; and
  o Scheduled inspections and environmental management of land associated with the Dams location.

See attached for a copy of the draft 2018-2021 GRFMA Business Plan.

2018/19 Budget

The scope of the GRFMA Annual Budget is small in comparison to the extensive undertakings by Constituent Councils.

Principally the budget revenue is sourced from predetermined “formulae based’ financial contributions by the six Constituent Councils, opportunistic funding applications and some interest from financial institutions. Recently any shortfalls in income (over expenditure) have been met from reserves.

Expenditure is principally budgeted on estimated costs of Executive Management and administrative and governance requirements of the Authority according to its charter. Some costs are incurred with maintenance of the Bruce Eastick North Para River Flood Mitigation Dam site and access.

The 2018/19 draft Budget has been prepared based on 2017/18 Budget estimates with an annual escalator (September 2017 Local Government Price Index) of 2.5 % to general expenses. No escalator has been applied to the Chair honorarium or EO consultancy costs. In considering the 2018/19 Budget the Board noted the recent Bruce Eastick North Para Flood Mitigation Dam Inspection Report undertaken by Newman Engineering which made a number of recommendations in relation to management of the Dam.

The Board has resolved that an additional amount of $150,000 be included in the draft GRFMA 2018/2019 Budget document for Dam operations and maintenance item requirements identified at item 8, page 7 of the report. GRB 17/104
At request of the GRFMA Board the 26 March 2018 Audit Committee Meeting discussed the proposed works ($150,000) to determine which elements were capital or maintenance or operational.

The Audit Committee determined that of the $150,000:

- works associated with reinstatement of the road access and repairs to scouring on the right abutment to be capital expenses (total budget cost $70,000), with
- the remaining items to be operational (total budget cost $80,000).

See attached for the individual item budget cost estimates of the $150,000 allocation and a priority hierarchy. A copy of the complete Newman report is available on request.

The Board also noted ongoing discussions with the State and Federal Government regarding the capital cost and funding requirements for the proposed $27 million in flood mitigation initiatives (Northern Floodways) as recommended in the 2016 Gawler River Flood Review Report.

It was agreed that costings related to this proposal will not be included in the 2018/19 GRFMA Budget considerations.

A separate consultation process with Constituent Councils, outside the 2018/19 annual budget process, will be undertaken, as appropriate, by the GRFMA on the solution designs, costings and funding mechanisms required by Local, State and Federal Governments and other funding partners. Councils and the GRFMA should then subsequently agree the most appropriate process to recognise and achieve required contributions.

No allowance has been made for any surplus or deficit that might result from the current 2017/18 Budget results.

While there has been some use of cash reserves, following Board approval, to fund acquisition of land adjacent the recent Bruce Eastick North Para Flood Mitigation Dam, it is a reasonable expectation that there will be no material variations from the adopted 2017/18 budget. Should circumstances change the GRFMA will need to consider options to meet any final outcome (ie if a deficit to fund from reserves or recovery by raising additional revenues in 2018/19).

See Table 1 below for an indicative cost associated with 2018/19 Constituent Council contributions.
Table 1 - Constituent Council Shares proposed as per draft 2018/19 GRFMA Budget (Profit and Loss) - Refer Member Subscriptions ($132,100) and Council Subscriptions (99,476).

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<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>Adelaide Hills Council</td>
<td>$329</td>
<td>$10,100</td>
<td>$10,429</td>
<td>$1,211</td>
<td>$13,333</td>
<td>$10,350</td>
<td>$337</td>
<td>$25,231</td>
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<tr>
<td>Adelaide Plains Council</td>
<td>$5,492</td>
<td>$10,100</td>
<td>$15,592</td>
<td>$20,237</td>
<td>$13,333</td>
<td>$10,350</td>
<td>$5,630</td>
<td>$49,550</td>
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<tr>
<td>The Barossa Council</td>
<td>$1,647</td>
<td>$10,100</td>
<td>$11,747</td>
<td>$6,069</td>
<td>$13,333</td>
<td>$10,350</td>
<td>$1,689</td>
<td>$31,441</td>
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<tr>
<td>Town of Gawler</td>
<td>$3,295</td>
<td>$10,100</td>
<td>$13,395</td>
<td>$12,138</td>
<td>$13,333</td>
<td>$10,350</td>
<td>$3,377</td>
<td>$39,198</td>
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<tr>
<td>Light Regional Council</td>
<td>$1,647</td>
<td>$10,100</td>
<td>$11,747</td>
<td>$6,069</td>
<td>$13,334</td>
<td>$10,350</td>
<td>$1,689</td>
<td>$31,442</td>
</tr>
<tr>
<td>City of Playford</td>
<td>$6,590</td>
<td>$10,100</td>
<td>$16,690</td>
<td>$24,276</td>
<td>$13,334</td>
<td>$10,350</td>
<td>$6,754</td>
<td>$54,714</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$19,000</strong></td>
<td><strong>$60,600</strong></td>
<td><strong>$79,600</strong></td>
<td><strong>$70,000</strong></td>
<td><strong>$80,000</strong></td>
<td><strong>$62,100</strong></td>
<td><strong>19476</strong></td>
<td><strong>$231,576</strong></td>
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Table 2 – Constituent Council Shares for Contributions as per GRFMA Charter

<table>
<thead>
<tr>
<th>Constituent Council</th>
<th>Capital Works Percentage Share</th>
<th>Maintenance of Assets Percentage Share</th>
<th>Operational Costs Percentage Share</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adelaide Hills Council</td>
<td>1.73%</td>
<td>1.73%</td>
<td>16.66%</td>
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<tr>
<td>The Barossa Council</td>
<td>8.67%</td>
<td>8.67%</td>
<td>16.66%</td>
</tr>
<tr>
<td>Town of Gawler</td>
<td>17.34%</td>
<td>17.34%</td>
<td>16.66%</td>
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<tr>
<td>Light Regional Council</td>
<td>8.67%</td>
<td>8.67%</td>
<td>16.66%</td>
</tr>
<tr>
<td>Adelaide Plains Council</td>
<td>28.91%</td>
<td>28.91%</td>
<td>16.66%</td>
</tr>
<tr>
<td>City of Playford</td>
<td>34.68%</td>
<td>34.68%</td>
<td>16.66%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>100%</strong></td>
<td><strong>100%</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>


I would be pleased if this matter could be included in the next available Council Meeting Agenda and subsequent indication of Councils consideration of this matter being provided to davidehitchcock@bigpond.com.

Yours Sincerely

David Hitchcock
Executive Officer
BUSINESS PLAN

2018-2021

Gawler River Floodplain Management Authority

Constituent Councils:
Adelaide Hills Council
Adelaide Plains Council
The Barossa Council
Town of Gawler
Light Regional Council
City of Playford

GRFMA
Business Plan 2018-2021

Gawler River Floodplain Management Authority (GRFMA)

The Gawler River

The Gawler River is formed by the confluence of the North Para and South Para in the town of Gawler, and is located in the Adelaide Plains district of South Australia. The district surrounding the river produces cereal crops and sheep for both meat and wool, as well as market gardens, almond orchards and vineyards. The farm gate output of the Mallala, Gawler Belt and Virginia area horticultural areas is estimated to be at least $225 million.

History

The river is subject to periodic flood events.

<table>
<thead>
<tr>
<th>Desirable Levels of Protection</th>
<th>Cost of Flooding</th>
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<tbody>
<tr>
<td>Flood Frequency (ARI)</td>
<td>Estimated Damages</td>
</tr>
<tr>
<td>1 in 10</td>
<td>$15m</td>
</tr>
<tr>
<td>1 in 20</td>
<td>$24m</td>
</tr>
<tr>
<td>1 in 50</td>
<td>$102m</td>
</tr>
<tr>
<td>1 in 100</td>
<td>$182m</td>
</tr>
<tr>
<td>1 in 200</td>
<td>$212m</td>
</tr>
<tr>
<td>Average Annual Damage</td>
<td>$7.40m</td>
</tr>
<tr>
<td>Present Value of Damages*</td>
<td>$109m</td>
</tr>
</tbody>
</table>

Properties at Risk

<table>
<thead>
<tr>
<th>Flood Frequency (ARI)</th>
<th>Number of residential properties within each hazard rating</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Low</td>
</tr>
<tr>
<td>1 in 50</td>
<td>1056</td>
</tr>
<tr>
<td>1 in 100</td>
<td>1559</td>
</tr>
<tr>
<td>1 in 200</td>
<td>1814</td>
</tr>
</tbody>
</table>

Following the November 2005 flood, which flooded the Virginia district and township, a series of meetings of the major stakeholders led to the approval of $20 million in funding from Federal, State and Local Governments to fund the Gawler River Flood Mitigation Scheme (Scheme Works).
The Scheme Works had three parts:

One  The construction of a flood control dam on the North Para River near Turrettfield designed to control a 1 in 100 year flood.

Two  The modification of the South Para Reservoir dam wall and spillway to provide 1 in 100 year flood control storage on top of full reservoir storage (completed 2012).

Three The formalisation of controlled flow paths for floodwaters along the lower reaches of the Gawler River.

Following successful construction of the flood control Dam on the North Para (Bruce Eastick North Para Flood Mitigation Dam) in 2007 and modification of the South Para Reservoir Dam and spillway in 2012, the GRFMA Board Initiated the Gawler River Flood Mitigation Scheme – Mark Two. The Gawler River Flood Mitigation Scheme – Mark Two includes:

- further development of the preliminary assessment of possible local area levees prepared in the 2008 Gawler River Floodplain Mapping Study at Gawler, Angle Vale and Two Wells and to develop a levee strategy for Virginia.
- establishment of a protocol with the Floodplain Councils that where development of land in areas identified as ‘at risk of flooding’ is planned to proceed by the implementation of a local area levee that mapping of the proposed levees on the Gawler River Floodplain Mapping Study Model will be required.
- to develop a funding strategy for flood protection that is delivered by local area levees on the questions of who should own and maintain the levees and whether local area levees are regional works that the GRFMA should fund or are they local works that are the responsibility of the local Council.
- investigate opportunities for funding partners and grants to undertake the necessary assessments and designs.

The GRFMA Board is continuing flood mitigation initiatives outlined in Mark Two.

Purpose of the GRFMA

The Gawler River Floodplain Management Authority (GRFMA) was formed as a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999 on 22 August 2002. The Constituent Councils are the Adelaide Hills Council, The Adelaide Plains Council, The Barossa Council, The Town of Gawler, Light Regional Council, and the City of Playford.

The Charter provides for one independent person, who is not an officer, employee or elected member of a Constituent Council, to be appointed as the Chairperson of the Board of Management of the GRFMA for a term of two years.

The Charter sets down the powers, functions, safeguards, accountabilities and an operational framework and the Business Plan sets down the operational plan and financial plan to achieve agreed objectives.
The Authority has been established for the following purposes:

- to co-ordinate the construction, operation and maintenance of flood mitigation infrastructure for the Gawler River. This purpose is the core business of the Authority;
- to raise finance for the purpose of developing, managing and operating and maintaining works approved by the Board;
- to provide a forum for the discussion and consideration of topics relating to the Constituent Council’s obligations and responsibilities in relation to management of flood mitigation for the Gawler River; and
- upon application of one or more Constituent Councils pursuant to clause 12.4:
  - to coordinate the construction, maintenance and promotion and enhancement of the Gawler River and areas adjacent to the Gawler River as recreational open space for the adjacent communities; and
  - to enter into agreements with one or more of the Constituent Councils for the purpose of managing and developing the Gawler River.

A Technical Assessment Panel has been appointed to support the decision-making processes of the Board with delegated powers to provide advice and manage the technical aspects of the design, assessment and construction of the various parts of the Scheme.

An Audit Committee has been appointed to review:

- the annual financial statements to ensure that they present fairly the state of affairs of the Board; and
- the adequacy of the accounting, internal control, reporting and other financial management systems and practices of the Board on a regular basis.

The following Policies have been adopted to provide management guidelines for the day-to-day business of the GRFMA:

- Access to Meetings and Documents
- Internal Review of Decisions
- Procurement and Operations
- Dam Valuation
- Public Consultation
- Treasury Management

Further work will be undertaken to complete the Asset Management Plan in relation to the Bruce Eastick North Para Flood Mitigation Dam and associated land. This will provide a longer-term approach to management of GRFA assets.

To meet the statutory and operational responsibilities the GRFMA will maintain appointment of a part time Executive Officer, and an Auditor, on a contract basis.
The Board is required to hold a minimum of 8 meetings per year and to provide the required, Business Plans, Budgets, Reports and Audited Statements to its Constituent Councils required by the Charter and Local Government 1999.

The Board will conduct two reviews each year of its performance against the targets set in this Business Plan that will form part of the report to its Constituent Councils and will be included in its Annual Report.

Cost of Operations

The scope of the GRFMA annual Budget and operations is small in comparison to the extensive undertakings by constituent councils.

Principally the budget revenue is sourced from predetermined ‘formulae based’ financial contributions by the six constituent councils, opportunistic funding applications and some interest from financial institutions. Recently any shortfalls in income (over expenditure) have been met from reserves.

Expenditure is principally budgeted on estimated costs of Executive Management and administrative and governance requirements of the Authority according to its charter. Some costs are incurred with maintenance of the Bruce Eastick North Para River Flood Mitigation Dam site and access.

The contributions of the Constituent Councils are based on the following percentage shares for capital works, maintenance of Scheme assets and operational costs of the Authority. (GRFMA Charter Clause 10)

Constituent Council Shares for Contributions

<table>
<thead>
<tr>
<th>Constituent Council</th>
<th>Capital Works Percentage Share</th>
<th>Maintenance of Assets Percentage Share</th>
<th>Operational Costs Percentage Share</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adelaide Hills Council</td>
<td>1.73%</td>
<td>1.73%</td>
<td>16.66%</td>
</tr>
<tr>
<td>The Barossa Council</td>
<td>8.67%</td>
<td>8.67%</td>
<td>16.66%</td>
</tr>
<tr>
<td>Town of Gawler</td>
<td>17.34%</td>
<td>17.34%</td>
<td>16.66%</td>
</tr>
<tr>
<td>Light Regional Council</td>
<td>8.67%</td>
<td>8.67%</td>
<td>16.66%</td>
</tr>
<tr>
<td>Adelaide Plains Council</td>
<td>28.91%</td>
<td>28.91%</td>
<td>16.66%</td>
</tr>
<tr>
<td>City of Playford</td>
<td>34.68%</td>
<td>34.68%</td>
<td>16.66%</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
</tr>
</tbody>
</table>
Work Priorities 2018/2021

In 2016/17 the GRFMA engaged:

- AECOM to provide a fatal flaw screening assessment for the potential raising of the North Para Dam by up to 10 metres to provide additional flood protection for a 1 in 100 Annual Event Probability (AEP) event to the township of Gawler and further downstream.
- Australian Water Environments to undertake the Gawler River 2016 Flood Review.

Both reports have been subsequently completed and following consultation with constituent councils the GRFMA have resolved not to facilitate any further consideration of extending the height (10mtr) of the dam until initiatives recommended in the Gawler River 2016 Flood Review report are implemented and outcomes considered.

The Gawler River 2016 Flood Review report provides three recommendations for works to be undertaken and provides first stage indicative costs of $27 million:

a) proposed Gawler River northern floodway;

b) upgrade and maintenance of the levee system; and

c) management of silt and pest vegetation.

The GRFMA has resolved to progress the report recommendations in 2018.

Maintenance and operations of the scheme during 2018 to 2021 will include:

- establishment of a detailed Consequence Assessment of the Dam pursuant to ANCOLD guidelines;
- preparation of Dam Safety Emergency Plans and Operation and Maintenance Manuals;
- reinstatement of Dam access roads;
- dewatering and inspection of the low-level inlet;
- survey of survey monuments on the Dam; and
- scheduled inspections and environmental management of land associated with the Dams location.
Gawler River Floodplain Management Authority

Profit & Loss [Budget Analysis]
July 2018 To June 2019

266 Seacombe Road
Seacliff Park SA 5049
ABN: 12 925 534 861
Email: davidehitchcock@bigpond.com

<table>
<thead>
<tr>
<th>Selected Period</th>
<th>Budgeted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income</td>
<td></td>
</tr>
<tr>
<td>Admin of GRFMA</td>
<td></td>
</tr>
<tr>
<td>Member Subscriptions</td>
<td>$0</td>
</tr>
<tr>
<td>Interest LGFA</td>
<td>$0</td>
</tr>
<tr>
<td>Interest Bank SA</td>
<td>$0</td>
</tr>
<tr>
<td>Total Admin of GRFMA</td>
<td>$0</td>
</tr>
<tr>
<td>Operations Flood Maint Scheme Council Subscriptions</td>
<td>$0</td>
</tr>
<tr>
<td>Total Operations Flood Maint Scheme</td>
<td>$0</td>
</tr>
<tr>
<td>Total Income</td>
<td>$0</td>
</tr>
<tr>
<td>Gross Profit</td>
<td>$0</td>
</tr>
<tr>
<td>Expenses</td>
<td></td>
</tr>
<tr>
<td>Admin of GRFMA</td>
<td></td>
</tr>
<tr>
<td>Executive Officer Contract</td>
<td>$0</td>
</tr>
<tr>
<td>Adv, printing, stationery post</td>
<td>$0</td>
</tr>
<tr>
<td>Travelling Expenses</td>
<td>$0</td>
</tr>
<tr>
<td>Insurance PL &amp; PI</td>
<td>$0</td>
</tr>
<tr>
<td>Audit Committee</td>
<td>$0</td>
</tr>
<tr>
<td>Audit Fees</td>
<td>$0</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>$0</td>
</tr>
<tr>
<td>Legal Fees</td>
<td>$0</td>
</tr>
<tr>
<td>Honorarium - Chairperson</td>
<td>$0</td>
</tr>
<tr>
<td>Other</td>
<td>$0</td>
</tr>
<tr>
<td>Total Admin of GRFMA</td>
<td>$0</td>
</tr>
<tr>
<td>Maint Flood Mitigation Scheme</td>
<td></td>
</tr>
<tr>
<td>Maintenance Contractors</td>
<td>$0</td>
</tr>
<tr>
<td>Property Capital</td>
<td>$0</td>
</tr>
<tr>
<td>Rates &amp; Levies</td>
<td>$0</td>
</tr>
<tr>
<td>Total Maint Flood Mitigation Scheme</td>
<td>$0</td>
</tr>
<tr>
<td>Total Expenses</td>
<td>$0</td>
</tr>
<tr>
<td>Operating Profit</td>
<td>$0</td>
</tr>
<tr>
<td>Total Other Income</td>
<td>$0</td>
</tr>
<tr>
<td>Total Other Expenses</td>
<td>$0</td>
</tr>
<tr>
<td>Net Profit/(Loss)</td>
<td>$0</td>
</tr>
<tr>
<td>Item Number</td>
<td>Action</td>
</tr>
<tr>
<td>-------------</td>
<td>------------------------------------------------------------------------</td>
</tr>
<tr>
<td>1</td>
<td>Detailed Consequence Assessment for the Dam to be undertaken</td>
</tr>
<tr>
<td>2</td>
<td>Discovery of existing Dam construction plans, inspections and monitoring reports</td>
</tr>
<tr>
<td>3</td>
<td>Dewater and inspection of low level outlet</td>
</tr>
<tr>
<td>4</td>
<td>Preparation of a Dam Safety Emergency Plan</td>
</tr>
<tr>
<td>5</td>
<td>Access tracks to be reinstated or provided</td>
</tr>
<tr>
<td>6</td>
<td>Survey monuments on the Dam to be surveyed</td>
</tr>
<tr>
<td>7</td>
<td>Program of Dam Inspections be initiated and recorded</td>
</tr>
<tr>
<td>8</td>
<td>Right abutment scour to be repaired</td>
</tr>
<tr>
<td>9</td>
<td>Preparation of an Operations and Maintenance Manual</td>
</tr>
<tr>
<td>10</td>
<td>Reservoir level recorded to be read and monitored each winter and flood event</td>
</tr>
<tr>
<td>11</td>
<td>Monitor cracks in second spillway</td>
</tr>
<tr>
<td>12</td>
<td>Confirm Hydrology</td>
</tr>
</tbody>
</table>

**2018/19 Budget** $150,000

**TOTAL** $162,000
# Balance Sheet

**As of February 2018**

<table>
<thead>
<tr>
<th>Assets</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Assets</td>
<td></td>
</tr>
<tr>
<td>Bank Accounts</td>
<td></td>
</tr>
<tr>
<td>Bank SA Account</td>
<td>$144,951.01</td>
</tr>
<tr>
<td>LSFA Investment Account</td>
<td>$48,626.08</td>
</tr>
<tr>
<td>Total Bank Accounts</td>
<td>$193,777.09</td>
</tr>
<tr>
<td>Other Current Assets</td>
<td></td>
</tr>
<tr>
<td>Trade Debtors</td>
<td>$47,375.00</td>
</tr>
<tr>
<td>Discount</td>
<td>$465.38</td>
</tr>
<tr>
<td>ATO Payments &amp; Refunds</td>
<td>$4,419.00</td>
</tr>
<tr>
<td>Total Other Current Assets</td>
<td>$52,289.38</td>
</tr>
<tr>
<td>Total Current Assets</td>
<td>$246,066.47</td>
</tr>
<tr>
<td>Non-Current Assets</td>
<td></td>
</tr>
<tr>
<td>Infrastructure</td>
<td>$18,497,000.00</td>
</tr>
<tr>
<td>Accum. Depr. Infrastructure</td>
<td>($2,060,637.50)</td>
</tr>
<tr>
<td>Land</td>
<td>$323,364.00</td>
</tr>
<tr>
<td>Total Non-Current Assets</td>
<td>$16,742,726.50</td>
</tr>
<tr>
<td>Total Assets</td>
<td>$16,988,792.97</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Liabilities</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Liabilities</td>
<td></td>
</tr>
<tr>
<td>GST Liabilities</td>
<td></td>
</tr>
<tr>
<td>GST Collected</td>
<td>$7,060.72</td>
</tr>
<tr>
<td>GST Paid</td>
<td>($2,533.85)</td>
</tr>
<tr>
<td>ATO Payments &amp; Refunds</td>
<td>$1,433.00</td>
</tr>
<tr>
<td>Total GST Liabilities</td>
<td>$6,859.87</td>
</tr>
<tr>
<td>Total Current Liabilities</td>
<td>$6,859.87</td>
</tr>
<tr>
<td>Total Liabilities</td>
<td>$6,859.87</td>
</tr>
<tr>
<td>Net Assets</td>
<td>$16,981,933.10</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Equity</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accumulated Surplus</td>
<td>$15,144,091.00</td>
</tr>
<tr>
<td>Asset Revaluation Reserves</td>
<td>$3,664,320.00</td>
</tr>
<tr>
<td>Retained Earnings</td>
<td>($1,867,472.73)</td>
</tr>
<tr>
<td>Current Year Surplus/Deficit</td>
<td>$40,134.83</td>
</tr>
<tr>
<td>Total Equity</td>
<td>$16,991,933.10</td>
</tr>
</tbody>
</table>

This report includes Year-End Adjustments.
7.5.5. DEBATE AGENDA – WASTE SERVICES REPORT

7.5.5.1 WASTE SERVICE CHARGES 2018-19

Author: Director, Development and Environmental Services

PURPOSE
To inform Council of the proposed service charges for the new waste management contract commencing 1 July 2018.

RECOMMENDATION
That Council:
(1) Note the proposed Waste Service Charges that will be formally presented to Council as part of the Annual Fees and Charges register and further budget deliberations.

REPORT

Background

Adelaide Plains, Light Regional, Mid Murray and Barossa Councils have collectively engaged Solo Resource Recovery to undertake the waste collection service commencing on 1 July 2018.

The new contract will provide a significant overall saving to the councils over the life of the new agreement.

As part of the waste management services, a new Waste Management Policy has been prepared to reflect the new service. Consultation on the policy closes on 13 April 2018.

Introduction

A Waste Service Charge is set each financial year having consideration for the direct management, organisational overheads and direct service costs for providing the waste management service to ratepayers.

Council’s standard waste service will consists of a 140 litre Waste (Landfill) bin collected weekly, a 240 litre recycling bin collected fortnightly and an optional 240 litre Green Organic bin collected fortnightly.
Discussion

In determining the Waste Service Charge for 2018-19, consideration has been given to bringing the green organic services under the overall waste management service.

There are three ‘Standard’, two ‘Special Circumstances service types proposed to cover the range of services, as follows:

<table>
<thead>
<tr>
<th>SERVICE TYPE</th>
<th>ANNUAL SERVICE CHARGE</th>
<th>Current</th>
<th>Proposed</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>General (Landfill)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Standard 140L</td>
<td>$127.80</td>
<td>$106.00</td>
<td>($21.88)</td>
<td></td>
</tr>
<tr>
<td>Special 240L – Family/Medical</td>
<td>$127.80</td>
<td>$106.00</td>
<td>($21.88)</td>
<td></td>
</tr>
<tr>
<td>Special 240L – Commercial Only</td>
<td>$174.20</td>
<td>$133.00</td>
<td>($41.20)</td>
<td></td>
</tr>
<tr>
<td>Recycling</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Standard 240L</td>
<td>$51.40</td>
<td>$50.00</td>
<td>($1.40)</td>
<td></td>
</tr>
<tr>
<td>Green Organic</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Standard 240L</td>
<td>$68.00*</td>
<td>$59.00</td>
<td>($9.00)</td>
<td></td>
</tr>
</tbody>
</table>

* Currently not a Council service.

Further details of the waste service options is provided in Attachment 1.

Additional waste services are available upon application and subject to additional fees, as per the proposed fee. Property owners may apply for a Special Circumstance upgrade from the standard General (Landfill) service provision for large families or those with medical conditions or for commercial premises.

Property owners who apply for an Additional/Special Circumstance waste service will need to reapply each year to retain the service. Property owners may also apply to cancel an additional/special waste service throughout the year and adjustments are made accordingly.

A pro rata for new bin services will be provided as follows.

<table>
<thead>
<tr>
<th>140L General (Landfill)</th>
<th>240L General (Landfill)</th>
<th>240L Recycling</th>
<th>240L Green Organic</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>$106.00</td>
<td>$133.00</td>
<td>$50.00</td>
</tr>
<tr>
<td>August</td>
<td>$96.00</td>
<td>$121.00</td>
<td>$45.00</td>
</tr>
<tr>
<td>September</td>
<td>$87.00</td>
<td>$109.00</td>
<td>$40.00</td>
</tr>
<tr>
<td>October</td>
<td>$77.00</td>
<td>$97.00</td>
<td>$35.00</td>
</tr>
<tr>
<td>November</td>
<td>$67.00</td>
<td>$85.00</td>
<td>$30.00</td>
</tr>
<tr>
<td>December</td>
<td>$58.00</td>
<td>$73.00</td>
<td>$25.00</td>
</tr>
<tr>
<td>January</td>
<td>$48.00</td>
<td>$60.00</td>
<td>$20.00</td>
</tr>
<tr>
<td>February</td>
<td>$39.00</td>
<td>$48.00</td>
<td>$15.00</td>
</tr>
<tr>
<td>March</td>
<td>$29.00</td>
<td>$36.00</td>
<td>$10.00</td>
</tr>
<tr>
<td>April</td>
<td>$19.00</td>
<td>$24.00</td>
<td>Nil</td>
</tr>
<tr>
<td>May</td>
<td>$10.00</td>
<td>$12.00</td>
<td>Nil</td>
</tr>
<tr>
<td>June</td>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
</tr>
</tbody>
</table>

The pro rata fees have been rounded to the nearest dollar.

The final Waste Service Charges to be considered by Council may be subject to minor changes. This includes some selected costs that are outside of Council’s control (i.e. Waste Disposal Levy) which are passed on directly to Council.
Summary and Conclusion

Service charges for the new waste management contract have been prepared taking into consideration the direct management, organisational overheads and direct service costs for providing the service.

These charges will be considered as part of further budgetary deliberations.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 – Waste Service Charges

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

Health and Wellbeing

Business and Employment

Corporate Plan

4.9 Provide residents kerbside waste collection and recycling services that reduce waste disposed to landfill.

4.10 Facilitate access to hard and green waste facilities and associated recycling opportunities that reduce waste disposed to landfill and support the environment.

5.6 Implement purchasing initiatives that generate savings or reduce expenditure growth and grow the capacity of local suppliers to obtain Council contracts.

Legislative Requirements

Local Government Act 1999
Environment Protection Act 1993
Green Industries SA Act 2004

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial Management

Council may require co-payment or fee-for-service, pursuant to Section 155 of the Local Government Act 1999, for provision of:

- enhanced waste and recycling services;
- waste and recycling services to rate exempt or rebated premises;
- replacement of stolen or damaged bins; and
- temporary services to commercial premises that become ineligible as they exceed the capacity of Council’s Commercial Waste Management Service and need to transition to private commercial services.

Service charges will be set by Council through the Fees and Charges Schedule, and be levied as a separate fee on rate notices.

A service charge will be levied on all Service Entitled Properties within the Designated Waste Collection Area and along the Approved Collection Route with a dwelling.
whether permanently occupied or not, and regardless of whether the service is required or utilised.

Risk Management
Nil.

<table>
<thead>
<tr>
<th>COMMUNITY CONSULTATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil</td>
</tr>
</tbody>
</table>
Waste Service Charges

TOWNSHIP SERVICE (Designated Waste Collection Area)
- Mandatory Weekly General (Landfill) Waste (140L Red Bin)
- Mandatory Fortnightly Co-Mingled Recycling (240L Yellow Bin)
- Voluntary Fortnightly Green Organic (240L Green Bin)

<table>
<thead>
<tr>
<th>Standard Service</th>
<th>Annual Charge</th>
<th>Service Upgrade</th>
<th>Annual Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>General (Landfill)</td>
<td>$106.00</td>
<td>Special Circumstances*</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Family upgrade to 240L</td>
<td>$106.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Medical upgrade to 240L</td>
<td>$106.00</td>
</tr>
<tr>
<td>Recycling</td>
<td>$50.00</td>
<td>Recycling 240L</td>
<td>$50.00 per bin</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Green Organics 240L</td>
<td>$59.00 per bin</td>
</tr>
<tr>
<td>TOTAL Two Bin (standard)</td>
<td>$156.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Green Organics</td>
<td>$59.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL Three Bin (option)</td>
<td>$215.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Annual Renewal required

RURAL SERVICE (Approved Waste Collection Route)
- Mandatory Weekly General Waste (140L Red Bin)
- Mandatory Fortnightly Co-Mingled Recycling (240L Yellow Bin)

<table>
<thead>
<tr>
<th>Standard Service</th>
<th>Annual Charge</th>
<th>Service Upgrade</th>
<th>Annual Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>General (Landfill)</td>
<td>$106.00</td>
<td>Special Circumstances*</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Family upgrade to 240L</td>
<td>$106.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Medical upgrade to 240L</td>
<td>$106.00</td>
</tr>
<tr>
<td>Recycling</td>
<td>$50.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL Two Bin (standard)</td>
<td>$156.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Annual Renewal required

COMMERCIAL SERVICE (Designated Waste Collection Area)
- Voluntary Weekly General (Landfill) Waste (140L Red Bin)
- Voluntary Fortnightly Co-Mingled Recycling (240L Yellow Bin)

<table>
<thead>
<tr>
<th>Standard Service</th>
<th>Annual Charge</th>
<th>Service Upgrade</th>
<th>Annual Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>General (Landfill)</td>
<td>$106.00</td>
<td>Upgrade or Additional Bin*</td>
<td>$133.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Service upgrade to 240L</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Additional General (Landfill)</td>
<td>$106.00 per bin</td>
</tr>
<tr>
<td>Recycling</td>
<td>$50.00</td>
<td>Additional Recycling</td>
<td>$50.00 per bin</td>
</tr>
<tr>
<td>TOTAL Two Bin (standard)</td>
<td>$156.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Annual Renewal required
8.2 WORKS AND ENGINEERING SERVICES - CONFIDENTIAL

8.2.1 TENDER – FOOTPATH UPGRADE 2017-2018

B7654 18/22088

The matter of the agenda item being a tender to carry out works pursuant to Section 90(3)(k) of the Local Government Act 1999 ("the Act") being information that must be considered in confidence in order to ensure that commercial in confidence information is not divulged and Council does not disclose information which may prejudice the outcome of the tender or future tenders.

There is strong public interest in enabling members of the public to observe Council’s transparent and informed decision-making. This helps to ensure accountability, maintain transparency of public expenditure, facilitate participation, assist public awareness and allow for the scrutiny of information. Attendance at a Council meeting is one means of satisfying this interest. The public will only be excluded from a Council meeting when the need for confidentiality pursuant to Section 90(2) of the Act outweighs the public interest of open decision making.

In this matter, the reasons that receipt, consideration or discussion of the information or matter in a meeting open to the public would be contract to the public interest are that:-

- The disclosure would unreasonably expose commercial in confidence information provided by tenderers through the tender process and the Council report, attachments, and associated document; and
- The disclosure would give an unfair advantage to a person with whom Council proposes to do business.
On balance, the above reasons which support the need for confidentiality pursuant to Section 90(2) of the Act outweigh the factors in favour of the public interest of open decision making.

RECOMMENDATION
That Council:

(1) Under the provisions of Section 90(2) of the Local Government Act 1999 an order be made that the public be excluded from the meeting with the exception of the Chief Executive Officer, Director Community Projects, Director Development and Environmental Services, Director Works and Engineering Services, Acting Director Corporate and Community Services and the Minute Secretary, in order to consider in confidence a report relating to Section 90(3)(k) of the Local Government Act 1999 relating to the receiving, reviewing and assessing of tenders for Footpath Upgrades 2017-2018 being information that must be considered in confidence in order to ensure that Council does not disclose information relating to tenders for the supply of goods, the provision of services or the carrying out of works; and

(2) Accordingly, on this basis, Council is satisfied that public interest in conducting meetings in a place open to the public has been outweighed by the need to keep the information and discussion confidential to prevent the unreasonable exposure of commercial in confidence information provided by tenderers through the tender process and the Council report, attachments and associated documents and to prevent an unfair advantage to a person with whom Council proposes to do business.