MINUTES OF THE MEETING OF
THE BAROSSA BUSHGARDENS S41 COMMITTEE
To be held in the Council Chambers on 13 June 2018 commencing at 1:05pm

1. WELCOME

The Chair welcomed everyone, and opened the meeting at 1:05pm.

2. PRESENT

K Jenkins, R Johnstone, D Armstrong, T Waldhuter, B Lillecrapp, T Hurn, E Morgan

Staff – G Mavrinac, N Rea, P Payne, C Kruger (Minute Secretary)

3. APOLOGIES

L Mason.

4. GUESTS

Elspeth Morgan (Carers and Disability Link).

5. DECLARATION OF INTEREST BY MEMBERS

R Johnstone declared that he is a community member of the NRM Board.

6. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

Moved: D Armstrong Seconded: T Waldhuter
That the minutes of the Barossa Bushgardens S41 Committee meeting held on Wednesday 11 April 2018 be received and confirmed.

CARRIED
7. BUSINESS ARISING FROM PREVIOUS MINUTES (ACTION LIST)

Nil.

7.1 ACTION LIST

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Resolution</th>
<th>Status/Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>17 January 2018</td>
<td>Review of Herbicide Use Policy and Weed Management Policy</td>
<td>Pending – to be finalised within four months.</td>
</tr>
<tr>
<td>17 January 2018</td>
<td>Seed collection site</td>
<td>Pending – awaiting further information from R Johnstone</td>
</tr>
<tr>
<td>17 January 2018</td>
<td>Develop Process and Responsibilities for regular water meter reading</td>
<td>Responsibilities for reading and recording meter readings finalised. Further refinement to documentation of processes to be undertaken by P Payne and T Waldhuter.</td>
</tr>
<tr>
<td>17 January 2018</td>
<td>Examine opportunities for seeking corporate sponsorship for Gator vehicle</td>
<td>Pending. Follow up to be made with neighbouring councils to ascertain availability of second hand vehicle.</td>
</tr>
<tr>
<td>14 February 2018</td>
<td>Finance Report – N Rea to examine budget to ascertain if any Co-Op money remains unspent</td>
<td>To be advised – N Rea to confirm out of session.</td>
</tr>
<tr>
<td>14 February 2018</td>
<td>Draft Memorandum of Understanding for Carers and Disability Link dementia Friendly Garden to be presented to S41 Committee for approval</td>
<td>In process of finalisation – Executed Document to be presented to next S41 Committee Meeting.</td>
</tr>
</tbody>
</table>

**Recommendation**

That the Committee receive and note progress of decisions from previous meetings.

**Decision**

Moved: R Johnstone  
Seconded: D Armstrong

That the recommendation be adopted.

**CARRIED**
8. CORRESPONDENCE

N Rea provided a verbal update of correspondence received and sent. Please refer to the attached copy of letters received from 1st Nuriootpa Scouts Group and Council’s Risk Services

Recommendation

That the Committee receive and note incoming and outgoing correspondence.

Decision

Moved: T Hurn Seconded: T Waldhuter
That the recommendation be adopted.

CARRIED

9. RISK MANAGEMENT

9.1 Work Health and Safety

That the Committee receive and note the report.

Decision

Moved: T Waldhuter Seconded: D Armstrong
That the recommendation be adopted.

CARRIED

10. REPORTS

10.1 Management Committee

Recommendation

That the Committee receive and note the report.

Decision
Moved: K Jenkins               Seconded: R Johnstone
That the recommendation be adopted.

CARRIED

10.2  Finance

Recommendation

(1) That the Committee receive and note the report.
(2) Allocate remaining $180 of unspent funds from fence metalwork
to upgrade of fence between gateway and road.

Decision

Moved: D Armstrong               Seconded: B Lillecrapp
That the recommendation be adopted.

CARRIED

10.3  Nursery

T Hurn left the meeting at 2:33pm.

Recommendation

Decision

Moved: D Armstrong               Seconded: R Johnstone

(1) That the report be received and noted
(2) The Committee note the need for the operations of the
    Wholesale Nursery to be reviewed
(3) Recommendations in relation to irrigation as detailed in the report
    prepared by T Bateman be considered for implementation

CARRIED

10.4  Natural Resource Centre

The Committee wish to acknowledge the valuable ongoing support given
by Karen McDonald (Coordinator, Volunteering Services) and Council

P Payne left the meeting at 3:05pm
Recommendation

That the report be received and noted.

Decision

Moved: D Armstrong  Seconded: R Johnstone
That the recommendation be adopted.  CARRIED

10.5 Site Management

Recommendation

That the report be received and noted.

Decision

Moved: T Waldhuter  Seconded: B Lillecrapp
That the recommendation be adopted.  CARRIED

10.6 Tours

Recommendation

That the verbal report be received.

Decision

Moved: K Jenkins  Seconded: R Johnstone
That the recommendation be adopted.  CARRIED

10.7 Partner Projects

Recommendation

That the report be received and noted.

Decision

Moved: D Armstrong  Seconded: B Lillecrapp
That the recommendation be adopted.

CARRIED

11. GENERAL BUSINESS.

K Jenkins advised the Committee that she will be resigning for the position of Chairperson of the Barossa Bushgardens S41 Committee, effective in November, in line with the Local Government elections.

12. NEXT MEETING

Wednesday 8 August 2018 commencing at 1.00pm.

13. CLOSURE OF MEETING

The Chair declared the meeting closed at 3:44pm.

Confirmed

Date: .......................................  Chairman: ................................................