1. **WELCOME**

   The Chair welcomed everyone, and opened the meeting at 1.03pm and welcomed guest speaker Kate Graham from NRM Gawler to the meeting.

   Kate Jenkins welcomed guest speaker Kate Graham from NRM Gawler to speak about supporting the bushgardens from a NRM perspective, developing the bushgardens and using local plants, informing the staff from an outside perspective in supporting the bushgardens.

2. **PRESENT**

   K Jenkins, T Waldhuter, D Armstrong, E Morgan, T Hurn (arrived 1.11pm)

   Staff: G Mavrinac, N Rea, P Payne, M Thom (Minute Secretary)

3. **APOLOGIES**

   B Lillecrapp, L Mason and R Duance

4. **GUESTS**

   Kate Graham – Regional Ecologist from NRM Gawler.

   Kate Graham spoke to the committee to help the Bushgardens in sustaining plants and to create a new habitat to be functional, self-sustaining and resilient for the future.

5. **DECLARATION OF INTEREST BY MEMBERS**

   Nil.

6. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

   Moved T Waldhuter Seconded D Armstrong

   That the minutes of the Barossa Bushgardens S41 Committee meeting held on 13 June 2018 be received and confirmed.

   CARRIED
7. BUSINESS ARISING FROM PREVIOUS MINUTES (ACTION LIST)

Nil.

7.1 ACTION LIST

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Resolution/Action</th>
<th>Status – updated 9 August 2018</th>
<th>Actioning Officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>14 June 2017</td>
<td>Council to formulate Procedures, and Terms and Conditions of Use for key activities held at the Barossa Bushgardens, and circulate to the Committee for feedback.</td>
<td>Key Register reviewed; key holders using new security system and code; individual pin no’s in progress.</td>
<td>N Rea Mavrinac</td>
</tr>
<tr>
<td>9 August 2017</td>
<td>Committee to examine grant funding opportunities for Reconciliation Day and related activities.</td>
<td>Barossa Reconciliation Committee are currently in discussions with Mayor Sloane</td>
<td></td>
</tr>
<tr>
<td>14 June 2017</td>
<td>Budget Adjustment Request to be submitted to reflect reduction in service requirements (revenue and expenditure) for the Carers and Disability Link Dementia Program.</td>
<td>Completed</td>
<td>G Mavrinac</td>
</tr>
<tr>
<td>18 October 2017</td>
<td>Council’s Risk team has suggested the construction of a fence around the Bio-Cycle system.</td>
<td>Completed: water tank around Bio-Cycle + orange cones. Risk Officer advised bollards needed. Fold-down bollards being priced</td>
<td>N Rea</td>
</tr>
<tr>
<td>Meeting Date</td>
<td>Resolution/Action</td>
<td>Status – updated 9 August 2018</td>
<td>Actioning Officer</td>
</tr>
<tr>
<td>--------------------</td>
<td>-----------------------------------------------------------------------------------</td>
<td>-----------------------------------------------------------------------------------------------</td>
<td>-------------------</td>
</tr>
<tr>
<td></td>
<td>Seed Collection Site - contact owner for further information.</td>
<td>Pending</td>
<td>R Johnstone</td>
</tr>
<tr>
<td></td>
<td>Audit to be undertaken to determine the requirements for disability access to the Bushgardens and Natural Resource Centre.</td>
<td>Draft audit complete; need 2-3 car parks adjacent gardens and resolve path surfaces for wheel-chair access around central area.</td>
<td>N Rea</td>
</tr>
<tr>
<td></td>
<td>Replacement of the Quad Bike with a like for like, or with a Gator vehicle.</td>
<td>Pending</td>
<td>N Rea</td>
</tr>
<tr>
<td>14 Feb 2018</td>
<td>Examine budget to ascertain if any Co-Op money remains unspent.</td>
<td>Funds spent.</td>
<td>N Rea</td>
</tr>
<tr>
<td>11 April 2018</td>
<td>Staff to investigate opportunity to expand seed collection from many isolated reserves in the region, instead of having reliance on the same Bushgardens for stock each year.</td>
<td></td>
<td>P Payne</td>
</tr>
<tr>
<td>13 June 2018</td>
<td>Allocate remaining $180 of unspent funds from fence metalwork to upgrade of fence between gateway and road.</td>
<td>Completed</td>
<td>N Rea</td>
</tr>
<tr>
<td></td>
<td>Check Tax Deductibility of donations to Council or Incorporated Body.</td>
<td>TBA</td>
<td>N Rea</td>
</tr>
<tr>
<td></td>
<td>The Committee note the need for operations of the Wholesale Nursery to be reviewed, and recommendations re irrigation in report by T Bateman be considered for implementation</td>
<td></td>
<td>P Payne</td>
</tr>
</tbody>
</table>
Recommendation

That the Committee receive and note progress of decisions from previous meetings.

Decision

Moved T Waldhuter Seconded D Armstrong
That the recommendation be adopted. CARRIED

8. CORRESPONDENCE

Recommendation

That the Committee receive and note incoming and outgoing correspondence.

Decision

Moved R Johnson Seconded E Morgan
That the recommendation be adopted. CARRIED

9. RISK MANAGEMENT

9.1 Work Health and Safety

That the Committee receive and note the report.

Decision

Moved T Hurn Seconded D Armstrong
That the recommendation be adopted. CARRIED

10. REPORTS

10.1 Management Committee

Recommendation

That the Committee:

(1) Receive and note the report.
(2) Note that the Caretaker Policy is to commence from the close of nominations for the General Election on 18 September 2018 and cease at the conclusion of the General Election, and that the Committee cannot make any “significant decisions” during the caretaker period.

Decision

Moved T Waldhuter Seconded E Morgan
That the recommendation be adopted.

CARRIED

10.2 Finance

Recommendation

That the report be received and noted

Decision

Moved R Johnson Seconded D Armstrong
That the recommendation be adopted.

CARRIED

10.3 Nursery

Recommendation

That the report be received and noted

Decision

Moved T Waldhuter Seconded D Armstrong
That the recommendation be adopted.

CARRIED

10.4 Natural Resource Centre

T Hurn retired from the meeting at 2.34 pm.

Recommendation

That the report be received and noted
Decision
Moved R Johnson Seconded E Morgan
That the recommendation be adopted.
CARRIED

10.5 Site Management
Recommendation
That the report be received and noted.

Decision
Moved T Waldhuter Seconded R Johnson
That the recommendation be adopted.
CARRIED

Moved D Armstrong Seconded K Jenkins
That the Site Committee and the Barossa Bushgardens Committee formally thank Trevor Waldhuter in his role as ambassador to the Barossa Bushgardens and also thank the volunteers of the Bushgardens.
CARRIED

10.8 Open Space Grant
Recommendation
That the Committee:

(1) Receive and note the report.

(2) Recommend to Council that:

(a) A directional sign (on a poll to direct people to the labyrinth, community centre and other points of interest) be installed near the old gum tree.
(b) A ‘upcoming’ events board (approximately 3600mm in width and 2600mm in height which fits multiple banners (3000mm x 1200mm) be installed on the corner of Penrice and Research road.
(c) A sign be installed at Tolley Reserve on Tanunda Rd as a means of promoting ‘things to do’ at Barossa Bushgardens for families that visit the reserve.
(d) A finger board sign located on the corner of Railway Tce.

subject to final costings and any approvals required from relevant authorities.
Decision

Moved D Armstrong Seconded T Waldhuter
That the recommendation be adopted. CARRIED

D Armstrong retired from the meeting at 2.47 pm.

The meeting was adjourned at 2.48pm.

The meeting resumed at 2.57 pm.

10.6 Tours

Due to there being a loss of quorum for the Committee, all remaining agenda items are to be as noted.

10.7 Partner Projects

E Morgan advised the Committee regarding progress of the Dementia Friendly Community Group in association with Carers Disability and Link in the area.

11. GENERAL BUSINESS

Garden Bed Signs

P Payne presented signs for the garden beds to the committee which shall be put onto each garden bed. These signs would have a catch phrase included on them and to be open for further interpretation and comments from the Committee and especially E Morgan from her Community groups point of view.

Pam left the meeting at 3.20 pm

Natural Resource Reforms

R Johnson spoke to the Committee regarding the Natural Resource Management Reforms have your say.
12. **NEXT MEETING**

   Wednesday 10 October 2018 commencing at 12.30pm.

13. **CLOSURE OF MEETING**

   The Chair declared the meeting closed at 3.26pm.

   Confirmed

   Date:                          Chairman: