1. **WELCOME**

   The Chair welcomed everyone, and opened the meeting at 1:07pm.

2. **PRESENT**

   K Jenkins, D Armstrong, T Waldhuter, R Johnstone, L Mason, T Hurn (arrived 1:21pm).

   Staff: G Mavrinac, N Rea, P Payne, K Thompson, C Kruger (Minute Secretary)

3. **APOLOGIES**

   Elspeth Morgan, B Lilecrapp

4. **GUESTS**

   Nil.

5. **DECLARATION OF INTEREST BY MEMBERS**

   Nil.

6. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

   Moved: D Armstrong Seconded: T Waldhuter

   That the minutes of the Barossa Bushgardens S41 Committee meeting held on 15 August 2018 be received and confirmed.

   CARRIED

7. **BUSINESS ARISING FROM PREVIOUS MINUTES (ACTION LIST)**

   Nil.
### 7.1 ACTION LIST

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Resolution/Action</th>
<th>Status – updated 9 August 2018</th>
<th>Actioning Officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>14 June 2017</td>
<td>Council to formulate Procedures, and Terms and Conditions of Use for key activities held at the Barossa Bushgardens, and circulate to the Committee for feedback.</td>
<td>Key Register reviewed; key holders using new security system and code; individual pin no’s in progress.</td>
<td>N G Mavrinac</td>
</tr>
<tr>
<td></td>
<td>Committee to examine grant funding opportunities for Reconciliation Day and related activities.</td>
<td>Barossa Reconciliation Committee are currently in discussions with Mayor Sloane</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Committee notes advice of the opportunity for involvement in the 20 Million Trees Project, and request investigation in relation to potentially submitting an Expression of Interest.</td>
<td>Project scoped as too large for BBG at this time. Status completed</td>
<td>N Rea</td>
</tr>
<tr>
<td></td>
<td>Seed Collection Site - contact owner for further information.</td>
<td>Pending. A follow up to be scheduled with landholder.</td>
<td>R Johnstone and P Payne</td>
</tr>
<tr>
<td>17 January 2018</td>
<td>Review of Herbicide Use Policy and Weed Management Policy.</td>
<td>Herbicide Policy 2014 review pending Site Committee Meeting: cease herbicide use by volunteers &amp; contract out. Weed Mgt Group meeting 14 August 2018. P Payne advised that future budgets will need to be reviewed to take into consideration the increased costs.</td>
<td>P Payne</td>
</tr>
<tr>
<td></td>
<td>Audit to be undertaken to determine the requirements for disability access to the Bushgardens and Natural Resource Centre.</td>
<td>Draft audit complete; need 2-3 car parks adjacent gardens and resolve path surfaces for wheel-chair access around central area.</td>
<td>N Rea</td>
</tr>
<tr>
<td></td>
<td>Replacement of the Quad Bike with a like for like, or with a Gator vehicle.</td>
<td>Pending – this is to be actioned as soon as possible.</td>
<td>N Rea</td>
</tr>
<tr>
<td>14 Feb 2018</td>
<td>Examine budget to ascertain if any Co-Op money remains unspent.</td>
<td>Funds spent.</td>
<td>N Rea</td>
</tr>
<tr>
<td>11 April 2018</td>
<td>Staff to investigate opportunity to expand seed collection from many isolated</td>
<td></td>
<td>P Payne</td>
</tr>
</tbody>
</table>
reserves in the region, instead of having reliance on the same Bushgardens for stock each year.

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Check Tax Deductibility of donations to Council or Incorporated Body.</td>
<td>TBA</td>
<td>N Rea</td>
</tr>
<tr>
<td></td>
<td>The Committee note the need for operations of the Wholesale Nursery to be reviewed, and recommendations re irrigation in report by T Bateman be considered for implementation</td>
<td>Ongoing</td>
<td>P Payne</td>
</tr>
</tbody>
</table>

**Recommendation**

That the Committee receive and note progress of decisions from previous meetings.

**Decision**

Moved: T Hurn

Seconded: L Mason

That the recommendation be adopted.

**CARRIED**

8. **CORRESPONDENCE**

**Recommendation**

That the Committee receive and note incoming and outgoing correspondence.

**Decision**

Moved: R Johnstone

Seconded: T Waldhuter

That the recommendation be adopted.

**CARRIED**

9. **RISK MANAGEMENT/WORK HEALTH AND SAFETY**

That the Committee receive and note the Report.
Decision

Moved: D Armstrong               Seconded: L Mason
That the recommendation be adopted.

CARRIED

10. REPORTS

10.1 Management Committee

Recommendation

That the Committee receive and note the Report.

Decision

Moved: K Jenkins               Seconded: D Armstrong
That the recommendation be adopted.

CARRIED

T Hurn retired from the meeting at 2:23pm.

10.2 Finance

Recommendation

That the Report be received and noted.

Decision

R Johnstone               Seconded: D Armstrong
That the recommendation be adopted.

CARRIED

10.3 Nursery

Recommendation

That the Committee:

1. Receive and note the Report; and accept the Sub-Committee recommendation that:
2. The Nursery closing time on Wednesday’s be changed to 12:30pm from 4:30pm as the Nursery Manager has most meetings after this time and therefore may not be at the Bushgardens;
3. New gardens be planted around nursery fenceline;
4. A Demonstration Garden showcasing native plants as companion planting integrated with herbs and vegetables be established;
5. A Native Bee Hotel be integrated with the Demonstration Garden; and
6. Construction of a Native Plant Food Garden be undertaken, taking in the Reconciliation Circle.

**Decision**

Moved: R Johnstone  
Seconded: D Armstrong

That the Committee:

1. Receive and note the Report
2. The Nursery closing time on Wednesday’s be changed to 12:30pm from 4:30pm as the nursery Manager has most meetings after this time and therefore may not be at the Bushgardens.

**CARRIED**

**ACTION:** The Nursery Sub-Committee to prepare and present a Business Case/Work Plan and costing for the proposed new demonstration gardens, and bring back to the Committee for consideration.

10.4 **Natural Resource Centre**

**Recommendation**

That the Committee receive and note the Report.

**Decision**

Moved: T Waldhuter  
Seconded: L Mason

That the recommendation be adopted.

**CARRIED**

10.5 **Site Management**

**Recommendation**

That the Committee receive and note the Report.

**Decision**

Moved: T Waldhuter  
Seconded: D Armstrong
That the recommendation be adopted.  

10.6 Tours

Recommendation

That the Committee receive and note the Report.

Decision

Moved: T Waldhuter  
Seconded: D Armstrong

That the recommendation be adopted.  

CARRIED

10.7 Partner Projects

Recommendation

That the verbal Report be received.

Decision

Moved: T Waldhuter  
Seconded: D Armstrong

That the recommendation be adopted.  

CARRIED

11. GENERAL BUSINESS

Nil.

12. NEXT MEETING

Wednesday 12 December 2018 commencing at 1.00pm.
13. CLOSURE OF MEETING

The Chair declared the meeting closed at 3:33pm.

Confirmed

Date: ...........................................  Chairman: ....................................................