

**MINUTES OF THE MEETING OF
THE BAROSSA BUSHGARDENS S41 COMMITTEE**

held in the Council Chambers on Wednesday 14 August 2019 commencing at
1:00pm

1. WELCOME

The Chair welcomed everyone, and opened the meeting at 1: 07pm.

2. PRESENT

Members:

R Johnstone	Chairperson
Cr K Schilling	Member
B Lillecrapp	Member
T Waldhuter	Member
E Morgan	Member

Staff:

G Mavrinc	Director Development and Environmental Services
K Thompson	Team Leader Environmental Services
P Payne	Nursery Manager
C Kruger	Minute Secretary

3. APOLOGIES

L Mason	Member
A Fairney	Member
N Rea	NRC Coordinator

4. GUESTS

Nil.

5. DECLARATION OF INTEREST BY MEMBERS

Nil.

6. MINUTES FROM PREVIOUS MEETING

Recommendation

That the Committee

1. Receive and note the minutes of the meeting held on 17 July 2019 be confirmed as a true and correct record of the proceedings of that meeting.

Decision

Moved: T Waldhuter

Seconded: B Lillecrapp

That the recommendation be adopted.

CARRIED

7. MATTERS ARISING FROM PREVIOUS MINUTES

7.1 ACTION LIST

Meeting Date	Resolution/Action	Status	Actioning Officer
18 October 2017	Seed collection site – contact owner for further information.	Pending – R Johnstone to report back on what action is being undertaken by the NRM Board. Tony Fox no longer at AMLRNRM Gawler Office – no progress to report.	R Johnstone.
18 October 2017	Audit to be undertaken to determine the requirements for disability access to the Bushgardens and Natural Resource Centre. Draft audit complete; need 2-3 car parks adjacent gardens and resolve path surfaces for wheel-chair access around central area. Finalised Plans (noting the need for wet weather protection) to be referred to DAI Advisory Group prior to a decision being made.	Pending/Ongoing Audit of wheelchair access around the central area of the carpark is complete. Further disability access requirements need to be improved and audited. Capital budget was allocated in 18-19 for disability parking. Funds carried forward for 19-20. In order to finalise site selection for disability parking, G Mavrinac to arrange in-house a masterplan mud map of the overall site, which shall be presented at the next committee meeting. Refer to Agenda Item 12.2	N Res/G Mavrinac
11 April 2018	Staff to investigate opportunity to expand seed collection from many isolated	Pending.	P Payne

Meeting Date	Resolution/Action	Status	Actioning Officer
	<p>reserves in the region, instead of having reliance on the same Bushgardens for stock each year.</p> <p>Friends of Kaiser Stuhl Conservation Park will be collaborating with Barossa Bushgardens for seed collection, with the Bushgardens assisting with storage and propagation in return for an allocation of seeds.</p> <p>P Payne advised that a meeting with DEW representatives was held 14 February 2019, and once the outcomes are finalised, a report will be presented to the S41 Committee.</p>	<p>P Payne has obtained a permit for seed collection in the region but awaiting DEW advice regarding assisting the Kaiser Stuhl Conservation Park.</p> <p>An update will be provided at next S41 Committee Meeting.</p>	
13 June 2018	<p>The Committee note the need for operations of the Wholesale Nursery to be reviewed, and recommendations re irrigation in report by T Bateman be considered for implementation</p> <p>A Work Plan taking the recommendations from T Bateman's two audit reports to be prepared as a matter of priority.</p> <p>P Payne advised that a Work Plan is underway, focusing on priorities. More detail to be provided at the next meeting on specific tasks that have been completed from the two audits.</p>	<p>Ongoing.</p> <p>P Payne advised that progress is being made on the Work Plan and alternative weed control methods are being explored, which may necessitate in a First Quarter Budget review in consultation with the Management Committee.</p> <p>Further update to be provided at next S41 Committee Meeting.</p>	P Payne

Meeting Date	Resolution/Action	Status	Actioning Officer
13 February 2019	Bush Play Group photos to be forwarded to Council's Communication Officer for promotional use	Pending	N Rea
13 February 2019	Review to be undertaken of Brochures and marketing material (hard copy and electronic format) N Rea to prepare a draft of a range of brochures, and present to June 2019 S41 Committee meeting.	Pending	N Rea
13 February 2019	Water meters to be tamper-proofed and labelled accordingly (access to Labyrinth Group and Seeding Natives Inc.) A Fairney to install a lock on ball valve, to be keyed alike with Bushgardens keys. A Watering protocol (with documented procedures) to be developed before the next watering season	Pending Update to be provided at next S41 Committee Meeting.	N Rea
10 April 2019	Provision of assistance to drought affected land-holders. N Rea to prepare a report to the S41 Committee on possible drought assistance to landholders.	Pending. Report has not yet been prepared. Bring back to Management Committee for further discussion.	N Rea
17 July 2019	That the Management Committee discuss marketing and future opportunities for sales at the Bushgardens	Pending.	All

Recommendation

That the Committee receive and note the progress of decisions from previous meetings.

Decision

Moved: B Lillecrapp

Seconded: T Waldhuter

That the recommendation be adopted.

CARRIED

8. CORRESPONDENCE

Recommendation

That the Committee receive and note incoming and outgoing correspondence.

Decision

Moved: E Morgan

Seconded: T Walduter

That the recommendation be adopted.

CARRIED

9. RISK MANAGEMENT

9.1 Work Health and Safety

Recommendation

That the Committee receive and note the report.

Decision

Moved: T Waldhuter

Seconded: K Schilling

That the recommendation be adopted.

CARRIED

10. CONSENSUS AGENDA

11. ADOPTION OF CONSENSUS AGENDA

Recommendation

That the Committee receive and note the information items contained in the Consensus Agenda and that any recommendations contained therein be adopted.

Decision

Moved: E Morgan

Seconded: B Lillecrapp

That the recommendation be adopted.

CARRIED

12. FOCUS AGENDA

12.1 Friends of Barossa Bushgardens Relationship

R Johnstone provided a recap of the role of the Friends of The Barossa Bushgardens.

ACTION: Representatives of Friends of Barossa Bushgardens to be invited to attend next S41 Committee Meeting.

12.2 Barossa Bushgardens Masterplan

ACTION: G Mavrinac to continue designing the draft Master Plan in consultation with Council's Engineering Department, with considerations of pedestrian and disabled access, lighting, signage and the potential for a second building.

13. DEBATE AGENDA

13.1 Finance

Recommendation

That the Committee:

1. Receive and note the report.
2. Request that the Friends of the Barossa Bushgardens provide \$2,379.00 (GST inclusive) as a contribution to finalise the Thyne Reid Grant.

Decision

Moved: T Waldhuter

Seconded: E Morgan

That the recommendation be adopted.

CARRIED

13.2 Gator Funding

Recommendation

That the Committee:

1. Receive and note the report.
2. Request that the Friends of the Barossa Bushgardens provide up to \$5,000 (GST inclusive) subject to confirmation as a contribution towards the purchase price of a Gator vehicle.

Decision

Moved: T Waldhuter

Seconded: B Lillecrapp

That the recommendation be adopted.

CARRIED

13.3 Bushgardens Toilets

Recommendation

That the Committee:

1. Receive and note the report.
2. Obtain a quote for the recommended upgrade to the toilet facilities and present back to the Committee for further consideration at the next meeting.

Decision

Moved: E Morgan

Seconded: BLillecrapp

That the recommendation be adopted.

CARRIED

14. URGENT OTHER BUSINESS

Open Spaces Places for People Grant Funding

Recommendation

That the Committee receive and note the verbal report.

Decision

Moved: K Schilling

Seconded: B Lillecrapp

That the recommendation be adopted.

CARRIED

15. NEXT MEETING

Wednesday 9 October 2019 commencing at 1.00pm.

16. CLOSURE OF MEETING

The Chair declared the meeting closed at 3:12pm.

Confirmed

Date: Chairman:

