

NOT CONFIRMED

MINUTES OF THE MEETING OF THE BAROSSA COUNCIL COMMUNITY ASSISTANCE SCHEME COMMITTEE held in the Committee Room at The Barossa Council, 43-51 Tanunda Road, Nuriootpa on Wednesday 7 August 2019 commencing at 5.47pm

WELCOME

Cr Angas declared the meeting open at 5.47pm and welcomed all in attendance.

1. PRESENT

Cr John Angas, Mayor Bim Lange, Cr Kathryn Schilling, Cr Carla Wiese-Smith, Cr Cathy Troup, Cr Don Barrett, Rebecca Tappert (CASC Executive Officer), Annette Randall (CASC Administration Officer).

2. APOLOGIES

Nil

3. CONFIRMATION OF PREVIOUS MINUTES

MOVED Cr Wiese-Smith that the Minutes of the Community Assistance Scheme Committee meeting held on 1 May 2019 as circulated, be confirmed as a true and correct record of the proceedings of that meeting.

Seconded Cr Schilling

CARRIED

MOVED Cr Wiese-Smith that the Minutes of the Special Community Assistance Scheme Committee meeting held on 18 June 2019 as circulated, be confirmed as a true and correct record of the proceedings of that meeting, subject to correction to Cr Wiese-Smith name in the Motion for item 3.1.1.

Seconded Cr Schilling

CARRIED

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

5. CONSENSUS AGENDA

5.1 ITEMS FOR EXCLUSION FROM THE CONSENSUS AGENDA

Nil

5.2 RECEIPT OF CONSENSUS AGENDA

MOVED Mayor Lange that Reports for Information items 5.1.1 to 5.1.9 be received.

Seconded Mayor Lange

CARRIED

6. DEBATE AGENDA

6.1 COMMUNITY GRANTS

6.1.1 DEBATE AGENDA – COMMUNITY GRANT APPLICATIONS

6.1.1.1

CARERS AND DISABILITY LINK INC – 'ACCEPTANCE AND COMMITMENT THERAPY TRAINING FOR BAROSSA CARERS' PROJECT

B3342

MOVED Mayor Lange that the Community Assistance Scheme Committee approves a Community Grant of \$2,000 (excl GST) to Carers and Disability Link Inc towards its "Acceptance and Commitment Therapy Training for Barossa Carers" project to be held in February 2020 and encourages the group to seek funding from other users of the services.
Seconded Cr Troup **CARRIED**

PURPOSE

To consider a Community Grant Application from Carers and Disability Link Inc, seeking \$2,457 towards its "Acceptance and Commitment Therapy Training for Barossa Carers" project.

REPORT

Background

Carers and Disability Link Inc (CADL) has been established since 1995. It operates as an inclusive community driven organisation with the aim to advance the welfare, care and support of (but not limited to) Carers and Clients. It provides a range of quality services, support and advocacy for and on behalf of Carers and Clients.

Introduction

The primary goal of the CADL project is to address the mental health concerns related to the extreme stress of caring for an individual with a disability. The proposed Acceptance and Commitment Therapy (ACT) training is for Barossa Parents and Providers. CADL are working in conjunction with Beanstalk Child Psychology to present this training.

Discussion

Strategies of this CADL initiative are two-fold: targeting the direct needs of the carers themselves and also training other professionals to facilitate ACT groups on their own. The aim of ACT is to reduce parent and carer stress by giving them skills to cope.

CADL receives government funding for Carer Support. They have provided an explanation as to why they are unable to access government funds for this project:

"Carers and Disability Link Inc. has received funding for Carer Support for the past 24 years, however the Commonwealth Government has established a new model of carer support that no longer provides support through small local organisation, rather delivering Carer Support through (in South Australia) 2 Carer Gateway Providers (one metro/one rural). What this means in the Barossa is that there will be a contracted agency providing carer support on a much smaller scale than this community has been used to in the past. Carers and Disability Link Inc. will lose just under \$1million in block funding under this change, with more to come over time."

"To try and keep support available to carers even if we cannot do this ourselves, we are building relationships with other providers to try and draw them out of the metropolitan area and into the regional and remote areas to deliver what we can no longer provide past 30 June 2020. Working in partnerships in the regions where we are based and have a strong reputation, will increase the likelihood of these much needed services coming to our regions even if we are not here to drive this."

We are a non-profit organisation and therefore do not have huge reserves of cash to prop up our business in times of massive change, which this is, as well as continue to fund new initiatives. We are seeking funds to look for sustainability of family support into the future."

The Community Grant Application and supporting documentation has been reviewed by Officers and comments are provided in the Application Summary Sheet - Attachment 1.

A copy of the Community Grant Application, including supporting documentation, is provided in Attachment 2.

Noted that CADL also applied for SA Healthy Towns 2019 grant funding for this project; they were recently advised that they were unsuccessful.

Summary and Conclusion

Council's Collaborative Project Officer suggests that this project could be considered as a pilot and if evaluation demonstrates its value, Council can advocate for ongoing resources for same.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1: Community Grant Application Summary Sheet

Attachment 2: Community Grant Application and supporting documentation

Policy

Community Assistance Scheme Policy

Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Community and Culture



Health and Wellbeing



Business and Employment

Corporate Plan

2.4 Foster volunteering opportunities that are responsive to the needs of the Community.

4.4 Provide support and advocacy on aged and disability services including ensuring arrangements for Barossa Leisure Options services post NDIS implementation.

6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Nil

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial

The adopted Budget for the Community Grants and Youth Grants for 2019/20 is \$25,500 (excl GST).

TOTAL CURRENT FUNDS AVAILABLE		\$23,925
<u>August 2019:</u> Requested Community Grants	3 Applications	<u>\$ 8,397</u>
FUNDS REMAINING IF APPLICATIONS GRANTED		\$15,528

Noted that the following Applications/Decisions presented to CASC meetings in 2018/19 have been deferred to the 2019/20 financial year:

Applicant	Grant Requested
Moculta District History Society Inc – Construction of Shelter Shed for Linke Stripper	\$ 3,000
Southern Barossa Alliance Inc – Development of Sustainable Wildlife Rescue Service in Barossa Valley	\$ 3,000

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

6.1.1.2

BAROSSA ARCHERY CLUB INC – SHED FOR ARCHERY ROAD, TANUNDA

B3342

MOVED Cr Schilling that the Community Assistance Scheme Committee:

- 1) supports in principle, the Barossa Archery Club Inc "Shed for Archery Road, Tanunda" project;

- 2) approves a Community Grant of \$2,000 (excl GST) towards the Barossa Archery Club Inc "Shed for Archery Road, Tanunda" project, subject to Development Approval and all conditions of Development Consent being addressed.

Seconded Cr Wiese-Smith

CARRIED

PURPOSE

To consider a Community Grant Application from Barossa Archery Club Inc, (the Club) seeking \$2,910 towards construction of a shed at Archery Road, Tanunda to store equipment and use as a shelter.

REPORT

Background

The Barossa Archery Club has been established for 59 years. Archery grounds are provided on Council land at Archery Road, Tanunda. Due to limitations of this site to expand Club facilities, Council worked with the Club in 2012 to establish an additional site within Heinemann Park, Tanunda. The Club continue to use the Archery Road site for training.

Introduction

In September 2018, the Club sought Council approval for proposed improvements to the Archery Road site. At its meeting held 18 September 2018, Council resolved the following:

MOVED Cr de Vries that Council

- (1) Support the request from the Barossa Archery Club for improvements of two shipping containers, shelter and all access toilet at Archery Road, Tanunda, subject to all necessary approvals.
- (2) Provide advice to the Barossa Archery Club to submit Community Assistance Grant applications to contribute to the funding of a shelter and all access toilets at Archery Road.
- (3) Require officers to progress the renewal of a lease agreement for Archery Road, Tanunda and a licence agreement for Heinemann Park, both for a period of 5 years and in accordance with existing delegation.

Seconded Cr Hurn

CARRIED 2014-18/1541

Discussion

The Club is seeking funding of \$2,910 towards construction of a shed at the Archery Road site, to store equipment and use as a shelter. Total cost of the project is estimated at \$8,410. The Club has purchased a second-hand shed (cost \$5,500) and has also sought funding from the Office of Recreation and Sport for cement floor, electricity, toilets, etc.

The Community Grant Application has been reviewed by Officers and comments are provided in the Application Summary Sheet (Attachment 1). A copy of the Application and supporting documentation, is provided in Attachment 2.

It is noted that Development Plan Consent has been granted, subject to several conditions, including appropriate engineering of the proposed structure, including any footings, taking into account site-specific flood risk.

The Lease Agreement for the Archery Road site requires renewal and it is recommended that it be changed to a land only lease so that the Archery Club improvements are not included on Council's asset register and not subject to depreciation.

Summary and Conclusion

Mayor Lange provided a letter of support to the Club for their Office of Recreation and Sport grant application relevant to this project (included in Attachment 2).

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1: Community Grant Application Summary Sheet

Attachment 2: Community Grant Application and supporting documentation



Policy

Community Assistance Scheme Policy

Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

	Community and Culture
	Health and Wellbeing

Corporate Plan

2.9 Collaborate, initiate, develop and/or support activities and facilities for youth in our community.
4.6 Support the growth and sustainability of sporting, recreational and community clubs and organisations through provision of shared infrastructure, grants and opportunities to shape future use and development.

6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial

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Moculta District History Society Inc – Construction of Shelter Shed for Linke Stripper	\$ 3,000
Southern Barossa Alliance Inc – Development of Sustainable Wildlife Rescue Service in Barossa Valley	\$ 3,000

Risk Management

Noted in the Community Grant Application that members will assist in the construction. The Community Assistance Scheme Policy requires that a Case Office be appointed for projects on Council property. "The Case Officer shall provide reporting on the quality and safety aspects of the project for consideration by the Community Assistance Scheme Committee."

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

6.1.1.3

BAROSSA PEDAL PRIX INC – "BAROSSA PEDAL PRIX – UP & RUNNING"

B3342

MOVED Cr Wiese-Smith that the Community Assistance Scheme Committee:

- (1) approves a Community Grant of \$500 (excl GST) to Barossa Pedal Prix Inc towards its "Barossa Pedal Prix – Up & Running" project, specifically for preparation of bikes to racing standard;

- (2) requires Barossa Pedal Prix Inc to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website and promotional material.

Seconded Cr Barrett

CARRIED

PURPOSE

To consider a Community Grant Application from Barossa Pedal Prix Inc, seeking \$3,000 funding towards its "Barossa Pedal Prix – Up & Running" project.

REPORT

Introduction

Barossa Pedal Prix (BPP) is a newly incorporated body and is re-building the successful program that the Nuriootpa High School formerly ran. The BPP Constitution states that the new incorporated body was formed to: Support and participate in Human Powered Vehicles; Participate in Australian HPV Super Series; To promote and develop healthy lifestyles; Develop maintenance and mechanical skills through vehicle repairs.

Discussion

The BPP team was run by the Nuriootpa High School for 12 years. A change of leadership and teaching staff led to cessation of the program. BPP meeting minutes state that no further support is available from the School. BPP has 35 members and is slowly rebuilding as a community team by committed students and families. BPP state they have three bikes available for riding and would like to upgrade parts for them to remain competitive.

The Community Grant Application has been reviewed by Officers and their comments are provided in the Application Summary Sheet (Attachment 1).

Further information regarding "running expenses" is provided in Attachment 2. Officers consider that some expenses are operational costs. The information states that "\$375 was spent on fibreglass materials to repair the shells and bring them back to race specifications" and that running costs per bike per race = \$524.90. (This excludes entry fees for races.)

A copy of the Grant Application and supporting documentation, is provided in Attachment 3.

Summary and Conclusion

The Community Grant Guidelines state that "*Financial assistance will not be approved for ongoing administrative or operational costs*".

Officers suggest that, if there are members outside of the Barossa region, the BPP also seek funding from other relevant Councils.

Should CASC wish to support BPP with this project, officers suggest that appropriate acknowledgement of Council's support be required by the group eg the Stickers on race bikes, signage, website, promotional material.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1: Application Summary Sheet

Attachment 2: Further information regarding expenses

Attachment 3: Community Grant Application and supporting documentation



Policy

Community Assistance Scheme Policy

Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

	Community and Culture
	Health and Wellbeing

Corporate Plan

2.9 Collaborate, initiate, develop and/or support activities and facilities for youth in our community.
4.6 Support the growth and sustainability of sporting, recreational and community clubs and organisations through provision of shared infrastructure, grants and opportunities to shape future use and development.

6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Nil

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial

The adopted Budget for the Community Grants and Youth Grants for 2019/20 is \$25,500 (excl GST).

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Noted that the following Applications/Decisions presented to CASC meetings in 2018/19 have been deferred to the 2019/20 financial year:

Applicant	Grant Requested
Moculta District History Society Inc – Construction of Shelter Shed for Linke Stripper	\$ 3,000
Southern Barossa Alliance Inc – Development of Sustainable Wildlife Rescue Service in Barossa Valley	\$ 3,000

Risk Management

This newly incorporated body may be considered a greater financial risk as there is no financial history, reporting or audits and no previous banking/cash management information.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

6.1.2 DEBATE AGENDA – GRANT ACQUITTALS

6.1.2.1

BAROSSA RECONCILIATION GROUP – “RECONCILIATION: BUILDING AND STRENGTHENING RELATIONSHIPS”

B3342

MOVED Mayor Lange that the Community Assistance Scheme Committee:

- (1) receives and approves the Acquittal documentation in relation to the Community Grant of \$2,700 awarded to the Barossa Reconciliation Group;
- (2) gives retrospective approval for the alternative project on which part of the Community Grant was expended.

Seconded Cr Troup

CARRIED

PURPOSE

To consider the Acquittal documentation from the Barossa Reconciliation Group for the \$2,700 Community Grant towards its “Reconciliation: Building and Strengthening Relationships” project.

REPORT

Background

The Community Assistance Scheme Committee (CASC), at its 6 June 2018 meeting, approved a Community Grant of \$2,700 (excl GST) to the Barossa Reconciliation Group towards its "Reconciliation: Building and Strengthening Relationships" project.

Introduction

The Community Grant Guidelines require that an Acquittal Statement be forwarded to Council on completion of the funded project (which is to be within 12 months of the grant being approved).

Discussion

Community Grant Funding was approved for two key activities:

- 2018 Reconciliation Day \$1,700
- Reconciliation Action Planning \$1,000.

The Grant Acquittal Statement, supporting documentation and Project Summary Report are provided in Attachment 1.

Below is a summary of the Income and Expenditure for the Project:

Reconciliation Day 2018 and Reconciliation Action Planning

INCOME

	APPLICATION (Estimation)	ACTUAL
Total other income	\$ 7,700	\$ 10,400
Community Grant	\$ 3,000	\$ 2,700
TOTAL	\$ 10,700	\$ 13,100

EXPENDITURE

	APPLICATION (Estimation)	ACTUAL
TOTAL	\$ 10,700	\$ 11,420

Actual Income	\$13,100
Actual Expenditure	<u>\$11,420</u>
Unspent funds	<u>\$ 1,680</u>

The Acquittal Statement (Attachment 1) shows that \$680 of the Community Grant was not required for the Reconciliation Day 2018 event. Also, the Group was able to secure consultancy services for Reconciliation Action Planning free of charge, leaving an additional \$1,000 of the Grant unspent.

These remaining Grant monies (\$1,680) were used by the Group to further their objectives in "building and strengthening relationships", by applying the funds to the Reconciliation Day 2019 event.

The Group state that the 2019 event achieved:

- An attendance record of 300 school students and 100 adults
- Greater involvement of local schools in planning delivering and attending the event
- Involvement by all three First Nations groups (Ngadjuri, Peramangk and Kaurna) in the event
- More activities and better structured program

Summary and Conclusion

Total Community Grant Expended: \$1,020 for Reconciliation Day Event 2018 and \$1,680 for Reconciliation Day Event 2019 = \$2,700. Although the Grant was not spent strictly in accordance with activities approved by CASC, the Group felt that applying the surplus to the 2019 event continued to contribute to the same outcomes.

The CASC Terms of Reference requires the Committee "to review the acquittal statements/feedback forms received from organisations/individuals receiving grants to ensure that funds were used in the way specified in the original application".

For Members' information, in 2016/2017, a similar situation arose with the Reconciliation Group when a Community Grant was approved for the 2016 Reconciliation Week celebrations, but acquittal documentation revealed that not all funding was spent on the 2016 event; the remainder was used by the Group for the 2017 Reconciliation event.

Acquittal documentation provided by the current Group has been prompt and thorough.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachments

Attachment 1: Grant Acquittal Statement, supporting documentation and Project Summary Report

Policy

Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Community and Culture



How We Work – Good Governance

Corporate Plan

Community and Culture

- 2.2 Collect, maintain and make accessible our Aboriginal heritage, and the history and heritage of our community.
- 2.6 Provide, promote and support community arts and cultural events, programs, attractions and services.

How We Work – Good Governance

- 6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.
- 6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

6.1.3 DEBATE AGENDA – REQUEST FOR EXTENSION OF TIME

6.1.3.1

NURIOOTPA FUTURES ASSOCIATION INC – REQUEST FOR EXTENSION OF TIME

B3342

Pursuant to S75 of the Local Government Act 1999 Cr Schilling disclosed an interest in the matter 6.1.3.1 – *Nuriootpa Futures Association Inc – Request for Extension of Time*. Cr Schilling ALSO advised that she was not involved in the initial Community Grant Application seeking funding for the project. She advised the Committee of the interest and remained in the meeting.

MOVED Cr Wiese-Smith that the Community Assistance Scheme Committee approves Nuriootpa Futures Association's request for an extension of time for completion of their *Coulthard House 'The Peoples Place' Stage 1 Downstairs* project.

Seconded Mayor Lange

CARRIED

PURPOSE

To consider a request from the Nuriootpa Futures Association Inc for an extension of time to complete their project: *Coulthard House 'The Peoples Place' Stage 1 Downstairs*.

REPORT

Background

Council, at its 19 June 2018 meeting, approved a Community Grant of \$6,000 to the Nuriootpa Futures Association Inc for their *Coulthard House 'The Peoples Place' Stage 1 Downstairs* project. CASC supported the project in principle, but the decision was referred to Council as the funding request was above CASC's delegation and the 2017/18 Community Grant budget was almost exhausted.

Introduction

The Community Grant Guidelines require the "grant funds must be expended within 12 months of the grant approval (unless prior approval has been sought)".

Discussion

A request has been received from Nuriootpa Futures Association Inc for an extension of time to complete their project, as the contractor has not been available and weather not suitable for outside painting work. (Refer Attachment 1). Officers understand that the project will be completed by 30 September 2019.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachments

Attachment 1: Request for extension of time to complete project

Policy

Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



How We Work – Good Governance

Corporate Plan

How We Work – Good Governance

- 6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.
- 6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

LATE ITEM

6.1.4 DEBATE AGENDA – PENDING COMMUNITY GRANT APPLICATIONS

6.1.4.1

SOUTHERN BAROSSA ALLIANCE INC – DEVELOPMENT OF SUSTAINABLE WILDLIFE RESCUE SERVICE IN BAROSSA VALLEY

B3342

MOVED Mayor Lange that the Community Assistance Scheme Committee;

- (1) acknowledge and commend the work of Barossa Wildlife Rescue;
- (2) provide in-principle support for Southern Barossa Alliance Inc (SBA) project concept to auspice the transition of Barossa Wildlife Rescue to a sustainable, incorporated, not-for-profit, charitable group providing wildlife rescue service in the Barossa Valley;
- (3) defer consideration of a Community Grant pending completion of the following Tasks in the SBA Project Plan (Ref: 19/67795):
 - Task 1: SBA/Barossa Wildlife Rescue Auspice Agreement
 - Task 4: Risk Assessment and Risk Management Plan for Wildlife Rescue Operations
 - Task 5: Stakeholder Engagement Workshop with Barossa Wildlife Rescue volunteers, Native Animal Network SA Inc, Fauna Rescue Inc and The Barossa Council
 - Task 6: A report on options for sustainable operations of the Wildlife Rescue Service

Seconded Cr Wiese-Smith

CARRIED

PURPOSE

To provide further information for consideration of the Community Grant Application from Southern Barossa Alliance Inc (SBA) towards its project: "*Development of Sustainable Wildlife Rescue Service in Barossa Valley*".

REPORT

Introduction

The Community Assistance Scheme Committee (CASC), at its meeting held 1 May 2019, resolved the following:

MOVED Mayor Lange that the Community Assistance Scheme Committee (CASC) defers its decision on the Community Grant Application submitted by Southern Barossa Alliance Inc for funding towards its "*Development of Sustainable Wildlife Rescue Service in Barossa Valley*", until the next CASC meeting and pending clarification of the project in regard to management structure, succession and governance information.

Seconded Cr Wiese-Smith

CARRIED

Discussion

Officers advised SBA of CASC's decision from the last meeting and requested further information. A copy of SBA's response is provided in Attachment 1 and summarised below:

1. The proposed group that will run the operations in the future ie the structure and governance of the suggested not-for-profit charity group.

The SBA will initially develop an Auspice agreement with the "Barossa Wildlife Rescue" Volunteer Group to upgrade their safety equipment and training and to transition to become an

independent non-for profit, incorporated charity group or to join an established, incorporated organisation already conducting animal rescue, rehabilitation, refuge and release operations.

2. The Project Plan

Objective: To Auspice the transition the Barossa Wildlife Rescue to a sustainable, Incorporated, non-for profit, charitable Group providing wildlife rescue service in the Barossa Valley.

Tasks:

- *Agreed SBA/Barossa Wildlife Rescue Auspice Agreement and PL Insurance - completion date 13 September 2019.*
- *Volunteer Animal Handling Training - completion date 1 October 2019*
- *Marketing Plan for Sponsorship, Donations and Fundraising Events - completion date 4 Nov 2019*
- *Risk Assessment and Risk Management Plan for Wildlife Rescue Operations - completion date 4 Nov 2019*
- *Stakeholder Engagement Workshop (Barossa Wildlife Rescue Volunteers, Native Animal Network SA Inc, Fauna Rescue Inc, The Barossa Council, SBA) - completion date 18 November 2019*
- *Report on options for sustainable Operations of Wildlife Rescue Service - 16 December 2019.*
- *Purchase animal handling equipment and First Aid equipment to mitigate wildlife handling risks safety - completion date 31 January 2020*
- *Build Relocatable Pre-release Flight Cage - completion date 31 March 2020*

3. How/where the service will operate in the future when Rose withdraws from the service altogether, as it is based at her private residence.

Investigation for the report on sustainable operations will include options for the establishment of rehabilitation and refuge facilities on Community Land, alternate private land or commercial sponsors land.

SBA has included estimated costs for Tasks in the Project Plan (Attachment 1). Should CASC wish to support the SBA with this project, Officers suggest that any funding be used specifically for:

- animal handling equipment and First Aid equipment to mitigate wildlife handling risks
- a relocatable pre-release flight cage
- volunteer animal handling training

Estimates for these expenses total \$1,768 (Attachment 1).

Updated/amended information in SBA's updated Application (Attachment 2) include:

- Amount of funding applied for: reduced from \$3,000 to \$2,780
- Project end date: 30 June 2020 (previously 31 December 2019)
- Additional information stating "current fundraising activity is dedicated to the \$10,600 p.a. feed bill, \$2,600 petrol bill and \$520 phone bill."

Summary and Conclusion

Officers agree that the project is a worthwhile cause but also have mixed opinions as to Council's funding priorities and core business.

It is noted that the majority of SBA funds are held in trust for member Community organisations, as is required under its Constitution.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1: SBA response to request for further information

Attachment 2: Updated Community Grant Application

Attachment 3: Quotes/substantiation for estimated expenses

Policy

Community Assistance Scheme Policy

Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Natural Environment and Built Heritage

1.2 Support native ecosystems through a planned management approach
(Council's role is Provider/Regulator; Advocate; Facilitator/Partner)



Community and Culture

2.4 Encourage and support volunteering in the community.
(Council's role is Provider/Regulator; Advocate)

Corporate Plan

Community and Culture

2.4 Foster volunteering opportunities that are responsive to the needs of the Community.

Legislative Requirements

Nil

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial

The adopted Budget for the Community Grants and Youth Grants for 2019/20 is \$25,500 (excl GST).

TOTAL CURRENT FUNDS AVAILABLE		\$23,925
<u>August 2019:</u>		
Requested Community Grants	3 Applications	\$ 8,397
Deferred Application from SBA		<u>\$ 2,780</u>
FUNDS REMAINING IF APPLICATIONS GRANTED		\$12,748

Noted that the following Application/Decision presented to CASC in 2018/19 has been deferred to the 2019/20 financial year:

Applicant	Grant Requested
Moculta District History Society Inc - Construction of Shelter Shed for Linke Stripper	\$ 3,000

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

7. OTHER BUSINESS

Nil

8. NEXT MEETING

Tuesday 5 November 2019

9. CLOSE

There being no further business, Cr Angas declared the meeting closed at 6.25pm.

Confirmed at Community Assistance Scheme Committee Meeting 5 November 2019

Date:.....

Chair:.....