



The Barossa Council

**MINUTES OF THE MEETING OF THE AUDIT COMMITTEE
OF THE BAROSSA COUNCIL**

held on Tuesday 29 October 2019, commencing at 10.35am
in the Council Chamber, 43-51 Tanunda Road, Nuriootpa

1. **WELCOME**

Mr Brass declared the meeting open at 10.35am and welcomed all in attendance.

2. **MEMBERS PRESENT**

Mr Peter Brass, Mr Ian Swan, Ms Ellen Ewing, Cr John Angas, Cr Russell Johnstone

Invited Staff Members

Ms Jo Thomas, Acting Chief Executive Officer
Mr Mark Lague, Manager Financial Services
Ms Nicole Rudd, Internal Control Compliance Officer
Ms Vicky Rohrlach, Senior Accountant
Mr Derek Jones, Risk Advisor
Ms Jo Moen, Manager Executive Services
Ms Annette Randall, Executive Assistant (Minute Secretary)

In Attendance

Mr David Papa and Mr Matthew Brunato from Bentleys SA Pty Ltd
(External Auditor)

3. **APOLOGIES**

Mr Martin McCarthy, Chief Executive Officer

4. **CONFLICT OF INTEREST DECLARATIONS**

Mr Swan indicated that he will be disclosing a conflict of interest in the matter 6.1.5 regarding the expiration of his 2 year term as an Independent Member.

5. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

<p>MOVED Mr Swan that the Minutes of the Audit Committee Meeting held 7 June 2019 be confirmed as a true and correct record of the proceedings of that meeting. Seconded Cr Johnstone CARRIED 2019-20/1</p>

6. **BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

7. **CONSENSUS AGENDA**

7.1 **ITEMS FOR EXCLUSION FROM THE CONSENSUS AGENDA**

Mr Ian Swan
6.1.5 – Expiration of 2 Year Term – Independent Member, Mr Ian Swan

NOT CONFIRMED

Mr Peter Brass
6.1.7 – Local Government Reform

7.2 RECEIPT OF CONSENSUS AGENDA

MOVED Cr Johnstone that the information and correspondence items contained in the Consensus Agenda with the exception of:

- 6.1.5 – Expiration of 2 Year Term – Independent Member – Mr Ian Swan
- 6.1.7 – Local Government Reform

be received and that any recommendations contained therein be adopted.

Seconded Cr Angas

CARRIED 2019-20/2

7.3 DEBATE OF ITEMS EXCLUDED FROM THE CONSENSUS AGENDA

6.1.5

EXPIRATION OF 2 YEAR TERM – INDEPENDENT MEMBER – MR IAN SWAN

Pursuant to S73 of the Local Government Act 1999, Mr Swan disclosed a conflict of interest in the matter regarding the expiration of his 2 year term as an Independent Member, as he receives a sitting fee as a Committee member, to attend Audit Committee meetings.

Mr Swan advised the Committee of the conflict of interest and left the meeting at 10.40am.

MOVED Cr Johnstone that Mr Ian Swan be reappointed as an Independent Member of the Audit Committee for further 2 year term expiring January 2022, subject to Council approval.

Seconded Cr Angas

CARRIED 2019-20/3

The Audit Committee Terms of Reference (clause 3.2.1) allows for Independent Members to be appointed for a 2 year term (unless otherwise determined by Council), with a right of extension of the appointment by Council.

Mr Swan was appointed to the Audit Committee in January 2018, with the current term expiring on 27 January 2020. Mr Swan has advised that he wishes to extend his appointment for a further 2 year term, subject to Council approval. A report will be provided to the December 2019 Council Meeting, recommending an extension of appointment.

Independent Members Peter Brass (Chair) and Ellen Ewing were appointed at the 22 January 2019 Council Meeting, with their term expiring on 27 January 2021. Appointments have been staggered to secure consistency of Independent Members on the Committee.

Mr Swan returned to the meeting at 10.43am.

6.1.7

LOCAL GOVERNMENT REFORM

Mr Brass referred the meeting to page 141 of the Agenda – (page 7 of Council's Response to Reforming Local Government in South Australia Discussion Paper) Reform Area 2: Lower Costs and Enhanced Financial Accountability, in particular, OLG Ref 2.2 and 2.3.

2.2: Proposal – *“Strengthen the role of audit committees in councils’ external audits, through oversight of the appointment of the auditor and determining the scope of the audit, and as the chief liaison point with the auditor.”*

NOT CONFIRMED

Mr Brass stated that the Audit Committee has oversight in the tender process and makes recommendations to Council.

2.3: Proposal – “Require audit committees to report on the council’s approach to internal audit processes.”

Mr Brass stated that the Audit Committee has risk, audit and governance responsibilities and suggests that further governance be incorporated into its Terms of Reference at the next review of the document.

<p>MOVED Cr Angas that the Local Government Reform report and Council submission be received and that the Audit Committee Chairman’s concerns in relation to OLG Ref 2.2 and 2.3 be noted.</p> <p>Seconded Mr Swan</p>	<p>CARRIED 2019-20/4</p>
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For the information of members, the Council report and submission to the Local Government Reform process of the Minister was attached to the report.

Should the Audit Committee wish to make its own submission, it will need to resolve what it wishes to be submitted as part of this report, as submissions close on 1 November and Council’s submission has already been endorsed and made.

8. DEBATE AGENDA

With the leave of the Audit Committee, Mr Brass approved the bringing forward of the Debate Reports 8.1.2 and 8.1.3 to allow the External Auditors to address the Committee and leave for their next appointment.

8.1.2

NURIOOTPA CENTENNIAL PARK AUTHORITY – 2018/19 ANNUAL FINANCIAL STATEMENTS **B9085**

Mr Lague spoke to the report and answered questions from the Members.

<p>MOVED Mr Swan that the 2018/19 Annual Financial Statements for the Nuriootpa Centennial Park Authority be endorsed and presented to Council for adoption.</p> <p>Seconded Ms Ewing</p>	<p>CARRIED 2019-20/5</p>
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PURPOSE

To provide a copy of the Nuriootpa Centennial Park Authority (NCPA) Annual Financial Statements (FS) for the year ended 30 June 2019. (Refer attached).

REPORT

Introduction

In accordance with Section 126(4) of the Local Government Act 1999, the Committee must review the Annual Financial Statements to ensure that they present fairly the state of affairs of the Council.

Discussion

The Council Auditors commenced their Balance Date Audit on 23-25 September 2019.

At the NCPA Audit Committee Meeting, 15 October 2019 consideration of the NCPA FS resulted in a couple of sentences added at Note 14 indicator no. 3 to assist readers understand the results with the Asset Renewal Funding Ratio. The FS will be presented for adoption to the NCPA Board at their November meeting.

Council and NCPA officers have provided information to the auditors to ensure they were able to conduct their audit and have made necessary adjustments to the report as required.

The audited final signed copy of the Financial Statements has been provided (as attached)

NOT CONFIRMED

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1: Nuriootpa Centennial Park Authority Annual Financial Statements for the year ended 30 June 2019.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan



How We Work – Good Governance

- 6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.
- 6.3 Align operational strategy to strategic objectives and measure organisational performance to demonstrate progress towards achieving our goals.
- 6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.
- 6.9 Provide access to Council's plans, policies and processes and communicate with the community in plain English.
- 6.16 Provide contemporary internal administrative and business support services in accordance with mandated legislative standards and good practice principles.

Legislative Requirements

Local Government Act 1999 – Section 126(4)

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial

The financial statements have been incorporated into Council's consolidated Financial Statements.

COMMUNITY CONSULTATION

No separate consultation is required under Council's Public Consultation Policy. The Statements are public documents, accessible to the community via Council's website.

8.1.3

THE BAROSSA COUNCIL 2018/19 ANNUAL FINANCIAL STATEMENTS

B9085

Mr Lague provided a brief overview of the Financial Statements and answered questions from the Members.

Mr Swan left the meeting at 11.43am and returned at 11.45am.

MOVED Mr Swan that subject to final confirmation with Council auditors, the 2018/19 Annual Financial Statements be endorsed and presented to Council for adoption.

Seconded Cr Johnstone

CARRIED 2019-20/6

PURPOSE

To provide a copy of the Annual Financial Statements for the year ended 30 June 2019 for review. (Refer [Attachment 1](#)).

REPORT

Introduction

In accordance with the Local Government Act 1999, Section 126(4) the Committee must "...review the adequacy of the financial management systems and practices of the Council...". This is to ensure that they present fairly the state of affairs of the Council.

NOT CONFIRMED

As required in the Terms of Reference "the Committee shall monitor the integrity of the financial statements of the Council, including its annual report, reviewing significant financial reporting issues and judgements they contain".

Discussion

The Council Auditors conducted their Balance Day Audit on 23-25 September 2019. Council Officers have provided information to the Auditors to ensure they were able to conduct their audit and have made necessary adjustments to the report as required.

The Auditors have reviewed the financial statements and have provided Council with the following:

- A Final Report on Audit Findings for the Financial Year Ended 30 June 2019 (Attachment 2)
- A draft Independent Auditor's Report – Financial Statements 2018/19 (Attachment 3)
- A draft Independent Auditor's Report – Internal Controls 2018/19 (Attachment 4)
- Audit clearance letter - Unmodified Report for 2019(Attachment 5)

A final copy of the financial statements will be presented to Council at a meeting on 6 November 2019.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1: Draft - The Barossa Council 2018/19 Annual Financial Statements.

Attachment 2: Final Report on Audit Findings for the Financial Year Ended 30 June 2019

Attachment 3: Draft - Independent Auditor's Report – Financial Statements 2018/19

Attachment 4: Draft - Independent Auditor's Report – Internal Controls 2018/19

Attachment 5: Letter Bentleys SA – Financial Statements Audit 2019

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan



How We Work – Good Governance

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Legislative Requirements

Section 126(4) of the Local Government Act 1999

Local Government (Financial Management) Regulations 2011

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial

All known financial and resourcing requirements as at 30 June 2019 have been included in the financials.

Risk Management

Risk management issues are considered by Management throughout the financial year and communicated to Council as required.

COMMUNITY CONSULTATION

No separate consultation is required under Council's Public Consultation Policy. The Statements are public documents, accessible to the community via Council's website.

NOT CONFIRMED

Mr Papa and Mr Brunato left the meeting at 11.50am.

8.1.1

THE BAROSSA COUNCIL QUARTER 4 – 2018/19 PERFORMANCE & ACTIVITY REPORT

B9085

Ms Thomas and Ms Moen spoke to the report.

MOVED Cr Johnstone that the Audit Committee receives and notes The Barossa Council Quarter 4 – 2018/19 Performance & Activity Report.

Seconded Mr Swan

CARRIED 2019-20/7

PURPOSE

To provide Council's Quarter 4 – 2018/19 Performance & Activity Report on measures adopted within The Barossa Council Corporate Plan 2016/17 to 2019/20.

REPORT

Background

Since November 2016, Council and the Audit Committee have been presented with Quarterly Performance Reports on measures adopted within the Corporate Plan.

Introduction

The Barossa Council Quarter 4 – 2018/19 Performance & Activity Report provides performance results against Corporate Plan measures as at 30 June 2019. The report also includes a suite of activity measures, providing a snapshot of activity undertaken over the quarter in the delivery of key internal and external Council services under each Community Plan Theme.

Discussion

As part of ongoing continuous improvement activity officers are continuing to refine counting rules and formulas for the extraction and analysis of data, which may result in the revision of previously reported results where the data has been refined or cleansed. Where this is the case, the report will include a disclaimer regarding the nature of any changes implemented and its impact on the data.

Additionally, where justification exists, performance targets may be amended to reflect a more realistic figure. As above, where this is the case, the report will include an explanation of the nature of and justification for any changes implemented and its impact on the data.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

The Barossa Council Quarter 4 – 2018/19 Performance & Activity Report.

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



How We Work – Good Governance

Corporate Plan

A6.3 Align operational strategy to strategic objectives and measure organisational performance to demonstrate progress towards achieving our goals.

Legislative Requirements

Nil

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Current resources are sufficient to provide ongoing quarterly reporting.

COMMUNITY CONSULTATION

Community consultation is not required under the Act or Council's Public Consultation Policy.

NOT CONFIRMED

8.1.4

REPORT ON FINANCIAL RESULTS 2018/2019 (AS AT 30 JUNE 2019)

B9085

Mr Lague spoke to the report and answered questions from the Members. Noted that the favourable/unfavourable indicators in the Variance Report (page 22-23) are in reverse and will be corrected.

MOVED Mr Swan that the Report on Financial Results for 2018/2019 be endorsed and presented to Council for adoption.
Seconded Cr Angas **CARRIED 2019-20/8**

PURPOSE

To provide a copy of the Report on Financial Results for 2018/2019 (as at 30 June 2019) for review. (Refer [Attachment 1](#)).

REPORT

Discussion

The Report on Financial Results is prepared following the completion of the Financial Statements. This report provides a final variance report for the actual results as compared to the adopted budget, along with suggested budget adjustments including carried forward requests to the 2019/2020 financial year.

The report provides information as to the financial position of Council, containing: Executive Summary, Uniform Presentation of Finances, Key Performance Indicators, Financial Statements with Variance Reporting as compared to the original budget and compared to last year actual results.

The report also provides a list of proposed Operating and Capital Budget carried forward adjustments. Many of these adjustments are for projects not completed by 30 June 2019 for various reasons and/or are attached to grant funding/contributions for programs in 2019/2020.

For further analysis, reference should be made to the Annual Financial Statements 2018/2019, attached to Agenda item 8.1.3.

The report also includes capital expenditure and new initiatives review.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1: Report on Financial Results 2018/2019

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan



How We Work – Good Governance

- 6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.
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- 6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.
- 6.9 Provide access to Council's plans, policies and processes and communicate with the community in plain English.
- 6.16 Provide contemporary internal administrative and business support services in accordance with mandated legislative standards and good practice principles.

Legislative Requirements

Section 126(4) of the Local Government Act 1999

NOT CONFIRMED

Local Government (Financial Management) Regulations 2011

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial

To enable Council to make effective and strategic financial decisions, a regular up to date high level financial report is provided. This report contains budget adjustments for decisions Council has made since the last review and other adjustments to meet financial changes in capital and/or operational areas. The document contains comments and implications for the Long Term Financial Plan as a result of this review.

At the 27 June 2019 Special Council Meeting, Council approved for continuation of works in progress estimated at over \$6.1m. These capital expenditure projects, along with a number of others and operating items, are included within this report as carried forward to the 2019/20 financial year for Council consideration and approval.

COMMUNITY CONSULTATION

Community Consultation was part of the original budget adoption process in June 2018, as per legislation.

8.1.5

INTERNAL FINANCIAL CONTROL REPORT

B9085

Ms Rudd spoke to the report.

As the new Public Interest Disclosure Act has replaced the Whistleblower Act, Mr Brass requested that Council's Public Interest Disclosure Policy and Process be included in the schedule for Audit Committee review.

MOVED Mr Swan that the report from the Coordinator Internal Control on the status of Internal Financial Control work, be received and noted.

Seconded Cr Angas

CARRIED 2019-20/9

PURPOSE

To provide an update on the status of Internal Financial Control work.

REPORT

Attached is a copy of the Internal Financial Control Report for June to September 2019.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Internal Financial Control Report – June to September 2019

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



How We Work – Good Governance

Corporate Plan

How We Work – Good Governance

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Legislative Requirements

Local Government Act 1999 – Section 125, 126, 129 (1) (b)

Local Government (Financial Management) Regulations 2011, 14(e)

NOT CONFIRMED

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

The regular monitoring and review of Council's financial internal controls and risk assessments will significantly facilitate the on-going safeguarding of Council assets. The control and review of risks is a core officer function and responsibility.

COMMUNITY CONSULTATION

Not required under legislation or Council's Public Consultation Policy.

8.1.6

UPDATE – RISK MANAGEMENT PROGRAMS AND PROJECTS

B7531

Mr Jones and Ms Moen spoke to the report and answered questions from the Members.

Mr Brass queried the status of proposed presentations by executive staff to the Audit Committee regarding Council's strategic risks and how they are being managed on a directorate by directorate basis (item on Audit Committee Workplan). Ms Thomas advised that there is a Council adopted Strategic Risk Register and that a Director will provide a presentation to the next Audit Committee meeting to commence that anticipated rolling reporting cycle.

MOVED Cr Johnstone that the Audit Committee receives and notes report 8.1.6 Update – Risk Management Programs and Projects, incorporating the Quarter 4 2018/19 & Quarter 1 2019/20 Risk Management Report.

Seconded Mr Swan

CARRIED 2019-20/10

PURPOSE

To present a report on the progress of Risk Management programs and projects.

REPORT

Risk Management Quarterly Report

Council's Risk Management Quarterly Report for Quarter 4 - 2018/2019 and Quarter 1 2019/2020, were provided to the Corporate Management Team (CMT) for consideration at its weekly meeting of 23 October 2019. The Reports are provided in Attachment 1 and Attachment 2 for the Audit Committee to review.

Local Government Association Mutual Liability Scheme (LGAMLS)

The Quarterly Risk Reports give an overview of insurance claims in graphical form, with comparisons to similar sized councils.

During the two quarters reported on within the nominated period, five enquiries were taken which may have resulted in possible claims. All claims fell within the indemnities provided by the Civil Liability Act or The Local Government Act. Claims were not progressed once indemnity provision were explained to the customer.

New and Potential Claims lodged with the LGA Mutual Liability Scheme:

1. Potential Claim - Alleged loss arising from planning issue.
2. Potential Claim – Crush Injury, Child of three years old, sustained on Steam Locomotive in Nuriootpa.
3. Submitted Claims – Three separate claims for damage to vehicles. A contractor engaged to remove entire trees, including stumps, removed the tree and left stumps unprotected; resulting in damage due to poor visibility of stumps between parking bays. Claim forwarded onto contractors insurer for payment.
4. Claim Submitted and Denied – Civil Liability Indemnity – Trip Incident resulting in facial injury
5. Claim Submitted and Denied – Civil Liability Indemnity – Trip Incident resulting in ankle injury
6. Claim Submitted and Denied – Civil Liability Indemnity – Motor Vehicle Collision with Tree

NOT CONFIRMED

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1: Quarterly Risk Management Report – Quarter 4 – 2018/2019

Attachment 2: Quarterly Risk Management Report – Quarter 1 – 2019/2020

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan



How We Work – Good Governance

- 6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.
- 6.3 Align operational strategy to strategic objectives and measure organisational performance to demonstrate progress towards achieving our goals.

Legislative Requirements

Local Government Act 1999

Work Health Safety Act 2012

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Addressed within the Report.

COMMUNITY CONSULTATION

Not required under legislation or Council's Public Consultation Policy.

8.1.7

DRAFT ANNUAL REPORT FOR THE BAROSSA COUNCIL - 2018/19 FINANCIAL YEAR

B9085

MOVED Cr Johnstone that the Audit Committee, having reviewed The Barossa Council draft Annual Report for the 2018/19 financial year, receive and note the Report.

Seconded Ms Ewing

CARRIED 2019-20/11

PURPOSE

To review and endorse The Barossa Council draft Annual Report for the 2018/19 financial year.

REPORT

Council is required to prepare an Annual Report in accordance with Section 131 of the Local Government Act and adopt the report by 30 November 2019.

The draft Report, excluding the consolidated financial statements, which in draft form are also presented under another Agenda item for the Audit Committee, is provided at the [Attachment](#). The Report provides pertinent and legislative disclosure requirements.

The Report is currently being reviewed by relevant officers and information gaps filled. Committee members are asked to review the document and provide any comments or suggested changes at the meeting.

The Audit Committee has a role in reviewing the Report to review Council performance against goals and the efficiency and economy aspects of service delivery which are encased within the Report.

Clause 2.2.2 of its Terms of Reference requires the Committee to "Review and recommend the approval, where appropriate, of statements to be included in the annual report concerning internal controls and risk management."

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Draft Annual Report for 2018/19 Financial Year

NOT CONFIRMED

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



How We Work – Good Governance

Corporate Plan

- 6.1 Ensure that the community has access to information regarding the discussions held and decisions made by Elected Members.
- 6.7 Implement strategies for the community to be actively engaged in Council decision making through sound information and communication.
- 6.16 Provide contemporary internal administrative and business support services in accordance with mandated legislative standards and good practice principles.

Legislative Requirements

Section 131 of the Local Government Act

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Existing resources are adequate. There are no risk management considerations.

COMMUNITY CONSULTATION

No consultation is required or proposed to be undertaken. The Report once completed, will be made publicly available.

8.1.8

DRAFT ANNUAL REPORT OF AUDIT COMMITTEE'S ACTIVITIES 2018-19 **B9085**

MOVED Cr Angas that the draft Annual Report of Audit Committee's Activities for 2018-19 be approved for submission to Council.

Seconded Cr Johnstone

CARRIED 2019-20/12

PURPOSE

A draft Annual Report of the Audit Committee's activities is attached for approval.

REPORT

Introduction

One of the activities of an Audit Committee identified in the LGA Information Paper 14 'Model Work Program for Council Audit Committees' is its annual reporting to Council. Subsequent Information Paper 19 'Audit Committee Reporting' presents a 'best practice' approach for Council's to adopt.

Discussion

The Chairman's draft report follows the model template set out in the Information Paper. The Chairman will present his report to the December Council meeting.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1: Draft Annual Report of Audit Committee's Activities 2018-19

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



How We Work – Good Governance

Corporate Plan

NOT CONFIRMED

- 6.2 Ensure that Council’s policy and process frameworks are based on principles of sound governance and meet legislative requirements.
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- 6.9 Provide access to Council’s plans, policies and processes and communicate with the community in plain English.
- 6.16 Provide contemporary internal administrative and business support services in accordance with mandated legislative standards and good practice principles.

Legislative Requirements

Local Government Act – Section 126
LGA Information Paper 19 ‘Audit Committee Reporting’

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Council’s Audit Committee has a key role in its good governance framework. Good communication between the Committee and the Council will ensure that financial and risk management issues raised receive appropriate consideration and attention.

COMMUNITY CONSULTATION

Council’s Audit Committee Annual Report on Activities for 2018-19 will be available to the public via Council’s website.

8.2 POLICIES FOR REVIEW

Nil

9. OTHER BUSINESS

Nil

10. NEXT MEETING

December 2019 – Date to be advised

11. CLOSURE OF MEETING

There being no further business, Mr Brass closed the meeting at 12.50pm.

Confirmed:

Chairman:

Date: