

# MINUTES

## THE MEETING OF THE BAROSSA REGIONAL GALLERY COMMITTEE NO 138

held at the Barossa Regional Gallery, 3 Basedow Road, Tanunda  
Tuesday 26th November 2019, commencing at 7.00pm

### 1.0 Welcome by Chairman:

Steve welcomed all present to the meeting.

### 1.1 Present:

Steve Kaesler, Kirsty Hage, Cathy Troup, Sally Goers Fox, Elizabeth Henderson, Raelene Falland, Peter Heuzenroeder and Marie Rothe

### 1.2 Apologies:

Robert Bader and David Proeve

### 2.0 Previous Minutes:

The Minutes of the meeting held 28th May 2019 were rescinded - moved Kirsty Hage; seconded Sally Goers Fox.

Amendments to be included - The Gallery Project Officer position has been proposed to be increased from 18 hours part-time per week to 38 hours full time per week. The increase in Officer hours and therefore wages has been provided as a new initiative and has gone through to the next round of the approval process and has been included in the Draft Budget to be provided to Council for consideration.

*Moved Kirsty Hage, seconded Sally Goers Fox - All agreed*

The Minutes of the meeting held 23rd July were circulated and accepted as a true and correct record of the proceedings of that meeting.

*Moved Cathy Troup, seconded Sally Goers Fox - All agreed*

### 2.1 Business arising from the Minutes:

Nil

### 3.0 Correspondence:

Letter from Foundation Barossa Board in relation to The Foundation Artwork Lease Programme. See letter attached. Letter was read to all present and discussed later in Other Business - item 5.0.

### 4.0 Reports:

#### 4.1 Programming/Exhibitions:

- The Hermannsburg Choir's attendance is up in the air. The cost is going to be prohibitive- costing not available - Sally doesn't know who is liaising in this - there seems to be no on-going commitment . Country Arts through, Ali Devitt Lansom, are not interested. Sally has talked to Glen Auricht in Alice Springs. He said one has to keep asking and there needs to be someone official to carry on any negotiations. The Choir may be attending the Tarnathi Art Festival next year in October. Our Opening is a few days before Tarnathi. Collecting a display of the Water Colours is coming along well for the Exhibition. Sally mentioned that the Gallery has historically made no effort to invite the local indigenous - Permangk and Ngadjuri people. Perhaps have a separate exhibition, perhaps during 2021. She proposes offering the exhibition space to each of the groups at times that work for them.
- Country Arts Exhibition - 'Ray of Light' runs from 10th December to 11th February.
- Exhibitions for 2020 are covered at this stage and they are starting on 2021 year.

#### 4.2 Strategic Planning & Actions:

- Council are applying for the next round of BBRF Funding - same as last time - latest round has emphasis on drought affected areas. Executive are still going ahead with application and focusing on being Creative Health related.
- The Committee raised that despite any further Grants, that would like the air conditioning to the premises be reconsidered for action. The major concern is the expensive upgrade of the electrical supply to the premises. Upgrading the supply to the premises is very important as the supply is at capacity, and the air conditioning upgrade cannot proceed without it.

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### **4.2 Strategic Planning & Actions: cont.**

- ◆ It was suggested that signage needs to be considered also, despite what happens with Funding. Kirsty will check with the Architects to see what provisions have been made around signage and if there is any way to get some signage done prior to the potential Culture Hub build.

### **4.3 Kirsty's Corner:**

- Kirsty reported that Dayna will be leaving her position to accompany her family to New Zealand - however she has extended her stay until the middle of December to allow a good time of handover to the two new staff: Cara Boehm and Rowena Sloane. They, as before minuted, will share a 38hour working week here at the Gallery - Rowena 24hours and Cara 14 hours. Handover has started. The women come with different skill bases, but compliment the position which will benefit the Gallery. They will help organise exhibitions and be available each day during Gallery hours, which will be a great support to volunteers.
- The Barossa Cookery Book audit has been completed by Kirsty with all the information available to her. As there were some gaps in the information and previous decisions made, Kirsty has tried to arrange a meeting with Sandie Hammence, but so far there has been no reply from her. Sandie has been contacted in written form through the post as well as a number of phone calls to follow up, but has been unable to engage Sandie in further discussion. The meeting suggested, was to outline strategies to be implemented that will ensure the management of the Cookbook Sales, and to protect Sandie as a volunteer when carrying out these activities.. Since there has been no reply, Kirsty has implemented the new strategies around Cookbook Sales and brought them through the Gallery and the Vend Point of Sale System used within the shop. The process now is much more transparent and complies with requirements of good accounting and stock control. Kirsty has prepared, from as much paperwork available, a report on the audit of the Cookbook Sales.

### **4.4 Liedertafel:**

- Liedertafel Kaffee Abend, which was held at Chateau Tanunda Friday Nov 15th, was a success despite rather crammed conditions.
- Next involvement is 'The Organic Flavours of Christmas' on Saturday 7th December at 2.30pm at the Gallery auditorium.

### **4.5.1 Finance:**

- No report - all on track with Budget

### **4.5.2 Cookbooks:** see Kirsty's report above.

### **4.6 RSL:**

- Raelene tendered her resignation as RSL representative due to family reasons. She wishes to stay in touch, as she knows of no replacement at this stage. Steve thanked her for her efforts in liaising with the RSL and building a good relationship between the two entities.

### **4.7 Building & Maintenance Report:**

- Liz reported that the Disabled Toilet's toilet was not giving enough back support for a disabled person to use it. Steve will have it inspected and rectified.
- Steve directed that no artwork is to be hung from the lighting rails.
- Kirsty reported that she is getting quotes to paint Gallery 2 in darker tones for the better showing of the next 3 exhibitions.

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### 4.8 Organ:

- Thomas Trotter in Concert, Thursday 29th August - was well received
- Part of The Organ Historical Trust of Aust. Conference was a visit to Tanunda Gallery, Thursday 3rd October and a concert with Peter Guy from Newcastle thrilled playing the organ. OHTA members were very impressed with the organ, as most had not heard it since it had been finished.
- A concert featuring Adelaide Baroque and organist Calvin Bowman was held at the Gallery as part of the Baroque and Beyond weekend on Sunday 6th October.
- Next concert at the Gallery - "The Organic Flavours of Christmas" on Saturday 7th December 2.30pm
- The Gallery is hosting a Fringe Event. The choir "Illumina" is performing here in March - part of the Barossa Fringe.
- Next year there will be a concert featuring the Australian Boys Choir.

### 5.0 Other Business:

- The Letter from Foundation Barossa was read and tabled for discussion. Foundation Barossa are requesting further artwork be available for photographing and then leasing out to businesses. This would mean artwork that is not under glass.
- 4 separate pieces of artwork (under glass) have been leased out at this stage.
- A percentage of the lease is being paid to the Gallery.
- Despite this pressure to lease out any artwork from the Collection, we don't have the confidence to allow any artwork out not under glass. Even with the current procedures in place, artwork not under glass, has a higher risk of damage once out in businesses. It was agreed that therefore our policy will not allow any artwork out unless under glass.
- Tourism Barossa are the owners, the Barossa Regional Gallery is the Custodian responsible to the Stakeholders.

The Committee wished to reiterate that it is important that the current available artwork continue to be displayed appropriate to the integrity of the Artist.

- If artwork is leased out for a length of time, it is less accessible to the public and available for general public display at the Gallery.
- A lot of work has to be done before an item can go out and we are not able to ensure whether the handling is following due risk strategies - we have no control over the safe handling of the Artwork.
- We are responsible to stay true to Stakeholders' wishes.
- The Committee will respond directly to Foundation Barossa through the Chair. They will be informed of the decision not to allow further pieces to be included in the Lease Programme at this time.

**5.1 Meeting Closed:** 8.35pm  
**Date:** 26th November 2019  
**Chairperson:** Steve Kaesler  
**Minute Secretary:** Marie Rothe

**Next Committee Meeting:** Tuesday 28th January 2020