



NOTICE OF MEETING

THE BAROSSA COUNCIL COMMUNITY ASSISTANCE SCHEME COMMITTEE MEETING
will be held on Tuesday 5 November 2019 in the Committee Room,
43-51 Tanunda Road, Nuriootpa, commencing at 9.30am

Jo Thomas
ACTING CHIEF EXECUTIVE OFFICER
THE BAROSSA COUNCIL

AGENDA

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1. Present	
2. Apologies: Cr Kathryn Schilling	
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NOT CONFIRMED

MINUTES OF THE MEETING OF THE BAROSSA COUNCIL COMMUNITY ASSISTANCE SCHEME COMMITTEE held in the Committee Room at The Barossa Council, 43-51 Tanunda Road, Nuriootpa on Wednesday 7 August 2019 commencing at 5.47pm

WELCOME

Cr Angas declared the meeting open at 5.47pm and welcomed all in attendance.

1. PRESENT

Cr John Angas, Mayor Bim Lange, Cr Kathryn Schilling, Cr Carla Wiese-Smith, Cr Cathy Troup, Cr Don Barrett, Rebecca Tappert (CASC Executive Officer), Annette Randall (CASC Administration Officer).

2. APOLOGIES

Nil

3. CONFIRMATION OF PREVIOUS MINUTES

MOVED Cr Wiese-Smith that the Minutes of the Community Assistance Scheme Committee meeting held on 1 May 2019 as circulated, be confirmed as a true and correct record of the proceedings of that meeting.

Seconded Cr Schilling

CARRIED

MOVED Cr Wiese-Smith that the Minutes of the Special Community Assistance Scheme Committee meeting held on 18 June 2019 as circulated, be confirmed as a true and correct record of the proceedings of that meeting, subject to correction to Cr Wiese-Smith name in the Motion for item 3.1.1.

Seconded Cr Schilling

CARRIED

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

5. CONSENSUS AGENDA

5.1 ITEMS FOR EXCLUSION FROM THE CONSENSUS AGENDA

Nil

5.2 RECEIPT OF CONSENSUS AGENDA

MOVED Mayor Lange that Reports for Information items 5.1.1 to 5.1.9 be received.

Seconded Mayor Lange

CARRIED

6. DEBATE AGENDA

6.1 COMMUNITY GRANTS

6.1.1 DEBATE AGENDA – COMMUNITY GRANT APPLICATIONS

6.1.1.1

CARERS AND DISABILITY LINK INC – 'ACCEPTANCE AND COMMITMENT THERAPY TRAINING FOR BAROSSA CARERS' PROJECT

B3342

MOVED Mayor Lange that the Community Assistance Scheme Committee approves a Community Grant of \$2,000 (excl GST) to Carers and Disability Link Inc towards its "Acceptance and Commitment Therapy Training for Barossa Carers" project to be held in February 2020 and encourages the group to seek funding from other users of the services.
Seconded Cr Troup **CARRIED**

PURPOSE

To consider a Community Grant Application from Carers and Disability Link Inc, seeking \$2,457 towards its "Acceptance and Commitment Therapy Training for Barossa Carers" project.

REPORT

Background

Carers and Disability Link Inc (CADL) has been established since 1995. It operates as an inclusive community driven organisation with the aim to advance the welfare, care and support of (but not limited to) Carers and Clients. It provides a range of quality services, support and advocacy for and on behalf of Carers and Clients.

Introduction

The primary goal of the CADL project is to address the mental health concerns related to the extreme stress of caring for an individual with a disability. The proposed Acceptance and Commitment Therapy (ACT) training is for Barossa Parents and Providers. CADL are working in conjunction with Beanstalk Child Psychology to present this training.

Discussion

Strategies of this CADL initiative are two-fold: targeting the direct needs of the carers themselves and also training other professionals to facilitate ACT groups on their own. The aim of ACT is to reduce parent and carer stress by giving them skills to cope.

CADL receives government funding for Carer Support. They have provided an explanation as to why they are unable to access government funds for this project:

"Carers and Disability Link Inc. has received funding for Carer Support for the past 24 years, however the Commonwealth Government has established a new model of carer support that no longer provides support through small local organisation, rather delivering Carer Support through (in South Australia) 2 Carer Gateway Providers (one metro/one rural). What this means in the Barossa is that there will be a contracted agency providing carer support on a much smaller scale than this community has been used to in the past. Carers and Disability Link Inc. will lose just under \$1million in block funding under this change, with more to come over time."

"To try and keep support available to carers even if we cannot do this ourselves, we are building relationships with other providers to try and draw them out of the metropolitan area and into the regional and remote areas to deliver what we can no longer provide past 30 June 2020. Working in partnerships in the regions where we are based and have a strong reputation, will increase the likelihood of these much needed services coming to our regions even if we are not here to drive this."

We are a non-profit organisation and therefore do not have huge reserves of cash to prop up our business in times of massive change, which this is, as well as continue to fund new initiatives. We are seeking funds to look for sustainability of family support into the future."

The Community Grant Application and supporting documentation has been reviewed by Officers and comments are provided in the Application Summary Sheet - [Attachment 1](#).

A copy of the Community Grant Application, including supporting documentation, is provided in [Attachment 2](#).

Noted that CADL also applied for SA Healthy Towns 2019 grant funding for this project; they were recently advised that they were unsuccessful.

Summary and Conclusion

Council's Collaborative Project Officer suggests that this project could be considered as a pilot and if evaluation demonstrates its value, Council can advocate for ongoing resources for same.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1: Community Grant Application Summary Sheet
Attachment 2: Community Grant Application and supporting documentation

Policy

Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Community and Culture



Health and Wellbeing



Business and Employment

Corporate Plan

2.4 Foster volunteering opportunities that are responsive to the needs of the Community.
4.4 Provide support and advocacy on aged and disability services including ensuring arrangements for Barossa Leisure Options services post NDIS implementation.
6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Nil

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial

The adopted Budget for the Community Grants and Youth Grants for 2019/20 is \$25,500 (excl GST).

TOTAL CURRENT FUNDS AVAILABLE		\$23,925
August 2019: Requested Community Grants	3 Applications	\$ 8,397
FUNDS REMAINING IF APPLICATIONS GRANTED		\$15,528

Noted that the following Applications/Decisions presented to CASC meetings in 2018/19 have been deferred to the 2019/20 financial year:

Applicant	Grant Requested
Moculta District History Society Inc – Construction of Shelter Shed for Linke Stripper	\$ 3,000
Southern Barossa Alliance Inc – Development of Sustainable Wildlife Rescue Service in Barossa Valley	\$ 3,000

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

6.1.1.2

BAROSSA ARCHERY CLUB INC – SHED FOR ARCHERY ROAD, TANUNDA

B3342

MOVED Cr Schilling that the Community Assistance Scheme Committee:

- 1) supports in principle, the Barossa Archery Club Inc “Shed for Archery Road, Tanunda” project;

- 2) approves a Community Grant of \$2,000 (excl GST) towards the Barossa Archery Club Inc "Shed for Archery Road, Tanunda" project, subject to Development Approval and all conditions of Development Consent being addressed.

Seconded Cr Wiese-Smith

CARRIED

PURPOSE

To consider a Community Grant Application from Barossa Archery Club Inc, (the Club) seeking \$2,910 towards construction of a shed at Archery Road, Tanunda to store equipment and use as a shelter.

REPORT

Background

The Barossa Archery Club has been established for 59 years. Archery grounds are provided on Council land at Archery Road, Tanunda. Due to limitations of this site to expand Club facilities, Council worked with the Club in 2012 to establish an additional site within Heinemann Park, Tanunda. The Club continue to use the Archery Road site for training.

Introduction

In September 2018, the Club sought Council approval for proposed improvements to the Archery Road site. At its meeting held 18 September 2018, Council resolved the following:

MOVED Cr de Vries that Council

- (1) Support the request from the Barossa Archery Club for improvements of two shipping containers, shelter and all access toilet at Archery Road, Tanunda, subject to all necessary approvals.
- (2) Provide advice to the Barossa Archery Club to submit Community Assistance Grant applications to contribute to the funding of a shelter and all access toilets at Archery Road.
- (3) Require officers to progress the renewal of a lease agreement for Archery Road, Tanunda and a licence agreement for Heinemann Park, both for a period of 5 years and in accordance with existing delegation.

Seconded Cr Hurn

CARRIED 2014-18/1541

Discussion

The Club is seeking funding of \$2,910 towards construction of a shed at the Archery Road site, to store equipment and use as a shelter. Total cost of the project is estimated at \$8,410. The Club has purchased a second-hand shed (cost \$5,500) and has also sought funding from the Office of Recreation and Sport for cement floor, electricity, toilets, etc.

The Community Grant Application has been reviewed by Officers and comments are provided in the Application Summary Sheet (Attachment 1). A copy of the Application and supporting documentation, is provided in Attachment 2.

It is noted that Development Plan Consent has been granted, subject to several conditions, including appropriate engineering of the proposed structure, including any footings, taking into account site-specific flood risk.

The Lease Agreement for the Archery Road site requires renewal and it is recommended that it be changed to a land only lease so that the Archery Club improvements are not included on Council's asset register and not subject to depreciation.

Summary and Conclusion

Mayor Lange provided a letter of support to the Club for their Office of Recreation and Sport grant application relevant to this project (included in Attachment 2).

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1: Community Grant Application Summary Sheet

Attachment 2: Community Grant Application and supporting documentation



Policy

Community Assistance Scheme Policy

Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

	Community and Culture
	Health and Wellbeing

Corporate Plan

2.9 Collaborate, initiate, develop and/or support activities and facilities for youth in our community.
4.6 Support the growth and sustainability of sporting, recreational and community clubs and organisations through provision of shared infrastructure, grants and opportunities to shape future use and development.

6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial

The adopted Budget for the Community Grants and Youth Grants for 2019/20 is \$25,500 (excl GST).

TOTAL CURRENT FUNDS AVAILABLE		\$23,925
August 2019: Requested Community Grants	3 Applications	\$ 8,397
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Applicant	Grant Requested
Moculta District History Society Inc – Construction of Shelter Shed for Linke Stripper	\$ 3,000
Southern Barossa Alliance Inc – Development of Sustainable Wildlife Rescue Service in Barossa Valley	\$ 3,000

Risk Management

Noted in the Community Grant Application that members will assist in the construction. The Community Assistance Scheme Policy requires that a Case Officer be appointed for projects on Council property. *"The Case Officer shall provide reporting on the quality and safety aspects of the project for consideration by the Community Assistance Scheme Committee."*

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

6.1.1.3

BAROSSA PEDAL PRIX INC – "BAROSSA PEDAL PRIX – UP & RUNNING"

B3342

MOVED Cr Wiese-Smith that the Community Assistance Scheme Committee:

- (1) approves a Community Grant of \$500 (excl GST) to Barossa Pedal Prix Inc towards its "Barossa Pedal Prix – Up & Running" project, specifically for preparation of bikes to racing standard;

- (2) requires Barossa Pedal Prix Inc to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website and promotional material.

Seconded Cr Barrett

CARRIED

PURPOSE

To consider a Community Grant Application from Barossa Pedal Prix Inc, seeking \$3,000 funding towards its "Barossa Pedal Prix – Up & Running" project.

REPORT

Introduction

Barossa Pedal Prix (BPP) is a newly incorporated body and is re-building the successful program that the Nuriootpa High School formerly ran. The BPP Constitution states that the new incorporated body was formed to: Support and participate in Human Powered Vehicles; Participate in Australian HPV Super Series; To promote and develop healthy lifestyles; Develop maintenance and mechanical skills through vehicle repairs.

Discussion

The BPP team was run by the Nuriootpa High School for 12 years. A change of leadership and teaching staff led to cessation of the program. BPP meeting minutes state that no further support is available from the School. BPP has 35 members and is slowly rebuilding as a community team by committed students and families. BPP state they have three bikes available for riding and would like to upgrade parts for them to remain competitive.

The Community Grant Application has been reviewed by Officers and their comments are provided in the Application Summary Sheet (Attachment 1).

Further information regarding "running expenses" is provided in Attachment 2. Officers consider that some expenses are operational costs. The information states that "\$375 was spent on fibreglass materials to repair the shells and bring them back to race specifications" and that running costs per bike per race = \$524.90. (This excludes entry fees for races.)

A copy of the Grant Application and supporting documentation, is provided in Attachment 3.

Summary and Conclusion

The Community Grant Guidelines state that "*Financial assistance will not be approved for ongoing administrative or operational costs*".

Officers suggest that, if there are members outside of the Barossa region, the BPP also seek funding from other relevant Councils.

Should CASC wish to support BPP with this project, officers suggest that appropriate acknowledgement of Council's support be required by the group eg the Stickers on race bikes, signage, website, promotional material.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1: Application Summary Sheet

Attachment 2: Further information regarding expenses

Attachment 3: Community Grant Application and supporting documentation

Policy

Community Assistance Scheme Policy

Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Community and Culture

**Corporate Plan**

2.9 Collaborate, initiate, develop and/or support activities and facilities for youth in our community.
 4.6 Support the growth and sustainability of sporting, recreational and community clubs and organisations through provision of shared infrastructure, grants and opportunities to shape future use and development.

6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Nil

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**Financial**

The adopted Budget for the Community Grants and Youth Grants for 2019/20 is \$25,500 (excl GST).

TOTAL CURRENT FUNDS AVAILABLE		\$23,925
August 2019: Requested Community Grants	3 Applications	\$ <u>8,397</u>
FUNDS REMAINING IF APPLICATIONS GRANTED		\$15,528

Noted that the following Applications/Decisions presented to CASC meetings in 2018/19 have been deferred to the 2019/20 financial year:

Applicant	Grant Requested
Moculta District History Society Inc – Construction of Shelter Shed for Linke Stripper	\$ 3,000
Southern Barossa Alliance Inc – Development of Sustainable Wildlife Rescue Service in Barossa Valley	\$ 3,000

Risk Management

This newly incorporated body may be considered a greater financial risk as there is no financial history, reporting or audits and no previous banking/cash management information.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

6.1.2 DEBATE AGENDA – GRANT ACQUITTALS**6.1.2.1****BAROSSA RECONCILIATION GROUP – “RECONCILIATION: BUILDING AND STRENGTHENING RELATIONSHIPS”**

B3342

MOVED Mayor Lange that the Community Assistance Scheme Committee:

- (1) receives and approves the Acquittal documentation in relation to the Community Grant of \$2,700 awarded to the Barossa Reconciliation Group;
- (2) gives retrospective approval for the alternative project on which part of the Community Grant was expended.

Seconded Cr Troup

CARRIED

PURPOSE

To consider the Acquittal documentation from the Barossa Reconciliation Group for the \$2,700 Community Grant towards its "Reconciliation: Building and Strengthening Relationships" project.

REPORT

Background

The Community Assistance Scheme Committee (CASC), at its 6 June 2018 meeting, approved a Community Grant of \$2,700 (excl GST) to the Barossa Reconciliation Group towards its "Reconciliation: Building and Strengthening Relationships" project.

Introduction

The Community Grant Guidelines require that an Acquittal Statement be forwarded to Council on completion of the funded project (which is to be within 12 months of the grant being approved).

Discussion

Community Grant Funding was approved for two key activities:

- 2018 Reconciliation Day \$1,700
- Reconciliation Action Planning \$1,000.

The Grant Acquittal Statement, supporting documentation and Project Summary Report are provided in Attachment 1.

Below is a summary of the Income and Expenditure for the Project:

Reconciliation Day 2018 and Reconciliation Action Planning

INCOME

	APPLICATION (Estimation)	ACTUAL
Total other income	\$ 7,700	\$ 10,400
Community Grant	\$ 3,000	\$ 2,700
TOTAL	\$ 10,700	\$ 13,100

EXPENDITURE

	APPLICATION (Estimation)	ACTUAL
TOTAL	\$ 10,700	\$ 11,420

Actual Income	\$13,100
Actual Expenditure	\$11,420
Unspent funds	\$ 1,680

The Acquittal Statement (Attachment 1) shows that \$680 of the Community Grant was not required for the Reconciliation Day 2018 event. Also, the Group was able to secure consultancy services for Reconciliation Action Planning free of charge, leaving an additional \$1,000 of the Grant unspent.

These remaining Grant monies (\$1,680) were used by the Group to further their objectives in "building and strengthening relationships", by applying the funds to the Reconciliation Day 2019 event.

The Group state that the 2019 event achieved:

- An attendance record of 300 school students and 100 adults
- Greater involvement of local schools in planning delivering and attending the event
- Involvement by all three First Nations groups (Ngadjuri, Peramangk and Kaurna) in the event
- More activities and better structured program

Summary and Conclusion

Total Community Grant Expended: \$1,020 for Reconciliation Day Event 2018 and \$1,680 for Reconciliation Day Event 2019 = \$2,700. Although the Grant was not spent strictly in accordance

with activities approved by CASC, the Group felt that applying the surplus to the 2019 event continued to contribute to the same outcomes.

The CASC Terms of Reference requires the Committee "to review the acquittal statements /feedback forms received from organisations/individuals receiving grants to ensure that funds were used in the way specified in the original application".

For Members' information, in 2016/2017, a similar situation arose with the Reconciliation Group when a Community Grant was approved for the 2016 Reconciliation Week celebrations, but acquittal documentation revealed that not all funding was spent on the 2016 event; the remainder was used by the Group for the 2017 Reconciliation event.

Acquittal documentation provided by the current Group has been prompt and thorough.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachments

Attachment 1: Grant Acquittal Statement, supporting documentation and Project Summary Report

Policy

Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Community and Culture



How We Work - Good Governance

Corporate Plan

Community and Culture

- 2.2 Collect, maintain and make accessible our Aboriginal heritage, and the history and heritage of our community.
- 2.6 Provide, promote and support community arts and cultural events, programs, attractions and services.

How We Work - Good Governance

- 6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.
- 6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

6.1.3 DEBATE AGENDA - REQUEST FOR EXTENSION OF TIME

6.1.3.1

NURIOOTPA FUTURES ASSOCIATION INC - REQUEST FOR EXTENSION OF TIME

B3342

Pursuant to S75 of the Local Government Act 1999 Cr Schilling disclosed an interest in the matter 6.1.3.1 – *Nuriootpa Futures Association Inc – Request for Extension of Time*. Cr Schilling ALSO advised that she was not involved in the initial Community Grant Application seeking funding for the project. She advised the Committee of the interest and remained in the meeting.

MOVED Cr Wiese-Smith that the Community Assistance Scheme Committee approves Nuriootpa Futures Association's request for an extension of time for completion of their *Coulthard House 'The Peoples Place' Stage 1 Downstairs* project.

Seconded Mayor Lange

CARRIED

PURPOSE

To consider a request from the Nuriootpa Futures Association Inc for an extension of time to complete their project: *Coulthard House 'The Peoples Place' Stage 1 Downstairs*.

REPORT

Background

Council, at its 19 June 2018 meeting, approved a Community Grant of \$6,000 to the Nuriootpa Futures Association Inc for their *Coulthard House 'The Peoples Place' Stage 1 Downstairs* project. CASC supported the project in principle, but the decision was referred to Council as the funding request was above CASC's delegation and the 2017/18 Community Grant budget was almost exhausted.

Introduction

The Community Grant Guidelines require the "grant funds must be expended within 12 months of the grant approval (unless prior approval has been sought)".

Discussion

A request has been received from Nuriootpa Futures Association Inc for an extension of time to complete their project, as the contractor has not been available and weather not suitable for outside painting work. (Refer Attachment 1). Officers understand that the project will be completed by 30 September 2019.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachments

Attachment 1: Request for extension of time to complete project

Policy

Community Assistance Scheme Policy

Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



How We Work – Good Governance

Corporate Plan

How We Work – Good Governance

- 6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.
- 6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

LATE ITEM

6.1.4 DEBATE AGENDA – PENDING COMMUNITY GRANT APPLICATIONS

6.1.4.1

SOUTHERN BAROSSA ALLIANCE INC – DEVELOPMENT OF SUSTAINABLE WILDLIFE RESCUE SERVICE IN BAROSSA VALLEY

B3342

MOVED Mayor Lange that the Community Assistance Scheme Committee;

- (1) acknowledge and commend the work of Barossa Wildlife Rescue;
- (2) provide in-principle support for Southern Barossa Alliance Inc (SBA) project concept to auspice the transition of Barossa Wildlife Rescue to a sustainable, incorporated, not-for-profit, charitable group providing wildlife rescue service in the Barossa Valley;
- (3) defer consideration of a Community Grant pending completion of the following Tasks in the SBA Project Plan (Ref: 19/67795):
 - Task 1: SBA/Barossa Wildlife Rescue Auspice Agreement
 - Task 4: Risk Assessment and Risk Management Plan for Wildlife Rescue Operations
 - Task 5: Stakeholder Engagement Workshop with Barossa Wildlife Rescue volunteers, Native Animal Network SA Inc, Fauna Rescue Inc and The Barossa Council
 - Task 6: A report on options for sustainable operations of the Wildlife Rescue Service

Seconded Cr Wiese-Smith

CARRIED

PURPOSE

To provide further information for consideration of the Community Grant Application from Southern Barossa Alliance Inc (SBA) towards its project: "*Development of Sustainable Wildlife Rescue Service in Barossa Valley*".

REPORT

Introduction

The Community Assistance Scheme Committee (CASC), at its meeting held 1 May 2019, resolved the following:

MOVED Mayor Lange that the Community Assistance Scheme Committee (CASC) defers its decision on the Community Grant Application submitted by Southern Barossa Alliance Inc for funding towards its "*Development of Sustainable Wildlife Rescue Service in Barossa Valley*", until the next CASC meeting and pending clarification of the project in regard to management structure, succession and governance information.

Seconded Cr Wiese-Smith

CARRIED

Discussion

Officers advised SBA of CASC's decision from the last meeting and requested further information. A copy of SBA's response is provided in Attachment 1 and summarised below:

1. The proposed group that will run the operations in the future ie the structure and governance of the suggested not-for-profit charity group.

The SBA will initially develop an Auspice agreement with the "Barossa Wildlife Rescue" Volunteer Group to upgrade their safety equipment and training and to transition to become an independent non-for profit, incorporated charity group or to join an established, incorporated organisation already conducting animal rescue, rehabilitation, refuge and release operations.

2. The Project Plan

Objective: To Auspice the transition the Barossa Wildlife Rescue to a sustainable, Incorporated, non-for profit, charitable Group providing wildlife rescue service in the Barossa Valley.

Tasks:

- Agreed SBA/Barossa Wildlife Rescue Auspice Agreement and PL Insurance - completion date 13 September 2019.
- Volunteer Animal Handling Training - completion date 1 October 2019
- Marketing Plan for Sponsorship, Donations and Fundraising Events - completion date 4 Nov 2019
- Risk Assessment and Risk Management Plan for Wildlife Rescue Operations - completion date 4 Nov 2019
- Stakeholder Engagement Workshop (Barossa Wildlife Rescue Volunteers, Native Animal Network SA Inc, Fauna Rescue Inc, The Barossa Council, SBA) - completion date 18 November 2019
- Report on options for sustainable Operations of Wildlife Rescue Service - 16 December 2019.
- Purchase animal handling equipment and First Aid equipment to mitigate wildlife handling risks safety - completion date 31 January 2020
- Build Relocatable Pre-release Flight Cage - completion date 31 March 2020

3. How/where the service will operate in the future when Rose withdraws from the service altogether, as it is based at her private residence.

Investigation for the report on sustainable operations will include options for the establishment of rehabilitation and refuge facilities on Community Land, alternate private land or commercial sponsors land.

SBA has included estimated costs for Tasks in the Project Plan (Attachment 1). Should CASC wish to support the SBA with this project, Officers suggest that any funding be used specifically for:

- animal handling equipment and First Aid equipment to mitigate wildlife handling risks
- a relocatable pre-release flight cage
- volunteer animal handling training

Estimates for these expenses total \$1,768 (Attachment 1).

Updated/amended information in SBA's updated Application (Attachment 2) include:

- Amount of funding applied for: reduced from \$3,000 to \$2,780
- Project end date: 30 June 2020 (previously 31 December 2019)
- Additional information stating " current fundraising activity is dedicated to the \$10,600 p.a. feed bill, \$2,600 petrol bill and \$520 phone bill."

Summary and Conclusion

Officers agree that the project is a worthwhile cause but also have mixed opinions as to Council's funding priorities and core business.

It is noted that the majority of SBA funds are held in trust for member Community organisations, as is required under its Constitution.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1: SBA response to request for further information

Attachment 2: Updated Community Grant Application

Policy

Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Natural Environment and Built Heritage
1.2 Support native ecosystems through a planned management approach
(Council’s role is Provider/Regulator; Advocate; Facilitator/Partner)



Community and Culture
2.4 Encourage and support volunteering in the community.
(Council’s role is Provider/Regulator; Advocate)

Corporate Plan

Community and Culture

2.4 Foster volunteering opportunities that are responsive to the needs of the Community.

Legislative Requirements

Nil

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial

The adopted Budget for the Community Grants and Youth Grants for 2019/20 is \$25,500 (excl GST).

TOTAL CURRENT FUNDS AVAILABLE		\$23,925
<u>August 2019:</u>		
Requested Community Grants	3 Applications	\$ 8,397
Deferred Application from SBA		<u>\$ 2,780</u>
FUNDS REMAINING IF APPLICATIONS GRANTED		\$12,748

Noted that the following Application/Decision presented to CASC in 2018/19 has been deferred to the 2019/20 financial year:

Applicant	Grant Requested
Moculta District History Society Inc – Construction of Shelter Shed for Linke Stripper	\$ 3,000

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

7. OTHER BUSINESS

Nil

8. NEXT MEETING

Tuesday 5 November 2019

9. CLOSE

There being no further business, Cr Angas declared the meeting closed at 6.25pm.

Confirmed at Community Assistance Scheme Committee Meeting 5 November 2019

Date:.....

Chair:.....

COPY

COMMUNITY ASSISTANCE SCHEME COMMITTEE

REPORTS FOR INFORMATION

5 NOVEMBER 2019

5. CONSENSUS AGENDA

5.1 REPORTS FOR INFORMATION

5.1.1 ACTIONS FROM PREVIOUS MEETINGS

C = COMPLETED P = PENDING N = NO ACTION

CASCA Meeting Date	YOUTH GRANTS	Successful letter sent	Payment Voucher received	Payment made	Attended Council Meeting OR Written Report Received		STATUS
					Attended Council Meeting	Written Report Received	
12/4/2019	Jessica Gobell	Y	Y	Y	Y	-	C
	Amber Perry	Y	Y	Y	Y	-	C
	Austin McDonald	Y	Y	Y	Y	-	C
	Mitchell McDonald	Y	Y	Y	Y	-	C
	Riley McDonald	Y	Y	Y	Y	-	C
	Finn Reed	Y	Y	Y	Y	-	C
	Liam Tappert	Y	Y	Y	Y	-	C
12/7/2019	Jasper Stokoe	Y	Y	Y	N	Y	C
	Maegan Schiller	Y	Y	Y	Y	-	C
	Hayden Schiller	Y	Y	Y	Y	-	C
	Kai Carson	Y	Y	Y	Y	-	C
	Bailey Lobegeiger	Y	Y	Y	Y	-	C
	Kate Moffett	Y	Y	Y	N	N	P
	Kegan Coulter	Y	Y	Y	Y	-	C
	Max Moritz	Y	Y	Y	Y	-	C

Meeting Date	COMMUNITY GRANTS	Successful letter sent	Invoice received	Payment made	Project End Date	Acquittal Statement received	Written Assessment Received	STATUS
6/3/2019	Moculta District Historical Soc	Refer Report 6.1.1.1						P
1/5/2019	Southern Barossa Alliance	Decision deferred – Refer Minutes 7 August 2019						P
1/5/2019	Angaston & Penrice Historical Society	Y	Y	Y	30/4/2020	N	N	P
27/06/2019 (Council)	Eden Valley Institute Inc	Y	Y	Y	31/8/2020	N	N	P
7/8/2019	Carers and Disability Link Inc	Y	Y	Y	Feb 2020	N	N	P
	Barossa Archery Club Inc	Y	N	N	Dec 2019	N	N	P
		Building Rules Consent given 30/9/19						
	Barossa Pedal Prix Inc	Y	Y	Y	ASAP	N	N	P

Budget Year	HERITAGE GRANTS	\$	Approval letter	Expiry Date	Payment made	STATUS
2018/2019	Langmeil Lutheran Church 18/56232	\$ 3,000	18/87223	11/12/2019	No	P
	Wade Beagley 18/64523	\$ 750	18/87308	11/12/2019	Yes	C
	Trinity Lutheran Church Inc 18/70536	\$ 3,000	18/87325	11/12/2019	No	P
	Georgina Staker 18/71268	\$ 500	18/87348	11/12/2019	No	P
	Georgina Staker 18/71271	\$ 500	18/87349	11/12/2019	No	P
	Samantha Baker 18/71425	\$ 1,000	18/87353	11/12/2019	No	P
	Jerome Semmler 18/78348 & 18/78529	\$ 2,000	187/87358	11/12/2019	Yes	C

** Allocated Funds from 2018/2019 expire 11/12/2019

5.1.2 **YOUTH GRANTS APPROVED – SECOND QUARTER 2019/2020**

The following Youth Grants were approved at the CASC Administration meeting held 14 October 2019:

Applicant	Activity	\$
Jade Triplett	Australian Irish Dancing Championships	\$200
Jayde McGrath	Australian Irish Dancing Championships	\$200
Tiffany Koek	Inline Hockey Australia National Championships	\$200

5.1.3 **COMMUNITY GRANTS and YOUTH GRANTS 2019-20 BUDGET UPDATE**

	BUDGET 2019-2020	\$ (excl GST)
	GRANTS APPROVED TO DATE	\$25,500
	FUNDS REMAINING	<u>\$ 6,075</u>
<u>2nd Quarter</u>		
Youth Grants - approved	3 Applications	\$ 600
Community Grant - requested	1 Application (previously deferred from 2018/19 year)	\$ <u>3,000</u>
	2nd Quarter Total	<u>\$ 3,600</u>
Funds remaining if 2 nd Quarter applications granted		\$15,825

5.1.4 HERITAGE GRANTS – BUDGET UPDATE

Funding Type	No. of Applications	Funding Approved/ Requested
Heritage Grants	BUDGET ALLOCATED 2018/2019	\$ 10750.00
	Less Payments made 2018/2019	- \$ 2750.00
	Less Applications to be paid 2018/2019	- \$ <u>8000.00</u>
	FUNDS REMAINING	NIL
	UNALLOCATED BUDGET 2019/2020	\$ 10100.00

5.1.5 CASC MEETING DATES 2020

CASC, at its 4 December 2018 meeting, resolved that Committee meetings be held “in the first week of May, August, November and February each year, at times determined by the Committee”. Meetings were moved to the middle month of each Quarter, rather than in the last month of the Quarter, mainly to alleviate end of financial year considerations often experienced at June meetings. Members preferred that meetings be held prior to the Council Workshop on the first Wednesday of the month.

2020 CASC meetings are scheduled to be held on 5 February, 6 May and 5 August (Wednesdays) prior to the Council Workshop and on Tuesday 3 November to enable Council’s Heritage Advisor to attend.

The meeting schedule will be loaded to Council’s website following the 5 November CASC meeting.

RECOMMENDATION:

That Reports for Information items 5.1.1 to 5.1.5 be received.

COMMUNITY ASSISTANCE SCHEME COMMITTEE

EXECUTIVE OFFICER CASC - REPORTS

5 NOVEMBER 2019

6.1.1 DEBATE AGENDA – COMMUNITY GRANT APPLICATIONS

6.1.1.1

MOCULTA DISTRICT HISTORY SOCIETY INC – FREESTANDING SHELTER TO HOUSE LINKE STRIPPER B3342

PURPOSE

To consider a Community Grant application from Moculta District History Society Inc, seeking a Grant of \$3,000 towards its project, "*a Freestanding Shelter to house a locally built Linke Stripper*".

RECOMMENDATION

That the Community Assistance Scheme Committee:

- 1) support in principle, the Moculta District History Society Inc project: "*A freestanding shelter to house a locally built Linke Stripper*" near the Pavilion of the Moculta Recreation Park;
- 2) approve a Community Grant of \$..... (excl GST) towards the Moculta District History Society Inc project: "*A freestanding shelter to house a locally built Linke Stripper*", subject to all conditions of Development Consent being addressed.
- 3) require officers to enter into a land-only lease arrangement with the Moculta District History Society Inc to allow the use of Moculta Recreation Park land for the purpose and assign the maintenance and renewal responsibility to the lessee.

REPORT

Background

The Moculta District History Society Inc (the Society) was established over 10 years ago to, amongst other objectives, "*encourage the preservation of local records, historical sites and relics*" and "*to hold, maintain and preserve such items as may be donated or loaned to the Society*". (Constitution of the Society)

Introduction

An initial Community Grant application seeking funding toward a shelter to house the restored Linke Stripper, was submitted by the Moculta District History Society Inc (MDHS) in January 2019. As reported to the March, May and August Community Assistance Scheme Committee meetings, Officers have been liaising with the group regarding the best location, risk management considerations, design and development approval requirements, ongoing maintenance, etc, as the proposed shelter and the Stripper are planned to be housed on Community Land.

Discussion

An updated Community Grant application was provided by the MDHS in September 2019 (Attachment 2). The group are seeking funding of \$3,000 towards the project, which is expected to cost \$14,500 in total.

MDHS has received a grant of \$3,500 from the History Trust of SA toward the project and group funds, donations, fund-raising and in-kind will contribute another \$8,000.

The Linke Stripper is of local historical significance. The Strippers were manufactured in Moculta from 1867 to 1933 at the Linke Agricultural Implement Factory (on the site where the Moculta Soldiers Memorial Hall now stands). The implements were railed to many parts of South Australia, Victoria, New South Wales and Western Australia.

The Manager Community Projects has approved the proposed site for the 6m x 6m x 2.5m shelter near the Pavilion of the Moculta Recreation Park (refer Attachment 2). Development approval is still required for the project.

The MDHS will own the Stripper and shelter which will be subject to a 'land-only' lease with Council so that the improvements are not included on Council's asset register and not subject to depreciation.

Officers have reviewed the documentation and have provided comment in the Application Summary Sheet (Attachment 1).

It is noted that the MDHS received a Heritage Grant of \$2,000 in 2017 for another project (Shannon Mausoleum) and have also had assistance with venue hire reductions.

Summary and Conclusion

Officers are supportive of the project. The location, installation and costings provided are appropriate, subject to development approval.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

- Attachment 1: Application Summary Sheet
Attachment 2: Community Grant application and supporting documentation

Policy

Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Community and Culture



Health and Wellbeing

Corporate Plan

2.2 Collect, maintain and make accessible our Aboriginal heritage, and the history and heritage of our community.

2.4 Foster volunteering opportunities that are responsive to the needs of the Community.

3.2 Ensure Council's parks, gardens and playgrounds are accessible, relevant, and safe and maintained to an agreed level of service.

6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Nil

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial

The adopted Budget for the Community Grants and Youth Grants for 2019/20 is \$25,500 (excl GST).

TOTAL CURRENT FUNDS AVAILABLE		\$18,825
<u>November 2019:</u> Community Grants	1 Application (previously deferred from 2018/19 year)	<u>\$ 3,000</u>
FUNDS REMAINING IF APPLICATION GRANTED		\$15,825

Noted that the following Application/Decision presented to CASC in 2018/19 has been deferred to the 2019/20 financial year:

Applicant	Grant Requested
Southern Barossa Alliance Inc – Development of Sustainable Wildlife Rescue Service in Barossa Valley	\$ 3,000

Risk Management

Noted in the Community Grant Application that in-kind assistance will be used for project coordination and erection of the fencing. The Community Assistance Scheme Policy requires that a Case Officer be appointed for projects on Council property. *"The Case Officer shall provide reporting on the quality and safety aspects of the project for consideration by the Community Assistance Scheme Committee."*

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

COMMUNITY ASSISTANCE SCHEME COMMITTEE

EXECUTIVE OFFICER CASC - REPORTS

5 NOVEMBER 2019

6.1.2 DEBATE AGENDA – ACQUITTALS

6.1.2.1

NURIOOTPA FUTURES ASSOCIATION INC – REQUEST FOR FURTHER EXTENSION OF TIME

B3342

PURPOSE

To consider a request from the Nuriootpa Futures Association Inc for a further extension of time to complete their project: *Coulthard House 'The Peoples Place' Stage 1 Downstairs*.

RECOMMENDATION

That the Community Assistance Scheme Committee approves Nuriootpa Futures Association's request for a further extension of time for completion of their *Coulthard House 'The Peoples Place' Stage 1 Downstairs* project.

REPORT

Background

Council, at its 19 June 2018 meeting, approved a Community Grant of \$6,000 to the Nuriootpa Futures Association Inc (NFA) for their *Coulthard House 'The Peoples Place' Stage 1 Downstairs* project. CASC supported the project in principle, but the decision was referred to Council as the funding request was above CASC's delegation and the 2017/18 Community Grant budget was almost exhausted.

Introduction

At its 7 August 2019 meeting, CASC approved a request from NFA for an extension of time to complete their *Coulthard House 'The Peoples Place' Stage 1 Downstairs* project.

The Community Grant Guidelines require the "grant funds must be expended within 12 months of the grant approval (unless prior approval has been sought)".

Discussion

NFA has advised that there is still a delay in finalising the project as a query has been raised regarding the treatment of the lead based paint previously used on the house. NFA has therefore requested a further extension of time to complete the project.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachments

Attachment 1: Request for extension of time to complete project

Policy

Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



How We Work – Good Governance

Corporate Plan

How We Work – Good Governance

- 6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.
- 6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

THE BAROSSA COUNCIL

COMMUNITY ASSISTANCE SCHEME COMMITTEE

5 NOVEMBER 2019

6. DEBATE AGENDA

6.2.1

HERITAGE GRANT APPLICATIONS 2019/2020

B6001

INTRODUCTION

Eight heritage grant applications have been received for consideration by the Committee.

RECOMMENDATION

That the Community Assistance Scheme Committee:

- (1) Grant/Decline a Heritage Grant in the amount of \$ for the Stockwell Hotel for external tidy up and repainting, new verandah roof and gutters to heritage profile for the property located at 23 Duck Ponds Road Stockwell.
- (2) Grant/Decline a Heritage Grant in the amount of \$ for David Zimmermann for the repointing of brickwork to front of verandah for the property located at 14 Park Road Angaston.
- (3) Grant/Decline a Heritage Grant in the amount of \$ for Rechner Cottage Conservation Association for preparation of professional documentation for conservation works for the property located at 420 Light Pass Road Light Pass.
- (4) Grant/Decline a Heritage Grant in the amount of \$ for BGI Building Group on behalf of David Angel and Sally Etherton for conservation works and redevelopment of the property located at 218 Bethany Road Bethany.
- (5) Grant/Decline a Heritage Grant in the amount of \$ for Jerome and Nicole Semmler, South Rhine Baptist Church for replacement of slate roof, structural repairs and repointing of stonework, site works, timber replacement and replacement of windows and internal works for the property located at 207 Basil Roeslers Road Flaxman Valley.
- (6) Grant/Decline a Heritage Grant in the amount of \$ for Fiona Sanson for the re-roofing and guttering of part of the former winery complex for the property located at 23-29 Murray Street Eden Valley.
- (7) Grant/Decline a Heritage Grant in the amount of \$ for Domenic Rositano for the replacement of termite damage windows and repainting of timberwork to verandah for the property located at 40 Williamstown Road Springton

- (8) Grant/Decline a Heritage Grant in the amount of \$ for Jeanette Marschall for the replacement of original roof sheeting with galvanised iron roof and deteriorated timbers as required and repainting of timberwork to roof timbers, fascias and barges for the property located at Piece 96/97 Mengler Hill Road Vine Vale.

COMMENT

A summary of the applications together with comments made by Council's Heritage Advisor form Attachment 1.

A full copy of the Heritage Grant Applications for the Committee's consideration form Attachments 2 to 9.

Council at its special meeting on 27 June 2019 set a budget of \$10,100 for Heritage Grant Applications for the 2019/2020 financial year.

Council's Heritage Advisor will be in attendance at the meeting to discuss the applications.

Attachments

- Attachment 1: Summary Table of Heritage Grant Applications
Attachment 2: Stockwell Hotel Grant Application
Attachment 3: David Zimmermann Grant Application
Attachment 4: Rechner Cottage Conservation Association Grant Application
Attachment 5: BGI Building Group on behalf of David Angel and Sally Etherton Grant Application
Attachment 6: Jerome and Nicole Semmler – South Rhine Baptist Church Grant Application
Attachment 7: Fiona Sanson Grant Applicant
Attachment 8: Domenic Rositano Grant Application
Attachment 9: Jeanette Marshall Grant Application

COMMUNITY PLAN/CORPORATE PLAN/LEGISLATIVE REQUIREMENTS

Community Plan



Natural Environment and Built Heritage

Corporate Plan

Natural Environment and Built Heritage

- 1.1 Facilitate planned and appropriate development of our townships and district to maintain the character of townships and rural landscapes and to preserve properties and sites which have historic significance.
- 1.4 Facilitate innovative and sustainable preservation and use of built heritage.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Council's allocated budget for 2019/2020 is \$10100.00, which can be allocated towards this years heritage grants.

THE BAROSSA COUNCIL

COMMUNITY ASSISTANCE SCHEME COMMITTEE

5 NOVEMBER 2019

6. DEBATE AGENDA

6.3

HERITAGE ADVISOR'S REPORT

B1938

PURPOSE

To advise the committee of activities carried out by Council's Heritage Advisor.

RECOMMENDATION

That the Heritage Advisor's report be received and noted.

REPORT

The below table shows a summary of the activities undertaken during the period November 2018 to October 2019 by Mr Sam Hosking, Council's Heritage Advisor, whom attends Council one day per fortnight.

Heritage Advisory Task	Total Number
Visits to Council	23
Development Applications assessed	110
Meetings, Inspections, telephone conversations with owners, applicants, designers, community groups or members of the public	68
Meetings/Communications with Council Staff about Development Applications, pre-lodgement advice, projects	74
Heritage Grant Application assessments and inspections	23

Mr Hosking will be in attendance at this meeting to discuss any matters arising but can be contacted by email, sam@hoskingwillis.com.au if further information is sought.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Nil.

COMMUNITY PLAN/CORPORATE PLAN/LEGISLATIVE REQUIREMENTS

Community Plan



Natural Environment and Built Heritage

Corporate Plan

Natural Environment and Built Heritage

- 1.1 Facilitate planned and appropriate development of our townships and district to maintain the character of townships and rural landscapes and to preserve properties and sites which have historic significance.
- 1.4 Facilitate innovative and sustainable preservation and use of built heritage.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Financial and risk management considerations are being made within budget constraints.