

NOT CONFIRMED

MINUTES OF THE MEETING OF THE BAROSSA COUNCIL COMMUNITY ASSISTANCE SCHEME COMMITTEE held in the Committee Room at The Barossa Council, 43-51 Tanunda Road, Nuriootpa on Tuesday 5 November 2019 commencing at 9.32am

WELCOME

Cr Angas declared the meeting open at 9.32am and welcomed all in attendance.

1. PRESENT

Cr John Angas, Mayor Bim Lange, Cr Carla Wiese-Smith, Cr Don Barrett, Cr Cathy Troup (9.37am)

INVITED STAFF MEMBERS

Rebecca Tappert (CASC Executive Officer), Sam Hosking (Heritage Advisor), Louis Monteduro (Manager Development Services), Annette Randall (CASC Administration Officer), Marie Thom (Assistant to Manager Development Services)

2. APOLOGIES

Cr Kathryn Schilling

MOVED Cr Wiese-Smith that the Apology from Cr Schilling be noted. Seconded Mayor Lange	CARRIED
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3. CONFIRMATION OF PREVIOUS MINUTES

MOVED Mayor Lange that the Minutes of the Community Assistance Scheme Committee meeting held on 7 August 2019 as circulated, be confirmed as a true and correct record of the proceedings of that meeting, subject to correction of the Secunder's name in the Motion for item 5.2, from Mayor Lange to Cr Barrett. Seconded Cr Wiese-Smith	CARRIED
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4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

5. CONSENSUS AGENDA

5.3.1 ITEMS FOR EXCLUSION FROM THE CONSENSUS AGENDA

Nil

5.3.2 RECEIPT OF CONSENSUS AGENDA

MOVED Mayor Lange that Reports for Information items 5.1.1 to 5.1.9 be received. Seconded Cr Wiese-Smith	CARRIED
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6. DEBATE AGENDA

6.1 COMMUNITY GRANTS

6.1.1 DEBATE AGENDA – COMMUNITY GRANT APPLICATIONS

6.1.1.1

MOCULTA DISTRICT HISTORY SOCIETY INC – FREESTANDING SHELTER TO HOUSE LINKE STRIPPER B3342

Ms Tappert spoke to the report.

Cr Troup entered the meeting at 9.37am.

MOVED Cr Wiese-Smith that the Community Assistance Scheme Committee:

- 1) support in principle, the Moculta District History Society Inc project: "A freestanding shelter to house a locally built Linke Stripper" near the Pavilion of the Moculta Recreation Park;
- 2) approve a Community Grant of \$3,000 (excl GST) towards the Moculta District History Society Inc project: "A freestanding shelter to house a locally built Linke Stripper", subject to all conditions of Development Consent being addressed.
- 3) require officers to enter into a land-only lease arrangement with the Moculta District History Society Inc to allow the use of Moculta Recreation Park land for the purpose and assign the maintenance and renewal responsibility to the lessee.

Seconded Cr Barrett

CARRIED

PURPOSE

To consider a Community Grant application from Moculta District History Society Inc, seeking a Grant of \$3,000 towards its project, "a Freestanding Shelter to house a locally built Linke Stripper".

REPORT

Background

The Moculta District History Society Inc (the Society) was established over 10 years ago to, amongst other objectives, "encourage the preservation of local records, historical sites and relics" and "to hold, maintain and preserve such items as may be donated or loaned to the Society". (Constitution of the Society)

Introduction

An initial Community Grant application seeking funding toward a shelter to house the restored Linke Stripper, was submitted by the Moculta District History Society Inc (MDHS) in January 2019. As reported to the March, May and August Community Assistance Scheme Committee meetings, Officers have been liaising with the group regarding the best location, risk management considerations, design and development approval requirements, ongoing maintenance, etc, as the proposed shelter and the Stripper are planned to be housed on Community Land.

Discussion

An updated Community Grant application was provided by the MDHS in September 2019 (Attachment 2). The group are seeking funding of \$3,000 towards the project, which is expected to cost \$14,500 in total.

MDHS has received a grant of \$3,500 from the History Trust of SA toward the project and group funds, donations, fund-raising and in-kind will contribute another \$8,000.

The Linke Stripper is of local historical significance. The Strippers were manufactured in Moculta from 1867 to 1933 at the Linke Agricultural Implement Factory (on the site where the Moculta Soldiers Memorial Hall now stands). The implements were railed to many parts of South Australia, Victoria, New South Wales and Western Australia.

The Manager Community Projects has approved the proposed site for the 6m x 6m x 2.5m shelter near the Pavilion of the Moculta Recreation Park (refer Attachment 2). Development approval is still required for the project.

The MDHS will own the Stripper and shelter which will be subject to a 'land-only' lease with Council so that the improvements are not included on Council's asset register and not subject to depreciation.

Officers have reviewed the documentation and have provided comment in the Application Summary Sheet (Attachment 1).

It is noted that the MDHS received a Heritage Grant of \$2,000 in 2017 for another project (Shannon Mausoleum) and have also had assistance with venue hire reductions.

Summary and Conclusion

Officers are supportive of the project. The location, installation and costings provided are appropriate, subject to development approval.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1: Application Summary Sheet

Attachment 2: Community Grant application and supporting documentation

Policy

Community Assistance Scheme Policy

Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Community and Culture



Health and Wellbeing

Corporate Plan

2.2 Collect, maintain and make accessible our Aboriginal heritage, and the history and heritage of our community.

2.4 Foster volunteering opportunities that are responsive to the needs of the Community.

3.2 Ensure Council's parks, gardens and playgrounds are accessible, relevant, and safe and maintained to an agreed level of service.

6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Nil

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial

The adopted Budget for the Community Grants and Youth Grants for 2019/20 is \$25,500 (excl GST).

TOTAL CURRENT FUNDS AVAILABLE		\$18,825
<u>November 2019:</u> Community Grants	1 Application (previously deferred from 2018/19 year)	<u>\$ 3,000</u>
FUNDS REMAINING IF APPLICATION GRANTED		\$15,825

Noted that the following Application/Decision presented to CASC in 2018/19 has been deferred to the 2019/20 financial year:

Applicant	Grant Requested
Southern Barossa Alliance Inc – Development of Sustainable Wildlife Rescue Service in Barossa Valley	\$ 3,000

Risk Management

Noted in the Community Grant Application that in-kind assistance will be used for project coordination and erection of the fencing. The Community Assistance Scheme Policy requires that a Case Officer be appointed for projects on Council property. "The Case Officer shall provide reporting on the quality and safety aspects of the project for consideration by the Community Assistance Scheme Committee."

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

6.1.2 DEBATE AGENDA – GRANT ACQUITTALS

6.1.2.1

NURIOOTPA FUTURES ASSOCIATION INC – REQUEST FOR FURTHER EXTENSION OF TIME

B3342

MOVED Cr Barrett that the Community Assistance Scheme Committee approves Nuriootpa Futures Association's request for a further extension of time for completion of their *Coulthard House 'The Peoples Place' Stage 1 Downstairs* project.

Seconded Cr Troup

CARRIED

PURPOSE

To consider a request from the Nuriootpa Futures Association Inc for a further extension of time to complete their project: *Coulthard House 'The Peoples Place' Stage 1 Downstairs*.

REPORT

Background

Council, at its 19 June 2018 meeting, approved a Community Grant of \$6,000 to the Nuriootpa Futures Association Inc (NFA) for their *Coulthard House 'The Peoples Place' Stage 1 Downstairs* project. CASC supported the project in principle, but the decision was referred to Council as the funding request was above CASC's delegation and the 2017/18 Community Grant budget was almost exhausted.

Introduction

At its 7 August 2019 meeting, CASC approved a request from NFA for an extension of time to complete their *Coulthard House 'The Peoples Place' Stage 1 Downstairs* project.

The Community Grant Guidelines require the "grant funds must be expended within 12 months of the grant approval (unless prior approval has been sought)".

Discussion

NFA has advised that there is still a delay in finalising the project as a query has been raised regarding the treatment of the lead based paint previously used on the house. NFA has therefore requested a further extension of time to complete the project.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachments

Attachment 1: Request for extension of time to complete project

Policy

Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



How We Work – Good Governance

Corporate Plan

How We Work – Good Governance

- 6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.
- 6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

6.2.1

HERITAGE GRANT APPLICATIONS 2019/2020

B6001

Pursuant to S73 of the Local Government Act 1999, Mr Hosking disclosed a conflict of interest in the matter relating to the Heritage Grant application from the Rechner Cottage Conservation Association Inc, as he is engaged in consultancy work for that group.

Mr Hosking remained in the meeting. He spoke to the report 6.2.1 and answered questions from the Members.

MOVED Cr Wiese-Smith that the Community Assistance Scheme Committee:

- (1) Grant a Heritage Grant in the amount of \$1,000 for the Stockwell Hotel for external tidy up and repainting, new verandah roof and gutters to heritage profile for the property located at 23 Duck Ponds Road Stockwell.
- (2) Grant a Heritage Grant in the amount of \$500 for David Zimmermann for the repointing of brickwork to front of verandah for the property located at 14 Park Road Angaston.
- (3) Grant a Heritage Grant in the amount of \$1,000 for Rechner Cottage Conservation Association for preparation of professional documentation for conservation works for the property located at 420 Light Pass Road Light Pass.
- (4) Grant a Heritage Grant in the amount of \$2,500 for BGI Building Group on behalf of David Angel and Sally Etherton for conservation works and redevelopment of the property located at 218 Bethany Road Bethany.
- (5) Grant a Heritage Grant in the amount of \$1,000 for Jerome and Nicole Semmler, South Rhine Baptist Church for replacement of slate roof, structural repairs and repointing of stonework, site works, timber replacement and replacement of windows and internal works for the property located at 207 Basil Roeslers Road Flaxman Valley.
- (6) Grant a Heritage Grant in the amount of \$2,600 for Fiona Sanson for the re-roofing and guttering of part of the former winery complex for the property located at 23-29 Murray Street Eden Valley.

- (7) Grant a Heritage Grant in the amount of \$500 for Domenic Rositano for the replacement of termite damage windows and repainting of timberwork to verandah for the property located at 40 Williamstown Road Springton
- (8) Grant a Heritage Grant in the amount of \$1,000 for Jeanette Marschall for the replacement of original roof sheeting with galvanised iron roof and deteriorated timbers as required and repainting of timberwork to roof timbers, fascias and barges for the property located at Piece 96/97 Mengler Hill Road Vine Vale.
- Seconded Cr Troup** **CARRIED**

INTRODUCTION

Eight heritage grant applications have been received for consideration by the Committee.

COMMENT

A summary of the applications together with comments made by Council's Heritage Advisor form Attachment 1.

A full copy of the Heritage Grant Applications for the Committee's consideration form Attachments 2 to 9.

Council at its special meeting on 27 June 2019 set a budget of \$10,100 for Heritage Grant Applications for the 2019/2020 financial year.

Council's Heritage Advisor will be in attendance at the meeting to discuss the applications.

Attachments

- Attachment 1: Summary Table of Heritage Grant Applications
 Attachment 2: Stockwell Hotel Grant Application
 Attachment 3: David Zimmermann Grant Application
 Attachment 4: Rechner Cottage Conservation Association Grant Application
 Attachment 5: BGI Building Group on behalf of David Angel and Sally Etherton Grant Application
 Attachment 6: Jerome and Nicole Semmler – South Rhine Baptist Church Grant Application
 Attachment 7: Fiona Sanson Grant Applicant
 Attachment 8: Domenic Rositano Grant Application
 Attachment 9: Jeanette Marshall Grant Application

COMMUNITY PLAN/CORPORATE PLAN/LEGISLATIVE REQUIREMENTS

Community Plan



Natural Environment and Built Heritage

Corporate Plan

Natural Environment and Built Heritage

- 1.1 Facilitate planned and appropriate development of our townships and district to maintain the character of townships and rural landscapes and to preserve properties and sites which have historic significance.
- 1.4 Facilitate innovative and sustainable preservation and use of built heritage.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Council's allocated budget for 2019/2020 is \$10100.00, which can be allocated towards this years heritage grants.

Mr Monteduro advised that there is \$8,000 of approved funding from 2018/19 not yet claimed from applicants. Funding expires if not claimed within 12 months of approval (ie 4 December 2018). Officers will present a report to the next CASC meeting advising the status of unclaimed funds.

6.3

HERITAGE ADVISOR'S REPORT

B1938

MOVED Mayor Lange that the Heritage Advisor's report be received and noted.

Seconded Cr Troup

CARRIED

PURPOSE

To advise the committee of activities carried out by Council's Heritage Advisor.

REPORT

The below table shows a summary of the activities undertaken during the period November 2018 to October 2019 by Mr Sam Hosking, Council's Heritage Advisor, whom attends Council one day per fortnight.

Heritage Advisory Task	Total Number
Visits to Council	23
Development Applications assessed	110
Meetings, Inspections, telephone conversations with owners, applicants, designers, community groups or members of the public	68
Meetings/Communications with Council Staff about Development Applications, pre-lodgement advice, projects	74
Heritage Grant Application assessments and inspections	23

Mr Hosking will be in attendance at this meeting to discuss any matters arising but can be contacted by email, sam@hoskingwillis.com.au if further information is sought.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Nil.

COMMUNITY PLAN/CORPORATE PLAN/LEGISLATIVE REQUIREMENTS

Community Plan



Natural Environment and Built Heritage

Corporate Plan

Natural Environment and Built Heritage

- 1.1 Facilitate planned and appropriate development of our townships and district to maintain the character of townships and rural landscapes and to preserve properties and sites which have historic significance.
- 1.4 Facilitate innovative and sustainable preservation and use of built heritage.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Financial and risk management considerations are being made within budget constraints.

7. OTHER BUSINESS

7.1 COMMITTEE SELF-ASSESSMENT

As all Committee Self-Assessment forms have not yet been submitted, a summary report will be provided to Members when finalised.

7.2 HERITAGE GRANTS BUDGET 2020/21

Mr Monteduro advised that the Heritage Grants budget of \$10,100 had not been increased for several years. When the amount is allocated between, on average, eight applications a year, it is considered a small contribution

towards some very worthy projects. Members agreed in principle to an increase in the 2020/21 Heritage Grant budget and requested officers to provide a report to the next CASC meeting.

7.3 STATE HERITAGE GRANT – ANGASTON RAILWAY STATION

Ms Tappert was pleased to report that Council has received a State Heritage Grant for \$20,000 for re-roofing of the Angaston Railway Station building.

8. NEXT MEETING

Wednesday 5 February 2020, commencing 5.30pm

9. CLOSE

There being no further business, Cr Angas declared the meeting closed at 10.26am.

Confirmed at Community Assistance Scheme Committee Meeting 5 February 2020

Date:.....

Chair:.....