WELCOME
Cr Angas declared the meeting open at 9.32am and welcomed all in attendance.

1. PRESENT
Cr John Angas, Mayor Bim Lange, Cr Carla Wiese-Smith, Cr Don Barrett, Cr Cathy Troup (9.37am)

INVITED STAFF MEMBERS
Rebecca Tappert (CASC Executive Officer), Sam Hosking (Heritage Advisor), Louis Monteduro (Manager Development Services), Annette Randall (CASC Administration Officer), Marie Thom (Assistant to Manager Development Services)

2. APOLOGIES
Cr Kathryn Schilling

MOVED Cr Wiese-Smith that the Apology from Cr Schilling be noted. Seconded Mayor Lange CARRIED

3. CONFIRMATION OF PREVIOUS MINUTES

MOVED Mayor Lange that the Minutes of the Community Assistance Scheme Committee meeting held on 7 August 2019 as circulated, be confirmed as a true and correct record of the proceedings of that meeting, subject to correction of the Seconder’s name in the Motion for item 5.2, from Mayor Lange to Cr Barrett. Seconded Cr Wiese-Smith CARRIED

4. BUSINESS ARISING FROM PREVIOUS MINUTES
Nil

5. CONSENSUS AGENDA

5.3.1 ITEMS FOR EXCLUSION FROM THE CONSENSUS AGENDA
Nil

5.3.2 RECEIPT OF CONSENSUS AGENDA

MOVED Mayor Lange that Reports for Information items 5.1.1 to 5.1.9 be received. Seconded Cr Wiese-Smith CARRIED

6. DEBATE AGENDA

6.1 COMMUNITY GRANTS

6.1.1 DEBATE AGENDA - COMMUNITY GRANT APPLICATIONS

MOCULTA DISTRICT HISTORY SOCIETY INC - FREESTANDING SHELTER TO HOUSE LINKE STRIPPER B3342
Ms Tappert spoke to the report.

Cr Troup entered the meeting at 9.37am.

**MOVED** Cr Wiese-Smith that the Community Assistance Scheme Committee:

1) support in principle, the Moculta District History Society Inc project: “A freestanding shelter to house a locally built Linke Stripper” near the Pavilion of the Moculta Recreation Park;

2) approve a Community Grant of $3,000 (excl GST) towards the Moculta District History Society Inc project: “A freestanding shelter to house a locally built Linke Stripper”, subject to all conditions of Development Consent being addressed.

3) require officers to enter into a land-only lease arrangement with the Moculta District History Society Inc to allow the use of Moculta Recreation Park land for the purpose and assign the maintenance and renewal responsibility to the lessee.

**Seconded** Cr Barrett

**CARRIED**

**PURPOSE**

To consider a Community Grant application from Moculta District History Society Inc, seeking a Grant of $3,000 towards its project, “a Freestanding Shelter to house a locally built Linke Stripper”.

**REPORT**

**Background**

The Moculta District History Society Inc (the Society) was established over 10 years ago to, amongst other objectives, “encourage the preservation of local records, historical sites and relics” and “to hold, maintain and preserve such items as may be donated or loaned to the Society”. (Constitution of the Society)

**Introduction**

An initial Community Grant application seeking funding toward a shelter to house the restored Linke Stripper, was submitted by the Moculta District History Society Inc (MDHS) in January 2019. As reported to the March, May and August Community Assistance Scheme Committee meetings, Officers have been liaising with the group regarding the best location, risk management considerations, design and development approval requirements, ongoing maintenance, etc, as the proposed shelter and the Stripper are planned to be housed on Community Land.

**Discussion**

An updated Community Grant application was provided by the MDHS in September 2019 (Attachment 2). The group are seeking funding of $3,000 towards the project, which is expected to cost $14,500 in total.

MDHS has received a grant of $3,500 from the History Trust of SA toward the project and group funds, donations, fund-raising and in-kind will contribute another $8,000.

The Linke Stripper is of local historical significance. The Strippers were manufactured in Moculta from 1867 to 1933 at the Linke Agricultural Implement Factory (on the site where the Moculta Soldiers Memorial Hall now stands). The implements were railed to many parts of South Australia, Victoria, New South Wales and Western Australia.

The Manager Community Projects has approved the proposed site for the 6m x 6m x 2.5m shelter near the Pavilion of the Moculta Recreation Park (refer Attachment 2). Development approval is still required for the project.

The MDHS will own the Stripper and shelter which will be subject to a ‘land-only’ lease with Council so that the improvements are not included on Council’s asset register and not subject to depreciation.
Officers have reviewed the documentation and have provided comment in the Application Summary Sheet (Attachment 1).

It is noted that the MDHS received a Heritage Grant of $2,000 in 2017 for another project (Shannon Mausoleum) and have also had assistance with venue hire reductions.

Summary and Conclusion
Officers are supportive of the project. The location, installation and costings provided are appropriate, subject to development approval.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Attachment 1: Application Summary Sheet
Attachment 2: Community Grant application and supporting documentation

Policy
Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS
Community Plan

- Community and Culture
- Health and Wellbeing

Corporate Plan
2.2 Collect, maintain and make accessible our Aboriginal heritage, and the history and heritage of our community.
2.4 Foster volunteering opportunities that are responsive to the needs of the Community.
3.2 Ensure Council’s parks, gardens and playgrounds are accessible, relevant, and safe and maintained to an agreed level of service.
6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements
Nil

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS
Financial
The adopted Budget for the Community Grants and Youth Grants for 2019/20 is $25,500 (excl GST).

<table>
<thead>
<tr>
<th></th>
<th>TOTAL CURRENT FUNDS AVAILABLE</th>
<th>$18,825</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 2019:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Grants</td>
<td>1 Application (previously</td>
<td>$ 3,000</td>
</tr>
<tr>
<td></td>
<td>deferred from 2018/19 year)</td>
<td></td>
</tr>
<tr>
<td>FUNDS REMAINING IF APPLICATION GRANTED</td>
<td>$15,825</td>
<td></td>
</tr>
</tbody>
</table>

Noted that the following Application/Decision presented to CASC in 2018/19 has been deferred to the 2019/20 financial year:

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Grant Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Southern Barossa Alliance Inc – Development of Sustainable Wildlife Rescue Service in Barossa Valley</td>
<td>$ 3,000</td>
</tr>
</tbody>
</table>
Risk Management
Noted in the Community Grant Application that in-kind assistance will be used for project coordination and erection of the fencing. The Community Assistance Scheme Policy requires that a Case Office be appointed for projects on Council property. “The Case Officer shall provide reporting on the quality and safety aspects of the project for consideration by the Community Assistance Scheme Committee.”

COMMUNITY CONSULTATION
Community Consultation is not required under legislation or Council Policy.

6.1.2 DEBATE AGENDA - GRANT ACQUITTALS

6.1.2.1 NURIOOTPA FUTURES ASSOCIATION INC - REQUEST FOR FURTHER EXTENSION OF TIME

MOVED Cr Barrett that the Community Assistance Scheme Committee approves Nuriootpa Futures Association’s request for a further extension of time for completion of their Coulthard House ‘The Peoples Place’ Stage 1 Downstairs project.
Seconded Cr Troup
CARRIED

PURPOSE
To consider a request from the Nuriootpa Futures Association Inc for a further extension of time to complete their project: Coulthard House ‘The Peoples Place’ Stage 1 Downstairs.

REPORT
Background
Council, at its 19 June 2018 meeting, approved a Community Grant of $6,000 to the Nuriootpa Futures Association Inc (NFA) for their Coulthard House ‘The Peoples Place’ Stage 1 Downstairs project. CASC supported the project in principle, but the decision was referred to Council as the funding request was above CASC’s delegation and the 2017/18 Community Grant budget was almost exhausted.

Introduction
At its 7 August 2019 meeting, CASC approved a request from NFA for an extension of time to complete their Coulthard House ‘The People Place’ Stage 1 Downstairs project.

The Community Grant Guidelines require the “grant funds must be expended within 12 months of the grant approval (unless prior approval has been sought)”.

Discussion
NFA has advised that there is still a delay in finalising the project as a query has been raised regarding the treatment of the lead based paint previously used on the house. NFA has therefore requested a further extension of time to complete the project.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Attachments
Attachment 1: Request for extension of time to complete project

Policy
Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS
Community Plan

How We Work – Good Governance

Minutes of the Community Assistance Scheme Committee Meeting held on 5 November 2019
**Corporate Plan**

**How We Work – Good Governance**

6.2 Ensure that Council’s policy and process frameworks are based on principles of sound governance and meet legislative requirements.

6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

**Legislative Requirements**

Local Government Act 1999

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

Adherence to Council’s Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

**COMMUNITY CONSULTATION**

Community Consultation is not required under legislation or Council Policy.

### 6.2.1 HERITAGE GRANT APPLICATIONS 2019/2020

**B6001**

Pursuant to S73 of the Local Government Act 1999, Mr Hosking disclosed a conflict of interest in the matter relating to the Heritage Grant application from the Rechner Cottage Conservation Association Inc, as he is engaged in consultancy work for that group.

Mr Hosking remained in the meeting. He spoke to the report 6.2.1 and answered questions from the Members.

**MOVED** Cr Wiese-Smith that the Community Assistance Scheme Committee:

1. Grant a Heritage Grant in the amount of $1,000 for the Stockwell Hotel for external tidy up and repainting, new verandah roof and gutters to heritage profile for the property located at 23 Duck Ponds Road Stockwell.

2. Grant a Heritage Grant in the amount of $500 for David Zimmermann for the repointing of brickwork to front of verandah for the property located at 14 Park Road Angaston.

3. Grant a Heritage Grant in the amount of $1,000 for Rechner Cottage Conservation Association for preparation of professional documentation for conservation works for the property located at 420 Light Pass Road Light Pass.

4. Grant a Heritage Grant in the amount of $2,500 for BGI Building Group on behalf of David Angel and Sally Etherton for conservation works and redevelopment of the property located at 218 Bethany Road Bethany.

5. Grant a Heritage Grant in the amount of $1,000 for Jerome and Nicole Semmler, South Rhine Baptist Church for replacement of slate roof, structural repairs and repointing of stonework, site works, timber replacement and replacement of windows and internal works for the property located at 207 Basil Roeslers Road Flaxman Valley.

6. Grant a Heritage Grant in the amount of $2,600 for Fiona Sanson for the re-roofing and guttering of part of the former winery complex for the property located at 23-29 Murray Street Eden Valley.
(7) Grant a Heritage Grant in the amount of $500 for Domenic Rositano for the replacement of termite damage windows and repainting of timberwork to verandah for the property located at 40 Williamstown Road Springton.

(8) Grant a Heritage Grant in the amount of $1,000 for Jeanette Marschall for the replacement of original roof sheeting with galvanised iron roof and deteriorated timbers as required and repainting of timberwork to roof timbers, fascias and barges for the property located at Piece 96/97 Mengler Hill Road Vine Vale.

Seconded: Cr Troup  
CARRIED

**INTRODUCTION**

Eight heritage grant applications have been received for consideration by the Committee.

**COMMENT**

A summary of the applications together with comments made by Council’s Heritage Advisor form Attachment 1.

A full copy of the Heritage Grant Applications for the Committee’s consideration form Attachments 2 to 9.

Council at its special meeting on 27 June 2019 set a budget of $10,100 for Heritage Grant Applications for the 2019/2020 financial year.

Council’s Heritage Advisor will be in attendance at the meeting to discuss the applications.

**Attachments**

Attachment 1: Summary Table of Heritage Grant Applications  
Attachment 2: Stockwell Hotel Grant Application  
Attachment 3: David Zimmermann Grant Application  
Attachment 4: Rechner Cottage Conservation Association Grant Application  
Attachment 5: BGI Building Group on behalf of David Angel and Sally Etherton Grant Application  
Attachment 6: Jerome and Nicole Semmler - South Rhine Baptist Church Grant Application  
Attachment 7: Fiona Sanson Grant Applicant  
Attachment 8: Domenic Rositano Grant Application  
Attachment 9: Jeanette Marshall Grant Application

**COMMUNITY PLAN/CORPORATE PLAN/LEGISLATIVE REQUIREMENTS**

Community Plan

- Natural Environment and Built Heritage

Corporate Plan

- Natural Environment and Built Heritage

1.1 Facilitate planned and appropriate development of our townships and district to maintain the character of townships and rural landscapes and to preserve properties and sites which have historic significance.

1.4 Facilitate innovative and sustainable preservation and use of built heritage.

**FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS**

Council’s allocated budget for 2019/2020 is $10100.00, which can be allocated towards this years heritage grants.

Mr Monteduro advised that there is $8,000 of approved funding from 2018/19 not yet claimed from applicants. Funding expires if not claimed within 12 months of approval (ie 4 December 2018). Officers will present a report to the next CASC meeting advising the status of unclaimed funds.

6.3

Minutes of the Community Assistance Scheme Committee Meeting held on 5 November 2019
**HERITAGE ADVISOR’S REPORT**

**B1938**

**MOVED** Mayor Lange that the Heritage Advisor’s report be received and noted.

**Seconded** Cr Troup  

**CARRIED**

**PURPOSE**

To advise the committee of activities carried out by Council’s Heritage Advisor.

**REPORT**

The below table shows a summary of the activities undertaken during the period November 2018 to October 2019 by Mr Sam Hosking, Council’s Heritage Advisor, whom attends Council one day per fortnight.

<table>
<thead>
<tr>
<th>Heritage Advisory Task</th>
<th>Total Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Visits to Council</td>
<td>23</td>
</tr>
<tr>
<td>Development Applications assessed</td>
<td>110</td>
</tr>
<tr>
<td>Meetings, Inspections, telephone conversations with owners, applicants, designers, community groups or members of the public</td>
<td>68</td>
</tr>
<tr>
<td>Meetings/Communications with Council Staff about Development Applications, pre-lodgement advice, projects</td>
<td>74</td>
</tr>
<tr>
<td>Heritage Grant Application assessments and inspections</td>
<td>23</td>
</tr>
</tbody>
</table>

Mr Hosking will be in attendance at this meeting to discuss any matters arising but can be contacted by email, sam@hoskingwillis.com.au if further information is sought.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

Nil.

**COMMUNITY PLAN/ CORPORATE PLAN/ LEGISLATIVE REQUIREMENTS**

Community Plan

- Natural Environment and Built Heritage

Corporate Plan

- Natural Environment and Built Heritage

- 1.1 Facilitate planned and appropriate development of our townships and district to maintain the character of townships and rural landscapes and to preserve properties and sites which have historic significance.

- 1.4 Facilitate innovative and sustainable preservation and use of built heritage.

**FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS**

Financial and risk management considerations are being made within budget constraints.

7. **OTHER BUSINESS**

7.1 **COMMITTEE SELF-ASSESSMENT**

As all Committee Self-Assessment forms have not yet been submitted, a summary report will be provided to Members when finalised.

7.2 **HERITAGE GRANTS BUDGET 2020/21**

Mr Monteduro advised that the Heritage Grants budget of $10,100 had not been increased for several years. When the amount is allocated between, on average, eight applications a year, it is considered a small contribution
towards some very worthy projects. Members agreed in principle to an increase in the 2020/21 Heritage Grant budget and requested officers to provide a report to the next CASC meeting.

7.3 **STATE HERITAGE GRANT - ANGASTON RAILWAY STATION**
Ms Tappert was pleased to report that Council has received a State Heritage Grant for $20,000 for re-roofing of the Angaston Railway Station building.

8. **NEXT MEETING**
Wednesday 5 February 2020, commencing 5.30pm

9. **CLOSE**
There being no further business, Cr Angas declared the meeting closed at 10.26am.

Confirmed at Community Assistance Scheme Committee Meeting 5 February 2020

Date:.........................................     Chair:......................................