



## The Barossa Council

### MINUTES OF THE MEETING OF THE BAROSSA COUNCIL

held on Tuesday 19 November 2019 commencing at 9.00am in the Council Chambers, 43-51 Tanunda Road, Nuriootpa

#### **1.1 WELCOME**

Mayor Bim Lange declared the meeting open at 9.00am.

#### **1.2 MEMBERS PRESENT**

Mayor Bim Lange, Deputy Mayor, Cr John Angas, Crs Tony Hurn, David Haebich, Russell Johnstone, Don Barrett, Leonie Boothby, Cathy Troup, David de Vries, Kathryn Schilling, Richard Miller and Carla Wiese-Smith

#### **1.3 LEAVE OF ABSENCE**

Although Cr de Vries requested and was granted Leave of Absence for this meeting he was in attendance.

#### **1.4 APOLOGIES FOR ABSENCE**

Nil

#### **1.5 MINUTES OF PREVIOUS MEETINGS – FOR CONFIRMATION**

**MOVED** Cr Angas that the Minutes of the Ordinary Council meeting held on Tuesday 15 October 2019 at 9.00am, as circulated, be confirmed as a true and correct record of the proceedings of that meeting.

**Seconded** Cr Haebich

**CARRIED 2018-22/365**

**MOVED** Cr de Vries that the Minutes of the Confidential Council meeting held on Tuesday 15 October 2019 at 9.38am, as circulated, be confirmed as a true and correct record of the proceedings of that meeting.

**Seconded** Cr Johnstone

**CARRIED 2018-22/366**

**MOVED** Cr Wiese-Smith that the Minutes of the Special Council meeting held on Wednesday 6 November 2019 at 6.00pm, as circulated, be confirmed as a true and correct record of the proceedings of that meeting.

**Seconded** Cr Barrett

**CARRIED 2018-22/367**

**MOVED** Cr Johnstone that the Minutes of the Special Confidential Council meeting held on Wednesday 6 November 2019 at 6.26pm, as circulated, be confirmed as a true and correct record of the proceedings of that meeting.

**Seconded** Cr Miller

**CARRIED 2018-22/368**

**1.6 MATTERS ARISING FROM PREVIOUS MINUTES**

Nil

**1.7 PETITIONS****PETITION – DRAFT EVENT MANAGEMENT POLICY****B10094**

Author: Manager Community Projects

**MOVED** Cr Wiese-Smith that:

- (1) In accordance with Section 2.10(2) of the Local Government (Procedures at Meetings) Regulations 2013, the Petition from the Angaston and Tanunda Agricultural Show Societies, in relation to the Draft Event Management Policy, be received and the Manager Community Projects provide an appropriate response to the authors of the petition.
- (2) Council staff make available all submissions received during the consultation period to Elected Members prior to the 4 December 2019 Council Workshop.
- (3) Council staff bring summarised information of all feedback received during the public consultation period to the 4 December 2019 Council Workshop.
- (4) Council staff bring a further report to a future Council meeting (but no later than the January 2020 meeting of Council), outlining all submissions received and to present the proposed Draft Event Management Policy for endorsement.

**Seconded** Cr de Vries**CARRIED 2018-22/369****PURPOSE**

A Petition containing 296 signatories has been received with support for objection to Agricultural Shows being included in the definition of "Potential High Impact Event" in the Draft Event Management Policy. Refer to Petition attached.

**REPORT****Background**

At its 20 August 2019 meeting,

**MOVED Cr Schilling** that Council:

- (1) Endorse the Draft Event Management Policy as presented for public consultation under section 202(2) of the Local Government Act 1999 and in accordance with Council's Public Consultation Policy;
- (2) Approve the Draft Community Consultation and Communications Plan for consultation to take place between 21 August 2019 and 13 September 2019.
- (3) Require officers to submit a further report to Council at the conclusion of the consultation period outlining all submissions received.

**Seconded Cr Miller****CARRIED 2018-22/287**

Subsequently, Council at its 17 September 2019 meeting, resolved to amend part 2 of the resolution (2018-22/304):

MOVED Cr Troup, Seconded Cr Miller, that Council:

- "(2) Approve the Draft Community Consultation and Communications Plan for consultation to take place between 21 August 2019 and 4 October 2019."

**Discussion**

During the consultation process, both the Angaston and Tanunda agricultural show societies facilitated a petition that was signed by 296 signatories. The petition states,

*"In a new Barossa Council Event Management Policy, Ref 14/32852, the Council defines Agricultural Shows and events that involve horses as "Potential High Impact Events". If this Policy is voted on by Council, Angaston and Tanunda Shows may not be able to continue beyond 2020.*

*The Council also defines Tour Down Under amateur rider challenge events, Car Boot Sales AND OTHER UNSPECIFIED EVENTS as being "Potential High Impact Events" so these are also at risk.*

*After the Show's had consultation with the Council and Letters of Objection were submitted, Barossa Council granted an extension for Submission of Objection to the Policy from 13<sup>th</sup> September to Friday 4<sup>th</sup> October 2019.*

*Please Sign The Petition And Write / Email The Barossa Council With A Submission Of Objection."*

Section 2.10 of the Local Government (Procedures at Meetings) Regulations 2013 requires that:

- (1) A petition to the council must—
- (a) be legibly written or typed or printed; and
  - (b) clearly set out the request or submission of the petitioners; and
  - (c) include the name and address of each person who signed or endorsed the petition; and
  - (d) be addressed to the council and delivered to the principal office of the council.
- (2) If a petition is received under subregulation (1), the chief executive officer must ensure that the petition or, if the council has so determined as a policy of the council, a statement as to the nature of the request or submission and the number of signatures or the number of persons endorsing the petition, is placed on the agenda for the next ordinary meeting of the council or, if so provided by a policy of the council, a committee of the council.
- (3) Subregulation (2) may be varied at the discretion of the council pursuant to regulation 6.

An assessment of the petition format shows that the document/s are in accordance with this section of the meeting regulations and are now tabled for Council's information.

#### **Summary and Conclusion**

A Petition has been received in objection to the definition of agricultural shows as "Potential High Impact Events". The Petition is provided for Council's information.

Due to timing of consultation closure and existing agenda commitments of the November Council Workshop, a summary of all feedback received during the community consultation process is to be presented at the 4 December 2019 Council Workshop and a Council report on the Event Management Policy review to be tabled for Council's endorsement at a future meeting.

#### **ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

Attachment 1 – Petition Ref: 19/66751

#### **COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

##### Community Plan



Community and Culture

2.6 - Support a vibrant and growing arts, cultural, heritage and events sector.



Infrastructure

3.1 - Develop and implement sound asset management which delivers sustainable services.

##### Legislative Requirements

Local Government Act 1999

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

The recommended actions will be completed within existing resourcing allocations.

**COMMUNITY CONSULTATION**

Community Consultation process has been followed with this petition resulting from that process.

**1.8 DEPUTATIONS**

Nil

**1.9 NOTICE OF MOTION**

Nil

**1.10 QUESTIONS – WITH OR WITHOUT NOTICE**

Nil

**2. MAYOR****2.1 MAYOR'S REPORT**

**MOVED** Cr de Vries that the Mayor's report be received.

**Seconded** Cr Miller

**CARRIED 2018-22/370**

**3. COUNCILLOR REPORTS**

Nil

**4. CONSENSUS AGENDA****5. ADOPTION OF CONSENSUS AGENDA****5.1 ITEMS FOR EXCLUSION FROM THE CONSENSUS AGENDA**

Nil

**5.2 RECEIPT OF CONSENSUS AGENDA**

**MOVED** Cr Boothby that the information items contained in the Consensus Agenda be received and that any recommendations contained therein be adopted.

**Seconded** Cr Johnstone

**CARRIED 2018-22/371**

**5.3 DEBATE OF ITEMS EXCLUDED FROM THE CONSENSUS AGENDA****6. VISITORS TO THE MEETING / ADJOURNMENT OF MEETING****6.1 VISITORS TO THE MEETING**

9.29am

Presentation of Volunteer Recognition certificate to Mr Oscar Joppich – Refer Minute page 2019/489

10.06am

Presentation of Youth Grant certificate to Jade Triplett - Refer Minute page 2019/490.

**6.2 ADJOURNMENT OF COUNCIL MEETING**

9.13am – Refer Minute page 2019/481

10.05am – Refer Minute page 2019/490

**7. DEBATE AGENDA**

**7.1 MAYOR – DEBATE**

Nil

**7.2 EXECUTIVE SERVICES - DEBATE****7.2.1 CHIEF EXECUTIVE OFFICER - DEBATE****7.2.1.1****2018-19 ANNUAL REPORT****B10313 19/66394**

Author: Communication and Engagement Officers

Mr Martin McCarthy, Chief Executive Officer referred members to the updated version of the Annual Report 2018-19 which had been circulated via email and also uploaded to Council's website incorporating the Nuriootpa Centennial Park Authority Report.

**MOVED** Cr de Vries that Council adopt the 2018-19 Annual Report for The Barossa Council as presented in the *attachment*, with any necessary non-material amendments and typography corrections to be made by the Chief Executive Officer noting the inclusion of the Nuriootpa Centennial Park Authority report will be completed by the Chief Executive Officer and tabled at the December 2019 meeting.

**Seconded** Cr Miller

**CARRIED 2018-22/372**

**PURPOSE**

The Annual Report for the financial year ending 30 June 2019 is presented for adoption by Council.

**REPORT**Introduction

The Annual Report is produced by Council to communicate with and be accountable to our community. The report highlights financial and business plan performance and other disclosures as required by legislation.

Discussion

Section 131(1) of the Local Government Act 1999 (the Act) states that:

*“A Council must, on or before the 30 November in each year, prepare and adopt an annual report relating to the operations of the Council for the financial year ending on the preceding June.”*

The Communication and Engagement Officers have continued to restyle the report to ensure it is more user and digital friendly, in line with the ongoing implementation of the Communications and Marketing Strategy.

If members have drafting changes that are non-material they will be amended by the Chief Executive Officer under the authorisation provided, should Council agree to the recommendation. Other material changes should be highlighted to our Communication and Engagement Officers and tabled at the Council meeting. Please note due to the large file size this document is provided in a low resolution format which may affect the viewing quality of some images and/or graphics.

Council is awaiting the annual report from the Nuriootpa Centennial Park Authority, which has been followed up, a provision in the document has been made for its insertion and will be tabled at the December meeting for completeness, this requires the insertion of the report only as with the other Council subsidiaries.

Summary and Conclusion

The adopted Annual Report provides a snapshot of highlights in the 2018-19 years and will be distributed in accordance with the Act and made available on One Drive and the Council website as a searchable flipbook for public use.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

Annual Report 2018-19

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**Community Plan

Identify Theme/s (utilising the icons)



Natural Environment and Built Heritage



Community and Culture



Infrastructure



Health and Wellbeing



Business and Employment



How We Work – Good Governance

Corporate Plan

6.3 Align operational strategy to strategic objectives and measure organisational performance to demonstrate progress towards achieving goals.

6.9 Provide access to Council's plans, policies and processes and communicate with the community in plain English.

Legislative Requirements

Local Government Act 1999 Section 131

Local Government (General) Regulations 1999

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

The cost of preparing and producing the report are factored into the existing budget.

**COMMUNITY CONSULTATION**

Not required.

**7.2.1.2****APPOINTMENT OF DEPUTY MAYOR****B9214**

**MOVED** Cr Johnstone that Council:

- (1) Appoint a Deputy Mayor for a period of 12 months (commencing on 27 November 2019 and concluding on 26 November 2020);
- (2) Determine that the method of choosing a Deputy Mayor be by an election process by preferential voting system;
- (3) Undertake an indicative secret ballot should it be required;
- (4) Appoint the Chief Executive Officer to be the returning officer for any ballot;
- (5) On completion of the ballot (if required), authorise the returning officer (Chief Executive Officer) to declare the successful candidate of the ballot to the position of Deputy Mayor and require the Council to consider Recommendation 3.

**Seconded** Cr de Vries

**CARRIED 2018-22/373**

The Mayor called for nominations to the position of Deputy Mayor.

Cr Angas nominated Cr Boothby.

The Mayor sought the acceptance of the nomination from Cr Boothby who accepted.

Cr Haebich nominated Cr Hurn.

The Mayor sought the acceptance of the nomination from Cr Hurn who accepted

**MOVED** Cr Wiese-Smith that Council, having received more than one nomination for the position of Deputy Mayor, adjourn the meeting for the purposes of undertaking the indicative secret ballot and that the meeting shall recommence once the Chief Executive Officer announces the result of the ballot.

**Seconded** Cr Miller

**CARRIED 2018-22/374**

### **ADJOURNMENT OF COUNCIL MEETING – 9.13AM**

The Council meeting adjourned at 9.13am for the purpose of undertaking the indicative secret ballot for the position of Deputy Mayor.

At the conclusion of the indicative ballot Mr Martin McCarthy, Chief Executive Officer declared Cr Boothby the winner – 7 votes to 5.

### **RESUMPTION OF COUNCIL MEETING – 9.16AM**

The Council meeting resumed at 9.16am.

Pursuant to S74 of the Local Government Act 1999 Cr Boothby disclosed a material conflict of interest due to the increased allowance and status of the position of Deputy Mayor, The Barossa Council.

Cr Boothby advised the meeting of the conflict of interest and left the meeting at 9.16am.

**MOVED** Cr Angas

(1) That Council, pursuant to Section 51 (3) of the *Local Government Act 1999*, appoints Cr Boothby as Deputy Mayor of The Barossa Council.

(2) That Deputy Mayor, Cr Boothby be appointed to represent Council as Mayor Lange's Proxy on the Local Government Association, for the period of appointment and the Chief Executive Officer inform the Local Government Association.

**Seconded** Cr Johnstone

**CARRIED 2018-22/375**

### **PURPOSE**

Council is asked to appoint a Deputy Mayor for a period determined by Council, but not exceeding 4 years. Council appointed a Deputy Mayor for 12 months at its 26 November 2018 meeting and therefore the period of appointment concludes on 26 November 2019.

### **REPORT**

#### Background

Section 51(3) of the *Local Government Act 1999* provides that a Council may resolve to elect a Deputy Mayor. Further, that the Deputy Mayor will hold office for a term determined by the Council, but for a period not exceeding 4 years.

#### Introduction

The Barossa Council has historically elected a Deputy Mayor for a term of 12 months. The rationale for this has been that shorter terms allow for the option of the Deputy Mayor position being provided as an opportunity to more than one Elected Member, should they be interested in gaining the experience in the role.

The Deputy Mayor is also appointed by virtue of their position in Council committees and external bodies, including the Community Assistance Scheme Committee, established under section 42 of the *Local Government Act*. It has also been usual practice for the Deputy Mayor to be appointed as the Mayor's Proxy to the Local Government Association.

Delegates appointed to the Local Government Association are required to attend the Annual General Meeting, and any meetings Ordinary General Meetings and Special General Meetings that may be called. It is recommended that a Proxy be appointed to represent Council in the event that the Mayor is unable to attend a meeting.

At its meeting of 26 November 2018, Council resolved as follows:

**MOVED** Cr Hurn that Mayor Lange and his Proxy Cr Angas be appointed Council's representatives to the Local Government Association for the life of this Council or until further reviewed and changed.

**Seconded** Cr Johnstone

**CARRIED 2018-22/13**

It is now necessary for Council to consider whether to appoint a Deputy Mayor (or other Elected Member) as Mayor Lange's Proxy to the Local Government Association, or to leave the appointment as is.

#### Discussion

There are various ways to undertake the election and appointment of a Deputy Mayor.

- Option A - Resolution of Council
- Option B - An election process determined by the Council

Option A requires Council to test each nomination by resolution, and only if a resolution is lost (or not seconded) can it proceed to the next nomination.

Option B, which is that which has traditionally been adopted by Council, is to undertake a nomination and secret ballot, conducted by the Chief Executive Officer. In accordance with the updated guidelines this should be undertaken in adjourned Council so that nominees and the Mayor may cast a ballot. Once the result is determined the adjournment ends and the result is confirmed by a formal resolution of the Council.

It should be noted that whilst a ballot is undertaken no conflict of interest arises for the nominees. The Mayor is also provided a ballot due to the fact that they form part of the members of Council pursuant to Section 51(4) of the Act and it is not a question before Council, it is a ballot. Once formal meeting procedures commence again the nominee determined by the ballot by virtue of the provisions of Section 74 of the Act will have a material conflict of interest due to the increased allowance and status of the position and must declare a conflict of interest and leave the meeting before the confirming resolution.

Option B if selected should stipulate if the voting system shall be first past the post or preferential voting utilising a show of hands or a secret ballot. Traditionally Council has undertaken a secret ballot using preferential voting. By way of example:

#### Example 1 - First past the post

Candidate 1	5 votes
Candidate 2	4
Candidate 3	3

Candidate 1 has the most votes and would be elected, but with a minority of the votes cast.

Example 2 - A preferential system with the elimination of the candidate with the lowest vote until a preferred candidate is left.

Candidate 1	5
Candidate 2	4
Candidate 3	3



Candidate 3 is eliminated and those three votes are distributed to the second preference demonstrated on the ballots. Let's assume candidate 3's second preferences all when to candidate 2, then the result will be:

Candidate 1	5
Candidate 2	7

Candidate 2 would be elected with a majority of the total votes cast on a preferential basis. Traditionally this has been the method chosen by Council.

Further if there is a tied vote it is an established practice under Section 51 (8) that lots shall be drawn (by the returning officer) to determine who is excluded from the ballot. This is done by placing the tied nominee's names on identical pieces of paper, placing them in a receptacle so that no one can see the names on the paper and the returning officer drawing names until only one nominee remains (of those on the tied vote). The name of the candidate/s withdrawn will be the one/s excluded from the ballot.

Nominees should also note that if successful in being elected as the Deputy Mayor, by virtue of the position, the Elected Member will also be a member of the Community Assistance Scheme Committee, established under section 42 of the *Local Government Act*.

Council must also consider whether or not to appoint the newly appointed Deputy Mayor (or other Elected Member) as the Mayor's Proxy to the Local Government Association. Council may choose to appoint the newly appointed Deputy Mayor (or other Elected Member), or alternatively, choose not to make a resolution, in which case, Cr Angas will continue to be appointed as the Mayor's Proxy on the Local Government Association.

#### Summary

Council is now asked to consider appointing a new Deputy Mayor, and whether or not to appoint the new Deputy Mayor as the Mayor's Proxy on the Local Government Association.

#### **ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

Nil

#### **COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

Community Plan



How We Work – Good Governance

Corporate Plan

- 6.1 Ensure that the community has access to information regarding the discussions held and decisions made by Elected Members.
- 6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.

Legislative Requirements

Local Government Act 1999, Section 51

#### **FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

The Deputy Mayor's remuneration is 1.25 times the remuneration set by the Remuneration Tribunal index for the relevant year, for the 2018-19 period it was \$21,587.50 per annum, paid quarterly in arrears and this is budgeted.

#### **COMMUNITY CONSULTATION**

Consultation is not required under policy or legislation.

Cr Boothby returned to the meeting at 9.17am.

#### **7.2.1.3**

#### **THE BAROSSA COUNCIL QUARTER 1 – 2019/20 PERFORMANCE & ACTIVITY REPORT** **19/66143**

Author: Manager Executive Services

**MOVED** Cr Boothby that Council receives and notes The Barossa Council Quarter 1 – 2019/20 Performance & Activity Report.

**Seconded** Cr Johnstone

**CARRIED 2018-22/376**

#### **PURPOSE**

To provide Council's Quarter 1 – 2019/20 Performance & Activity Report on measures adopted within the Barossa Council Corporate Plan 2016/17 to 2019/20.

#### **REPORT**

##### Background

Since November 2016, Council has been presented with Quarterly Performance Reports on measures adopted within the Corporate Plan.

##### Introduction

The Barossa Council Quarter 1 – 2019/20 Performance & Activity Report provides performance results against Corporate Plan measures as at 30 September 2019. The report also includes a suite of activity measures, providing a snapshot of activity undertaken over the quarter in the delivery of key internal and external Council services under each Community Plan Theme.

##### Discussion

As part of ongoing continuous improvement activity officers are continuing to refine counting rules and formulas for the extraction and analysis of data, which may result in the revision of previously reported results where the data has been refined or cleansed. Where this is the case, the report will include a disclaimer regarding the nature of any changes implemented and its impact on the data.

Additionally, where justification exists, performance targets may be amended to reflect a more realistic figure. As above, where this is the case, the report will include an explanation of the nature of and justification for any changes implemented and its impact on the data.

##### Summary and Conclusion

The Barossa Council Quarter 1 – 2019/20 Performance & Activity Report is presented for Council consideration.

#### **ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

The Barossa Council Quarter 1 – 2019/20 Performance & Activity Report.

#### **COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

##### Community Plan



How We Work – Good Governance

##### Corporate Plan

A6.3 Align operational strategy to strategic objectives and measure organisational performance to demonstrate progress towards achieving our goals.

##### Legislative Requirements

Nil

#### **FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

Current resources are sufficient to provide ongoing quarterly reporting.

#### **COMMUNITY CONSULTATION**

Community consultation is not required under the Act or Council's Public Consultation Policy.

### **7.2.2 FINANCE – DEBATE**

## 7.2.2.1

**BUDGET UPDATE 2019/2020 (AS AT 30 SEPTEMBER 2019)****B8923**

Author: Senior Accountant

**MOVED** Cr Hurn that the Budget Update for 2019/2020 (as at 30 September 2019) be received and the budget variations including reserve transfers contained therein be adopted.

**Seconded** Cr de Vries**CARRIED 2018-22/377****PURPOSE**

The Budget Update for 2019/2020 (as at 30 September 2019) is attached for Council consideration and adoption of budget variations.

**REPORT**Discussion

The report provides information as to the financial position of Council, containing budget update reports which include Executive Summary, Uniform Presentation of Finances, Key Performance Indicators, Summary of Operating Budget Variance Adjustments and Summary of Capital Budget Variance Adjustments.

The proposed variances between the Original Budget and this budget update are listed on the operating and capital budget adjustment pages. Please note for reconciliation purposes, from the Original Budget to the first Budget Update, the variances also include a summary of the carried forwards as approved by Council at the meeting on 6 November 2019. The report also includes details of new initiatives and capital expenditure adjustments.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

Attachment 1: Budget Update as at 30 September 2019

Policy

Budget & Business Plan and Review Policy

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**Corporate Plan

How We Work – Good Governance

- 6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.
- 6.3 Align operational strategy to strategic objectives and measure organisational performance to demonstrate progress towards achieving our goals.
- 6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.
- 6.9 Provide access to Council's plans, policies and processes and communicate with the community in plain English.
- 6.16 Provide contemporary internal administrative and business support services in accordance with mandated legislative standards and good practice principles.

Legislative Requirements

Local Government Act 1999 Sect 123 (13)

Local Government (Financial Management) Regulations 2011 Regulation 9 (1)(a)

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

Financial

To enable Council to make effective and strategic financial decisions, a Quarterly Budget Review Report is provided. This report contains budget adjustments for decisions Council has made since the last review and other adjustments to meet financial changes in capital and/or operational areas. The document contains comments and implications for the Long Term Financial Plan as a result of this review.

**COMMUNITY CONSULTATION**

Community Consultation was part of the Original Budget adoption process in June 2019, as per legislation.

**7.2.2.2****MONTHLY FINANCE REPORT (AS AT 31 OCTOBER 2019)****B411**

Author: Acting Senior Accountant

**MOVED** Cr de Vries that the Monthly Finance Report as at 31 October 2019 be received and noted.

**Seconded** Cr Johnstone

**CARRIED 2018-22/378**

**PURPOSE**

The Uniform Presentation of Finances report provides information as to the financial position of Council, including notes on material financial trends and transactions.

**REPORT**Discussion

The Monthly Finance Report (as at 31 October 2019) is attached. The report has been prepared comparing actuals to the Original adopted budget 2019/20.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

Attachment 1: Monthly Finance Report 31 October 2019

Policy

Budget & Business Plan and Review Policy

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**Corporate Plan

How We Work – Good Governance

- 6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.
- 6.3 Align operational strategy to strategic objectives and measure organisational performance to demonstrate progress towards achieving our goals.
- 6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.
- 6.9 Provide access to Council's plans, policies and processes and communicate with the community in plain English.
- 6.16 Provide contemporary internal administrative and business support services in accordance with mandated legislative standards and good practice principles.

Legislative Requirements

Local Government (Financial Management) Regulations 2011 - Reg 9(1)(b)  
LGA Information paper no. 25 – Monitoring Council Budget Performance

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**Financial

To enable Council to make effective and strategic financial decisions, a regular up to date high level financial report is provided.

**COMMUNITY CONSULTATION**

Community Consultation was part of the original budget adoption process in June 2019, as per legislation. This report is advising Council of the monthly finance position compared to that budget.

**7.2.2.3****CONSIDERATION AND ADOPTION OF AUDIT COMMITTEE RESOLUTIONS****B9085**

**MOVED** Cr Boothby that Council, having reviewed the Minutes of the Audit Committee meeting held 29 October 2019, adopt the Resolutions contained therein.

**Seconded** Cr Miller

**CARRIED 2018-22/379**

**PURPOSE**

The Minutes of the Audit Committee meeting held 29 October 2019 are presented for the consideration and adoption of Council.

**REPORT**

The consideration and adoption of recommendations of Council committees requires assessment by Council to ensure compliance with Council obligations under section 6(a) of the Local Government Act.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

Attachment: Minutes of the Audit Committee meeting held 29 October 2019

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**Corporate Plan

How We Work – Good Governance

- 6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.
- 6.9 Provide access to Council's plans, policies and processes and communicate with the community in plain English.

Legislative Requirements

Local Government Act 1999

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

The consideration and adoption of recommendations of Council committees is a risk management tool.

**COMMUNITY CONSULTATION**

Not required under legislation or Council's Public Consultation Policy.

**7.3 CORPORATE AND COMMUNITY SERVICES - DEBATE****7.3.1 DIRECTOR CORPORATE AND COMMUNITY SERVICES – DEBATE**

Nil

**7.3.2 MANAGER COMMUNITY PROJECTS - DEBATE**

**7.3.2.1****CONSIDERATION AND ADOPTION OF COMMUNITY ASSISTANCE SCHEME COMMITTEE RESOLUTIONS****B3342**

**MOVED** Cr de Vries that Council, having reviewed the Minutes of the Community Assistance Scheme Committee meeting held 5 November 2019 adopt the Resolutions contained therein.

**Seconded** Cr Miller**CARRIED 2018-22/380****PURPOSE**

The Minutes of the Community Assistance Scheme Committee meeting held 5 November 2019 are presented for the consideration and adoption of Council.

5

**REPORT**

The consideration and adoption of recommendations of Council committees requires assessment by Council to ensure compliance with Council obligations under section 6(a) of the Local Government Act.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

Attachment: Minutes of the Community Assistance Scheme Committee meeting held 5 November 2019

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**Corporate Plan

How We Work – Good Governance

- 6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.
- 6.9 Provide access to Council's plans, policies and processes and communicate with the community in plain English.

Legislative Requirements

Local Government Act 1999

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

Council's adoption of committee resolutions is a risk management tool. There are no financial or resource management considerations.

**COMMUNITY CONSULTATION**

Not required under legislation or Council's Public Consultation Policy.

**VISITORS TO THE MEETING – 9.29AM**

Mayor Lange welcomed Mr Oscar Joppich to the meeting and presented him with a certificate to recognise his service as a volunteer driver with Community transport over the past 14 years. Mayor Lange thanked Mr Joppich for his service and for his attendance at the meeting.

**ADDENDUM****7.3.2.2****NEW INITIATIVES – MOUNT PLEASANT SHOW SOCIETY – REQUEST FOR SUPPORT TO UPGRADE SHOW OFFICE AND CONSTRUCT WOOL SHED****B9045**

Author: Manager Community Projects

**MOVED** Cr Wiese-Smith that Council:

- (1) Receives and notes the urgent New Initiative request from the Mount Pleasant Agricultural Show Society to upgrade the Show Office and construct a Wool Shed in order that a Regional Agricultural Show Development Grants Program funding application can be made by the deadline of 13 December 2019.
- (2) Notes that due to the constraints of time between the release and close of the grant funding the Show Society and Officers have had limited opportunity to provide the usual information and due diligence required to support New Initiative requests as per Council's Prudential Management Policy.
- (3) Supports (in principle) the request for an up to \$31,000 ex GST contribution to the grant application on the basis that the identified works are identified in the Talunga Park Masterplan and as such, align with Council's long-term vision for this facility.
- (4) That Officers will work with and support the Show Society in producing its application for funding in the aforementioned program.

**Seconded** Cr Barrett

**MOVED** Cr Miller that the matter lie on the table to reword the resolution to reflect debate to be discussed at a later time in this meeting

**Seconded** Cr Johnstone

**LOST**

#### **ADJOURNMENT OF MEETING – 10.05AM**

**MOVED** Cr Hurn that the Council meeting adjourn for a short break at 10.05am.

**Seconded** Cr Boothby

**CARRIED 2018-22/381**

#### **VISITOR TO THE MEETING – 10.06AM**

During the meeting adjournment Mayor Lange welcomed Jade Triplett and presented her with a youth grant certificate and congratulated her on her achievements in Irish Dancing.

#### **RESUMPTION OF COUNCIL MEETING -10.17AM**

The Council meeting resumed at 10.17am.

The meeting resumed with debate on the matter 7.3.2.2 *New Initiatives – Mount Pleasant Show Society – Request for Support to Upgrade Show Office and Construct Wool Shed.*

With the consent of the seconder the mover of the motion varied the motion taking into account points of clarification as raised in the debate, as follows:

**MOVED** Cr Wiese-Smith that Council:

- (1) Receives and notes the urgent New Initiative request from the Mount Pleasant Agricultural Show Society to upgrade the Show Office and construct a Wool Shed in order that a Regional Agricultural Show Development Grants Program funding application can be made by the deadline of 13 December 2019.
- (2) Notes that due to the constraints of time between the release and close of the grant funding the Show Society and Officers have had limited opportunity to provide the

usual information and due diligence required to support New Initiative requests as per Council's Prudential Management Policy.

- (3) Supports (in principle) the request for an up to \$31,000 ex GST contribution to the grant application in the 2020/21 financial year on the basis that the identified works are identified in the Talunga Park Masterplan (the administration centre only) and as such, align with Council's long-term vision for this facility.
- (4) That Officers provide administrative support to the Show Society's application for funding in the aforementioned program.
- (5) That officers present the final application and financial assessment to a future meeting of Council.

**Seconded** Cr Barrett

The motion was put and

**CARRIED 2018-22/382**

#### **PURPOSE**

For Council to consider an urgent request received by the Mount Pleasant Agricultural Show Society (the Show Society) to upgrade the Show Office and construct a wool shed at Talunga Park, Mount Pleasant in order for the Show Society to submit a grant application by the closing date of the 13 December 2019.

#### **REPORT**

##### Background

Council, at its 18 August 2015 meeting, resolved the following:

**MOVED** Cr Grossman that Council:

1. Receive the report and notes the consideration of the Asset Management Working Party in August 2014 in relation to the proposed Mount Pleasant Show Society Wool Shed;
2. Thank the representatives of the Mount Pleasant Show Society for their deputation; and
3. In-principle support the concept presented by the Mount Pleasant Show Society and that (the relevant officer/s) work with the Society and Committee to implement the concept ensuring alignment with the vision of the approved Talunga Park Masterplan.

**Seconded** Cr Harms

**CARRIED** 2014-18/364

The report as tabled at that meeting is provided again at Attachment 1. Since this time, the specific elements of this project have been incorporated into the developed Talunga Park Masterplan and most recently, Council's review of The Big Project priorities.

Challenges flagged with regard to this project are included in the 2015 agenda report and can be categorised by the following considerations:

- Flooring of proposed shed was not addressed
- Service provision to shed was not addressed
- It did not appear at the time that existing space within other sheds on Talunga Park was reviewed. It is understood that the Show Society store other goods in those sheds.
- Impact on street scape

At Council's 15 April 2014 meeting, the Talunga Park Masterplan was endorsed:

**MOVED** Cr Seager that Council endorses the Talunga Park Master Plan as per Option Number 2 of the report, to guide future direction for Talunga Park, noting the comments of Jensen Planning + Design in their letter of 7 April 2014.

**Seconded** Cr Angas

**CARRIED**

It is noted that the upgraded administration building is defined in the adopted Masterplan; however, the proposed Wool Shed does not form part of the current approved Masterplan. Masterplans are concept level and indicate a point in time.

Further to the approved Masterplan, Council approved priorities for the delivery of the Talunga Park Masterplan under the Big Project.



At its 20 August 2019 meeting, Council resolved the following:

**MOVED** Cr Johnstone

(1) That Council having considered, reviewed and analysed The Big Project masterplans, community needs and benefits as gathered through the master planning and community engagement processes over the past 33 months, financial modelling and ability to fund projects, economic development opportunities, third party and grant funding alignment endorse the "Target Next Phase Priorities and Associated Analysis – August 2019" document as presented at the Attachment.

(2) That Council noting that current 2019-20 financial year programs being the Angaston Railway Station masterplan implementation, Tanunda Recreational Park acceleration works, Nuriootpa Centennial Park multi-use change rooms and Old Talunga Recreation Park tennis/netball upgrades are approved projects that are below the thresholds of the Prudential Management Policy under to Section 48(aa1) of the Local Government Act for a full independent prudential report proceed as budgeted.

(3) That Council noting that the "Target Next Phase Priorities and Associated Analysis – August 2019" include some projects that are above the expenditure threshold for a full independent prudential management report as contemplated by the Prudential Management Policy under to Section 48(aa1) of the Local Government Act undertake the required full prudential management report as outlined by Clause 4.3 of the policy on the remaining projects in totality and that the Chief Executive Officer proceed to engage an independent consultant to undertake the work.

(4) That Council acknowledge that the target plan will be adjusted and revised depending on the availability and success of grant applications, annual funding allocations, changing community need, and resourcing needs to deliver this aspirational target plan.

(5) That the Mayor release a public statement relative to this resolution of Council.

**Seconded** Cr Angas

**CARRIED** 2018-22/281

The highest priorities identified for Talunga Park through the Council prioritisation process are as follows:

- Equestrian – Stabling upgrades to support event and revenue generation
- Caravan Park upgrades – EOI process
- Old Talunga Park – netball / tennis court upgrade

Total Talunga and Old Talunga Recreation Park – prioritised investment \$2.872M

Project	Estimated Cost Initially	Estimated Cost Now (Uses LGPI) - 19/20	Escalation %	Ongoing Funding In 10 Year Plan - Includes Increased Revenue Estimates	Annualised Depreciation Allowed For In 10 Year Plan	Estimated Additional Costs Not Budgeted (inc deppn)	Notes	Estimated Cost - Construction
<b>Sporting Facilities - Possible Amendments Due to New Land and Grassroots Application for Change Rooms*</b>								
Soccer Club Rooms	1,500,000	1,500,000	0.00%			31,870		1,500,000
AFL/Netball Change Rooms - reflects current grassroots application	950,000	950,000	0.00%			20,184		1,000,000
Scouts Relocation	600,000	600,000	0.00%			12,748		600,000
New Soccer Pitches (new area 11,940 sq m)	1,796,127	1,796,127	0.00%			93,561	Plus estimated \$14.2K in additional lawn mowing, \$16.2K in water, \$5K in materials for oval health, \$20K in labour / contractors for the additional oval.	1,796,127
<b>Couthard Reserve</b>								
Recreational Facilities Including Relocation/Construction of Scouts Hall	739,689	760,400	2.80%	0	0	16,156		
Lake, Natural Setting and Boundary Treatments	1,725,083	1,773,385	2.80%	0	0	50,112	Premium of 33% added given unknown nature and costs associated with an open space lake.	
Car Parking and Movement	820,243	843,210	2.80%	0	0	17,915		
Adjustments for capitalisation escalation								267,285
<b>Total</b>	<b>14,172,326</b>	<b>14,433,459</b>		<b>17,726</b>	<b>60,720</b>	<b>352,145</b>		<b>6,520,372</b>
<b>Talunga / Old Talunga Recreational Park - 18/24485 - Costs April 2018</b>								
<b>Talunga Park</b>								
Caravan Park Facilities	1,722,000	1,770,216	2.80%			0	Please note requires a significant income stream increase based on better caravan park facilities of	1,770,216
Equestrian Infrastructure	278,000	285,784	2.80%	12,298	28,866	0		285,784
Caravan Park Facilities - balance of works	244,912	251,770	2.80%	0	0	5,837		251,770
Equestrian Infrastructure - balance of works	28,329	29,122	2.80%	0	0	675		29,122
Repairs to Sheep Pavilion	521,562	536,166	2.80%	0	0	12,429		
Environmental and Site Improvements	1,834,057	1,885,411	2.80%	0	0	43,708		
Oval Infrastructure	106,006	108,974	2.80%	0	0	2,526		
Add Amenity to Playspace	404,218	415,536	2.80%	0	0	9,633		
New Address and Main Entry Including New Carpark	441,048	453,397	2.80%	0	0	10,511		
Ne Share Use Admin and Catering Facility	445,415	457,887	2.80%	0	0	10,615		
New Signage, Planting and Furniture	353,341	363,235	2.80%	0	0	8,421		
New Artworks and Mural	42,402	43,589	2.80%	0	0	1,010		
<b>Old Talunga Park</b>								
Improve Tennis Courts	384,050	394,803	2.80%	0	0	9,152		500,000
New Tennis Club and Building	530,007	544,847	2.80%	0	0	12,631		
Amenity and Infrastructure	760,382	781,673	2.80%	0	0	18,121		
Entrance / Improve Accessibility	134,271	138,031	2.80%	0	0	3,200		
Formalise Car Parking - not costed	250,000	257,000	2.80%	0	0	5,958		
Adjustments for capitalisation escalation								35,037
<b>Total</b>	<b>8,480,000</b>	<b>8,717,440</b>		<b>0</b>	<b>0</b>	<b>69,107</b>		<b>2,871,929</b>

Discussion

In mid-October 2019, a request was received via email for advice with regard to the process in gaining support for a grant application to the Regional Agricultural Show Development Grants Program (the Ag Show Grant). The Ag Show Grant closes on 13 December 2019.

A meeting was held between Director, Corporate and Community Services, and Manager Community Projects, along with the Show Society representatives on 28 October 2019 to discuss the project concepts and process for gaining Council's support. The outcome of these discussions is the following New Initiative requests for support, in order to support an Ag Show Grant application. It was flagged during the meeting that the proposed New Initiatives did not align with the current approved priorities endorsed by Council.

The Ag Show Grant allows for applications funding contribution of 75% grant: 25% other contribution where the total grant being applied for does not exceed \$124,999 (assuming ex GST).

The Show Society has provided three new initiatives for Council's consideration (see Attachment 2). In priority order:

1. New Initiative for construction of Wool Shed - \$30,000 requested

Supporting documents provided:

- New Initiative request form
- Quote for 18m x 9m x 3m corrugated galvanised shed - \$21,400 ex GST plus \$6,000 ex GST erection costs

Information not provided / available:

- Site map showing preferred location, although it is understood the location is to be along the open space between the cattle shed and the main entranceway
- No assessment of flooring or service provision to shed
- No development approval at this stage
- Supporting letters / email from other user groups / community
- Split of funding contribution from Show Society

And

2. New Initiative for construction of upgraded Show Office - \$94,000 requested

Supporting documents provided:

- New Initiative request form
- Concept document showing basic site plan, floor plan and elevations, along with SWOT analysis

Information not provided / available:

- Quotes for cost of Show Office design or construction
- No development approval at this stage
- Split of funding contribution from Show Society
- Supporting letters / email from other user groups / community

Should Council not be supportive of the Wool Shed, the Show Society would still like to apply for the full amount of the Ag Show Grant and apply the total achieved to the Show Office project.

3. New Initiative for construction of upgraded Show Office - \$124,000 requested

Supporting documents provided:

- New Initiative request form
- Concept document showing basic site plan, floor plan and elevations, along with SWOT analysis

Information not provided:

- Quotes for cost of Show Office design or construction
- No development approval at this stage
- Split of funding contribution from Show Society
- Supporting letters / email from other user groups / community

Officers are aware that the information provided is not at a detailed stage at this point. A conversation with the Show Society has confirmed that the Show Society wish for this information

to be tabled at this level of detail, at this time, due to the urgency of the grant application timeframes.

The Show Society has also confirmed that they are not in a position to provide further detail with regard to the funding breakdown of the projects at this stage.

Due to time constraints and capacity considerations identified in the report, officers have not been able to further assist with the required development of the New Initiative application or associated due diligence assessment as they would ordinarily do to assist the group with the request and process.

Officers have identified the potential to target a grant application for the prioritised stabling works in the next round of Disaster Resilience funding anticipated for release circa January 2020.

#### Summary and Conclusion

- A series of New Initiative requests have been submitted to support a Federal Grant application process.
- There is limited funding directly targeted at Show Society related projects and it is acknowledged that the Show Society has only had a short period of time to respond to the opportunity.
- The infrastructure upgrades and additions requested are not currently prioritised elements of the adopted Talunga Park and Old Talunga Park Masterplan and for this reason are not recommended for approval.
- The Administration Building (Show Office) element of the proposal is an identified future Masterplan component; the Wool Shed is not and has previously been deferred by Council pending further information.
- A contribution of \$31,000 ex GST is sought to fund the 25% minimum applicant funding, but is unbudgeted in 2019/20. It is understood that the Show Society has some funds to contribute in its own right, but this information has not been provided to Officers.

#### **ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

Attachment 1:	Council Agenda Report – Mount Pleasant Show Society Wool Shed Proposal - 18 August 2015 – HPE Ref: 15/45715
Attachment 2:	New Initiatives – Show Office upgrade and Wool Shed including site and floor plan layouts and quote for wool shed. HPE Ref: 19/67331

#### **COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

##### Community Plan



Community and Culture

2.6 - Support a vibrant and growing arts, cultural, heritage and events sector.



Infrastructure

3.1 - Develop and implement sound asset management which delivers sustainable services.

##### Legislative Requirements

Local Government Act 1999

#### **FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

In part identified within the body of the report and previous Council reports.

There is limited financial and project detail for Officers to provide detailed comment on this occasion.

#### **COMMUNITY CONSULTATION**

Undertaken as part of the consideration of the Talunga Park and Old Talunga Park Masterplan development and adoption process. No specific consultation by Council in relation to these proposed items.

**7.4.1 DIRECTOR WORKS AND ENGINEERING SERVICES - DEBATE****7.4.1.1****PROPOSED ROAD CLOSURE AND EVENT CONDITIONS – 2020 CRUISE ON B9032**

**MOVED** Cr Wiese-Smith that the matter relating to Council meeting agenda of 6 November 2019 Item 2.2.1 – Proposed Road Closure and Event Conditions 2020 Cruise On be lifted from the table for discussion.

**Seconded** Cr de Vries

**CARRIED 2018-22/383**

**MOVED** Cr Haebich that Council:

- (1) Advises the Commissioner of Police that it endorses the closure of the following roads in Tanunda to facilitate the 2020 Valley Hot Rodders' Cruise-on Street Party Event, on Saturday 18 January 2020:
  - a) Murray Street, between Bridge Street and Theodore Street;  
Basedow Road, between Murray Street and MacDonnell Street;  
Bushman Street, between Murray Street and Edward Street;  
Mill Street, between Murray Street and Edward Street; and  
Elizabeth Street, from Murray Street to William Street;

Between 4:00pm and 11:00pm on Saturday 18 January 2020.
- (2) Endorse the following conditions to be applied to the event approval:
 

The event organisers shall:

  - a) Actively promote both car parking areas for both event vehicles and the general public through various means, including social media;
  - b) Consult directly with all traders and residents within the road closure in relation to the event, the road closure times and parking arrangements;
  - c) Provide six volunteers which shall be trained by SA Police in traffic marshalling to monitor and patrol various aspects of the event, including traffic and parking, from 2:00pm until 10:00pm to work in conjunction with Regulatory officers;
  - d) Implement and actively promote event parking restrictions and observance of all Traffic Marshall directions;
  - e) Complete the South Australian Police Online Crowded Place assessment for events, as part of their event application.
- (3) Endorse parking restrictions detailed in the attached plan to facilitate the safe movement of traffic.

**Seconded** Cr de Vries

**CARRIED 2018-22/384**

**PURPOSE**

At the 6 November 2019 meeting it was decided to lie the "Proposed Road Closure and event conditions – 2020 Cruise On" report on the table to enable further discussion on event conditions.

**MOVED** Cr Angas that the matter 2.2.1 Proposed Road Closure and Event Conditions – 2020 Cruise On, lie on the table to enable further discussion on event conditions and that a report be presented to the Council meeting on 19 November 2019.

**Seconded** Cr Johnstone

**CARRIED 2018-22/362**

**REPORT****Introduction**

This year's Valley Hot Rodders' (the event organisers) Cruise-On Street Party will be the 28<sup>th</sup> year of the event. It attracts visitors from all over Australia and is one of the largest annual events held in the Barossa. A letter from the event organisers is provided as Attachment 1.

### **Discussion**

This event is a popular event on the Barossa event calendar and attracts visitors from all over the state and also interstate. It generates revenue that is distributed to various community charity organisations.

The requested road closures have been deployed in a similar format for previous events and assist with the safety of participants and the general public. However, the event has continued to grow and Council has received both positive and negative feedback over the years, in the areas of road closures, car parking, waste and impact on local traders.

Officers met with organisers to explore opportunities to improve the operation and management of the event; specifically around road closures, parking, event promotion and set up.

As a result, officers are recommending some changes this year to aim to mitigate some of the reported issues, primarily around parking, refer Attachment 2.

Officers also suggested the event organisers provide a simple report that surveys local trader support and also distribution of charitable funds. Event Organisers have contacted numerous businesses in the Tanunda main street and requested they provide feedback to Council outlining the impact of the event on their business. Sixteen responses have been received which are provided in Attachment 3 to this report.

Local Police (SAPOL) have advised that this event has historically been without incident, however, they would support additional initiatives for the parking of vehicles.

Historically, the issues identified in previous years have resulted from the large influx of event vehicles to the area on the Saturday, arriving from early morning. These vehicles access main street car parking and also seek out prime positions in the main street before the official road closure time, in some instances parking illegally.

Officers have suggested that event vehicles congregate at another location and arrive to the event in unison at the designated road closure time.

The organisers have indicated some reluctance to alter the setup of the event to a significant extent. They have advised that the majority of event vehicles do not pre-register to attend, and simply arrive in Tanunda throughout the day to register upon arrival. This provides some difficulties in relaying event information to all participants.

Given the positive support for the event from the local businesses and the community. Officers recommend trialling a change to facilitate a designated parking area for event vehicles prior to the event road closure.

This change is to close Bilyara Road, from Murray Street to the entrance to Tanunda Recreation Park to provide a dedicated parking area for event vehicles as they arrive during the day. This will require marshalling from event organisers to maximise the use of this space and ensure that parking is orderly and driveways are not obstructed.

It is anticipated that this will alleviate some of the parking congestion in and around Murray Street. The event vehicles will then be able to enter Murray Street in unison once the road is closed and deemed safe. The expectation will be for the event organisers to promote this area to event vehicles both prior to the event and on the day via traffic marshals.

The Barossa Council invests heavily into this event and provides a range of in-kind support and assistance to enable it to be successful and continue.

- Traffic and event management planning
- Staffing and implementing the road closures and parking restrictions on the day
- Street sweeping before and after the event

- Emptying street waste bins – Before, during and after the event.

Implementing the road closure requires Operations staff to work into the early hours of Sunday morning. An alternative would be to engage contractors, at an additional cost to undertake post event clean-up activities.

In partnership, this year Council officers are recommending that the organisers provide six volunteer traffic marshals for the event. SAPOL have agreed to arrange the necessary training if required.

These marshals will support Council's Regulatory officers and will assist with monitoring and patrolling parking in Tanunda, as well as and providing information and advice to drivers about where to park. If Council endorses this, it will become a condition of the event approval that marshals be provided from 10.00am until 5:00pm.

An improved event registration system is also required, this includes gathering vehicle owner contact details at the time of registration to allow drivers to be contacted by event marshals or Council staff should the need arise.

Officers recommend that the grounds of Tanunda Recreation Park (Bilyara entranceway end of the park) also be used and promoted for spectator parking both event vehicles and the general public, to further free up parking in and around the main street of Tanunda. Heinemann Park could also be used for this purpose. The event organisers will need to promote this space.

Three Variable Message Sign (VMS) trailers are also recommended to be placed at the main entrances to the town to promote various aspects of the event including road closures, detours and parking.

As a further condition of event approval, SAPOL and Council Officers recommend that Event Organisers complete the SAPOL Online Crowded Places assessment. This process considers various event related considerations as required by SAPOL, and informs local SAPOL of event arrangements. SAPOL will follow up separately with Event Organisers if they require additional input.

Whilst the organisers have requested the closures to commence at 3.00pm. Officers maintain that a 4.00pm start is sufficient to allow local traders maximum trading time on the day, particularly if Council endorse the additional closure of Bilyara Road. An earlier start time will have additional resourcing (staffing) impacts for Council.

### **Summary and Conclusion**

The requested closures are deemed necessary as a risk mitigation strategy to maintain the safety of participants and the general public and to alleviate traffic congestion.

As the majority of event vehicles arrive earlier in the day, and utilise the available parking spaces in the central business district of Tanunda, it is considered that providing a dedicated area for event vehicles near the CBD will assist in alleviating some of the parking congestion.

Council has a strong commitment to this event and provides significant assistance and resources in running the event.

### **ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

Attachment 1: Letter from Valley Hot Rodders Ref: 19/59595

Attachment 2: Map of Proposed road closures and traffic arrangements

Attachment 3: Letters of support from businesses

### **COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

Community Plan



Community and Culture



Health and Wellbeing



Business and Employment

#### Legislative Requirements

Local Government Act 1999

Road Traffic Act 1961

### **FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

The cost of implementing of the road closures on the day is estimated to be approximately \$6000 which covers wages for operational staff, and the provision of the three variable message boards and will be funded from Council's Road Closure Support budget.

Providing Regulatory Officers to implement parking management for the event has not been undertaken previously. The cost to provide staffing will be in the order of an additional \$900 to cover overtime rates which will be funded from Councils existing approved salary budget. This will provide two officers for five hours per officer who will be tasked to support event marshals, organisers and generally monitor illegal parking in problem areas.

Parking restrictions are also deemed necessary along the highlighted areas of the map to prevent vehicles parking on both sides of the detour route; and on one side of narrow side streets to maintain sufficient access.

It is considered that Council support of this event is crucial to its success. The event has continued to grow significantly in recent years, without Council's support the event organisers would be unable to manage the event in its current form.

### **COMMUNITY CONSULTATION**

The community will be advised of the road closures by public advertisements to be placed in The Herald and Leader and also via placement of the SAPOL Section 33 notice on Council's website and Facebook page.

In addition, Council officers will promote various aspects of the event through social media.

Organisers have already commenced consultation with main street traders. Council staff have assisted in providing template documents. Additional consultation with property owners and residents on Bilyara Road and Elizabeth Street will be required.

#### **7.4.1.2**

#### **NATIVE VEGETATION COUNCIL - REGULATIONS ADVICE NOTIFICATION – JAMES SIM COURT KALBEEBA**

**B9336 19/66067**

Author: Project Coordinator

**MOVED** Cr Angas that the Mayor and Chief Executive Officer be authorised to execute the Understanding of Regulation Advice, associated with Council drainage works in James Sim Court, Kalbeeba, by signing and affixing the common seal to the Deed in order to satisfy the requirements of the Native Vegetation Council, Schedule 1, Regulation 12(34) Infrastructure.

**Seconded** Cr Boothby

**CARRIED 2018-22/385**

### **PURPOSE**

A Native Vegetation Council "Regulations Advice Notification" document for native tree removal associated with Council drainage works in James Sim Court, Kalbeeba, requires signing and sealing by The Barossa Council.

**REPORT****Background**

The Barossa Council has previously approved stormwater drainage upgrade capital works in James Sim Court, Kalbeeba as part of the 2019-20 Budget. Refer attached Stormwater Layout Plan.

A qualified arborist was engaged by Council officers to undertake a vegetation survey of all trees affected by the stormwater drainage upgrade works.

The vegetation survey identified construction of the drainage works requires the removal of two small native trees in the Council reserve as well as multiple planted trees within the Council drainage easement located within property at 10 James Sim Court.

Planted tree removals do not require approval for removal. Clearance of all native vegetation requires the approval of the Native Vegetation Council under the Native Vegetation Act 1991.

The Native Vegetation Council has provided approval for the removal of the two small native trees in the Council reserve. Refer attached Native Vegetation Council Regulation Advice Notification and Regulation Advice Plan.

The Native Vegetation Council "Understanding of Regulation Advice" document attached requires the signature of, or seal of, the authorised landowner, The Barossa Council.

The Barossa Council has not delegated its power to execute such documents under the Native Vegetation Act, and therefore, in the absence of any delegations or other authorisation, Council is required to authorise the Chief Executive Officer to sign the document under seal.

**Summary and Conclusion**

It is recommended that Council authorise the Mayor and Chief Executive Officer to execute the Understanding of Regulation Advice, associated with Council drainage works in James Sim Court, Kalbeeba, by signing and affixing the common seal to the Deed in order to satisfy the requirements of the Native Vegetation Council, Schedule 1, Regulation 12(34) Infrastructure.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

Attachment 1- Stormwater Drainage Works - Stormwater Layout Plan

Attachment 2 – Regulation Advice Notification, including Regulation Advice Plan and Understanding of Regulation Advice.

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

Community Plan



Infrastructure

3.1 Develop and implement sound asset management which delivers sustainable services.

3.7 Ensure infrastructure meets the needs of people and provides for all abilities access.

Legislative Requirements

Native Vegetation Act 1991

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

All costs associated with the tree removal and Native Vegetation Council approval process will be borne by the approved Council capital works project budget.

**COMMUNITY CONSULTATION**

The landowner of the property at 10 James Sim Court, Kalbeeba has been consulted regarding the project, the works proposed in the drainage easement within his property and the proposed



removal of the native and planted trees. He is supportive of the stormwater drainage project and the associated tree removals.

### 7.4.1.3

#### **REASSESSMENT OF ROAD CLASSIFICATION AND ROAD NAMING – CONTINUATION BURKES HILL ROAD – FLAXMAN VALLEY** **B9309 19/62407**

Author: Manager Engineering Services

**MOVED** Cr de Vries that:

- (1) With reference to The Barossa Council "Infrastructure Asset Management Plan (IAMP) Transport", the service level classification for the unnamed road, Flaxman Valley, from Hears Road, north to the location of the existing residential property access - a distance of approximately 320 metres - be amended to have the following asset assessment rating scores:
  1. Function Priority - Score 2 (Class 5: Local Access, < 5 dwellings)
  2. Social Priority - Score 2 (Low Social Importance, < 5 dwellings)
  3. Freight Priority - Score 0 (No commercial vehicles)
  4. Tourist Priority - Score 0 (No tourist potential)
  5. Economic Priority - Score 0 (No development potential)
  6. Accident History - Score 0 (No accident history)
- (2) That the first 320 metres of the unmade road reserve with made road formation, north from Hears Road be removed from the Council unmade road rental register (RRent/158).
- (3) That the unmade road from Hears Road to Heggies Boundary Road, Flaxman Valley, be named Burkes Hill Road, as a northern extension of the existing road by this name.

**Seconded** Cr Johnstone

**CARRIED 2018-22/386**

#### **PURPOSE**

A request has been received from WA Lillecrapp for grading of the unnamed road north of Hears Road, Flaxman Valley, which extends on from the existing Burkes Hill Road alignment. This will require the road to be allocated with a Level of Service classification and to be formally named.

#### **REPORT**

##### **Background**

The road forming the subject of this report is an unnamed road that projects north of the existing Burkes Hill Road alignment, from Hears Road to Heggies Boundary Road, Flaxman Valley. The road has been historically identifiable as unmade road reserve and is currently listed on Council's unmade public road rental register (RRent/158). Refer attached general locality plan.

In more recent years, however, a residential property principle access way has been constructed from the unmade road, at a distance of approximately 320 metres north of Hears Road, including a single lane road/driveway link constructed of compacted rubble.

Council records identify the property as 193 Hears Road, Flaxman Valley. Council records (P/09546) provide no information relating to the property access requirements for the dwelling at the time of building development approval being granted in the 1980's.

A "Give Way Ahead" sign is located on the unnamed road section leading up the intersection with Hearls Road heading south, but no "Give Way" sign at the intersection with Hearls Road.

A Customer Request (CRM 77375), dated 2 September 2019, has been received from WA Lillecrapp, the owner of the property at 193 Hearls Road, requesting the section of unnamed road be graded for road safety reasons. The road has anecdotally been occasionally graded in the past.

### **Introduction**

The Barossa Council "Infrastructure Asset Management Plan (IAMP), Transport" outlines service level classifications for all roads across the Council area, defined in terms of Community Levels of Service and Technical Levels of Service. The maintenance interventions of Council roads are determined from the rated score on the six measures of road assessment:

1. Function
2. Social Importance
3. Freight Use
4. Tourist Importance
5. Development Potential
6. Accident History

Council's asset management data base currently identifies the section of unnamed road that extends north of the Burkes Hill Road alignment, from Hearls Road to Heggies Boundary Road, Flaxman Valley, as a rural road reserve with an unmade road.

The first approximate 320 metres of the road is however, sheeted with compacted rubble road to single lane road width formation. There is no formed road shoulder.

The existing use of the formed road as the principal access to a residential property assumes that the road is fit for this purpose in its current form and therefore any maintenance, if required, is deemed to be the responsibility of Council in accordance with the Local Government Act.

The road asset Level of Service (LoS) requirements are outlined in Council's Infrastructure Asset Management Plan (IAMP).

For the road to be maintained at the required LoS, Council is required to:

- Name the road so it can be recorded in Council's IAMP as a road asset.
- Allocate an appropriate LoS to the road in accordance with Council's IAMP.

### **Discussion**

The Level of Service appropriate for the first 320 metres section of unmade road, north from Hearls Road, should be amended to have the lowest classification for a rural road in Council's IAMP. This is consistent with other roads in the nearby area with similar uses and community expectations.

The proposed Level of Service scores for the unnamed road are proposed as follows:

1. Function Priority - Score 2 (Class 5: Local Access, < 5 dwellings)
2. Social Priority - Score 2 (Low Social Importance, < 5 dwellings)
3. Freight Priority - Score 0 (No commercial vehicles)
4. Tourist Priority - Score 0 (No tourist potential)
5. Economic Priority - Score 0 (No development potential)
6. Accident History - Score 0 (No accident history)

The Daily Average Vehicle Counts traffic counts on the unnamed road would be low. The road currently accesses a single existing dwelling and adjacent rural paddocks.

There has been no recorded crash accident history on the unmade road.

### **Summary and Conclusion**

The section of unnamed road in question is not currently registered as a road asset on Council's IAMP and therefore is not included in Council's road maintenance plans.

The road is deemed to be fit for purpose in its current form for use as access to a single dwelling and is not proposed to be upgraded.

For the road to be maintained it will require Council to approve an appropriate road asset level of service. This process will require the road to be named for Council to record the road asset in the IAMP.

The road will incur future capital upgrade grading and operational maintenance interventions as outlined in Council's IAMP. The frequency of grading is expected to be as required, subject to inspection and would not be more than once per year.

The change of the first 320 metres of this road to a formed road classification will require this section of road to be withdrawn from the unmade public road rental register.

It is suggested to name the road Burkes Hill Road, as a direct extension of the existing Burkes Hill Road alignment.

#### ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1 - General locality plan.

Attachment 2 – Images of the unmade road surface.

#### COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Infrastructure

3.1 Develop and implement sound asset management which delivers sustainable services.

Legislative Requirements

Local Government Act 1999

#### FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Any increase to the levels of service associated on Council roads will require a commensurate increase in the necessary capital road upgrade and operational road maintenance budgets.

With acceptance of this asset rating recommendation the operations maintenance budget is required to be increased to accommodate the costs of approximately one grade per year along the length of the made road section.

#### COMMUNITY CONSULTATION

The IAMPs have previously been presented for community review.

#### 7.4.1.4

#### **REASSESSMENT OF ROAD CLASSIFICATION – FUSS ROAD – LYNDOCH**

**LPA/26161**

Author: Manager Engineering Services

#### **MOVED** Cr de Vries

(1) That, with reference to The Barossa Council "Infrastructure Asset Management Plan (IAMP) Transport", the service level classification for Fuss Road, Lyndoch, be amended to the following asset assessment rating scores:

1. Function Priority - Score 3 (Class 5 Rural Road, up to 10 dwellings)
2. Social Priority - Score 2 (Low Social Importance, less than 5 homes/road)
3. Freight Priority - Score 0 (No commercial vehicles)
4. Tourist Priority - Score 4 (Some tourist importance)

5. Economic Priority – Score 0 (No development potential)  
 6. Accident History – Score 4 (Minor accident history)

- (2) That due to increased Tourist Priority function score, Fuss Road have allocated 3 planned grades per year, if required.
- (3) That Council bitumen seal the Fuss Road pavement apron at the intersection with Hermann Thumm Drive for road safety purposes, to be funded from the 2019/20 Unallocated Road Re-sheeting Budget.
- (6) That Council rework and lower the pavement levels on approach to the Fuss Road bridge culvert for road safety purposes, to be funded from the 2019/20 Unallocated Road Re-sheeting Budget.

**Seconded** Cr Barrett

**CARRIED 2018-22/387**

#### **PURPOSE**

A request has been received from a number of tourist and business property owners in the vicinity of Fuss Road, Lyndoch, to review the asset classifications and service level ratings of Fuss Road.

#### **REPORT**

##### **Background**

Fuss Road, Lyndoch, connects Hermann Thumm Drive and Yaldara Drive. Refer attached general location plan.

Correspondence has been received from a number of tourist accommodation and wine industry property owners that access via Fuss Road, namely James Knight of Barossa Pavilions, Julian Maul of Abbotsford Country House and Anthony Grundel of 1847 Wines, with the request for a review of the Fuss Road asset classifications and service levels. Refer attached email dated 31 October 2019.

##### **Introduction and Discussion**

Fuss Road is an unsealed rural road approximately 1,340 metres long and nominally 5.5 metres wide. It has a constructed rubble pavement depth of approximately 200mm thick. There are no constructed roadside shoulders. The road is generally in good compacted condition without excessive potholing and no identifiable unexpected hazards.

The southern end of Fuss Road forms a “T” intersection with Hermann Thumm Drive with the Fuss Road rubble pavement extending right up to the edge of the Hermann Thumm Drive sealed carriageway. For road safety reasons, including increased traction and decreased road rutting at the intersection with vehicles accelerating from a stationary position, it is considered appropriate to bitumen seal the pavement Fuss Road approach apron for a distance of approximately 10 metres back from the Hermann Thumm Drive seal. This intervention would also decrease the need for regular localised road grading maintenance to repair the resulting rutting. Refer to attached sketch. The cost of this work would be approximately \$10,000.

The road infrastructure includes a single bridge culvert floodway (nominal 3.5 metres concrete pavement width) which was upgraded with protective guardrail soon after 2011. The approach road vertical alignment dips down to the bridge deck with only a short reverse vertical curve, which would lessen the measure of “riding comfort” and also increases the expected localised rutting from vehicle acceleration on exiting from the bridge. Capital works to lower the approach pavement hump either side of the bridge could be considered to improve the road vertical geometry and decrease the acceleration rutting potential as the pavement material here is of mottled quality. Sealing of the pavement approaches was suggested by the correspondence proponent but may not be considered warranted due to the single lane bridge which already slows traffic down due the lane width restriction. Refer to attached sketch. The cost of this work would be approximately \$10,000.

There are also three reinforced concrete pipe storm water road crossings (nominal 300 - 400mm diameter) along the road, which currently require some operational maintenance to ensure they can function at their full level of service. Council's Operations team have included this work in the annual drain cleaning program, scheduled for March/April 2020.

In terms of the overall expected function and use of Fuss Road, all signage appears to be in place, relative to the vertical and horizontal alignment and bridge, in accordance with the Australian Standard for signage, AS 1742. "Kangaroo" signage was suggested by the correspondence proponent. Kangaroos are however, prevalent everywhere in the Barossa, given the rural nature of the region, and not limited to Fuss Road. Council staff have determined that there is not the required level of warrant for "kangaroo" signs at isolated locations - to place them may give a misleading sense of safety in nearby unsigned locations.

The road crash history for Fuss Road in the last 10 years, from 2000 to 2019, is very low, with 1 accident recorded in 2014. This is recorded as a head on accident in daylight hours with property damage only and no injury.

Council has no traffic count data on record. Average daily traffic counts are expected to be low, with some minor seasonal and holiday variation.

With reference to The Barossa Council "Infrastructure Asset Management Plan (IAMP) Transport", Fuss Road currently has the following asset rating scores:

1. Function Priority - Score 3 (Class 5 Rural Road, Local Access, up to 10 dwellings). Refer note (i) below.
2. Social Priority – Score 2 (Low Social Importance, less than 5 homes/road).
3. Freight Priority – Score 0 (No commercial vehicle use).
4. Tourist Priority – Score 0 (No tourist Importance). Refer note (ii) below.
5. Economic Priority – Score 0 (No development potential, Primary Production - Barossa Valley Region).
6. Accident History – Score 4 (Minor accident history).

Asset rating score notes:

- i. The Function Priority rating score of 3 is higher than other similar roads in the region, given that there is only 1 house accessing directly to Fuss Road. There are however, two tourist bed and breakfast accommodation business operations located on Yaldara Drive, beyond the northern end of Fuss Road. Whilst access to these are conveniently gained via Yaldara Drive from Adelaide and Barossa Valley Way, they are also reasonably accessed via Fuss Road from the Lyndoch Township and Hermann Thumm Drive. This activity warrants maintaining the existing higher rating score of 3 (Class 5 Rural Road, Local Access, up to 10 dwellings).
- ii. The Tourist Priority rating score is currently 0. Given that Fuss Road is reasonably expected to be used to access the above mentioned bed and breakfast tourist accommodation premises from the Lyndoch Township and Hermann Thumm Drive, there is warrant to increase the Tourist Priority rating score to 4 (Some tourist importance).

With reference to Council's Grading Register, and in accordance with the road's level of service allocation, Fuss Road is currently planned to be graded 2 times a year. The road was re-sheeted in 2015 and was last graded in May 2019. The most recent grading was scheduled for November 2019 and has just been performed.

However, due to the above mentioned Tourist Priority function score of 4, there is warrant for 3 planned grades per year, if required. The condition of the road would be assessed before grading to ensure the road asset is maintained at a level that is fit for its intended purpose.

#### **Summary and Conclusion**

Fuss Road is currently in appropriate condition relative to the level of service it is expected to provide.

There is warrant to consider sealing of the Fuss Road approach apron to Herman Thumm Drive, and also rework and lower the rubble road pavement approaches to the bridge culvert, for road safety reasons. If approved, this work is proposed to be funded from the 2019/20 Unallocated Road Re-sheeting Budget. The cost of this work would be approximately \$20,000.

There is warrant to consider some minor amendments to the Fuss Road allocated road service level classifications and planned maintenance interventions to reflect the current tourist activity on Yaldara Drive, which is not expected incur to a significant change to the existing operational budget for this road.

#### ATTACHMENTS OR OTHER SUPPORTING REFERENCES

- Attachment 1 - General locality plan.
- Attachment 2 – Correspondence regarding Fuss Road, dated 31 October 2019.
- Attachment 3 – Proposed Intersection Works
- Attachment 4 – Proposed Bridge Approach Pavement Works

#### COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Infrastructure

- 3.1 Develop and implement sound asset management which delivers sustainable services.

#### FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

The above mentioned capital works are proposed to be funded from the 2019/20 Unallocated Road Re-sheeting Budget. The cost of this work would be approximately \$20,000.

Any increase to the levels of service associated on Council roads will require a commensurate increase in the relevant capital road upgrade and operational road maintenance budgets

#### COMMUNITY CONSULTATION

The Barossa Council "Infrastructure Asset Management Plan (IAMP) Transport" has previously been presented for community review.

#### 7.4.1.5

#### **GAWLER STREET NURIOOTPA REMEDIAL CIVIL WORKS – BUDGET ADJUSTMENT** **B9330**

Author: Manager Engineering Services

**MOVED** Cr Wiese-Smith that Council approve a budget allocation of \$12,995 for remedial civil works in Gawler Street, Nuriootpa, to be funded from the FY2019/20 Capital Footpath Budget.

**Seconded** Cr Schilling

**CARRIED 2018-22/388**

#### PURPOSE

Council approval is sought to undertake a Budget Adjustment to allocate funds from the FY2019/20 Capital Footpath Budget to perform remedial civil works in Gawler Street, Nuriootpa.

#### REPORT

##### **Background**

Council has previously supported the Department Planning Transport and Infrastructure (DPTI) project to construct two pedestrian refuge crossing points in Gawler Street, Nuriootpa (19/41830). This work is scheduled to be constructed before the end of December 2019.

**Introduction**

Separate to the DPTI works, there are some minor works associated with Council's road infrastructure that would benefit from being repaired at the same time as when the DPTI works are performed, to create a better overall finished project.

The Council minor works includes:

- Reconstruction of four disability access pram ramps, in accordance with current standards, at Second Street and the entrance to the Co-op car park.
- Removal of a redundant access and crossover and reinstatement with kerb and gutter, approximately 13 metres total.
- Reconstruction of a small amount of kerb and gutter to rectify minor ponding near the proposed pedestrian refuge.

**Discussion**

A quotation has been received from the DPTI for \$12,995 for them to construct the Council minor civil works at the same time as their pedestrian crossing works. The quotation is considered good value, as a result of the DPTI contractor already performing works on site, negating the need to pass on costs such as traffic management (on a main road) and contractor mobilisation / demobilisation costs.

A cost estimate exercise was undertaken by Council staff assuming the work was to be performed by a separate contractor with all costs included, with the projected estimate being in excess of \$20,000.

Savings from completed 2018/19 capital projects have been approved by Council and will be reviewed during Quarter 2 budget process once final invoices are reconciled against purchase orders.

**Summary and Conclusion**

It is recommended that the quote from DPTI for \$12,995 to construct minor civil works associated with Council infrastructure in Gawler Street, Nuriootpa, be accepted.

It is recommended that funding for the minor civil works costs be allocated from the FY2019/20 Capital Footpath Budget, through a Quarter 2 budget adjustment.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

Nil

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

Community Plan



Infrastructure

- 3.1 Develop and implement sound asset management which delivers sustainable services.
- 3.7 Ensure infrastructure meets the needs of people and provides for all abilities access.

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

It is recommended that funding for the minor civil works costs be allocated from the FY2019/20 Capital Footpath Budget, through a Quarter 2 budget adjustment.

**COMMUNITY CONSULTATION**

All community consultation associated with the Gawler Street pedestrian refuge project is being undertaken by the DPTI.

**7.5 DEVELOPMENT AND ENVIRONMENTAL SERVICES - DEBATE****7.5.1 DEVELOPMENT SERVICES - DEBATE**

Nil

## **7.5.2 ENVIRONMENTAL SERVICES - DEBATE**

### **7.5.2.1**

#### **CONSIDERATION AND ADOPTION OF COMMITTEE RESOLUTIONS**

**B9068**

Author: Director, Development and Environmental Services

**MOVED** Cr Boothby that Council having reviewed the Minutes of Barossa Bushgardens S41 Committee Meeting held 9 October 2019, that the Minutes be received and noted.  
**Seconded** Cr Hurn **CARRIED 2018-22/389**

#### **PURPOSE**

The Minutes of Council Section 41 Committees are presented for consideration and adoption of Council.

#### **REPORT**

The consideration and adoption of recommendations of Council Committees to Council requires assessment by Council to ensure compliance with Council obligations under section 6(a) of the *Local Government Act*. The relevant Minutes received in the past month are hereby presented for Council adoption.

#### **ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

Attachment 1: Minutes - Barossa Bushgardens S41 Committee Meeting held 9 October 2019.

#### **COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

##### Community Plan



Natural Environment and Built Heritage

##### Corporate Plan

Natural Environment and Built Heritage

- 1.1 Collaborate with relevant authorities to ensure a regional and holistic approach in the management of natural resources.
- 1.2 Support native eco systems that support native flora and fauna.
- 1.3 Ensure environmental and agricultural sustainability and historic significance of the region is retained.

##### Legislative Requirements

Local Government Act and Regulations

Development Act and Regulations

#### **FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

Identified within the body of the Minutes, and is included within the endorsed Council Budget.

#### **COMMUNITY CONSULTATION**

Not required by Council.

### **7.5.2.2**

#### **GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY – ADOPTION OF CHARTER**

Author: Director Development and Environmental Services



**MOVED** Cr Angas that Council:

- (1) Following the review of the Charter for the Gawler River Floodplain Management Authority, the Council notes and takes account the recommendation of the GRFMA that the Council adopt an amended Charter for the GRFMA as set out in Attachment 1 to the report.
- (2) The Council adopts an amended Charter for the GRFMA as set out in Attachment 2.

**Seconded** Cr Johnstone**CARRIED 2018-22/390****PURPOSE**

To seek adoption of the revised Charter for the Gawler River Flood Management Authority (GRFMA).

**REPORT**Background

The Gawler River Floodplain Management Authority is established as a Regional subsidiary pursuant to Section 43 and Schedule 2 of the *Local Government Act 1999* to coordinate the construction, operation and maintenance of flood mitigation infrastructure for the Gawler River.

Constituent Councils are City of Playford, Adelaide Plains Council, Town of Gawler, The Barossa Council, and Adelaide Hills Council.

The operations of the Authority is governed by its Charter.

Introduction

At the July 2019 Council Meeting, Council considered a report on the review of the GRFMA Charter. Council resolved to support the revised Charter as presented.

Discussion

The GRFMA Board at its meeting on 17 October 2019 noted the responses from each of the Constituent Councils. These responses are detailed on page 1 of the letter received from the GRFMA (refer Attachment 1).

The Board resolved to make the minor grammatical changes and opted to consider the remaining items in the next phase of the Charter Review. Phase two will consider other contemporary governance frameworks, as well as examine the percentage rate contribution from each of the Constituent Councils. It is anticipated that phase two will be completed within 12 months.

A copy of the Charter is provided in Attachment 2.

Summary and Conclusion

The GRFMA Board has formally accepted the final version of the revised Charter, and now seeks final adoption of the Charter by each of the Constituent Councils.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

Attachment 1 – Letter from the Executive Officer of the GRFMA  
Attachment 2 – GRFMA Charter

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**Community Plan

Natural Environment and Built Heritage



Infrastructure



### Corporate Plan

- 1.12 Build and maintain relationships with other levels of government to ensure development strategies are responsive to regional needs and issues.
- 3.11 Advocate for the allocation of State and Federal funding to maintain and invest in infrastructure within our region.
- 4.15 Plan for and where appropriate support response to extreme weather events or disasters in the region.

### Legislative Requirements

Local Government Act 1999

## **FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

### *Financial Management*

Nil

### *Risk Management*

Nil

## **COMMUNITY CONSULTATION**

Nil

### **7.5.3 HEALTH SERVICES - DEBATE**

Nil

### **7.5.4 REGULATORY SERVICES - DEBATE**

Nil

### **7.5.5 WASTE SERVICES - DEBATE**

#### **7.5.5.1**

#### **RESOURCING - WASTE SERVICES**

Author: Director, Development and Environmental Services

**MOVED** Cr Johnstone that Council allocate additional (\$10,526) funds from the Waste and Recycling Reserve Funds towards salary costs to increase the service level of the Waste Management Officer for an additional one day per week until 30 June 2020.

**Seconded** Cr Troup

**CARRIED 2018-22/391**

## **PURPOSE**

To seek additional hours in the waste services function.

## **REPORT**

### Background

The Regional Waste Management Strategy, adopted by Council in 2018, seeks to promote the benefits of reuse and recycling as a means of reducing waste to land fill and reducing the financial cost of waste management to the community.

Education is seen as a critical tool for changing behaviour, which aims to facilitate better usage of the services provided by Council.

As part of the 2018-19 budget, Council endorsed allocation for a part time (two days per week) Waste Management Officer to oversee management of the new waste collection service

contract and other waste programs, including implementation of the actions from the regional strategy.

Introduction

The initial focus of the Waste Management Officer was to oversee transition of the kerbside waste collection service from the previous contractor to Solo Resource Recovery.

This task included the transition of the green bin service into the overall waste collection service, which necessitated the cleansing of the customer database provided by the previous contractor, and ensuring that existing customers were captured in the new service and incorporated into the rates notices for waste services going forward. In addition, new processes needed to be established to deal with tenants and other licensing scenarios. Other deliverables in the contract for the new services have also been an area of attention.

Discussion

With the cleansing and maintenance of the bin data being a major focus this past year, the year started with 800+ customer requests that needed attention. With the efforts of the Waste Management Officer this has been brought down to a manageable number around 30-50 requests. These requests can relate to new/change/removal of a service, special circumstances and complaints.

While working through these requests, the Waste Management Officer has also assisted in exploring opportunities to address other key waste streams, such as soft plastics, hard and electronic waste, and facilitate the waste audit.

Moving forward, it is preferable that the officer focus on the regional strategy, and in particular waste education with our community, and implement the hard waste service for 2019-20.

While the focus is placed on education etc, there is always going to be aspects in the management of the kerbside waste collection contract and customer requests.

At present, the two day per week is not considered sufficient to balance the two areas of focus, as even a day away from the requests could see a build-up in numbers. It is considered that at least one day per week needs to be allocated to contract/customer matters. This leaves only a day per week to focus on being proactive in looking at our initiatives to reduce waste to land fill etc.

The recent results of waste audit conducted by KESAB (results to be presented to Council) has recommended that further education campaigns be undertaken to promote better recycling and reduce contamination across the three bins.

Accordingly, it is recommended that the position be increased to three days per week, thereby providing two day per week to focus on the broader waste initiatives.

Summary and Conclusion

Council currently funds the Waste Management Officer for two days per week to oversee management of the waste contract, customer requests and seek to implement initiatives to reduce waste to landfill within the community.

Additional funding is sought to bring the hours up to three days per week.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

Nil

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

Community Plan



Natural Environment and Built Heritage



Health and Wellbeing



How We Work – Good Governance

#### Corporate Plan

- 1.9 Participate in initiatives, or advocate for, improvement to recycling, re-use, and minimisation education initiatives to reduce waste disposed to landfill.
- 4.9 Provide residents kerbside waste collection and recycling services that reduce waste disposed to landfill
- 4.10 Facilitate access to hard and green waste facilities and associated recycling opportunities that reduce waste disposed to landfill and support the environment.
- 6.6 Define and deliver on agreed Customer Service Standards for Council service delivery.

#### Legislative Requirements

Environment Protection Act 1993

Local Government Act 1999

Green Industries SA Act 2004

### **FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

#### *Financial Management*

It is proposed that the additional hours be funded from the waste and recycling reserve funds. The current balances within the reserves are \$191,434 in waste, \$120,913 in recycling and \$20,007 in green as at 30 June 2019.

A total allocation of \$10,526 is required to fund the additional hours from 1 December 2019 to 30 June 2020. This will be divided evenly between the waste and recycling funds. The additional day will be factored as a new initiative for the salary budget for 2020-21 and beyond.

#### *Risk Management*

By maintaining the current services level, there is the potential that efforts to address community awareness around reuse and recycling will not be achieved adequately to reduce waste to landfill.

### **COMMUNITY CONSULTATION**

Nil

### **8. CONFIDENTIAL MATTER**

Nil

### **9. URGENT OTHER BUSINESS**

#### **9.1 REQUEST FOR LEAVE OF ABSENCE – CR HURN**

Pursuant to S73 of the Local Government Act 1999 Cr Hurn disclosed a material conflict of interest in the matter 9.1 – *Request for Leave of Absence – Cr Hurn*, as he is seeking a leave of absence which would result in a direct personal benefit (or loss) depending on whether such leave is granted.

Cr Hurn advised Council of the conflict of interest and left the meeting at 10.39am.

**MOVED** Cr Wiese-Smith that Cr Hurn be granted Leave of Absence from the Council meeting to be held on Tuesday 17 December 2019.

**Seconded** Cr Johnstone

**CARRIED 2018-22/392**

Cr Hurn returned to the meeting at 10.40am.

**9.2 CR ANGAS - REQUEST FOR UPDATE – MEETING WITH MR TONY PASIN MP - DROUGHT FUNDING**

Mr Martin McCarthy, Chief Executive Officer provided an update on the recent meeting held with Mayor Lange and Mr Tony Pasin MP, Member for Barker and ongoing informal representations about drought funding and declaration of The Barossa Council area. Recent announcements on the extension to the Drought Communities Programme again did not include The Barossa Council area. Mr McCarthy advised he is developing a submission on behalf of the Mayor (and Council) to the relevant Federal and State Ministers which outlines rainfall, production and industry data seeking both Ministers to review the matter and intervene.

**10. NEXT MEETING**

Tuesday 17 December 2019 at 9.00am.

**11. CLOSURE OF MEETING**

Mayor Lange declared the meeting closed at 10.45am.

Confirmed at Council Meeting on 17 December 2019

Date:.....

Mayor:.....