

**MINUTES OF THE MEETING OF
THE BAROSSA BUSHGARDENS S41 COMMITTEE**

**To be held in the Council Committee Room on Wednesday 12 February 2020 commencing
at 1:00pm**

1. WELCOME

The Chair welcomed everyone, and opened the meeting at 1:01pm.

2. PRESENT

Members

R Johnstone	Chairperson
Cr K Schilling	Member
B Lillecrapp	Member
T Waldhuter	Member
L Mason	Member
A Fairney	Member
E Morgan	Member

Staff

G Mavrinc	Director, Development and Environmental Services
K Thompson	Team Leader, Environmental Services
D Von Linde	NRC Coordinator
P Payne	Nursery Manager
C Kruger	Minute Secretary

3. APOLOGIES

J McKenzie

4. GUESTS

Nil.

5. DECLARATION OF INTEREST BY MEMBERS

Nil.

6. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

Moved: K Schilling

Seconded: A Fairney

That the minutes of the Barossa Bushgardens S41 Committee meeting held on 11 December 2019 be received and confirmed.

CARRIED

7. BUSINESS ARISING FROM PREVIOUS MINUTES (ACTION LIST)

7.1 ACTION LIST

Meeting Date	Resolution/Action	Status	Actioning Officer
18 October 2017	Seed collection site – contact owner for further information.	Letter to Native Vegetation Council to be prepared, seeking funding opportunities and support to purchase the allotment. To approach Gawler NRC – Ecologist for a Letter of support. On hold until Landscapes SA introduced.	Chairperson/ Director DES
11 April 2018	Staff to investigate opportunity to expand seed collection from many isolated reserves in the region, instead of having reliance on the same Bushgardens for stock each year.	Nursery Manager awaiting approval to collect seeds from Kaiser Stuhl Conservation Park.	Nursery Manager
13 June 2018	A Work Plan taking the recommendations from T Bateman's two audit reports to be prepared as a matter of priority.	Refer to Agenda items 13.2 and 13.3	Nursery Manager
13 February 2019	Prepare Brochures and marketing material (hard copy and electronic format) with assistance from Marketing and Communications Team	As per S41 Committee discussion, this action revised by the Management Committee, in conjunction with NRC Coordinator.	NRC Coordinator
13 February 2019	Water meters to be tamper-proofed and labelled accordingly (access to	In progress.	Nursery Manager

Meeting Date	Resolution/Action	Status	Actioning Officer
	Labyrinth Group and Seeding Natives Inc.	With the agreement of the S41 Committee it was decided to refer this matter to the Site Committee for action.	
10 April 2019	Provision of assistance to drought affected land-holders	<p>The S41 Committee resolved at the last meeting to consult with Northern Yorke for drought assistance and what approach can be taken for The Barossa Council area to be prepared.</p> <p>Recent lobbying efforts by Council have resulted in the recognition of the Barossa as a drought affected area. The Barossa is now eligible for \$1 million Commonwealth funding through the Drought Communities Program Extension.</p>	NRC Coordinator
17 July 2019	Discussion on marketing and future opportunities for sales at the Bushgardens	No action.	Mgt committee
14 August 2019	Prepare a draft Master Plan in consultation with Council's Engineering Department, with considerations of pedestrian and disabled access, lighting, signage and the potential for a second building.	Refer Agenda Item 13.2.	Director DES
9 October 2019	Request in writing that the Friends of Barossa Bushgardens provide a contribution of \$6,500 + GST toward the signage component of the Open Space Grant Project.	Friends are to donate \$5,000 of the \$6,500 requested by BBG with the proviso that the staff need to work more collaboratively with Friends to build the Fund through grants writing and sourcing of donations, as has been past practice, and that this donation should be used towards projects for	Nursery Manager

Meeting Date	Resolution/Action	Status	Actioning Officer
		increasing visitation and strengthening the community's understanding and knowledge of the gardens.	
9 October 2019	Weed Control practices will be reviewed and presented to the Management Committee for Decision	ACTION: To develop an integrated pest and weed management program and incorporate into Strategic Plan.	Nursery Manager
11 December 2019	Notification to community – on ground weed spraying.	The Management Committee to discuss options for advising community that spraying has occurred within the site with the placement of a sandwich board for advice or orange witches hats placed where weeding has occurred. Volunteers to be reminded that they should be wearing gloves at all times when weeding. ACTION: To develop an integrated pest and weed management program and incorporate into Strategic Plan.	Nursery Manager
11 December 2019	Review the necessary approvals required for Crown Land Management in relation to Community Labyrinth signage	Request sent to Crown Lands to verify if approval is required. Awaiting a response.	Director, DES

Recommendation

That the Committee receive and note the progress of decisions from previous meetings.

Decision

Moved: B Lillecrapp

Seconded: E Morgan

That the recommendation be adopted.

CARRIED

8. CORRESPONDENCE

Recommendation

That the Committee receive and note the incoming and outgoing correspondence.

Decision

Moved: T Waldhuter

Seconded: A Fairney

That the recommendation be adopted.

CARRIED

9. RISK MANAGEMENT

At the request of NRC Coordinator, an internal CRM has been raised requesting that several trees that have been identified as a potential risk be further examined and potentially pruned or removed.

ACTION: G Mavrinac to progress the request.

9.1 Work Health and Safety

Recommendation

That the Committee receive and note the report.

Decision

Moved: T Waldhuter

Seconded: B Lillecrapp

That the recommendation be adopted.

CARRIED

10. REPORTS – CONSENSUS AGENDA

10. CONSENSUS AGENDA

10.1. Chairperson’s Report

10.2 Strategic Plan Progress Report

10.3 Visitation

10.4 Partner Projects

11. ADOPTION OF CONSENSUS AGENDA

Recommendation

That the Committee:
Receive and note the information items contained in the Consensus Agenda and that any recommendations contained therein be adopted.

Decision

Moved: E Morgan

Seconded: A Fairney

That the recommendation be adopted.

CARRIED

12. FOCUS AGENDA

Nil.

13. DEBATE AGENDA

13.1 Finance

Recommendation

That the report be received.

Decision

Moved: L Mason

Seconded: T Waldhuter

That the recommendation be adopted.

CARRIED

13.2 Barossa Bushgardens Urban Design Framework 2020 Update

Recommendation

That the Committee:

1. Adopt the Barossa Bushgardens Urban Design Framework 2020 Update, subject to minor amendments and costings being finalised.
2. Seek Council endorsement of the Urban design Framework.

Decision

Moved: B Lillecrapp

Seconded: L Mason

That the recommendation be adopted.

CARRIED

13.3 Nursery Audit Reports

Recommendation

That the Committee:

- (1) Note progress of the recommendations from the audit reports.
- (2) Consider the following recommendations of the Site Sub-Committee, noting that some items are in progress or will be dealt with outside of the S41 Committee;

Weeds Issue Recommendation:

- Revise- use of Glyphosate moratorium
- Provide Chem Cert training for 2 volunteers from each group (Nursery & Site) plus staff
- Purchase appropriate spray unit (not back pack)

Volunteer Capabilities / Staffing Recommendation:

Ask Karen McDonald regarding recruitment of young, able bodied & targeted volunteers

Irrigation/ Drainage Recommendation:

TBC revisit the original plan for drainage across the whole nursery

The nursery subcommittee Recommends that Jan Mc Kenzie be invited to join the S41 Committee.

Recommend BBG present to Council highlighting the social enterprise, community and volunteer engagement, environmental benefits of the site.

Decision

Moved: A Fairney

Seconded: B Lillecrapp

That the recommendation be adopted.

CARRIED

13.4 Nursery Production and Maintenance

Recommendation

That the Committee :

Note that the production and maintenance costs for the nursery has increased, and seek Council to adopt an increase in budget for the 2020-2021 financial year in order to maintain the current service levels.

Decision

Moved: E Morgan

Seconded: T Waldhuter

That the recommendation be adopted.

CARRIED

13.5 Proposed New Initiative – Upgrade of Drainage for the Wholesale Nursery

Recommendation

That the Committee :

- (1) Receive and note the report
- (2) Submit New Initiative proposal to Council for the upgrade of drainage for the Wholesale Nursery

Decision

Moved: T Waldhuter

Seconded: A Fairney

That the recommendation be adopted.

CARRIED

14. URGENT OTHER BUSINESS

8.1 Visit to Barossa Bushgardens 19 February 2020 – Tony Pasin MP

Recommendation

That the verbal report be received.

Decision

Moved: T Waldhuter

Seconded: B Lillecrapp

That the recommendation be adopted.

CARRIED

12. NEXT MEETING

Wednesday 8 April 2020 commencing at 1.00pm.

13. CLOSURE OF MEETING

The Chair declared the meeting closed at 2:15pm.

Confirmed

Date:

Chairman: