1. **WELCOME**

   The Chair welcomed everyone, and opened the meeting at 1:01 pm.

2. **PRESENT**

   Members
   R Johnstone        Chairperson
   Cr K Schilling    Member
   B Lillecrapp      Member
   T Waldhuter        Member
   L Mason           Member
   A Fairney         Member
   E Morgan          Member

   Staff
   G Mavrinac        Director, Development and Environmental Services
   K Thompson        Team Leader, Environmental Services
   D Von Linde       NRC Coordinator
   P Payne           Nursery Manager
   C Kruger          Minute Secretary

3. **APOLOGIES**

   J McKenzie

4. **GUESTS**

   Nil.

5. **DECLARATION OF INTEREST BY MEMBERS**

   Nil.
6. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

Moved: K Schilling  Seconced: A Fairney

That the minutes of the Barossa Bushgardens S41 Committee meeting held on 11 December 2019 be received and confirmed.

CARRIED

7. BUSINESS ARISING FROM PREVIOUS MINUTES (ACTION LIST)

7.1 ACTION LIST

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Resolution/Action</th>
<th>Status</th>
<th>Actioning Officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>18 October 2017</td>
<td>Seed collection site – contact owner for further information.</td>
<td>Letter to Native Vegetation Council to be prepared, seeking funding opportunities and support to purchase the allotment.</td>
<td>Chairperson/ Director DES</td>
</tr>
<tr>
<td></td>
<td></td>
<td>To approach Gawler NRC – Ecologist for a Letter of support.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>On hold until Landscapes SA introduced.</td>
<td></td>
</tr>
<tr>
<td>11 April 2018</td>
<td>Staff to investigate opportunity to expand seed collection from many isolated reserves in the region, instead of having reliance on the same Bushgardens for stock each year.</td>
<td>Nursery Manager awaiting approval to collect seeds from Kaiser Stuhl Conservation Park.</td>
<td>Nursery Manager</td>
</tr>
<tr>
<td>13 June 2018</td>
<td>A Work Plan taking the recommendations from T Bateman’s two audit reports to be prepared as a matter of priority.</td>
<td>Refer to Agenda items 13.2 and 13.3</td>
<td>Nursery Manager</td>
</tr>
<tr>
<td>13 February 2019</td>
<td>Prepare Brochures and marketing material (hard copy and electronic format) with assistance from Marketing and Communications Team</td>
<td>As per S41 Committee discussion, this action revised by the Management Committee, in conjunction with NRC Coordinator.</td>
<td>NRC Coordinator</td>
</tr>
<tr>
<td>13 February 2019</td>
<td>Water meters to be tamper-proofed and labelled accordingly (access to</td>
<td>In progress.</td>
<td>Nursery Manager</td>
</tr>
<tr>
<td>Meeting Date</td>
<td>Resolution/Action</td>
<td>Status</td>
<td>Actioning Officer</td>
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<tr>
<td></td>
<td>Labyrinth Group and Seeding Natives Inc.</td>
<td>With the agreement of the S41 Committee it was decided to refer this matter to the Site Committee for action.</td>
<td></td>
</tr>
<tr>
<td>10 April 2019</td>
<td>Provision of assistance to drought affected landholders</td>
<td>The S41 Committee resolved at the last meeting to consult with Northern Yorke for drought assistance and what approach can be taken for The Barossa Council area to be prepared.</td>
<td>NRC Coordinator</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Recent lobbying efforts by Council have resulted in the recognition of the Barossa as a drought affected area. The Barossa is now eligible for $1 million Commonwealth funding through the Drought Communities Program Extension.</td>
<td></td>
</tr>
<tr>
<td>17 July 2019</td>
<td>Discussion on marketing and future opportunities for sales at the Bushgardens</td>
<td>No action.</td>
<td>Mgt committee</td>
</tr>
<tr>
<td>14 August 2019</td>
<td>Prepare a draft Master Plan in consultation with Council’s Engineering Department, with considerations of pedestrian and disabled access, lighting, signage and the potential for a second building.</td>
<td>Refer Agenda Item 13.2.</td>
<td>Director DES</td>
</tr>
<tr>
<td>9 October 2019</td>
<td>Request in writing that the Friends of Barossa Bushgardens provide a contribution of $6,500 + GST toward the signage component of the Open Space Grant Project.</td>
<td>Friends are to donate $5,000 of the $6,500 requested by BBG with the proviso that the staff need to work more collaboratively with Friends to build the Fund through grants writing and sourcing of donations, as has been past practice, and that this donation should be used towards projects for</td>
<td>Nursery Manager</td>
</tr>
<tr>
<td>Meeting Date</td>
<td>Resolution/Action</td>
<td>Status</td>
<td>Actioning Officer</td>
</tr>
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</tr>
<tr>
<td></td>
<td>increasing visitation and strengthening the community’s understanding and knowledge of the gardens.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9 October 2019</td>
<td>Weed Control practices will be reviewed and presented to the Management Committee for Decision</td>
<td><strong>ACTION: To develop an integrated pest and weed management program and incorporate into Strategic Plan.</strong></td>
<td>Nursery Manager</td>
</tr>
<tr>
<td>11 December 2019</td>
<td>Notification to community – on ground weed spraying.</td>
<td>The Management Committee to discuss options for advising community that spraying has occurred within the site with the placement of a sandwich board for advice or orange witches hats placed where weeding has occurred. Volunteers to be reminded that they should be wearing gloves at all times when weeding.</td>
<td>Nursery Manager</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>ACTION: To develop an integrated pest and weed management program and incorporate into Strategic Plan.</strong></td>
<td></td>
</tr>
<tr>
<td>11 December 2019</td>
<td>Review the necessary approvals required for Crown Land Management in relation to Community Labyrinth signage</td>
<td>Request sent to Crown Lands to verify if approval is required. Awaiting a response.</td>
<td>Director, DES</td>
</tr>
</tbody>
</table>
Recommendation

That the Committee receive and note the progress of decisions from previous meetings.

Decision

Moved: B Lillecrapp  Seconded: E Morgan
That the recommendation be adopted.

CARRIED

8. CORRESPONDENCE

Recommendation

That the Committee receive and note the incoming and outgoing correspondence.

Decision

Moved: T Waldhuter  Seconded: A Fairney
That the recommendation be adopted.

CARRIED

9. RISK MANAGEMENT

At the request of NRC Coordinator, an internal CRM has been raised requesting that several trees that have been identified as a potential risk be further examined and potentially pruned or removed.

ACTION: G Mavrinac to progress the request.

9.1 Work Health and Safety

Recommendation

That the Committee receive and note the report.

Decision

Moved: T Waldhuter  Seconded: B Lillecrapp
That the recommendation be adopted.

CARRIED
10. **REPORTS – CONSENSUS AGENDA**

10. **CONSENSUS AGENDA**

10.1. Chairperson’s Report

10.2 Strategic Plan Progress Report

10.3 Visitation

10.4 Partner Projects

11. **ADOPTION OF CONSENSUS AGENDA**

**Recommendation**

That the Committee:
Receive and note the information items contained in the Consensus Agenda and that any recommendations contained therein be adopted.

**Decision**

Moved: E Morgan Seconded: A Fairney

That the recommendation be adopted.  

**CARRIED**

12. **FOCUS AGENDA**

Nil.

13. **DEBATE AGENDA**

13.1 Finance

**Recommendation**

That the report be received.

**Decision**

Moved: L Mason Seconded: T Waldhuter

That the recommendation be adopted.  

**CARRIED**
13.2 Barossa Bushgardens Urban Design Framework 2020 Update

Recommendation

That the Committee:
1. Adopt the Barossa Bushgardens Urban Design Framework 2020 Update, subject to minor amendments and costings being finalised.
2. Seek Council endorsement of the Urban design Framework.

Decision

Moved: B Lillecrapp Seconded: L Mason
That the recommendation be adopted.

CARRIED

13.3 Nursery Audit Reports

Recommendation

That the Committee:
(1) Note progress of the recommendations from the audit reports.
(2) Consider the following recommendations of the Site Sub-Committee, noting that some items are in progress or will be dealt with outside of the S41 Committee;

Weeds Issue Recommendation:
- Revise use of Glyphosate moratorium
- Provide Chem Cert training for 2 volunteers from each group (Nursery & Site) plus staff
- Purchase appropriate spray unit (not back pack)

Volunteer Capabilities / Staffing Recommendation:
Ask Karen McDonald regarding recruitment of young, able bodied & targeted volunteers

Irrigation/ Drainage Recommendation:
TBC revisit the original plan for drainage across the whole nursery

The nursery subcommittee Recommends that Jan Mc Kenzie be invited to join the S41 Committee.

Recommend BBG present to Council highlighting the social enterprise, community and volunteer engagement, environmental benefits of the site.
13.4 Nursery Production and Maintenance

Recommendation

That the Committee:

Note that the production and maintenance costs for the nursery has increased, and seek Council to adopt an increase in budget for the 2020-2021 financial year in order to maintain the current service levels.

Decision

Moved: E Morgan  
Seconded: T Waldhuter

That the recommendation be adopted.

CARRIED

13.5 Proposed New Initiative – Upgrade of Drainage for the Wholesale Nursery

Recommendation

That the Committee:

(1) Receive and note the report
(2) Submit New Initiative proposal to Council for the upgrade of drainage for the Wholesale Nursery

Decision

Moved: T Waldhuter  
Seconded: A Fairney

That the recommendation be adopted.

CARRIED

14. URGENT OTHER BUSINESS

8.1 Visit to Barossa Bushgardens 19 February 2020 – Tony Pasin MP

Recommendation

That the verbal report be received.
Decision

Moved: T Waldhuter  Seconded: B Lillecrapp
That the recommendation be adopted.

CARRIED

12. NEXT MEETING

Wednesday 8 April 2020 commencing at 1.00pm.

13. CLOSURE OF MEETING

The Chair declared the meeting closed at 2:15pm.

Confirmed

Date: ............................................ Chairman: .....................................................