MINUTES OF THE MEETING OF THE BAROSSA COUNCIL
held on Tuesday 18 February 2020 commencing at 9.00am in the
Council Chambers, 43-51 Tanunda Road, Nuriootpa

1.1 WELCOME
Mayor Bim Lange declared the meeting open at 9.00am.

1.2 MEMBERS PRESENT
Mayor Bim Lange, Deputy Mayor, Leonie Boothby, Crs John Angas, Tony Hurn, David Haebich, Russell Johnstone, Don Barrett, Dave de Vries, Cathy Troup, Kathryn Schilling, Richard Miller

1.3 LEAVE OF ABSENCE
Nil

1.4 APOLOGIES FOR ABSENCE
Cr Carla Wiese-Smith

MOVED Cr Hurn that Council receive the apology from Cr Wiese-Smith.
Seconded Cr Boothby CARRIED 2018-22/23

1.5 MINUTES OF PREVIOUS MEETINGS – FOR CONFIRMATION

MOVED Cr Haebich that the Minutes of the Council meeting held on Tuesday 28 January 2020 at 9.00am, as circulated, be confirmed as a true and correct record of the proceedings of that meeting, including confidential meeting items.
Seconded Cr Boothby CARRIED 2018-22/24

1.6 MATTERS ARISING FROM PREVIOUS MINUTES
Nil

1.7 PETITIONS
Nil

1.8 DEPUTATIONS
Nil

1.9 NOTICE OF MOTION
Nil
1.10 QUESTIONS – WITH OR WITHOUT NOTICE
Nil

2. MAYOR

2.1 MAYOR’S REPORT
Mayor Lange whilst speaking to his report added that he recognised the efforts of the organisation in recent assistance with fires in the Adelaide Hills and Hillier and the appreciation of Mayors from Adelaide Hills Council and Mt Barker Council.

MOVED Cr de Vries that the Mayor’s report be received.  
Seconded Cr Miller  
CARRIED 2018-22/25

3. COUNCILLOR REPORTS
Nil

4. CONSENSUS AGENDA

5. ADOPTION OF CONSENSUS AGENDA

5.1 ITEMS FOR EXCLUSION FROM THE CONSENSUS AGENDA
Nil

5.2 RECEIPT OF CONSENSUS AGENDA

MOVED Cr Johnstone that the information items contained in the Consensus Agenda be received and that any recommendations contained therein be adopted.  
Seconded Cr Barrett  
CARRIED 2018-22/26

5.3 DEBATE OF ITEMS EXCLUDED FROM THE CONSENSUS AGENDA
Nil

6. VISITORS TO THE MEETING / ADJOURNMENT OF MEETING

6.1 VISITORS TO THE MEETING
9.31am – Mayor Lange welcomed Mrs Beth Reid, Zone Emergency Management Program Officer, SA State Emergency Service, to the meeting to present matters relating to the State and local Emergency Management Committee.  
Refer Minute Book page 2020/59.

6.2 ADJOURNMENT OF COUNCIL MEETING
10.31am – Refer Minute Book page 2020/69.

7. DEBATE AGENDA

7.1 MAYOR – DEBATE
Nil

7.2 EXECUTIVE SERVICES - DEBATE

7.2.1 CHIEF EXECUTIVE OFFICER - DEBATE

7.2.1.1 AUSTRALIAN CITIZENSHIP CEREMONIES POLICY
B10361 20/6120  
Author: Executive and Project Support Officer and Chief Executive Officer
The Barossa Council 20/8269      Minutes of Council Meeting held on Tuesday 18 February 2020

MOVED Cr de Vries that Council approve the Australian Citizenship Ceremonies Policy as presented at the Attachment and in so doing authorise the removal of clause 2.4 from the Legacy Policy Statements.
Seconded Cr Hurn

CARRIED 2018-22/27

**PURPOSE**
To approve a policy statement to meet the requirements of the Australian Citizenship Ceremonies Code (the Code) under the Australian Citizenship Act 2017 (Commonwealth).

**REPORT**

Background
The conduct of citizenship ceremonies is the last but important step to becoming an Australian Citizen. Ceremonies are conducted by a presiding officer under the authority of the relevant Minister. The Mayor, Deputy Mayor and Chief Executive Officers are authorised.

Introduction
In August 2019 the Code was updated and now requires Council to provide a policy position on certain requirements but namely dress code.

There is a statement on holding ceremonies at point 2.4 in Council’s Legacy Policy Statements, this policy if passed will usurp this statement and therefore it can be removed from the Legacy Policy Statement.

Legacy Policy Statement Link:

Discussion
A policy has been developed with a view to providing clear articulation to conferees of the basic requirements for attendance at ceremonies and is presented at the Attachment.

Summary and Conclusion
It is a relatively simple policy that reflects the Code and advice provided under the code by the Department.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

Australian Citizenship Ceremonies Policy

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

Community Plan

Community and Culture

2.1 Initiate and support activities which encourage participation and pride in the Barossa Council area.

Legislative Requirements
Australian Citizenship Act 2017 (Commonwealth)

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

Nil

**COMMUNITY CONSULTATION**

Nil required, the policy represents items required under the Code and advice of the Department.
7.2.1.2.  
BOUNDARY REFORM  
B5538

MOVED Cr de Vries that Council, having received and noted the advice from the South Australian Local Government Boundaries Commission, regarding its submission for reform dated 17 October 2019 indicating Council can proceed to develop and submit a stage 2 general submission:

1. Not undertake a formal (stage 2) general submission to the SA Local Government Boundaries Commission at this time, but continue to engage with stakeholders informally;

2. Pursue resolution of small anomalies in the local government boundaries such as those in Nuriootpa with Light Regional Council and if it so wishes to engage on their alternative proposal over the long term; and

3. The Mayor write to all affected Councils of its reform proposal of this resolution and the fact we remain open to reform discussions.

Seconded Cr Johnstone  
CARRIED 2018-22/28

PURPOSE

To receive correspondence from the South Australian Local Government Boundaries Commission (the Commission) and Light Regional Council and determine future activity on the strategic intent of the Council’s boundary reform proposal.

REPORT

Background

In July 2019 Council adopted a 10 point Strategic Policy and Reform Platform document to focus the Council on its priorities for its current term of office. This document included a strategy of “Having a Conversation about Local Government Boundaries is Supported” being priority 7.

After receiving a presentation at the 4 September 2019 workshop and having received a formal report at the 17 September 2019 meeting of Council the Chief Executive Officer was instructed at the Council meeting to immediately prepare a stage 1 reform proposal for submission to the Boundaries Commission. The driver for undertaking the stage 1 proposal in essence was to follow the guidelines for reform from the Commission and test the merit of any boundary reform proposal before determining to proceed with the investment of significant resources to undertake detailed consultation and economic, social and financial analysis. A prudent way to ensure strategic alignment and efficient use of limited resources.

The submission was made to the Commission on 17 October 2019. The Commission has now assessed the submission and provided its response as attached at Attachment 1.

Discussion

The Commission is charged, inter alia, with reviewing submissions and issuing and maintaining guidelines for submissions.

The independent Commission has stated regarding Councils submission having taken into account Council’s documentation and all correspondence received in relation to the potential proposal (from other parties):

“The Commission agreed that the Council may refer a general proposal for the Commission’s consideration if it wishes to do so”.

This was further enforced in the following statement:
"As set out in Guideline 9, please be advised that I have notified the councils affected by the potential proposal that the Commission has agreed that the Council may refer a general proposal if the Council wishes to do so."

The investment of the anticipated level of resources in a stage 2 general submission is considered significant. The investment should also be weighed carefully against the principles of various components of the Local Government Act and more background work would be need to ensure we are meeting these principles, namely:

Principles to be observed by a Council – Section 8

(d) Give due weight, in all its plans, policies and activities, to regional, State and national objectives and strategies concerning the economic, social, physical and environmental development and management of the community;

(h) Seek to ensure that council resources are used fairly, effectively and efficiently;

(k) Ensure the sustainability of the council’s long-term financial performance and position.

At this time given the advice of the Commission, Council should review the costs, benefits and risks of proceeding with a general submission.

The strategic intent of the reform proposal therefore has merit, however it is also clear in the correspondence from the Commission the proposal does not easily fit into the principles of Section 26 of the Local Government Act and significant work is required. The response from the Commission increases the risk of the strategy and is a clear signal of the extensive level of work, time, resources, community investment and financial cost required. Further the process undertaken to date is resulting in externalities not wanted by any party and selling Barossa on the local, national and world stage let alone since its submission further conversations with industry partners with alternative strategies emerging from the Barossa Thinktank.

The Barossa Council recently heard from Regional Development Australia and Barossa Grape and Wine Association as to industry reform and the drive to get behind Brand Barossa (which doesn’t focus on administrative boundaries but rather selling the Barossa to the world with a consistent strategic message and behaviours, approach, and a way of thinking for now and the future). There may come a time in the future that the formal processes should continue, however given the drive of industry and the strategic direction of Brand Barossa it would seem prudent to focus on those strategies and align our collaboration around these industry initiatives and reform.

There may also be approaches to address anomalies such as those in Nuriootpa which are simple to achieve and provide more insight and knowledge into the costs and benefits of reform without the risks and costs associated with the large reform proposed. Council will also be involved in the Town of Gawler proposal, and if nothing else no action should be undertaken until it is understood what the Commissions views are in relation to their reform proposal. Council’s ability to adequately resource two large boundary reforms at once simply does not exist within existing resources (not without reduction in other workloads and extra funding).

The suggested position of Light Regional Council, Attachment 2, also provides a platform for dialog and we can engage with Light Regional Council on their idea and discuss it over the long term.

If Council is determined to proceed to a stage 2 general submission it should first seek preliminary independent advice as to the costs now the Commission has identified the task and risks associated with the continuation of a formal reform submission versus continuing the conversation over the longer term. Before any such resolution the Council should undertake a more detailed analysis on The Barossa Council’s ratepayers and our financial position (which is strong), so as to ensure what is being pursued is not detrimental to the achievement of Council’s other nine strategic priorities, day to day business, and its current ratepayers; the big one of course being the ability to resource, finance and deliver the next phase of The Big Project, the Concordia project.
and continue to support industry reform and economic development on a regional and local basis.

Light Regional Council has also provided correspondence at Attachment 3 regarding the current operation of the legislative mechanisms for Boundary Reform in the Local Government Act and correspondence to the Minister. At this time the local government sector has greater challenges and opportunities than seeking reform of these provisions. The reforms around planning and development, local government reform of the Minister, rate capping (again), and the productivity commission’s findings along with the internal work we have embarked on are those that should consume our energy as this effects the vast majority of transactions we undertake as a sector. Equally the Commission is best placed to review the current provisions which only came into force 14 months ago, and advise the Minister.

Summary and Conclusion
The Barossa Council has received correspondence outlining it can proceed with a formal general submission for boundary reform, however at this time it is recommended for the reasons of:

1. Cost and benefits of the reform;
2. Risks associated with the stage 1 proposal response;
3. Alignment with regional thinking, industry reform and a drive to focus on Brand Barossa as a strategic connection;

that formal processes be withheld for now and Council:

1. Continues the conversation informally; and
2. Indicates to Light Regional Council it will engage on alternative reform proposal over the long term.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Correspondence from the Chair of the SA Local Government Boundaries Commission
Correspondence from Light Regional Council – Alternative Reform
Correspondence from Light Regional Council – Legislative Matters

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

- Natural Environment and Built Heritage
- Community and Culture
- Infrastructure
- Health and Wellbeing
- Business and Employment
- How We Work – Good Governance

All strategies as the reform is highly strategic and impacts the core of Councils activity.

Legislation
Part 2 of the Local Government Act

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial and Resource
To be determined depending on Councils decision, further detailed work required to ascertain immediate administrative costs and then long term impacts should the proposal proceed.
Risk Management
This will be assessed should the initial proposal proceed. Generally the risk profile of this activity is significant as it crosses all the risk spectrum including:

1. Financial and Resource
2. Reputational
3. Political
4. Economic
5. Relationships
6. Organisational

COMMUNITY CONSULTATION
Extensive community consultation would be required should Council proceed to a stage 2 submission and conducted in accordance with the Commission and Department’s guidelines and requirements.

7.2.1.3
THE BAROSSA COUNCIL QUARTER 2 – 2019/20 PERFORMANCE & ACTIVITY REPORT
20/5796
Author: Manager Executive Services

Seconded Cr Boothby
CARRIED 2018-22/29

PURPOSE

REPORT
Background
Since November 2016, Council has been presented with Quarterly Performance Reports on measures adopted within the Corporate Plan.

Introduction
The Barossa Council Quarter 2 – 2019/20 Performance & Activity Report provides performance results against Corporate Plan measures as at 31 December 2019. The report also includes a suite of activity measures, providing a snapshot of activity undertaken over the quarter in the delivery of key internal and external Council services under each Community Plan Theme.

Discussion
In an effort to improve the relevance and currency of information shared within Quarterly Performance Reports, a new approach has been developed to only report on Annual Measures within Quarter 4 and 1 reports at which time provisional and final annual figures are available. This change will result in more streamlined reports at the Quarter 2 and 3 intervals where only those measures featuring quarterly data and the ongoing activity snapshots will be presented. An appendix has been added to the end of the attached report providing an overview of the total suite of performance measures and the frequency that they are reported on.

In addition to the above, as part of ongoing continuous improvement activity officers are continuing to refine counting rules and formulas for the extraction and analysis of data, which may result in the revision of previously reported results where the data has been refined or cleansed. Where this is the case, the report will include a disclaimer regarding the nature of any changes implemented and its impact on the data.
Additionally, where justification exists, performance targets may be amended to reflect a more realistic figure. As above, where this is the case, the report will include an explanation of the nature of and justification for any changes implemented and its impact on the data.

Summary and Conclusion

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS
Community Plan
How We Work – Good Governance

Corporate Plan
A6.3 Align operational strategy to strategic objectives and measure organisational performance to demonstrate progress towards achieving our goals.

Legislative Requirements
Nil

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS
Current resources are sufficient to provide ongoing quarterly reporting.

COMMUNITY CONSULTATION
Community consultation is not required under the Act or Council’s Public Consultation Policy.

7.2.2 DEBATe AGENDA – FINANCE

7.2.2.1 MID – YEAR BUDGET REVIEW (AS AT 31 DECEMBER 2019)
B8923
Author: Senior Accountant

MOVED Cr Johnstone that the Mid-year Budget Review for 2019/2020 (as at 31 December 2019) be received and the budget variations including reserve transfers contained therein be adopted.
Seconded Cr de Vries CARRIED 2018-22/30

PURPOSE
The Mid-year Budget Review for 2019/2020 (as at 31 December 2019) is attached for Council consideration and adoption of budget variations.

REPORT
Discussion
The report provides information as to the financial position of Council, containing budget update reports which include Executive Summary, Uniform Presentation of Finances, Key Performance Indicators, Summary of Operating Budget Variance Adjustments, Summary of Capital Budget Variance Adjustments and the Financial Statements.
The proposed variances between the Original Budget and this budget update are listed on the operating and capital budget adjustment pages. The report also includes details of new initiatives and capital expenditure adjustments.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**
Attachment 1: Mid-year Budget Review 2019/20 as at 31 December 2019

**Policy**
Budget & Business Plan and Review Policy

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

**Corporate Plan**  
How We Work – Good Governance

6.2 Ensure that Council’s policy and process frameworks are based on principles of sound governance and meet legislative requirements.

6.3 Align operational strategy to strategic objectives and measure organisational performance to demonstrate progress towards achieving our goals.

6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

6.9 Provide access to Council’s plans, policies and processes and communicate with the community in plain English.

6.16 Provide contemporary internal administrative and business support services in accordance with mandated legislative standards and good practice principles.

**Legislative Requirements**
Local Government Act 1999 Sect 123 (13)
Local Government (Financial Management) Regulations 2011 Regulation 9 (1)(a)

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

**Financial**
To enable Council to make effective and strategic financial decisions, a Quarterly Budget Review Report is provided. This report contains budget adjustments for decisions Council has made since the last review and other adjustments to meet financial changes in capital and/or operational areas. The document contains comments and implications for the Long Term Financial Plan as a result of this review.

**COMMUNITY CONSULTATION**
Community Consultation was part of the Original Budget adoption process in June 2019, as per legislation.

**7.2.2.2 MONTHLY FINANCE REPORT (AS AT 31 JANUARY 2020)**

**B411**
Author: Senior Accountant

**MOVED** Cr de Vries that the Monthly Finance Report as at 31 January 2020 be received and noted.

**Seconded** Cr Miller  
**CARRIED 2018-22/31**

**PURPOSE**
The Uniform Presentation of Finances report provides information as to the financial position of Council, including notes on material financial trends and transactions.
REPORT
Discussion
The Monthly Finance Report (as at 31 January 2020) is attached. The report has been prepared comparing actuals to the Original adopted budget 2019/20 and incorporating the Revised Budget for September.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Attachment 1: Monthly Finance Report 31 January 2020

Policy
Budget & Business Plan and Review Policy

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS
Corporate Plan

How We Work – Good Governance

6.2 Ensure that Council’s policy and process frameworks are based on principles of sound governance and meet legislative requirements.
6.3 Align operational strategy to strategic objectives and measure organisational performance to demonstrate progress towards achieving our goals.
6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.
6.9 Provide access to Council’s plans, policies and processes and communicate with the community in plain English.
6.16 Provide contemporary internal administrative and business support services in accordance with mandated legislative standards and good practice principles.

Legislative Requirements
Local Government (Financial Management) Regulations 2011 - Reg 9(1)(b)
LGA Information paper no. 25 – Monitoring Council Budget Performance

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial
To enable Council to make effective and strategic financial decisions, a regular up to date high level financial report is provided.

COMMUNITY CONSULTATION
Community Consultation was part of the original budget adoption process in June 2019, as per legislation. This report is advising Council of the monthly finance position compared to that budget.

7.3. DEBATE AGENDA

7.3.1 DIRECTOR CORPORATE AND COMMUNITY SERVICES

7.3.1.1 REQUEST FROM TANUNDA SHOW COMMITTEE – NAMING OF NEW POULTRY/PIGEON PAVILION
B10093
Author: Executive and Project Support Officer
Cr Miller requested Chief Executive Officer to review necessary policy position to name public places.

**PURPOSE**

To consider a request from the Tanunda Show Society for consent to name the new poultry/pigeon pavilion at the refurbished Tanunda Recreation Park Show Hall, in honour of a past Show member, Rex Starick.

**REPORT**

*Introduction*

The construction of a new space for housing poultry and pigeon exhibitions and shows was included as part of the refurbishment of the Tanunda Recreation Park Show Hall, under The Big Project program. The previous poultry shed was demolished in 2016 as it was no longer fit for purpose and presented a structural risk and potential health risk in terms of both people and the welfare of the animals using it.

*Discussion*

The new 16.5m x 8.1m poultry/pigeon shed, with 94 large/double cages and a further 170 smaller bantam/pigeon cages, is nearing completion. The Tanunda Show Society has contributed around $4,000 to the cost of the cages and is looking forward to the poultry and pigeon sections returning to the 2020 Tanunda Show.

The Tanunda Show Committee has requested permission to name the new poultry/pigeon pavilion in honour of a past Show member, Rex Starick (refer Attachment 1). The proposed name is the “Rex Starick Pavilion”. The sign will be placed on either the rear or side elevation of the poultry shed extension.

Mr Starick’s involvement in the Pigeons’ section of the Show commenced around 60 years ago. He was a steward from 1960 – 1985 and convenor from 1986 to 2006. Mr Starick was well known to many locals in his promotion of the Show and activities. He has now passed but is remembered by many as “Mr Tanunda Show”.

The Show Committee propose to erect a metal sign, 250mm x 900mm, in a colour to match the new siding on the pavilion side wall, similar to the design below:

![rex starick pavilion sign](image)

**Summary and Conclusion**

Although there is no specific reference in Council’s Memorials on Community Land Policy regarding naming of a facility in honour of a person’s service, etc., (only guidance on physical ‘memorials’), Officers have found no reason to refuse the request. Officers consider that the sign will not detract from the overall appearance and amenity of the Hall.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

Attachment 1: Letter from Tanunda Show Committee – HPE ref: 20/5806
Attachment 2: Proposed sign and location
COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

- Community and Culture
- How We Work – Good Governance

Corporate Plan

6.2 Ensure that Council’s policy and process frameworks are based on principles of sound governance and meet legislative requirements.

6.8 Provide opportunities for the community to contribute to the ongoing care, improvement and use of Council’s community facilities.

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

The Tanunda Show Society will pay for the purchase and installation of the sign. The Society is an incorporated body and is responsible for undertaking work in a safe manner. Building Services officers have indicated that building rules consent will be required. Council officers will assist with any further advice the Show Committee require.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

As this is only a very recent request and the Show is keen to progress in readiness for its Show launch, an email has been sent to the Tanunda Recreation Park Committee for information and any feedback. A verbal update can be provided at the Council Meeting.

7.3.1.2

CHANGING PLACES FACILITY AT THE REX

B9774 20/443

Author: Director Corporate & Community Services and Collaborative Project Officer

MOVED Cr Troup that Council:

(1) Endorses the Changing Places project at a total cost of $246,000 (ex GST) including contingency.

(2) Supports an application for grant funding of at least $100,000 (ex GST) from the State Government Department of Human Services if released towards the construction of a ‘Changing Places’ facility at the Rex.

(3) Make provision for funding of up to $146,000 (ex GST) including up to $9,712 ex GST from the Disability Access and Inclusion reserve fund in the 2020/21 draft budget and business plan for the construction of a ‘Changing Places’ facility at the Rex pending the outcome of any grant application.

(4) Supports Officers seeking contributions to the project from other potential funding partners.

(5) Requires Officers to bring a future report to Council in relation to alternative funding sources, should Council’s application be unsuccessful.

Seconded Cr Boothby

CARRIED 2018-22/33

PURPOSE
The purpose of this report is to seek approval for funding to construct a ‘Changing Places’ facility at the Rex to meet the needs of people with severe and profound disabilities.

REPORT

Background

In May 2016 Council approved closure of the ‘Barossa Leisure Options Program’ and transitioned out of directly delivering services for high needs people with disability in readiness for the roll out of the National Disability Insurance Scheme (NDIS) in the region on 1 July 2017. Council still receives some funding from the State Government for low needs people with disability and carers of people with disability, and uses this funding to sub-contract to other appropriately qualified providers to deliver services for these cohorts. This ongoing support was approved by Council in February 2019. It is expected, but not yet confirmed, that all participants funded through this program will be transitioned to the NDIS or other programs by 30 June 2020.

Council’s role in the disability area is now focussed on advocacy, leadership, partnership and facilitation. This includes delivering our Disability Access and Inclusion Plan (DAIP), which is now a legislated responsibility for all state authorities under the 2018 Disability Inclusion Act. The Barossa, Light and Lower North Regional Disability Access and Inclusion Plan and The Barossa Council Disability Access and Inclusion Action Plan were approved by Council on 17 April 2018.

In October 2017, Council approved the dissolution of the Disability Access Review Section 41 Committee (DARC), and the establishment of the Disability Access and Inclusion Advisory Group. The first meeting of the Advisory Group was held 1 November 2017 comprised of residents with disability, carers of people with disability, disability service providers and Council staff, and was formed primarily to oversee the delivery of Council’s DAIP Action Plan. At each meeting a representative of one of Council’s directorates reports on the progress of the deliverables of the Action Plan. Members of the Advisory Group also take the opportunity to raise and discuss other issues and opportunities regarding access and inclusion in the Council area.

The need for an adult disability change facility for people with severe and profound disability, has been discussed regularly at Advisory Group meetings since its inception over two years ago, with members enthusiastically committed to addressing this need. Prior to that, Officers periodically received representations during the Barossa Leisure Option days and from other service groups and users about their use of the facility and the constraints they experienced but how eager people with such disabilities were to fully be able to utilise the Rex. This report seeks Council approval to proceed with the development of an adult change facility known as ‘Changing Places’, at the Rex that would complement recent improvements to disability access, including the 24/7 access automatic door, the new pool chair lift, and the imminent addition of extra disability car parks.

State Government has a “Changing Places” funding program that has operated to support development of high needs, best practice changing facilities over the last 5 years but the latest round of funding has been on hold pending consideration by the Department. Officers have been advised that the release of the next round of funding is now imminent (and may be the last dedicated pool of money). If there is Council agreement that a facility of this nature is a priority, Officers will need to be ready to respond with an application.

Introduction

“Changing Places is a project to advocate for public toilets with full sized change tables and hoists in major spaces across Australia to meet the needs of people with severe and profound disabilities.” (https://changingplaces.org.au/).

Current public ‘accessible’ toilets and change rooms do not cater for people with severe and profound disability resulting in exclusion from participation in many activities that most of us take for granted.

On 1 May 2019, a new National Construction Code (NCC) was adopted that specifies that new public buildings across Australia such as large shopping centres, sports stadiums, aquatic centres,
museums, art galleries and airports must include an ‘accessible adult change facility’. Toilets built to the Changing Places design specifications meet the requirements mandated by the NCC.

Changing Places was launched in the UK in 2006 where there are now 970 Changing Places toilets located in many major public spaces. Changing Places became a British Standard in 2009 and are acknowledged in the building codes as best practice. The concept is a proven model for improving social inclusion for people with severe and profound disabilities.

Victoria was the first state in Australia to embrace Changing Places with the first facility opened in 2014. Changing Places is considered a best practice example of universal design principles. Since then, the Changing Places initiative has made progress in other states, and in South Australia, a number of councils have built facilities.

Access to the Changing Places facility is via a MLAK (Master Locksmiths of Australia Key). MLAK is a security system that enables people with disability to gain 24/7 access to a network of public facilities across Australia. People can apply for their own key by visiting the Master Locksmiths Association of Australia webpage and complete an application form. MLAK keys cost $20 including GST and applications need to be validated.

The previous South Australian Government administered a funding program over several years that provided $100,000 per project, through a tender process, towards the cost of constructing a toilet and change facility that complied with the specifications of one of three recommended Changing Place design options. Communication by Council staff over several months with the SA Government Department of Human Services has confirmed that not all program funding was expended before the change of government in 2018, and that the Minister has recently approved the release of funds for further Changing Places Projects. At this stage it is unclear as to exactly when this will occur.

To ensure that we would be shovel ready if this funding becomes available, as part of the 2019/20 budget process, Council approved the release of funds from the Disability Access and Inclusion Plan (formerly DARC) Reserve Fund for design documentation and specification for a new Changing Places facility to be constructed at the Rex (refer Attachment 1). Following this, a Concept Cost Estimate (refer Attachment 2) was procured using funds from the Social Inclusion Project budget.

**Discussion**

**The Need for a Changing Places Facility**

People who are likely to use a Changing Places facility include those with severe and profound disability such as spinal cord injury, people with advanced Muscular Sclerosis, some people who have Cerebral Palsy, some people who have had a stroke, and some people with advanced dementia.

ABS data indicates that in 2018, 5.8% of all Australians had a severe or profound disability. Recent NDIS data shows there were 1,428 NDIS participants in the Barossa, Light and Lower North region (comprising Barossa, Light, Gawler and Adelaide Plains councils), as at 30 September 2019. Of these, 11 participants had spinal cord injury. The data also shows that 26 had Muscular Sclerosis, 30 had Cerebral Palsy, and 11 had Stroke. Using the Dementia Australia formula of “Three in 10 people over the age of 85 and almost one in 10 people over 65 have dementia”, it is estimated there are approximately 1,500 people in the region with this terminal disease. A local disability service provider has identified 10 Participants who would utilise and benefit from a Changing Places facility. These Participants have a range of intellectual and physical disabilities which preclude them from using the current amenities in the area. The Changing Places project has the potential to have significant positive impact on these people, their families, friends and carers as well as promoting the reputation of the region as one that is open for and responsive to the needs of all people and of course, our significant tourism and visiting populations.

The purpose of the NDIS is to enable “people with disability to live an ordinary life”. To ensure the realisation of the vision and values of the Scheme, people with disability need opportunities and supports to be more independent and more included in mainstream social and economic life.
The NDIS will provide ‘reasonable and necessary support’ to enable a person with disability to pursue goals and aspirations. This support generally includes funding that enables a person to undertake ‘ordinary’ activities such as gain employment, socialise, attend a local recreation centre and swimming pool, and to go on a holiday. However, if the community is not welcoming or does not have accessible infrastructure, the NDIS’s ‘reasonable and necessary support’ will not, by itself, transform the lives of people with disability.

As the nearest Changing Places facility is located at the Elizabeth Shopping Centre, Council’s Disability Access and Inclusion Advisory Group has identified the need for a disability change facility in the region for people with severe and profound disability to better enable them to ‘live an ordinary life’.

The need for this infrastructure is further demonstrated through just one example of the experience of a Council customer with severe and profound disability. Our customer is a NDIS participant and attends the Tutti Arts Visual Arts program at the Tanunda Community CWA Hall which is a program established in the Barossa as part of Council’s transition project and has expanded to occupy two full days due to its popularity. Our customer can only participate in the Arts program for 3 hours rather than a full day as there is no suitable adult change facility available nearby. The same customer also uses the pool at the Rex and finds the current disability change facility to be highly inconvenient, uncomfortable and undignified to use. There is a portable change table and hoist available at the Rex (property of the SA Department for Education); however as it takes up a lot of space it is not stored in the current disability change room and has to be wheeled in when needed. Once in the room there is inadequate space to allow the door to be closed. A Changing Places facility at the Rex would enable our customer to participate fully in the Arts program as well as have a more dignified experience of using the Rex. Once promoted and through word-of-mouth, it would also most likely result in increased usage of the Rex by other people with severe and profound disability.

A comparison of the sizes of existing accessible changing facilities and the proposed Changing Places facility is as follows:

<table>
<thead>
<tr>
<th>Facility</th>
<th>Dimensions (internal)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cycle Hub</td>
<td>3.4m x 2m</td>
</tr>
<tr>
<td>Rex existing</td>
<td>3m x 2.3m</td>
</tr>
<tr>
<td>Changing Places</td>
<td>4.36m x 3.2m</td>
</tr>
<tr>
<td></td>
<td>(7.6m x 3.2m including air lock)</td>
</tr>
</tbody>
</table>

The Advisory Group has also considered the needs of visitors and tourists. As part of the ‘reasonable and necessary support’ provided by the NDIS, participants of the Scheme can access support to enable them to go out for a day trip or to have a holiday. This presents a new market opportunity for the visitor and tourism sector as people with disability from all over Australia and their families/carers will be seeking holiday accommodation and visitor experiences that are fully accessible. A Changing Places facility at the Rex in Tanunda would enable visitors and tourists with severe and profound disability to enjoy the amenity of the Barossa in the same way as every ‘ordinary’ person can. Changing Places accredited toilets are now listed on the National Public Toilet Map, providing free Australia-wide promotion.

Location
The Advisory Group has identified the Rex as being the best location for a Changing Places facility. The Group also considered the Cycle Hub adjacent to the Barossa Visitor Centre (BVC); however the existing disability change facility is not large enough to be retrofitted with an adult change table and hoist (refer Attachment 3); therefore a new building would need to be constructed. The Rex was considered to be the best option as it is only a few kilometres from the BVC and would have the added benefit of also providing for the needs of users of the recreation facility – the Council building which has the highest usage of all buildings. The BVC could promote the facility, provide directional advice and loan MLAK keys to visitors and tourists if they do not have their own. The Advisory Group also acknowledged that the development of a Changing Places facility at the Rex would complement recent improvements to disability access, namely the 24/7
automatic door, the new pool chair lift and the imminent addition of extra disability car parks. With a Changing Places facility, the Rex would become the most accessible community asset in the region.

The Rex was redeveloped nine years ago, and therefore the existing accessible toilet and change room does not comply with the new National Construction Code (NCC) that came into effect on 1 May 2019. The experience of people with severe and profound disability using the current facility at the Rex has already been described in this report. Consequently, changes to the existing Rex building are not feasible and would result in loss of other change room space. Also, it would not address the need for 24/7 public access to an adult change facility, and would miss out on the opportunity to provide a service for visitors and tourists to the region.

It is proposed to add the Changing Places facility to the existing Rex building with internal access from the pool area, and external access from the south west corner of the building (refer Site Plan in Attachment 1). Access would be via an MLAK. Locking mechanisms would ensure only one user has access at any time. Users accessing the facility externally would not have access to the pool, nor would the facility be accessed internally outside of pool opening hours. External access would be available 24/7. A door counter would be installed to measure usage.

Cost
The Concept Cost Estimate for construction of the Changing Places facility to be added to the Rex is $246,000 (details in Attachment 2). This includes allocations for items such as project management and contingencies that may not be required and would potentially reduce the total actual cost. If State Government funding of $100,000 becomes available, the total maximum cost to Council for construction would be $146,000. Annual operating costs start at $1,870 and depreciation has been calculated at 2%.

Summary and Conclusion
In summary, there is an opportunity for The Barossa Council to better meet the needs of people with severe and profound disability including residents, visitors and tourists to better enable them to ‘lead an ordinary life’ through participating in the activities, events and amenity of the region.

A Changing Places facility will meet many of the Community, Infrastructure and Health & Wellbeing strategies and values of the Community Plan that acknowledges that disability is a natural part of human diversity and that people with disability are to be included in all aspects of life. In addition, the project will most likely result in increased usage of the Rex, and potentially attract more visitors and tourists to the region. If State Government funding becomes available Council is ‘shovel ready’. If State Government funding is not forthcoming, or an application is unsuccessful, there is community will to pursue other funding sources to ensure the construction of this significant community asset.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

ATTACHMENTS
Attachment 1: Design Documentation and Specifications – New Changing Places Facility – The Rex (HPE Ref: 20/5451)
Attachment 2: Changing Places Amenity Building - Concept Cost Estimate (HPE Ref: 19/72152)
Attachment 3: Layout of existing accessible change rooms at the Rex and Cycle Hub
Attachment 4: Due Diligence Report (DDR2) (HPE Ref: 20/5784)

OTHER SUPPORTING REFERENCES
### COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

**Community Plan**

Identify Theme/s (utilising the icons)

<table>
<thead>
<tr>
<th>Icon</th>
<th>Theme</th>
</tr>
</thead>
<tbody>
<tr>
<td>🌋</td>
<td>Community and Culture</td>
</tr>
<tr>
<td>🏗️</td>
<td>Infrastructure</td>
</tr>
<tr>
<td>💓</td>
<td>Health and Wellbeing</td>
</tr>
</tbody>
</table>

2.9 Create places where people want to live and plan for the future in a coordinated, appropriate and proactive manner.

3.2 Collaborate with private and public utilities providers to ensure infrastructure is adequate to support the community both now and into the future.

3.5 Advocate for and seek out funding opportunities that support the development of community, health and other facilities and infrastructure from both state and federal government.

3.7 Ensure infrastructure meets the needs of people with and provides for all abilities access.

3.9 Design our future developments and facilities to support active lifestyles and community health and wellbeing.

4.2 Create opportunities for people of all ages and abilities to participate in the community.

4.4 Support sporting, recreational and community clubs and organisations to grow and be sustainable.

4.5 Advocate for and encourage services and resources that ensure equity and support for disadvantaged, disabled and at risk members of the community.

4.6 Ensure that community members can participate in cultural, recreational, sporting and learning opportunities.

4.9 Design our future developments and facilities to support active lifestyles and community health and wellbeing.

**Legislative Requirements**

- SA Disability Inclusion Act 2018
- National Construction Code 2019
- Disability Discrimination Act 1992

### FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

**Financial**

A Due Diligence Report has been completed in accordance with Council’s Budget and Business Plan Policy (Attachment 4).

Given the current status of this matter it is anticipated that any approved funding would be drawn from the 2020/21 Financial Year but as it is expected that a grant release would occur in the next few months, Officers are seeking approval to make an application that will require evidence of Council’s funding commitment. There will be opportunity outside of that process to see if there are other local organisations that might make contributions to the project to offset the full cost to Council but that has still to be fully explored.

A Level 1 Due Diligence Report is provided in Attachment 4, which results in a Bid Analysis Score (BAT) of 67. The 2019/2020 BAT cut off for existing approved New Initiatives was 46.

The additional funding requirement for this project will be included with other New Initiatives during the 2020/21 draft Budget discussions.

The 2020/21 draft budget is underway and over the next few months Council will review service and resourcing requirements, strategic items, new initiatives, numerous other projects and assumptions before final adoption. Due to the timing of these processes an assessment of Council’s Financial Sustainability to fund this new project has been considered using the 2019/20
Mid-year Budget Review as a base, being the current financial position of Council. (This Report is contained in this Agenda).

For this assessment the DDR data has been used, ongoing net operating cost of $7k pa including depreciation, a capital cost of $246k and grant income of $100k.

The result of including this project to the Council’s 2019/20 financial position key performance (financial) indicators (KPI) comparing the 2019/20 Mid-year Budget Review (MYBR) and the change for the additional project are as follows:

<table>
<thead>
<tr>
<th>KPI</th>
<th>MRBR</th>
<th>Additional project effect</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Surplus Ratio</td>
<td>0.5%</td>
<td>a reduction of 0.05%</td>
</tr>
<tr>
<td>Net Financial Liabilities Ratio</td>
<td>32.3%</td>
<td>an increase of 0.3%</td>
</tr>
<tr>
<td>Asset Renewal Funding Ratio</td>
<td>125%</td>
<td>no change</td>
</tr>
</tbody>
</table>

Noting that after the addition of this project, all KPI’s are within or better than the target range set by Council.

Development approval will be progressed if Council continues to support the initiative.

Resource
Should State Government or other funding opportunities become available, the application or tender will be prepared using internal resources.

Council has various structures and processes in place to manage projects. Should funding / tender applications be successful, an internal project manager will be appointed.

Risk Management
Project risks have been identified in the DDR2 and any further risks will be identified and managed as part of detailed project planning and implementation.

COMMUNITY CONSULTATION
The need for this project has been identified through consultation with:
- Council’s Disability Access & Inclusion Advisory Group
- Tutti Arts Inc
- Centre Manager, Barossa Aquatic & Fitness Centre – ‘The Rex’

Should the project proceed, further consultation and public notification will take place as required by development legislation and Council policy.

VISITOR TO THE MEETING – 9.31AM
Mayor Lange welcomed Mrs Beth Reid to the meeting who presented Council with matters relating to the system of emergency management in the state, its application at local level and the role of the Barossa Zone Emergency Management Committee. Mayor Lange invited questions from the floor and Mrs Reid responded.

MOVED Cr Hurn that Council receive and note the Emergency Management – Barossa Zone presentation.
Seconded Cr Haebich

CARRIED 2018-22/34

RESUMPTION OF COUNCIL MEETING – 9.57AM

7.3.2 MANAGER COMMUNITY PROJECTS

7.3.2.1 NEW INITIATIVES – EVENT PLACEMENT PROGRAM – SPORTS AND CULTURAL EVENTS
B9045
MOVED Cr Boothby that Council:

(1) Supports the New Initiative Request to enter into an agreement with Sports Marketing Australia for:
   
   (a) $27,500 ex GST to complete a Capacity and Capability Assessment to be included as a third quarter budget adjustment in 2019/2020,

   (b) $20,000 ex GST as a base “event placement” budget for consideration in 2020/2021 and 2021/2022 draft budgets and Long Term Financial Plan, with the value of the project to be assessed and reviewed and other funding partners established for future participation via the annual budget and business plan process.

(2) Accept $2,000 ex GST from Barossa Wine and Grape Association for contribution to the costs of the Capacity and Capability Assessment and acknowledges them as a willing partner and contributor to encouraging increased tourism through this investment and shared endeavour.

(3) Require Officers to assess and approve event placement in accordance with Council’s Event Management Policy and where there is uncertainty on the best fit for our community, escalate approval via the Chief Executive Officer and report to Council where required.

Seconded Cr Johnstone  CARRIED 2018-22/35

PURPOSE
For Council to consider entering into an agreement with Sports Marketing Australia for an event placement program.

REPORT

Background
Sports Marketing Australia (SMA) attended the November 2019 Council Workshop to discuss an opportunity to be part of their Event Placement Program. Officers have had a number of conversations with SMA over the past three years and recommend that it is an opportune time to assess this opportunity now that The Big Project is mostly in an implementation phase and that our facilities are slowly being refreshed and upgraded. Targeted event placement in our facilities is an excellent way to activate our spaces, with economic, branding and community benefits.

A discussion paper provided by SMA is provided at Attachment 1.

Discussion
SMA’s Events Placement Program provides services to local governments to attract and host major events that provide economic, community and branding benefits. SMA places sporting and cultural events.

SMA is currently contracted by 64 LGAs and tourism organisations across Australia and over 450 sporting organisations as well as global promoters as our powerful client base. Current SA councils include Alexandrina Council, City of Playford, City of Port Adelaide Enfield, Rural City of Murray Bridge. Sporting organisations and event promotors are extremely varied and a full list can be viewed at http://sportsmarketing.com.au/EventOwners.

The Events Placement Program has been developed over the past 16 years. While SMA places and has access to elite level events, the majority of its activity includes high participation state
and national sporting events for age group and masters activities. There are 4 key benefits for Council:

- Economic benefit: Tourism Research Australia values a sports tourist whose purpose of travel is to compete in or spectate at a sporting event at $280 per person per day (year ending March 2019)
- Branding benefits through high profile or elite events that are broadcast, live streamed, and/or attract high level media attention
- Introducing people to a region who may never have visited that region in their lifetime had they not participated in or been a spectator at particular events
- Community benefits through coaching courses, upskilling local club volunteers, “come and try” sessions that help to grow and develop the sport locally, as well as allowing the youth in the region to get up close to their sporting heroes for elite events.

<table>
<thead>
<tr>
<th>16.1 Million</th>
<th>$3.76 Billion</th>
<th>2.4 Million</th>
<th>4278 Events</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bed nights booked within our partnering Councils areas from SMA placed events</td>
<td>Economic Impact into our regional Council Economies from Sporting Events</td>
<td>Satisfied Competitors who participated and attended SMA placed events</td>
<td>Successfully held with Council Support through SMA’s program</td>
</tr>
</tbody>
</table>

A Capacity and Capability assessment is completed. The document is designed to assess all the essential criteria (as required by the event owner)

- Event Infrastructure
- Local Club / Association Capacity
- Transport Linkages
- Accommodation and Tourism Infrastructure
- Existing Events Calendar

The cost of this component of work is $27,500 ex GST.

Events are then offered to Council who can either accept or decline the events. Whilst traditionally sporting events, there is now also a focus on Arts and Culture events that may have great opportunity for precincts such as Angaston Railway and the Barossa Regional Culture Hub.

Examples of events include:

- Masters Games
- School based national athletics championships
- My Market Menu – TV series featuring high profile chef and creating dishes from produce available at a market
- Think Dragon Boat racing on the Warren Reservoir!
Each event opportunity is presented to Council for assessment and approval. The cost of events varies from $2,200 to $2,750 ex GST. It is recommended that Officers complete this assessment and approval process unless the event is assessed as sensitive, or may have a political or reputational impact on our community. Where there is uncertain benefit or potential for varied acceptance, Officers will table the event proposal with Council for consideration.

Representatives from the Barossa Wine and Grape Association (BGWA) were also present at the November 2019 Council Workshop and BGWA have communicated their support for the proposal and desire to partner with Council. A contribution of $2,000 ex GST will be made to the upfront Capacity and Capability Assessment costs. Contribution to ongoing event placement costs will be considered as placements as are assessed. James March, CEO of BGWA has noted that:

“This is a fantastic opportunity for the broader Barossa region and BGWA is willing to co-contribute up to $2k towards this first stage of assessment as a means of demonstrating our commitment to a broader region outcome and supporting the merit of this approach.”

The cost benefit analysis for this proposal are included via a New Initiative Request (Attachment 2) and accompanying Level One Due Diligence Report (Attachment 3).

Summary and Conclusion
An opportunity to be part of an Events Placement Program is presented to Council. For an initial cost of $27,500 ex GST, including a $2,000 ex GST contribution from Barossa Grape and Wine Association for the completion of a Capacity and Capability Assessment. An ongoing budget of $20,000 ex GST as a base budget is recommended for consideration in the 2020/2021 and 2021/22 financial years to provide an opportunity for the value of the project to be assessed and reviewed and other funding partners established.

The significance of tourism to the region is understood by Council and the opportunity to establish a mechanism for generating ongoing event tourism supports The Big Project initiatives as well as aligning with the RDA Strategic Roadmap and State Policy initiatives. The current high profile impacts to tourism of climate and international health concerns reinforces the need to find new strategies and opportunities to support tourism in the region.

Whilst Council is initiating this approach with support from BGWA, there is potential to expand the contribution from other regional organisations to support a joint and collaborative investment approach once Council has provided the seed funding and taken leadership in this area.
ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Attachment 1: Sports Marketing Australia – Discussion Paper Ref: 19/69113
Attachment 2: New Initiative – Event Placement Program Ref: 18/88953
Attachment 3: Level 1 Due Diligence Report – Event Placement Program Ref: 19/69217

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS
Community Plan

2.6 - Support a vibrant and growing arts, cultural, heritage and events sector.

5.13 Support economic development through events.
5.3 Help build the capacity of the tourism sector and encourage the development of tourist services, including eco and recreational tourism infrastructure.

4.4 Support sporting, recreational and community clubs and organisations to grow and be sustainable.

Legislative Requirements
Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS
This opportunity is not budgeted nor is the ongoing event fee which is recommended at $20,000 for the 2020/2021 financial year.

A Level 1 Due Diligence Report is provided at Attachment 3, which results in a Bid Analysis Score (BAT) of 55. The 2019/2020 BAT cut off for existing approved New Initiatives was 46.

The additional funding requirements for this project will be included with other New Initiatives during the 2020/21 draft Budget discussions.

The 2020/21 draft budget is underway and over the next few months. Council will review service and resourcing requirements, strategic items, new initiatives, numerous other projects and assumptions before final adoption. Due to the timing of these processes, an assessment of Council’s Financial Sustainability to fund this new project has been considered using the 2019/20 Mid-year Budget Review as a Base, being the current financial position of Council. (This Report is contained in this Agenda).

For this assessment, the operational cost of $25,500 (net of GST and the BGWA contribution) upfront in the current 2019/20 financial year and $20,000 ex GST ongoing amount (with potential funding partner contributions to reduce Council’s exposure), has been modelled.

<table>
<thead>
<tr>
<th>KPI</th>
<th>MRBR</th>
<th>Additional project* effect</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Surplus Ratio</td>
<td>0.3%</td>
<td>a reduction of 0.2%</td>
</tr>
<tr>
<td>Net Financial Liabilities Ratio</td>
<td>32.6%</td>
<td>an increase of 0.6%</td>
</tr>
<tr>
<td>Asset Renewal Funding Ratio</td>
<td>125.0%</td>
<td>no change</td>
</tr>
</tbody>
</table>

*Includes the net costs and effect to the KPIs’ for the Council reports - Changing Places project, upgrade cricket practice nets at Curdnatta Park, Event Placement Program and assumes all are approved by Council.

Noting that after the addition of this project, all KPI’s are within or better than the target range set by Council.

COMMUNITY CONSULTATION
No formal community consultation has taken place or is required under the Local Government Act or Council’s Public Consultation Policy.

The Barossa Council 20/8269 Minutes of Council Meeting held on Tuesday 18 February 2020
7.3.2 DEBATE AGENDA – MANAGER COMMUNITY PROJECTS

7.3.2.2 SANDY CREEK CRICKET CLUB – UPGRADE CRICKET PRACTICE NETS – CURDNATTA PARK

B5034

Author: Manager Community Projects

MOVED Cr de Vries that Council:

(1) Receives and notes the urgent New Initiative request from the Sandy Creek Cricket Club to upgrade its cricket practice nets for a total cost of $107,118 (ex GST) in order that a funding application can be made to the Australian Cricket Infrastructure Fund by the deadline of 23 February 2020.

(2) Notes that due to the constraints of time and allocation of resources to current project works, Officers have had limited opportunity to provide full due diligence to support the New Initiative request as per Council’s Prudential Management Policy and ongoing concerns that the level of funding provision for the project costs may be insufficient.

(3) Supports the request for a $30,000 (ex GST) contribution to the grant application and include additional contingency allocation $9738 (ex GST) for a total contribution of $39,738 (ex GST).

Seconded Cr Haebich

CARRIED 2018-22/36

PURPOSE

For Council to consider New Initiative request from the Sandy Creek Cricket Club in their application to upgrade cricket practice nets at Curdnatta Park.

REPORT

Background

At its 20 August 2019 meeting, Council resolved the following:

MOVED Cr Johnstone

(1) That Council having considered, reviewed and analysed The Big Project masterplans, community needs and benefits as gathered through the master planning and community engagement processes over the past 33 months, financial modelling and ability to fund projects, economic development opportunities, third party and grant funding alignment endorse the “Target Next Phase Priorities and Associated Analysis – August 2019” document as presented at the Attachment.

(2) That Council noting that current 2019-20 financial year programs being the Angaston Railway Station masterplan implementation, Tanunda Recreational Park acceleration works, Nuriootpa Centennial Park multi-use change rooms and Old Talunga Recreation Park tennis/netball upgrades are approved projects that are below the thresholds of the Prudential Management Policy under to Section 48(aa1) of the Local Government Act for a full independent prudential report proceed as budgeted.

(3) That Council noting that the “Target Next Phase Priorities and Associated Analysis – August 2019” include some projects that are above the expenditure threshold for a full independent prudential management report as contemplated by the Prudential Management Policy under to Section 48(aa1) of the Local Government Act undertake the required full prudential management report as outlined by Clause 4.3 of the policy on the remaining projects in totality and that the
Chief Executive Officer proceed to engage an independent consultant to undertake the work.

(4) That Council acknowledge that the target plan will be adjusted and revised depending on the availability and success of grant applications, annual funding allocations, changing community need, and resourcing needs to deliver this aspirational target plan.

(5) That the Mayor release a public statement relative to this resolution of Council.

Seconded Cr Angas CARRIED 2018-22/281

The highest priorities identified for the Southern Barossa Hub through the Council prioritisation process are as follows:
- Lyndoch Recreation Park Upgrade
- Rugby Relocation

Total Southern Barossa Hub prioritised investment $6,968,156.

Introduction
The Sandy Creek Cricket Club have submitted a New Initiative request to replace their non-compliant ageing cricket practice nets at Curdnatta Recreation Park, Sandy Creek with 4 new nets. The request is provided at Attachment 1.

Discussion
The Sandy Creek Cricket Club have provided a New Initiative form, including a budget breakdown for financial and in-kind costs, as well as quotes for the works. Images in Attachment 5, 6 and 7 illustrate the current non-compliant deteriorating condition of the nets and below provide an overview of the nets adjacent the oval and current set out.

![Figure 1. Existing site footprint adjacent oval](image-url)

At this stage, the Club have provided an indicative design (Attachment 8). This design requires additional detail, scope and specification. This is a matter of concern for Officers given the recent experience of construction challenges with the build of the Nuriootpa Cricket Club cricket nets and whilst those learning can be used to achieve good outcomes, if this project were to proceed, it is recommended that the figures provided by the Club should include an uplift for contingencies to avoid future exposure for Council. It should be noted that the Club is applying for the maximum grant from Cricket Australia and it is not evident whether they will be able to absorb any additional costs themselves. There is very limited availability of contractors in the State to undertake this work. The same contractor used for the Nuriootpa cricket nets will be involved in the work for Sandy Creek Cricket Club.

The Club have however, worked hard to ensure the most cost effective project outcomes and through negotiation and support from Club sponsors and members, the total cost has been reduced as follows. Quotes are provided in Attachments 2, 3 and 4. In summary the project costs (ex GST) are:

<table>
<thead>
<tr>
<th>Item</th>
<th>Original Quote (ex GST)</th>
<th>Club negotiated quote (ex GST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Demolition</td>
<td>$5,000</td>
<td>$26,000</td>
</tr>
<tr>
<td>Earth works</td>
<td>$6,300</td>
<td></td>
</tr>
<tr>
<td>Concrete Slab</td>
<td>$32,900</td>
<td></td>
</tr>
<tr>
<td>Chain Mesh fencing</td>
<td>$11,500</td>
<td></td>
</tr>
<tr>
<td>Synthetic grass</td>
<td>$18,680</td>
<td>$12,880</td>
</tr>
<tr>
<td>Quins Sports Cricket nets and boxes</td>
<td>$23,000</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL COST</strong></td>
<td><strong>$97,380</strong></td>
<td><strong>$73,380</strong></td>
</tr>
</tbody>
</table>
The Club have provided the following funding model for the completion of the project which includes a grant application to the Australian Cricket Infrastructure Fund and a request for Council contribution:

<table>
<thead>
<tr>
<th>Total Project Cost</th>
<th>Sandy Creek Cricket Club - Cash</th>
<th>$18,380</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Cricket Australia Infrastructure Fund – Grant Application</td>
<td>$25,000</td>
</tr>
<tr>
<td></td>
<td>The Barossa Council – Requested Contribution</td>
<td>$30,000</td>
</tr>
<tr>
<td></td>
<td>TOTAL CASH COMPONENT</td>
<td>$73,380</td>
</tr>
<tr>
<td>Sandy Creek Cricket Club – Donation</td>
<td>$23,400</td>
<td></td>
</tr>
<tr>
<td>Sandy Creek Cricket Club – In-kind</td>
<td>$600</td>
<td></td>
</tr>
<tr>
<td>TOTAL PROJECT VALUE</td>
<td>$97,380</td>
<td></td>
</tr>
<tr>
<td>10% Project Contingency</td>
<td>$107,118</td>
<td></td>
</tr>
</tbody>
</table>

Applications for the Australian Cricket Infrastructure Fund grant close on 23 February 2020; therefore this report is tabled for Council’s consideration to achieve that deadline.

There is minimal ongoing maintenance required; the infrastructure comes with a 10-15 year warranty for the various elements (artificial turf / netting), nets need assessment on a pre seasonal basis to ensure sufficient tension is maintained and periodic refresh of rubberised line marking. Maintenance responsibility will be formalised via the Club’s license agreement and documented to be the Club’s responsibility.

The Sandy Creek Cricket Club are a well-managed and successful club within the Barossa & Light Cricket Association. Players come from many areas of the southern Barossa area and into Gawler and surrounds. They also have a senior women’s netball team in the Gawler & Districts Netball Association.

They currently manage the following cricket teams, accounting for approximately 130 players: 3 x mens, 1 x ladies, 5 x juniors, 1 x junior blast and 1 x master blasters.

The current nets are defined as an asset of Council and it is intended that the new nets will also be included on Council’s Asset Register.

Summary and Conclusion
- The Sandy Creek Cricket Club have requested approval and financial assistance to replace their cricket practice nets at Curdnatta Recreation Park, Sandy Creek.
- The Australian Cricket Infrastructure Fund closes on the 23 February 2020.
- The infrastructure upgrades are not currently prioritised elements of the adopted Southern Barossa Hub Master Plans of which Curdnatta Park is a component and for this reason, Officers are not in a position to recommend for approval.
- A contribution of $30,000 ex GST is sought from Council. Officers have concerns that the lack of contingency could expose Council to future additional requests for funding and if this matter were to be approved by Council, recommend providing support of a further minimum 10% of the project value ($9,738 ex GST) if it is expected that project management resources to assist the Club will be provided by Officers. This would mean a total funding allocation of $39,738 ex GST.
ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachment 1: Sandy Creek Cricket Club – New Initiative (TRIM Ref: 20/6507 and Level 1 Due Diligence 20/6533)
Attachment 2: Sandy Creek Cricket Club – Cricket Practice Nets Replacement Quote – Quin (TRIM Ref: 20/6501)
Attachment 3: Sandy Creek Cricket Club – Cricket Practice Nets Replacement Quote – Vantage Built (TRIM Ref: 20/6499)
Attachment 4: Sandy Creek Cricket Club – Cricket Practice Nets Replacement Quote – Barossa Carpet Court (TRIM Ref: 20/6500)
Attachment 5, 6 and 7: Sandy Creek Cricket Club – Existing Cricket Practice Net Images (TRIM Ref: 20/6504, 20/6505, 20/6506)
Attachment 8: Sandy Creek Cricket Club – Cricket Practice Nets Replacement Indicative Design (TRIM Ref: 20/6502)

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

3.1 Develop and implement sound asset management which delivers sustainable services.

Community Plan

2.1 Deliver sound community infrastructure and public space planning activities which incorporate place-making principles and take into account the future needs of the community.
2.9 Collaborate, initiate, develop and/or support activities and facilities for youth in our community.

3.4 Ensure Council’s sporting, recreational and leisure grounds and playing arena and associated programs meet the current need of the community to an agreed level of service.

Legislative Requirements
Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial Management

A Due Diligence Report has been completed in accordance with Council’s Budget and Business Plan Policy (Attachment 1) which results in a Bid Analysis Score (BAT) of 54. The 2019/2020 BAT cut off for existing approved New Initiatives was 46.

Given the current status of this matter it is anticipated that any approved funding would be drawn from the 2020/21 Financial Year.

The additional funding requirements for this project will be included with other New Initiatives during the 2020/21 draft Budget discussions.

The 2020/21 draft budget is underway and over the next few months Council will review service and resourcing requirements, strategic items, new initiatives, numerous other projects and assumptions before final adoption. Due to the timing of these processes an assessment of Council’s Financial Sustainability to fund this new project has been considered using the 2019/20 Mid-year Budget Review as a Base, being the current financial position of Council. (This Report is contained in this Agenda).

For this assessment, the operational cost of $2,142.36 is based on a capital cost of $107,118.

<table>
<thead>
<tr>
<th>KPI</th>
<th>MRBR</th>
<th>Additional project* effect</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Surplus Ratio</td>
<td>0.3%</td>
<td>a reduction of 0.2%</td>
</tr>
</tbody>
</table>

The Barossa Council 20/8269 Minutes of Council Meeting held on Tuesday 18 February 2020
Net Financial Liabilities Ratio 32.6% an increase of 0.6%
Asset Renewal Funding Ratio 125.0% no change

*Includes the net costs and effect to the KPIs’ for the Council reports - Changing Places project, upgrade cricket practice nets at Curdnatta Park, Event Placement Program and assumes all are approved by Council.

Noting that after the addition of this project, all KPI’s are within or better than the target range set by Council.

Resource Management

Project Lead support from officers will be required in conjunction with the Sandy Creek Cricket Club. Contractor management, including pre-qualification, Work Health Safety matters, support and oversight of the construction process will be managed by Manager Community Projects and Manager Depot Operations. It should be noted that this project was not considered as part of current resource capacity. Resource capacity is currently subject of review by Officers.

Risk Management Considerations

Day to day construction risks of the projects will primarily be management by the Sandy Creek Cricket Club. Oversight provided by officers, who will ensure that the appropriate construction, Work Health Safety, contractor and volunteer management processes are followed.

COMMUNITY CONSULTATION

No formal community consultation on this specific project has taken place or is required under the Local Government Act or Council’s Public Consultation Policy. The Southern Barossa Hub Master Plans were the subject of public consultation.

ADJOURNMENT OF COUNCIL MEETING – 10.31AM

MOVED Cr Miller that the meeting adjourn for the purposes of conducting the special council meeting called for 10.30am 18 February 2020 and at the conclusion of the special meeting that Council recommence the ordinary meeting of Council of 18 February 2020 at the next agenda item being 7.3.3.1.

Seconded Cr Johnstone

CARRIED 2018-22/37


RESUMPTION OF COUNCIL MEETING – 10.37AM

The open meeting of Council meeting resumed at 10.37am.
7.3.3 MANAGER COMMUNITY CULTURE

7.3.3.1 COMMUNITY TRANSPORT ELIGIBILITY / FULL COST RECOVERY MODEL

B10231
Author: Coordinator Community Transport and Home Assist

MOVED Cr de Vries that Council:

(1) Determines in relation to The Barossa Council Community Transport Car Service – that:
   1.1 a full cost recovery option is not made available to non-eligible service users for the Community Transport Car Service;
   1.2 requests for service from clients who are not eligible for Council services under the prevailing funding criteria, continue to be referred to the responsible organisation and that these cases are recorded and monitored;
   1.3 Council brings attention to gaps, concerns and issues with community transport within service systems with the relevant bodies in an advocacy capacity.

(2) Determines in relation to The Barossa Council Community Transport Wheelchair accessible vehicle (Flashcab) hire that:
   2.1 a plan is developed for a 12 month trial period during the 2021-22 financial year for opening up Flashcab hire to all community members requiring the use of a wheelchair accessible vehicle and prioritising those residing within the Barossa & Light region during the trial period;
   2.2 that service is provided on a full cost recovery model.

(3) Requires Officers to provide a further report at the end of the 12 month trial period detailing the data collected in regard to demand, finances and client feedback, with recommendations for ongoing service provision.

(4) Approves that until the trial begins, Flashcab hire is accessible to all on request at the current rate only as an interim measure.

(5) Approves that Flashcab hire remains available to clients who are eligible under the relevant funding contracts at the prevailing subsidised rate.

Seconded Cr Troup

CARRIED 2018-22/38

PURPOSE

To discuss the viability and appropriateness of providing full cost recovery community transport services in order to take account of funding restrictions and widen access to community transport.

REPORT

Background

Over the last twelve months, Barossa & Light Community Transport have received a number of requests to access transport services from individuals and groups who do not meet Community Transport State and Federal funding eligibility criteria.

Eligibility criteria

Council’s Community Transport programme is primarily funded through two service streams; one State and one Federal.
Each stream has its own target population criteria; however, across both is the stipulation that services cannot be provided to clients receiving support from another service stream.

E.g. a client who receives transport services via an aged care package from Uniting Communities cannot also receive transport services from Barossa & Light Community Cars.

This has been the case for many years; however, the bedding down of service systems such as My Aged Care and the National Disability Insurance Scheme (NDIS) have created greater transparency.

Who isn’t eligible?
Transport requests have been received from following groups who are not eligible:

1. people who live in an aged care home
2. people in receipt of an aged care package*
3. people who have NDIS support
4. people who live outside the Council’s Community Transport region (Barossa and Light Council boundaries)

In all four instances, another organisation is in receipt of funding to meet the client’s needs and responsible for providing transport.

*an aged care package is a sum of money allocated to a client whereby they can select services to cover all their needs, including transport, from a single organisation. The Barossa Council is not a package provider.

Why aren’t the responsible organisations providing the transport to these people as anticipated? The issues vary and are dependent on the type of transport being requested.

There are two types of individual transport service provided by Barossa and Light Community Transport:

- Community Cars – a standard car with a volunteer driver provided.
- Flashcab Hire – Hire of a wheelchair accessible vehicle (Flashcab) where the hiring client or organisation provides their own driver.

The table below details the reasons the funded organisation is not providing transport or the client is seeking transport from Barossa & Light Community Transport rather than the funded provider:

<table>
<thead>
<tr>
<th>Who is funded to provide the transport</th>
<th>Why aren’t they providing the transport? Car requests</th>
<th>Why aren’t they providing the transport? FC requests</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Aged care home - funded to meet all client’s needs</td>
<td>n/a – no requests have been made for this</td>
<td>• Suitable vehicle not available. Most homes have a wheelchair accessible vehicle but this isn’t always available or suitable for the type of wheelchair.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Client may be in a wheelchair temporarily or suddenly so plans are not in place.</td>
</tr>
<tr>
<td>2. Aged care package provider – funded to meet all client’s needs</td>
<td>• Provider understaffed.</td>
<td>n/a – no requests have been made for this</td>
</tr>
<tr>
<td></td>
<td>• Don’t have a car available on a given day.</td>
<td></td>
</tr>
<tr>
<td>3. NDIS provider(s) listed on client’s care plan - to meet all client’s needs</td>
<td>4. Other Community Passenger Network - funded to provide transport in that location</td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td></td>
</tr>
<tr>
<td>- Client feels it’s too expensive. Package transport is generally one to one with a professional carer provided at an hourly rate. Preference is for Council’s ‘less expensive’ service.</td>
<td>- In the case of the requests received from clients in the Mid-Murray region another CPN is providing transport but the client would prefer to use us due to perception of better availability and they may be just across our Council boundary.</td>
<td></td>
</tr>
<tr>
<td>- Not enough funding in NDIS plan to cover transport needs.</td>
<td>- Suitable vehicle not available.</td>
<td></td>
</tr>
<tr>
<td>- Has not included transport in their plan e.g. in the case of unplanned medical appointments.</td>
<td>- Client may be in a wheelchair temporarily or suddenly so plans are not in place.</td>
<td></td>
</tr>
<tr>
<td>- Client feels it’s too expensive. NDIS transport is generally one to one with a professional carer provided at an hourly rate. Preference is for Council’s ‘less expensive’ service.</td>
<td>- Client prefers a family member or spouse to drive the vehicle rather than a commercial operator or paid carer.</td>
<td></td>
</tr>
<tr>
<td>- Client feels it’s too expensive. NDIS transport is generally one to one with a professional carer provided at an hourly rate or for a commercial taxi. Preference is for Council’s ‘less expensive’ service.</td>
<td>- Client feels it’s too expensive. NDIS transport is generally one to one with a professional carer provided at an hourly rate or for a commercial taxi. Preference is for Council’s ‘less expensive’ service.</td>
<td></td>
</tr>
</tbody>
</table>

**Discussion**

**Car Service**
Currently car transport is not provided to any of these non-eligible groups.

**Flashcab Hire**
In recognition of the difficulty in accessing suitable vehicles and on the understanding that this is under review, Flashcab hire is provided to non-eligible clients on the basis that Council recognises the issues faced and is considering what approach could be taken.

It has been suggested that Council consider providing services outside of the funding parameters on a non-subsidised, full-cost-recovery basis in order to accommodate the needs and requests of non-eligible clients and meet unmet demand in accordance with the principles of our social inclusion approach.

There are a number of considerations with this potential approach to explore:

**Car Service**
- Capacity - most demand is currently met though cars that are regularly at capacity. Trip delivery has increased a little each year over a number of years; with an ageing population this can be expected to continue. Widening eligibility will increase demand and this increase is unlikely to be able to be absorbed on every occasion. Priority would have to be given to eligible clients.
Increasing the number of cars is possible but in addition to the associated increased capital costs, for each new vehicle at least another 8 - 12 volunteers are needed to keep it on the road. This might be difficult and paid drivers might need to be considered, which is a complete departure to Council’s model.

While full cost recovery would bring in more revenue, it would be hard to predict demand. Additional vehicles and staff would need to be paid for ahead of increased revenue being received; how that would be funded would have to be considered.

Council would need to consider if shouldering the responsibility to meet transport needs when another provider is not meeting demand for whatever reason, is appropriate. This approach may be masking fundamental problems in how transport services are funded by finding a solution rather than advocating about the service gaps.

Would the demand still be there at the higher rate, i.e. would clients still want the service when it costs more?

Potential for funding partners to consider this a breach of arrangements, exposing the service to unnecessary and unacceptable risk and Council to reputational risk.

Flashcab Hire

- Expanding the eligibility criteria for the Flashcab hire is unlikely to result in much of an increase in demand because, albeit temporarily, the expanded eligibility is already in place. 90% of the current Flashcab hire is currently from ‘non-eligible’ clients.
- Capacity – there is capacity to increase hire of the two existing Flashcabs, as there are already days most weeks when they are not in use.
- Volunteer drivers are not an issue as clients provide their own driver.
- Not expanding the eligibility would result in the Flashcabs being vastly underused and significant periods when they are not in use at all, whilst there is unmet demand.
- As with the cars, Council would need to consider if it is appropriate to meet transport needs when another provider is not for whatever reason.
- Would clients still want the service when it costs more?
- Current Flashcab vehicles are both 2005 models. One has done 91,000km, the other 117,000. Both are in good serviced condition but does Council want to increase use and shorten remaining lifespan; they are currently not budgeted for replacement as the cars are.

One of the primary difficulties with full cost recovery is creating a fair and transparent framework of charges.

Car Service

It is not as straight forward as charging for kilometres travelled as there are staff and administration costs to factor in, as well as multiple scenarios to consider; e.g. If a non-eligible client is sharing a car with other clients, should the charges be the same as if they have the car to themselves? Carers travel free with eligible clients; would this be the same for the Carers of non-eligible clients? Council charge a flat fee for taking an eligible client to Adelaide regardless of where in the region they live so as not to disadvantage people living further out; would this be the same for non-eligible clients or would it be a per kilometre charge?

However, a best-guess on estimated cost of taking a non-eligible client from Nuriootpa to The Royal Adelaide Hospital (one of the most requested trips) would be $130 (full cost recovery) compared with $30 subsidised.

Flashcab Hire

For Flashcab hire, there are no issues of sharing the vehicle as the cabs only fit one wheelchair. The administration is less costly due to no provision of a volunteer driver, minimal scheduling of vehicles and reduced client coordination which is attached to the funding. In this instance, a dollar per kilometre framework is a little easier to calculate and the demand is easier to predict.

The cabs each cost around $9,000 ex GST per year to keep on the road. Both cabs are fully depreciated, but the $9,000 ex GST includes a component of depreciation for the shed that they are garaged in.

Based on the use for 2019, this cost could be re-couped for around $1 per kilometre.
Most Flashcab trips are local; 75% of trips are under 50kms round trip – the average (under 50km) trip costs at 26kms would go from $14 subsidised to $26 full cost recovery. This would be more for Adelaide trips (although only two or three of these were requested in 2019), potentially rising from $30 (subsidised) to $130 (full cost recovery).

This of course is dependent on running costs remaining stable and demand being as predicted. This would be subject of review during the 12 month trial period.

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

**Corporate Plan**

Health and Wellbeing – 4.4
Provide support and advocacy on aged and disability services.

**Community Plan**

Health and Wellbeing – 4.5
Advocate for and encourage services and resources that ensure equity support for disadvantaged, disabled and at risk members of the community.

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

If a full cost recovery model were to be implemented for the Car Service, expansion would be required ahead of demand being fully known, creating a potential financial risk.

The risk to the sustainability of the Car Service for eligible clients based on the potential that this is outside current funding arrangements and the resulting reputational risk to Council, are deemed by Officers to be too high and the expansion of this service to non-eligible clients on a full cost recovery basis is not recommended.

The risks of extending the Flash-Cab services to non-eligible clients on a full cost recovery basis for a 12 month trial period are recommended as acceptable. The full cost recovery charge per km for the Flash-Cab to non-eligible clients will be $1 ex GST.

It is anticipated that the resourcing implications for the Flash-Cab trial service will be minimal and can be absorbed within current resources.

**COMMUNITY CONSULTATION**

Not required. Informing community members and organisations about the outcomes can be done on an individual basis. The Flashcab Hire trial, if it were to go ahead, would include the opportunity for participants to provide feedback.

7.3.3 DEBATE AGENDA – MANAGER COMMUNITY AND CULTURE

7.3.3.2 CONSIDERATION AND ADOPTION OF BAROSSA REGIONAL GALLERY COMMITTEE RESOLUTIONS

**B9153**

**MOVED** Cr Boothby that Council, having reviewed the Minutes of the Barossa Regional Gallery Committee meetings held 28 May 2019, 23 July 2019 and 26 November 2019 adopt the Resolutions contained therein.

**Seconded** Cr de Vries

**CARRIED 2018-22/41**
Minutes of the Barossa Regional Gallery Committee meetings held 28 May 2019, 23 July 2019 and 26 November 2019 are presented for the consideration and adoption by Council.

The consideration and adoption of recommendations of Council committees requires assessment by Council to ensure compliance with Council obligations under section 6(a) of the Local Government Act.

Attachment 1: Minutes of the Barossa Regional Gallery Committee meetings held 28 May 2019, 23 July 2019 and 26 November 2019

How We Work – Good Governance

6.2 Ensure that Council’s policy and process frameworks are based on principles of sound governance and meet legislative requirements.

6.9 Provide access to Council’s plans, policies and processes and communicate with the community in plain English.

Local Government Act 1999

Council’s adoption of committee resolutions is a risk management tool. There are no financial or resource management consideration.

Not required under legislation or Council’s Public Consultation Policy.

MOVED Cr de Vries that the Commissioner of Police be advised that The Barossa Council endorses the closure of:-

Bridge Street, Tanunda from Murray Street to First Avenue between 5.45am and 7.15am on Saturday 25 April 2020, and

Murray Street, Tanunda from 62 Murray Street, Tanunda (Tanunda Post Office) to Basedow Road, and

Basedow Road from Murray Street to the railway line, a distance of approximately 170 metres between 10.30am and 11.15am on Saturday 25 April 2020
for the purpose of the 2020 Tanunda ANZAC Day Service and Parade.

Seconded Cr Miller

CARRIED 2018-22/42

**PURPOSE**
A request has been received from the Tanunda RSL to assist with the traffic management arrangements associated with staging the 2020 Tanunda ANZAC Day events on Saturday 25 April 2020.

**REPORT**

**Discussion**
Council staff will implement the closure of Bridge Street, Tanunda between Murray Street and First Avenue to allow any overflow of the memorial service participants to safely spill out on that portion of road. Additionally, the speed limit along Murray Street will be lowered to 25km/h with a half road closure to accommodate participant overflow as required. This will be monitored by stop/slow devices and contra traffic flow (both directions).

This closure has been successfully implemented for the memorial services in the past five years and organisers have requested the same closures be used this year.

The Tanunda ANZAC Day March scheduled to commence at 11.00am will travel between the Tanunda Post Office and the Tanunda Soldiers’ Memorial Hall for the Memorial Service that follows. Council staff will implement the closure of Murray Street and Basedow Road.

**Summary and Conclusion**
The proposed road closure is pursuant to Section 33 of the Road Traffic Act 1961. Council officers deem the closures necessary as a risk mitigation strategy to maintain the safety of participants and the general public.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**
Nil

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

**Community Plan**
- Community and Culture
- Health and Wellbeing
- Business and Employment

2.1 Initiate and support activities which encourage participation and pride in the Barossa Council area.
2.6 Support a vibrant and growing arts, cultural, heritage and events sector.
4.2 Create opportunities for people of all ages and abilities to participate in the community.
5.13 Support economic development through events

**Legislative Requirements**
Local Government Act 1999
Road Traffic Act 1961

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

**Financial and Resources**
The estimated actual cost of $750 for Council to facilitate the road closures and speed restrictions would be allocated from Council’s “Road Closure – Support” budget.

**Risk management**
Council officers deem the closure necessary as a risk mitigation strategy to maintain the safety of participants and the general public.

The Barossa Council 20/8269        Minutes of Council Meeting held on Tuesday 18 February 2020
Council staff will closely monitor the road closure and reopen the road/s as soon as practical after the conclusion of the event.

**COMMUNITY CONSULTATION**

The community will be advised of the proposal by public advertisements to be placed in The Herald and Leader and also via placement of the SAPOL notice on Council’s website.

### 7.5.4 DEBATE AGENDA – REGULATORY SERVICES REPORT

#### 7.5.4.1 2019/2020 DOG REGISTRATION FEES

**B6097**

Author: Manager Regulatory Services

The manager clarified that the report is for 2020/2021 Financial Year.

**MOVED** Cr Hurn that Council:

(1) Endorses the schedule of dog registration fees detailed in this report for the 2020/2021 financial year.

**Seconded** Cr Haebich

CARRIED 2018-22/43

**PURPOSE**

To set the schedule of dog registration fees for the 2020/2021 financial year.

**REPORT**

**Introduction**

Council’s standard practice is to consider and adopt a schedule of dog registration fees annually as part of annual budget processes for the coming financial year.

**Discussion**

The State Government introduced legislative changes in relation to mandatory microchipping and desexing, which commenced on 1 July 2018 in conjunction with the state-wide Dogs and Cats Online Database (DACO).

These changes now require all dogs to be microchipped and all dogs born after 1 July 2018 to be desexed by 6 months of age.

The Dog and Cat Management Board (the Board) has provided a comparison of dog registration fees across all councils. This comparison is provided as Attachment 1.

**Recent History of Dog Registration Fees**

A history of recent financial years is provided to highlight Council’s dog registration fees since 2015/2016.

<table>
<thead>
<tr>
<th></th>
<th>Maximum Fee (Non-Standard Dog)</th>
<th>Standard Dog</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019/2020</td>
<td>$80.00</td>
<td>$40.00</td>
</tr>
<tr>
<td>2018/2019</td>
<td>$80.00</td>
<td>$40.00</td>
</tr>
<tr>
<td>2017/2018</td>
<td>$80.00</td>
<td>$40.00</td>
</tr>
<tr>
<td>2016/2017</td>
<td>$80.00</td>
<td>$40.00</td>
</tr>
<tr>
<td>2015/2016</td>
<td>$85.00</td>
<td>$43.00</td>
</tr>
</tbody>
</table>
Standard Dog
A standard dog is a dog that is both desexed and microchipped. Councils are obliged to provide a percentage rebate (deducted from the non-standard dog fee) for a dog that is both desexed and microchipped. The Board recommends that this rebate be set at 50%.

Non-Standard Dog
A Non-Standard Dog is one that is not both desexed and microchipped. A dog that is only desexed (and not microchipped) or only microchipped (and not desexed) will be classed as a non-standard dog. The full registration fee will continue to apply in these cases.

Current laws require all dogs to be microchipped from 3 months of age; and all dogs born after 1 July 2018 to be desexed by 6 months of age, unless an exemption applies.

The desexing requirement applies to new generations of dogs and does not apply to dogs born before 1 July 2018.

Owners who elect not to have their dogs both desexed and microchipped will be subject to a non-standard dog fee. This is designed to encourage dog owners to have their dogs desexed and microchipped in line with the requirements of the State Government, in order to be eligible for a cheaper registration fee.

Concession Card Holders
A discount of 50% shall apply to the holder of a current concession card. This rebate shall be applied after other rebates have been calculated as is the present case. DACO has the ability to verify the status of a concession instantly through an interface with government databases.

In line with the recommendations of the Board, the holder of the following concession cards will be eligible for the concession discount.

- Department of Veteran Affairs – Gold or White Card
- Pensioner Card
- Senior Health Care Card
- Health Care Card

All concessions, except the Health Care Card, will be a permanent concession. The Health Care Card is a temporary concession and will be required to be validated each registration year.

Training Rebate
The Board no longer provides a recommendation or guidance about the training rebate for dog registrations, and has left it to individual councils. Traditionally a 10% rebate has been provided to give incentive to owners to have their dog obedience trained.

Previous consultation with other councils has revealed that some councils no longer provide a training rebate. Officers believe that Council should continue to encourage dog owners to attend obedience training by providing a discount on the registration fee. The rebate is calculated as a percentage of the maximum fee.

Following consultation with a local veterinarian and dog trainer, the following standard was determined and endorsed for the 19/20 registration year, in order to be eligible for the training rebate. Council officers must be satisfied that the dog has been trained to an appropriate level and can:

- Walk on a loose lead in a distracting or unfamiliar environment; and
- Recalls on command while off lead in an unfamiliar environment; and
- Sit, drop and advanced stay on command; and
- Remains calm and easily controlled around other people and other dogs; and
- Displays greeting manners.
Once the dog demonstrates that it meets these requirements it will be deemed to be trained for life, or until Council Officers form the view that the dog no longer meets these standards.

To encourage attendance at puppy pre-school classes, it is proposed that Council will continue to provide a training rebate for the first year of registration to owners that have completed puppy pre-school.

**Working Livestock Dog**

Working livestock dogs are those that are kept primarily for the purpose of herding, droving, protecting, tending or working stock. It is proposed to continue to provide a set fee for registering working livestock dogs. No other rebates apply.

Working Livestock Dogs are exempt from the desexing requirements.

**Partial Year Registration Rebate**

A partial year rebate is currently offered for new registrations received after 1 January. This rebate acknowledges new ownership and provides incentive to new owners registering their recently acquired dogs during the second half of the registration year.

This rebate is applied after all other applicable rebates have been applied and is currently set at 50% of the fee otherwise payable. It is proposed that this rebate remains at 50% for 2020/21 and does not apply to registration renewals.

A summary of the dog registration classes and recommended fees are provided in the following table.

### Proposed schedule of Dog Registration Fees for 2020/2021

<table>
<thead>
<tr>
<th>Registration Type</th>
<th>Regular</th>
<th>Concession</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Dog (Desexed &amp; Microchipped)</td>
<td>$40</td>
<td>$20</td>
</tr>
<tr>
<td>Standard Dog (Desexed, Trained &amp; Microchipped)</td>
<td>$32</td>
<td>$16</td>
</tr>
<tr>
<td>Non-Standard Dog (Full Registration)</td>
<td>$80</td>
<td>$40</td>
</tr>
<tr>
<td>Working Livestock Dog</td>
<td>$23</td>
<td>$23</td>
</tr>
<tr>
<td>Racing Greyhounds (Registered with Greyhound Racing SA)</td>
<td>$23</td>
<td>$23</td>
</tr>
<tr>
<td>Assistance Dogs</td>
<td>Nil</td>
<td>Nil</td>
</tr>
<tr>
<td>Late Registration Renewal Fee (if paid after 31 August)</td>
<td>$20</td>
<td>$20</td>
</tr>
</tbody>
</table>

### Other Fees

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dog Impound Fee</td>
<td>$75.00</td>
</tr>
<tr>
<td>Plus Daily Sustenance Fee (Per day or part thereof)</td>
<td>$15.00</td>
</tr>
<tr>
<td>Dog Business Registrations (Section 35)</td>
<td>As per individual registrations</td>
</tr>
</tbody>
</table>

### Rebates

<table>
<thead>
<tr>
<th>Description</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Dog Rebate (Both Desexed and Microchipped)</td>
<td>50%</td>
</tr>
<tr>
<td>Training Rebate (Applicable in addition to Standard Dog Rebate only. Calculated as a percentage of maximum fee)</td>
<td>10%</td>
</tr>
<tr>
<td>Puppy Training Rebate (As above, for first year of registration only)</td>
<td>10%</td>
</tr>
<tr>
<td>Concession Rebate (Maximum of two dogs)</td>
<td>50% of fee otherwise payable</td>
</tr>
<tr>
<td>Partial Year Rebate (New registrations after 1 January only)</td>
<td>50% of fee otherwise payable</td>
</tr>
</tbody>
</table>
Dog Management Fund
All councils are required to pay to the State Government, via The Board, a percentage of every dog registration received. For rural councils, which includes The Barossa Council, this contribution is set at 12%; and 24% for metropolitan councils.

Exemptions
The legislation enables veterinarians to exempt a dog from microchipping or desexing requirements for reasons which relate to the health, well-being, growth and development of a dog. Council must accept these exemptions.

Council officers have seen a slight increase in exemptions throughout this year. Whilst this is legitimate, some direction is required in relation to the application of fees in these situations.

It is recommended that the exemptions do not alter the registration fees otherwise payable. For example, this would mean that a dog with a veterinary exemption from the requirements to be microchipped, will attract the relevant fee for a non-microchipped dog.

Conclusion
This report recommends no changes to the current dog registration fee structure for the coming financial year.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Attachment 1: Dog and Cat Management Board. Comparison of Dog Registration Fees - All councils

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS
Community Plan

2.12 Contribute to a safer community.

Corporate Plan

4.7 Address nuisance and environmental risk such as animals, vermin, pest control, illegal dumping on public land and fire prevention.

Legislative Requirements
Section 26, Dog and Cat Management Act 1995
Dog and Cat Management Regulations 2017.

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS
Financial Considerations
Income received from dog registrations must be expended in the administration and enforcement of the provisions of the Dog and Cat Management Act 1995. Expenditure in relation to dog management exceeds revenue each year.
A significant effort by officers throughout the course of the 2019/2020 financial year to increase the number of dogs that are microchipped, to assist in reuniting dogs with their owners and to meet legislative obligations has seen the percentage of dogs that are microchipped increase to 94%, which is an excellent result.

This subsequently means an increase in the number of dogs eligible for either microchipping only rebate or the higher 50% standard dog rebate.

As previously reported to Council, the legislative changes introduced in 2018 which mandate desexing and microchipping (unless exempt), was anticipated to result in reduced revenue in the future based on consistent registration fees.

Due to the fluid nature of dog registration numbers and categories each year, forward estimates are approximate only, but indicate a reduction in revenue in the vicinity of $7,000 based on current data.

The initial transition to DACO had a slightly positive financial impact for the first year of operation. The following table highlights revenue and some of the costs and savings associated with DACO, as well as the estimate for 2020/2021.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td># Dog Registrations</td>
<td>5278</td>
<td>5144</td>
<td>5332</td>
<td>Est. from 19/20 5332</td>
</tr>
<tr>
<td>Total Dog Registration Revenue</td>
<td>$212,386.00</td>
<td>$227,801.00</td>
<td>$225,435.00</td>
<td>$217,500.00*</td>
</tr>
<tr>
<td>Less State Govt. Contribution. (10% - 2017/18)</td>
<td>$21,238.00</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Less State Govt. Contribution. (12% from 2018/19)</td>
<td>-</td>
<td>$27,336.12</td>
<td>$27,052.00</td>
<td>$26,100.00</td>
</tr>
<tr>
<td>Council Revenue</td>
<td>$191,148.00</td>
<td>$200,464.00</td>
<td>$198,383.00</td>
<td>$191,400.00</td>
</tr>
<tr>
<td>Postage</td>
<td>$3,267.00</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Renewal Notices</td>
<td>$2,392.00</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Council Revenue Note: Dog registrations, Mandatory contribution, renewal Notices and Postage Only.</td>
<td>$185,489.00</td>
<td>$200,464.00</td>
<td>$198,383.00 (YTD)</td>
<td>$191,400.00</td>
</tr>
<tr>
<td>Operational Expenses</td>
<td>$438,718.00</td>
<td>$457,106.00</td>
<td>Forecast $463,853.00</td>
<td></td>
</tr>
</tbody>
</table>

*The estimated revenue, (based on 2019/2020 registration figures as at 3/2/20) due to a predicted increase in the number of dogs eligible for rebates and reduced fees (ie Standard Dogs).

This report recommends maintaining the status quo for the 2020/2021 financial year and monitoring the progress for future years. If this approach is supported, it is likely that an increase will be recommended in future years.
Council is at liberty to set any maximum registration fee. In order to budget for a similar total revenue to the current financial year, an increase of approximately $2.00 would be required to the Non-Standard registration fee. Based on current statistics, this would equate to a:

- $2.00 increase for 787 dogs
- $1.00 increase for 3613 dogs
- $0.50 increase for 931 dogs

Council is obliged to pay 12% of every dog registration to The Board. As detailed above, at the time of writing this report the mandatory contribution was $27,052.00 for 2019/2020 based on revenue received to date. As part of the transition to DACO, Council is no longer required to fund dog registration renewal notices and associated postage.

Resource and Risk Management Considerations

DACO continues to be resource intensive at an administrative level. This report does not take into account the significant administrative and operational workload associated with managing the DACO database.

There are no other resource or risk management considerations.

<table>
<thead>
<tr>
<th>COMMUNITY CONSULTATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Consultation is not required under policy or legislative requirements.</td>
</tr>
</tbody>
</table>

7.5.4.2 DEBATE AGENDA – REGULATORY SERVICES REPORT

DRAFT MOBILE FOOD VENDOR POLICY AND LOCATION RULES

B6097
Author: Manager Regulatory Services

MOVED Cr de Vries that Council:

(1) Endorse the draft Mobile Food Vendors Policy and Location Rules for a period of public consultation in accordance with Council’s Public Consultation Policy;

(2) Adopts the draft Mobile Food Vendor Policy and Location Rules as a Policy of Council, together with the Annual and Monthly Permit Fees of:

- Annual Permit Fee: $2,000.00
- Monthly Permit Fee: $200.00

at the immediate conclusion of the public consultation period, in the absence of any written submission being received.

Seconded Cr Boothby

CARRIED 2018-22/44

PURPOSE

To consider and endorse a draft Mobile Food Vendor Policy and Location Rules for public consultation.

REPORT

Introduction

The Local Government Act 1999 was amended and requires councils to establish Location Rules to guide the operation to Mobile Food Vendors (MFV) and approve applications to facilitate the operation of MFV or ‘Food Trucks’.
In order to guide officers and the community in relation to the operation of mobile food vendors in the council area, a formal Policy and Location Rules is required.

**Discussion**

Members may recall a brief presentation on Mobile Food Vendors (MFV) at a previous Council workshop. Officers have now prepared a draft Policy and a set of Location Rules for Council’s consideration which is provided as Attachment 1.

These documents have been prepared taking into account a range of matters. It is considered that the framework provides a reasonable balance between enabling MFV to operate in some areas, whilst providing for separation distances from other MFV, fixed food premises and from residential areas. The intent is that the Location Rules form a part of the Policy.

A focus was also provided on ensuring that MFV do not result in adverse impacts to road safety, amenity or cause nuisances to nearby properties.

The Barossa is well known for its tourism and food culture and careful consideration is required to support the large number of local food businesses, who are subject to a range of overhead costs.

The legislation requires that councils must provide for annual or monthly permits and can set permit fees. Permit fees must not exceed $200 per month or $2000 per year.

Mobile Food Vendors are likely to be an affordable small business option with lower overhead costs (compared to a fixed food business) with the added convenience of mobility.

It is considered that permit fees should reflect some of the overhead costs involved in fixed food businesses and as such, the maximum has been recommended which has been the approach adopted by many councils.

Council should consider that MFV from other areas, including outside of the Council area, may be attracted to the region for its tourism and events. Informal consultation with other councils indicate various approaches and fees with many setting the maximum allowable permit fees.

<table>
<thead>
<tr>
<th>Council</th>
<th>Location Rules</th>
<th>Annual Fee</th>
<th>Monthly Fee</th>
<th>Daily Fee</th>
<th># Permits Issued</th>
<th>Informal comments from officers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Town of Gawler</td>
<td>Designated Sites</td>
<td>$2,000</td>
<td>$200</td>
<td>N/A</td>
<td>Nil</td>
<td>Framework could be refined and fees reviewed.</td>
</tr>
<tr>
<td>Light Regional</td>
<td>Exclusion Rules</td>
<td>$1,320</td>
<td>$132</td>
<td>$22</td>
<td>Nil</td>
<td></td>
</tr>
<tr>
<td>Adelaide Hills</td>
<td>Designated Sites</td>
<td>$1,017</td>
<td>$102</td>
<td>N/A</td>
<td>Nil</td>
<td>No response</td>
</tr>
<tr>
<td>Yorke Peninsula</td>
<td>Designated Sites</td>
<td>$2,000</td>
<td>$200</td>
<td>N/A</td>
<td>Nil</td>
<td>Lower fees may see local fixed food businesses impacted, particularly in holiday seasons.</td>
</tr>
<tr>
<td>City of Victor Harbour</td>
<td>Designated Sites</td>
<td>$2,000</td>
<td>$200</td>
<td>N/A</td>
<td>Nil</td>
<td>No response</td>
</tr>
<tr>
<td>Mount Barker</td>
<td>Designated Sites</td>
<td>$1100</td>
<td>$110</td>
<td>N/A</td>
<td>8 Monthly</td>
<td>Does activate some previously unused areas. Some damage in wet weather</td>
</tr>
<tr>
<td>Mid Murray</td>
<td>Exclusion Rules</td>
<td>$434</td>
<td>Prorata</td>
<td>Nil</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Officers have recommended several exclusions in the Policy which include MFV operating as part of a Council approved event, MFV operating on private land with the consent of the property owner and food delivery services (which was outside of the intent of the legislation).
Interestingly, the legislation excludes MFV that are involved in the sale of ice cream.

The legislation focuses on MFV operating on public roads, which by definition are local roads under Council’s care and control. The Department for Planning, Transport and Infrastructure have Operational Guidelines in relation to MFV operating on roads under their jurisdiction which are provided as Attachment 2.

Mobile Food Vendors may also provide some opportunities in areas where fixed food businesses do not exist or outside of normal business hours, and in addition, may also provide increased options and choice for consumers.

**Summary and Conclusion**

If this new policy is supported it will enable Mobile Food Vendors to operate in appropriate areas within the region. Officers will monitor the operation of Mobile Food Vendors and provide a report after 12 months for Council’s consideration.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

Attachment 1: Draft Mobile Food Vendor Policy and Location Rules  
Attachment 2: Department for Planning, Transport and Infrastructure Mobile Food Vendor - Operation Guidelines

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

**Community Plan**

- **Community and Culture**  
  2.8 Provide opportunities for the community to participate in local decision-making.

- **Health and Wellbeing**  
  4.7 Ensure food safety, hygiene and appropriate waste management standards are maintained.

- **Business and Employment**  
  5.8 Ensure advice and support for small business is available.  
  5.13 Support economic development through events.

**Corporate Plan**

- **How We Work – Good Governance**  
  6.2 Ensure that Council’s policy and process frameworks are based on principles of sound governance and meet legislative requirements.

**Legislative Requirements**

Section 222 - Local Government Act 1999  
Local Government Regulations 2013

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

**Risk Management**

Risk management considerations have been incorporated into the Policy framework in an effort to minimise risks and adverse impacts.

**Financial Considerations**

As detailed in the policy, officers recommend the maximum annual and monthly fees which reflects some of the overhead costs of fixed food businesses.
If approved, these fees will be incorporated into Council’s fees and charges register and reviewed annually. Based on feedback and permit numbers from other councils, minimal revenue is anticipated.

**Resource Considerations**  
The resource implications are largely unknown but will be monitored closely over the course of the first 12 months.

**COMMUNITY CONSULTATION**  
Being a new policy, it is proposed to undertake a period of public consultation in accordance with Council’s public consultation policy.

If written submissions are received they will be considered and tabled at a future Council meeting.

**9. URGENT OTHER BUSINESS**

**9.1 REQUEST – LEAVE OF ABSENCE – CR HAEBICH**  
Pursuant to S73 of the Local Government Act 1999 Cr Haebich disclosed a material conflict of interest in the matter 9.1 – Request – Leave of Absence – Cr Haebich as he is seeking a leave of absence which would result in a direct personal benefit (or loss) depending on whether such leave is granted.

Cr Haebich advised council of the conflict of interest and left the meeting at 10.53am.

**MOVED** Cr Johnstone that Cr Haebich be granted Leave of Absence from 31 March 2020–19 April 2020.  
**Seconded** Cr Boothby  
**CARRIED 2018-22/45**

Cr Haebich returned to the meeting at 10.53am.

**9.2 REQUEST – LEAVE OF ABSENCE – CR BOOTHBY**  
Pursuant to S73 of the Local Government Act 1999 Cr Boothby disclosed a material conflict of interest in the matter 9.1 – Request – Leave of Absence – Cr Boothby as she is seeking a leave of absence which would result in a direct personal benefit (or loss) depending on whether such leave is granted.

Cr Boothby advised council of the conflict of interest and left the meeting at 10.54am.

**MOVED** Cr Hurn that Cr Boothby be granted Leave of Absence from the March Council Meeting 2020.  
**Seconded** Cr Barrett  
**CARRIED 2018-22/46**

Cr Boothby returned to the meeting at 10.54am.

**9.3 REQUEST – LEAVE OF ABSENCE – CR MILLER**  
Pursuant to S73 of the Local Government Act 1999 Cr Miller disclosed a material conflict of interest in the matter 9.1 – Request – Leave of Absence – Cr Miller as he is seeking a leave of absence which would result in a direct personal benefit (or loss) depending on whether such leave is granted.

Cr Miller advised council of the conflict of interest and left the meeting at 10.55am.
MOVED Cr Haebich that Cr Miller be granted Leave of Absence from 21 March 2020–20 April 2020.
Seconded Cr Johnstone

CARRIED 2018-22/47

Cr Miller returned to the meeting at 10.55am

10. NEXT MEETING
Tuesday 17 March 2020 at 9.00am.

11. CLOSURE OF MEETING
Mayor Lange declared the meeting closed at 10.56am.

Confirmed at Council Meeting on 17 March 2020

Date:......................................... Mayor:...................................