

COUNCIL

CORPORATE AND COMMUNITY SERVICES

MANAGERS' REPORTS

19 MAY 2020

7.3.2 DEBATE AGENDA – MANAGER COMMUNITY PROJECTS

7.3.2.1

COMMUNITY GRANT APPLICATION – SOUTHERN BAROSSA MEN'S SHED INC

B3342

PURPOSE

The meeting scheduled for the Community Assistance Scheme Committee (CASC) on 6 May 2020 was cancelled in response to COVID-19 restrictions. As a non essential meeting, the Business Continuity Management Group (BCMT) has determined that the items for consideration be presented to full Council to avoid additional meetings during this time. The Community Grant Application from the Southern Barossa Men's Shed Inc is presented to Council for consideration and decision.

RECOMMENDATION

That Council approve a Community Grant of \$..... to Southern Barossa Men's Shed Inc toward materials required for the establishment of a new Men's Shed at 16 Queen Street, Williamstown, subject to compliance with all Planning and Building approvals.

REPORT

Background

The Southern Barossa Men's Shed (SBMS) at Williamstown has been established for over five years and became an incorporated body in December 2019. SBMS has been utilising a small shed adjacent to Wirraminna Care Inc Williamstown Residential Aged Care (formerly Abbeyfield) facility since inception, but due to Wirraminna Care's expansion plans, has been required to relocate the Men's Shed facility.

Wirraminna Care has agreed to erect a new shed on its property at 16 Queen Street, Williamstown, to assist relocation of the SBMS.

Introduction

SBMS is seeking funding of \$5,000 (ex GST) from Council for its project: "Southern Barossa Men's Shed Inc – Transfer of Existing Men's Shed to New Facilities in Particular to Ensure Disability Access for Members".

The normal process is for the CASC to review all Community Grant applications. If the application sits outside of the Community Grant Guidelines (as this one does - the funding sought is over \$3,000), it is then presented to Council with a recommendation from CASC for the final decision. Unfortunately, the CASC has not been able to review this application to provide comment or recommendation to Council due to its meeting on 6 May 2020 being cancelled.

Discussion

A copy of the SBMS Community Grant Application (and supporting documentation) is provided at Attachment 1. The SBMS is seeking assistance of \$5,000 (ex GST) towards its

project, which it has estimated will cost \$19,150. (Quotes for various elements are included in Attachment 1.)

SBMS has stated that "the grant application is for materials and freight with the SBMS members carrying out all the works".

SBMS is able to contribute some of its existing funds to the project (see Budget and Funding below); the remainder has been earmarked for fit out, plant, equipment, furniture and fittings and for operational needs. SBMS has a responsibility and agreement with Wirraminna Care to fit out and equip the new Shed.

The estimated income and expenses for the project are:

7. BUDGET AND FUNDING		
<u>PROJECT INCOME</u>		
	(Group's Contribution to Project)	
Group Funds	\$8700	
Fundraising Activities	\$ 1500	
Donations	\$ 800	
In Kind (provide details)	\$ 3150	126 @v\$25 per hour Trench digging and pipe laying
Other (provide details)	\$ █	
	Total Group's Contribution	\$ 14150
Council Assistance Requested		\$ 5000
	<u>TOTAL PROJECT INCOME</u>	\$ 19150
 <u>PROJECT EXPENDITURE</u> (Please provide an itemised list of expenses for the project)		
<u>isolation</u>	\$ 500	_____
<u>Access all weather</u> █	\$ 1800	_____
<u>Disabled parking and access</u>	\$ 2200	_____
<u>Disabled Unisex Toilet</u>	\$3650	_____
<u>Meeting Room and craft area</u>	\$ 2500	_____
<u>Electrical Work – Service and Fit out</u>	\$ 8500	_____
	<u>TOTAL PROJECT EXPENDITURE</u>	\$ 19150

SBMS has not sought any other sources of funding at this point in time and state that the project will proceed, even if only partial funding is received from Council; however, the project will be dependent on fundraising for the shortfall.

Development Plan Consent for the Men's Shed (and verandah) was granted in December 2019 and Building Rules Consent in February 2020. Officers have noted a recent article in a local newsletter, that "the new shed building being erected by Wirraminna Care Inc is under way".

SBMS anticipate that the new Shed will benefit a broad range of men aged between 60 – 97 years; estimate around 40 men.

Wirraminna Care's letter of support (within Attachment 1) states that the current shed "has been very successful but is limited in the capacity to provide a service for the number of people who wish to attend" "this new location will allow the role of the shed to cater for the increase interest in attending and will provide a safe environment".

Various officers have provided comment regarding the Grant application and project (Attachment 2). Officers are supportive of the project and recognise the value of Men's Sheds in the community.

Summary and Conclusion

The SBMS Community Grant Application complies with Council's Community Grant Guidelines and all supporting documentation has been provided. Officers are supportive of the project and recognise the value of Men's Sheds in the community. Council has provided funding to several local projects in other townships. The SBMS has not received any previous assistance from Council. The 2019/20 CASC budget can accommodate the \$5,000 (ex GST) request, as shown in the Financial Considerations below.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

- | | |
|---------------|--|
| Attachment 1: | Community Grant Application and supporting documentation
Ref: HPE P20/23637 |
| Attachment 2: | Staff Feedback Sheet – Ref: HPE 20/20411 |

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Community and Culture



Health and Wellbeing

Corporate Plan

2.4 Foster volunteering opportunities that are responsive to the needs of the Community.

4.6 Support the growth and sustainability of sporting, recreational and community clubs and organisations through provision of shared infrastructure, grants and opportunities to shape future use and development.

6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislation

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial Management Considerations

The adopted Budget for the Community Grants and Youth Grants for 2019/20 is \$25,500 (excl GST).

	BUDGET 2019-2020 GRANTS APPROVED TO DATE FUNDS REMAINING	\$ (excl GST) \$25,500 <u>\$ 10,475</u> <u>\$15,025</u>
<u>4th Quarter - Requested:</u> Community Grants	3 Applications: 1. Southern Barossa Men's Shed - \$5,000 2. Williamstown Senior Citizens Club - \$3,000 + additional amount of \$2,000 if approved by Council 3. Nuriootpa Futures Assoc - \$2,000 TOTAL	 <u>\$8,000</u> + \$2,000 <u>\$2,000</u> <u>\$12,000</u>
Funds remaining if all Applications approved in full		<u>\$3,025</u>

Risk Management Considerations

The Community Grant Guidelines, Grant requirements and the review of applications by various Council Officers provide a satisfactory level of risk management.

COMMUNITY CONSULTATION

Not required under legislation or Council's Public Consultation Policy.

COUNCIL
CORPORATE AND COMMUNITY SERVICES
MANAGERS' REPORTS
19 MAY 2020

7.3.2 DEBATE AGENDA – MANAGER COMMUNITY PROJECTS

7.3.2.2

COMMUNITY GRANT APPLICATION – WILLIAMSTOWN SENIOR CITIZENS CLUB INC

B3342

PURPOSE

The meeting scheduled for the Community Assistance Scheme Committee (CASC) on 6 May 2020 was cancelled in response to COVID-19 restrictions. As a non essential meeting, the Business Continuity Management Group (BCMT) has determined that the items for consideration be presented to full Council to avoid additional meetings during this time. The Community Grant Application from the Williamstown Senior Citizens Club Inc is presented to Council for consideration and decision.

RECOMMENDATION

That Council approve a Community Grant of \$..... to the Williamstown Senior Citizens Club Inc to assist the replacement of obsolete air conditioning units in the Senior Citizens / RSL Hall, Memorial Drive, Williamstown.

REPORT

Background

The Williamstown Senior Citizens Club Inc (WSSC) has been operating for over 34 years and has successfully managed the maintenance and booking of the Williamstown Senior Citizen and RSL Hall for many years. Council has had a long relationship with the Club. The land and WSSC Hall (formerly Williamstown RSL) was transferred to the District Council of Barossa by the Williamstown War Memorial Community Centre Inc on 4 February 1991.

The WSSC leases the property from Council. The current 20 year lease runs until 2027 with an option to extend for a further 20 years at a peppercorn rent.

Introduction

SBMS is seeking funding of \$3,000 (ex GST) from Council for its project: "*Replacement of obsolete air conditioning with modern equivalents*".

The Community Assistance Scheme Committee (CASC) has delegation to approve funding up to \$3,000 (ex GST); however, as the 6 May 2020 CASC meeting was cancelled, the Application is presented to Council for decision.

Discussion

One of the Objectives in the WSSC Constitution is "(e) To provide facilities for the use of its members"

The WSSC has used the Hall since its inception. It has kept the premises in good repair and contributed to various improvements through fundraising, grants and hiring out of the Hall with minimal impost on Council.

The WSSC propose to replace two very old "through the wall" air conditioning units in the main Hall. They are inefficient and consume a large amount of power, adding to the problem of demand spikes and insufficient electricity supply to power all appliances in the Hall simultaneously. During periods of high activity, the power supply fails due to overloading from the old air conditioners. They are also very noisy, which creates problems for people with limited hearing.

Council's Coordinator Facilities Management has discussed the facility's electricity demand with WSSC members and highlighted the relatively large demand of the old air conditioners and recommended to replace them with modern reverse cycle units. (Low energy lights have also recently been installed.)

Replacement of the old air conditioners would reduce power consumption and electricity bills and also contribute to reducing the problem of excessive noise. It would make the environment more comfortable for the members of the Club and those who hire the premises, the majority of whom are elderly. It may also encourage new hirers, thus adding to revenue for the Club.

The WSSC states that it is not in a position to fund the whole project, but can 'top up' the \$3,000 (ex GST) Council grant. The preferred units have been quoted at \$5,350 incl GST (ie \$4,863 ex GST).

Various officers have provided comment regarding the Grant application and project (Attachment 2). Officers are supportive of the project.

Under the Lease Agreement with Council – clause 3.11.1, the WSSC must not install any air conditioning equipment unless it first gets Council's written consent. Clause 3.11.2 states the works "will be done at the cost of the Lessee".

Given that the Club has not been able to operate and get any revenue due to the COVID-19 issues, the Director Corporate and Community Services has suggested and is supportive of CASC funding the full cost of the project, particularly as there will be no further formal rounds of CASC during the 2019/20 financial year. The residual CASC 2019/20 budget is able to accommodate the increased funding (refer Financial Considerations section below).

It is noted that the WSSC has indicated that its next major project is to upgrade the kitchen facilities at the Hall (some elements date from the 1950s/60s). Officers suggest that the Club's funds could be put towards this project rather than the air conditioner upgrade. Officers have flagged that an electrical capacity assessment for any future upgrades needs to be undertaken if further capacity demands arise from a potential kitchen revamp.

Summary and Conclusion

The WSSC is, and has been, an industrious group and willingly volunteer many hours to the upkeep of the premises, along with organising a wide range of Club activities. It pays all rates, taxes, charges and associated user costs for the facility. It receives a modest fee from hirers of the Hall to help defray these costs and offset costs of repairs and renewals resulting from wear and tear on the premises. The WSSC is charged a peppercorn fee in its Lease Agreement.

Officers are supportive of the Community Assistance Scheme funding the full cost to replace the air conditioners up to an amount of \$5,000 (excl GST). The CASC 2019/20 budget is able to accommodate this funding.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

- Attachment 1: Community Grant Application and supporting documentation
Ref: HPE P20/23912 & P20/23913
- Attachment 2: Staff Feedback Sheet – Ref: HPE 20/20411

Policy

Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Community and Culture



Health and Wellbeing

Corporate Plan

2.4 Foster volunteering opportunities that are responsive to the needs of the Community.
4.6 Support the growth and sustainability of sporting, recreational and community clubs and organisations through provision of shared infrastructure, grants and opportunities to shape future use and development.
6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial Management Considerations

The adopted Budget for the Community Grants and Youth Grants for 2019/20 is \$25,500 (excl GST).

		\$ (excl GST)
	BUDGET 2019-2020	\$25,500
	GRANTS APPROVED TO DATE	<u>\$ 10,475</u>
	FUNDS REMAINING	<u>\$15,025</u>
<u>4th Quarter - Requested:</u> Community Grants	3 Applications: 1. Southern Barossa Men's Shed - \$5,000 2. Williamstown Senior Citizens Club - \$3,000 + additional amount of \$2,000 if approved by Council 3. Nuriootpa Futures Assoc - \$2,000 TOTAL	<u>\$8,000</u> + \$2,000 <u>\$2,000</u> <u>\$12,000</u>
Funds remaining if all Applications approved in full		\$3,025

Risk Management Considerations

The Community Grant Guidelines, Grant requirements and the review of applications by various Council Officers provide a satisfactory level of risk management.

A future electrical capacity assessment will assist with risk management considerations for any future works.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

COUNCIL

CORPORATE AND COMMUNITY SERVICES

MANAGERS' REPORTS

19 MAY 2020

7.3.2 DEBATE AGENDA – MANAGER COMMUNITY PROJECTS

7.3.2.3

NURIOOTPA FUTURES ASSOCIATION INC – REQUEST FOR FUNDING TO COMPLETE PROJECT: "COULTHARD HOUSE 'THE PEOPLES PLACE' STAGE 1 DOWNSTAIRS"

B3342

PURPOSE

Council, at its 19 June 2018 meeting, approved a Community Grant of \$6,000 to the Nuriootpa Futures Association Inc (NFA) for their *Coulthard House 'The Peoples Place' Stage 1 Downstairs* project. NFA has not been able to complete the project as yet, as additional funds are required due to an increase in the painting cost. A further Community Grant Application has been received seeking an additional \$2,000 for the project.

The meeting scheduled for the Community Assistance Scheme Committee (CASC) on 6 May 2020 was cancelled in response to COVID-19 restrictions. As a non essential meeting, the Business Continuity Management Group (BCMT) has determined that the items for consideration be presented to full Council to avoid additional meetings during this time. The Community Grant Application from Nuriootpa Futures Association Inc is presented to Council for consideration and decision.

RECOMMENDATION

That Council:

- (1) Approves Nuriootpa Futures Association's request for a further Community Grant of \$2,000 (ex GST) in order to complete the *Coulthard House 'The Peoples Place' Stage 1 Downstairs* project, specifically painting.
- (2) Notes that the project was awarded a \$6,000 (ex GST) Community Grant in June 2018 which has not yet been expended due to unforeseen delays in dealing with the lead based paint previously used on the House.

REPORT

Background

Nuriootpa Futures Association (NFA) is a representative organisation run by community members who are passionate about Nuriootpa's future and its place in the Barossa Valley. Coulthard House is an asset owned by the community and managed by NFA.

Council, at its 19 June 2018 meeting, approved a Community Grant of \$6,000 to NFA for its *Coulthard House 'The Peoples Place' Stage 1 Downstairs* project, specifically to "clean, paint, prepare downstairs area for use by NFA committee, Nuriootpa High School, community groups". The Community Assistance Scheme Committee (CASC) supported

the project in principle, but the decision was referred to Council, as the funding request was above CASC's delegation and the 2017/18 Community Grant budget was almost exhausted.

At its 7 August 2019 meeting, CASC approved a request from NFA for an extension of time to complete the project as the contractor had not been available and the weather not conducive to outside painting. A further request for extension was approved in November 2019 as NFA advised that there was still a delay in finalising the project due to queries raised regarding the treatment of the lead based paint previously used on the house.

Discussion

In April 2020, NFA advised that it had received two quotes for painting: one for \$11,000 and one for over \$8,000. A copy of the lower quote is provided in Attachment 1 (Annexure F). The only funds NFA has available for the painting work is the original \$6,000 Community Grant; so additional funds have to be raised before proceeding with the work.

As it appears unlikely that the 2019/20 Community Assistance Scheme Budget will be fully expended, officers indicated to NFA the possible option to submit a request seeking additional funding so that the project could finally be completed. A new Community Grant Application was submitted to Council on 7 May 2020 (Attachment 1) and has been reviewed by the Manager Community Projects, Director Corporate and Community Services and Executive and Project Support Officer. A copy of the original 2018 Application is also provided for information at Attachment 2.

Summary and Conclusion

In its 2018 Community Grant Application, NFA stated that, as they are a not-for-profit organisation, the project could not proceed if only partial funding was received. NFA had not investigated additional sources of funding for the project.

Officers recommend that the request for additional funds of \$2,000 (ex GST) to complete the project be approved. The CASC 2019/20 budget, at this point in time, is able to accommodate the request.

For information: NFA has received previous Community Grants: June 2015 - \$700; December 2015 - \$2,250 and June 2017 - \$500.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachments

- Attachment 1: Community Grant Application – May 2020 Ref: P20/38335
Quote for painting (Annexure F)
- Attachment 2: Community Grant Application – April 2018 Ref: 18/23829

Policy

- Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan



Community and Culture



Corporate Plan

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Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial Management Considerations

The adopted Budget for the Community Grants and Youth Grants for 2019/20 is \$25,500 (excl GST).

	BUDGET 2019-2020	\$ (excl GST)
	GRANTS APPROVED TO DATE	\$25,500
	FUNDS REMAINING	<u>\$ 10,475</u>
		<u>\$15,025</u>
<u>4th Quarter - Requested:</u> Community Grants	3 Applications:	
	1. Southern Barossa Men's Shed - \$5,000	
	2. Williamstown Senior Citizens Club - \$3,000	<u>\$8,000</u>
	+ additional amount of \$2,000 if approved by Council	+ \$2,000
	3. Nuriootpa Futures Assoc - \$2,000	\$2,000
Funds remaining if all Applications approved in full		\$3,025

Risk Management Considerations

The Community Grant Guidelines, Grant requirements and the review of applications by various Council Officers provide a satisfactory level of risk management.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.