

**MINUTES OF THE MEETING OF
THE BAROSSA BUSHGARDENS S41 COMMITTEE**

To be held in the Council Chambers on Wednesday 10 June 2020 commencing at 1:00pm

1. WELCOME

The Chair welcomed everyone, and opened the meeting at 1:06pm.

2. PRESENT

Members

Russell Johnstone
Cr Kathryn Schilling
Bryce Lillecrapp
Trevor Waldhuter
Louise Mason

Chairperson
Member
Member
Member
Member

Staff

Gary Mavrinnac

Doreen Von Linde
Pam Payne
Chris Kruger

Director, Development and
Environmental Services
NRC Coordinator
Nursery Manager
Minute Secretary

3. APOLOGIES

Andrew Fairney (Seeding Natives)
Elspeth Morgan and Gaby Lengyel (Carers and Disability Link).
Kim Thompson (Team Leader, Environmental Services)

4. ELECTION OF CHAIRPERSON/DEPUTY CHAIRPERSON

G Mavrinnac assumed the Chair at 1:09pm and called for nominations.

Recommendation

That the Committee:

1. Appoint R Johnstone as Chairperson of the Committee for the period February 2020 to January 2021
2. Resolve to appoint a Deputy Chairperson

Decision

Moved: T Waldhuter

Seconded: B Lillecrapp

That the recommendation be adopted.

CARRIED

Meeting Date	Resolution/Action	Status	Actioning Officer
		<p>To approach Gawler NRC – ecologist for a Letter of Support.</p> <p>On hold until Landscapes SA introduced.</p> <p>G Mavrincac to prepare a report to Council once status has been clarified.</p>	
11 April 2018	Staff to investigate opportunity to expand seed collection from many isolated reserves in the region, instead of having reliance on the same Bushgardens stock each year.	<p>Have verbal permission to collect from a winery near Altona Reserve.</p> <p>Update to be provided at next S41 Committee meeting.</p>	Nursery Manager
113 February 2019	Prepare Brochures and marketing material (hard copy and electronic format) with assistance from Marketing and Communications Team.	8 of the 9 completed. Working on design with the Marketing and Communications team.	NRC Coordinator
10 April 2019	Provision of assistance to drought affected land-holders.	With the consensus of the Committee, this Action Item is to be removed as funding allocation is being overseen by Council.	NRC Coordinator
17 July 2019	Discussion on marketing and future opportunities for sales at the Bushgardens.	<p>In progress.</p> <p>With the consensus of the Committee, it was agreed to remove this action.</p>	Management Committee
14 August 2019	Prepare a draft Master Plan in consultation with Council's engineering Department, with considerations of pedestrian and disabled access, lighting, signage and the potential for a second building.	With the consensus of the Committee, it was agreed to remove this action.	Director DES
9 October 2019	Weed control practices will be reviewed and presented to the	With the consensus of the Committee, it was agreed to remove this action.	NRC Coordinator/ Nursery Manager

Meeting Date	Resolution/Action	Status	Actioning Officer
	management Committee for decision.		
11 December 2019	Notification to community – on ground weed spraying.	With the consensus of the Committee, it was agreed to remove this action.	NRC Coordinator/ Nursery Manager.

COMPLETED ACTION LIST

Meeting Date	Resolution/Action	Status	Actioning Officer
13 June 2018	A Work Plan taking the recommendations from T Bateman's two Audit reports to be prepared as a matter of priority.	Completed.	Nursery Manager
11 December 2019	Review the necessary approvals required for Crown Land management in relation to the Community Labyrinth signage.	Completed.	Director DES
12 February 2019	Identification of Trees that represent a potential risk.	Completed.	Director DES

Recommendation

That the Committee receive and note the progress of decisions from previous meetings.

Decision

Moved: K Schilling

Seconded: L Mason

That the recommendation be adopted.

CARRIED

9. CORRESPONDENCE

Nil.

10. RISK MANAGEMENT

10.1 Work Health and Safety

P Payne advised the Committee that incidents of graffiti vandalism were increasing in frequency.

ACTION: Contact to be made with local Police to request after hours monitoring.

Recommendation

That the Committee receive and note the report.

Decision

Moved: T Waldhuter

Seconded: B Lillecrapp

That the recommendation be adopted.

CARRIED

11. REPORTS – CONSENSUS AGENDA

11.1 Chairperson's Report

ACTION: G Mavrinac to reschedule presentation to Council Workshop or visit by Elected Members to Barossa Bushgardens.

The meeting was adjourned at 1:50pm for a short break.

The meeting resumed at 2:09pm.

11.2 Strategic Plan Progress Report

11.3 Visitation

11.4 Partner Projects

12. Adoption of Consensus Agenda

Recommendation

That the Committee receive and note the information items contained in the consensus agenda and that any recommendations contained therein be adopted.

Decision

Moved: B Lillecrapp

Seconded: L Mason

That the recommendation be adopted.

CARRIED

13. FOCUS AGENDA

Barossa Bushgardens 'Food for the Soul' Garden Proposal

D Von Linde distributed a draft proposal for the Committee's consideration. Should the Committee decide to proceed with the proposal, inclusions would need to be made within the Masterplan. A further report will be presented to the next S41 Committee meeting.

14. DEBATE AGENDA

14.1 Finance

Recommendation

That the Committee receive and note the report.

Decision

Moved: T Waldhuter

Seconded: L Mason

That the recommendation be adopted.

CARRIED

14.2 Strategic Plan Update 2020

Recommendation

To adopt the revised Strategic Plan 2020 as presented.

Decision

Moved: L Mason

Seconded: B Lillecrapp

That the recommendation be adopted.

CARRIED

14.3 Sponsorship

Minor edits were suggested for the Sponsorship/Donor Letter which will be incorporated in to the final version for distribution.

Recommendation

That the Committee endorse the Sponsorship Letter for distribution to potential Sponsors and Donor.

Decision

Moved: L Mason

Seconded: T Waldhuter

That the recommendation be adopted.

CARRIED

14.4 Outcomes of Barossa Bushgardens Staff Team Meeting

ACTION: Nursery Manager to prepare Contact Tracing Record – Attendance at Public Activities for the Nursery Sales area.

Recommendation

That the Committee note and receive the report.

Decision

Moved: B Lillecrapp

Seconded: T Waldhuter

That the recommendation be adopted.

CARRIED

14.5 Endorsement of New Committee Members

Recommendation

That the Committee recommend to Council to:

1. Appoint Gaby Lengyel (replacing Elspeth Morgan) as the Carers and Disability Link representatives to the Barossa Bushgardens S41 Committee
2. Appoint Jan McKenzie as representative of the Nursery Management Committee to the Barossa Bushgardens S41 Committee.

Decision

Moved: T Waldhuter

Seconded: L Mason

That the recommendation be adopted.

CARRIED

15. URGENT OTHER BUSINESS`

15.1 Friends of Barossa Bushgardens

J Maitland (Friends of Barossa Bushgardens) requested that a formal letter be provided to the Friends of the Barossa Bushgardens, requesting the transfer of \$3910.00 (AMLR NRM Board 2019-20 Community Environment Grant) to enable the finalisation of the Open Spaces Places for People Grant by 30 June 2020.

Friends of Barossa Bushgardens have also requested that consideration be given to the transfer of monies received from the donation tins to FoBB to boost operating income.

Recommendation

That the verbal report be received and noted.

Decision

Moved: T Waldhuter

Seconded: B Lillecrapp

That the recommendation be adopted.

CARRIED

12. NEXT MEETING

Wednesday 12 August 2020 commencing at 1.00pm.

13. CLOSURE OF MEETING

The Chair declared the meeting closed at 3:02pm.

Confirmed

Date: Chairman: