MINUTES OF THE MEETING OF
THE BAROSSA BUSHGARDENS S41 COMMITTEE
To be held in the Council Chambers on Wednesday 10 June 2020 commencing at 1:00pm

1. WELCOME

The Chair welcomed everyone, and opened the meeting at 1:06pm.

2. PRESENT

Members
Russell Johnstone                                     Chairperson
Cr Kathryn Schilling                                  Member
Bryce Lillecrapp                                       Member
Trevor Waldhuter                                      Member
Louise Mason                                           Member

Staff
Gary Mavrinac                                         Director, Development and
Environmental Services
Doreen Von Linde                                       NRC Coordinator
Pam Payne                                               Nursery Manager
Chris Kruger                                             Minute Secretary

3. APOLOGIES

Andrew Fairney (Seeding Natives)
Elspeth Morgan and Gaby Lengyel (Carers and Disability Link).
Kim Thompson (Team Leader, Environmental Services)

4. ELECTION OF CHAIRPERSON/DEPUTY CHAIRPERSON

G Mavrinac assumed the Chair at 1:09pm and called for nominations.

Recommendation

That the Committee:
1. Appoint R Johnstone as Chairperson of the Committee for the period
   February 2020 to January 2020
2. Resolve to appoint a Deputy Chairperson

Decision

Moved: T Waldhuter Seconded: B Lillecrapp
That the recommendation be adopted.

CARRIED
R Johnstone assumed the Chair at 1:12pm.

**Recommendation**

That the Committee:
Appoint L Mason as Deputy Chairperson of the Committee for the period February 2020 to January 2021

**Decision**

Moved: T Waldhuter          Seconded: R Johnstone
That the recommendation be adopted.  CARRIED

5. **GUESTS**

Cr David Haebich
James Maitland – Friends of Barossa Bushgardens

6. **DECLARATION OF INTEREST BY MEMBERS**

Nil.

7. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

Moved: L Mason          Seconded: T Waldhuter
That the minutes of the Barossa Bushgardens S41 Committee meeting held on 12 February 2020 be received and confirmed.  CARRIED

8. **BUSINESS ARISING FROM PREVIOUS MINUTES (ACTION LIST)**

8.1 **ACTION LIST**

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Resolution/Action</th>
<th>Status</th>
<th>Actioning Officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>18 October 2017</td>
<td>Seed collection site – Contact owner for further information.</td>
<td>Letter to Native Vegetation Council to be prepared, seeking funding opportunities and support to purchase the allotment.</td>
<td>Chairperson/Director DES</td>
</tr>
<tr>
<td>Meeting Date</td>
<td>Resolution/Action</td>
<td>Status</td>
<td>Actioning Officer</td>
</tr>
<tr>
<td>------------------</td>
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</tr>
<tr>
<td>11 April 2018</td>
<td>To approach Gawler NRC – ecologist for a Letter of Support.</td>
<td>On hold until Landscapes SA introduced.</td>
<td>Nursery Manager</td>
</tr>
<tr>
<td></td>
<td></td>
<td>G Mavrinac to prepare a report to Council once status has been clarified.</td>
<td></td>
</tr>
<tr>
<td>113 February 2019</td>
<td>Staff to investigate opportunity to expand seed collection from many isolated reserves in the region, instead of having reliance on the same Bushgardens stock each year.</td>
<td>Have verbal permission to collect from a winery near Altona Reserve. Update to be provided at next S41 Committee meeting.</td>
<td>Nursery Manager</td>
</tr>
<tr>
<td></td>
<td>Prepare Brochures and marketing material (hard copy and electronic format) with assistance from Marketing and Communications team.</td>
<td>8 of the 9 completed. Working on design with the Marketing and Communications team.</td>
<td>NRC Coordinator</td>
</tr>
<tr>
<td>10 April 2019</td>
<td>Provision of assistance to drought affected landholders.</td>
<td>With the consensus of the Committee, this Action Item is to be removed as funding allocation is being oversees by Council.</td>
<td>NRC Coordinator</td>
</tr>
<tr>
<td>17 July 2019</td>
<td>Discussion on marketing and future opportunities for sales at the Bushgardens.</td>
<td>In progress.</td>
<td>Management Committee</td>
</tr>
<tr>
<td></td>
<td></td>
<td>With the consensus of the Committee, it was agreed to remove this action.</td>
<td></td>
</tr>
<tr>
<td>14 August 2019</td>
<td>Prepare a draft Master Plan in consultation with Council’s engineering Department, with considerations of pedestrian and disabled access, lighting, signage and the potential for a second building.</td>
<td>With the consensus of the Committee, it was agreed to remove this action.</td>
<td>Director DES</td>
</tr>
<tr>
<td>9 October 2019</td>
<td>Weed control practices will be reviewed and presented to the</td>
<td>With the consensus of the Committee, it was agreed to remove this action.</td>
<td>NRC Coordinator/ Nursery Manager</td>
</tr>
</tbody>
</table>
### COMPLETED ACTION LIST

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Resolution/Action</th>
<th>Status</th>
<th>Actioning Officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>13 June 2018</td>
<td><strong>A Work Plan taking the recommendations from T Bateman’s two Audit reports to be prepared as a matter of priority.</strong></td>
<td><strong>Completed.</strong></td>
<td>Nursery Manager</td>
</tr>
<tr>
<td>11 December 2019</td>
<td><strong>Review the necessary approvals required for Crown Land management in relation to the Community Labyrinth signage.</strong></td>
<td><strong>Completed.</strong></td>
<td>Director DES</td>
</tr>
<tr>
<td>12 February 2019</td>
<td><strong>Identification of Trees that represent a potential risk.</strong></td>
<td><strong>Completed.</strong></td>
<td>Director DES</td>
</tr>
</tbody>
</table>

**Recommendation**

That the Committee receive and note the progress of decisions from previous meetings.

**Decision**

Moved: K Schilling  
Seconded: L Mason  
That the recommendation be adopted.  
**CARRIED**

**9. CORRESPONDENCE**

Nil.
10. RISK MANAGEMENT

10.1 Work Health and Safety

P Payne advised the Committee that incidents of graffiti vandalism were increasing in frequency.

**ACTION:** Contact to be made with local Police to request after hours monitoring.

**Recommendation**
That the Committee receive and note the report.

**Decision**
Moved: T Waldhuter Seconded: B Lillecrapp
That the recommendation be adopted.

CARRIED

11. REPORTS – CONSENSUS AGENDA

11.1 Chairperson’s Report

**ACTION:** G Mavrinac to reschedule presentation to Council Workshop or visit by Elected Members to Barossa Bushgardens.

The meeting was adjourned at 1:50pm for a short break.

The meeting resumed at 2:09pm.

11.2 Strategic Plan Progress Report

11.3 Visitation

11.4 Partner Projects

12. Adoption of Consensus Agenda

**Recommendation**
That the Committee receive and note the information items contained in the consensus agenda and that any recommendations contained therein be adopted.
Decision

Moved: B Lillecrapp           Seconded: L Mason
That the recommendation be adopted.

CARRIED

13. FOCUS AGENDA

Barossa Bushgardens ‘Food for the Soul’ Garden Proposal

D Von Linde distributed a draft proposal for the Committee’s consideration. Should the Committee decide to proceed with the proposal, inclusions would need to be made within the Masterplan. A further report will be presented to the next S41 Committee meeting.

14. DEBATE AGENDA

14.1 Finance

Recommendation

That the Committee receive and note the report.

Decision

Moved: T Waldhuter           Seconded: L Mason
That the recommendation be adopted.

CARRIED

14.2 Strategic Plan Update 2020

Recommendation

To adopt the revised Strategic Plan 2020 as presented.

Decision

Moved: L Mason           Seconded: B Lillecrapp
That the recommendation be adopted.

CARRIED

14.3 Sponsorship

Minor edits were suggested for the Sponsorship/Donor Letter which will be incorporated in to the final version for distribution.
Recommendation

That the Committee endorse the Sponsorship Letter for distribution to potential Sponsors and Donor.

Decision

Moved: L Mason  
Seconded: T Waldhuter  
That the recommendation be adopted.  
CARRIED

14.4 Outcomes of Barossa Bushgardens Staff Team Meeting

ACTION: Nursery Manager to prepare Contact Tracing Record – Attendance at Public Activities for the Nursery Sales area.

Recommendation

That the Committee note and receive the report.

Decision

Moved: B Lillecrapp  
Seconded: T Waldhuter  
That the recommendation be adopted.  
CARRIED

14.5 Endorsement of New Committee Members

Recommendation

That the Committee recommend to Council to:
1. Appoint Gaby Lengyel (replacing Elspeth Morgan) as the Carers and Disability Link representatives to the Barossa Bushgardens S41 Committee
2. Appoint Jan McKenzie as representative of the Nursery Management Committee to the Barossa Bushgardens S41 Committee.

Decision

Moved: T Waldhuter  
Seconded: L Mason  
That the recommendation be adopted.  
CARRIED

15. URGENT OTHER BUSINESS

15.1 Friends of Barossa Bushgardens
J Maitland (Friends of Barossa Bushgardens) requested that a formal letter be provided to the Friends of the Barossa Bushgardens, requesting the transfer of $3910.00 (AMLR NRM Board 2019-20 Community Environment Grant) to enable the finalisation of the Open Spaces Places for People Grant by 30 June 2020.

Friends of Barossa Bushgardens have also requested that consideration be given to the transfer of monies received from the donation tins to FoBB to boost operating income.

**Recommendation**

That the verbal report be received and noted.

**Decision**

Moved: T Waldhuter  
Seconded: B Lillecrapp  
That the recommendation be adopted.  
CARRIED

12. **NEXT MEETING**

Wednesday 12 August 2020 commencing at 1.00pm.

13. **CLOSURE OF MEETING**

The Chair declared the meeting closed at 3:02pm.

Confirmed

Date: ..................................  Chairman: ....................................