MINUTES OF THE MEETING OF
THE BAROSSA BUSHGARDENS S41 COMMITTEE
To be held in the Council Chambers on Wednesday 12 August 2020 commencing at 1:00pm

1. WELCOME

The Chair welcomed everyone, and opened the meeting at 1.07pm.

2. PRESENT

   Members
   Russell Johnstone
   Cr Kathryn Schilling
   Trevor Waldhuter
   Bryce Lillecrapp
   Andrew Fairney

   Staff
   Pam Payne
   Doreen Von Linde

3. APOLOGIES

   Gaby Lengyl
   Jan McKenzie
   Louise Mason
   Gary Mavrinac

4. GUESTS

   The Chairman welcomed James Maitland (Friends of Barossa Bushgardens) to the meeting.

5. DECLARATION OF INTEREST BY MEMBERS

   Nil.
6. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

Moved: K Schilling  
Seconded: T Waldhuter

That the minutes of the Barossa Bushgardens S41 Committee meeting held on 10 June 2020 be received and confirmed.

CARRIED

7. BUSINESS ARISING FROM PREVIOUS MINUTES (ACTION LIST)

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Resolution/Action</th>
<th>Status</th>
<th>Actioning Officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>18 October 2017</td>
<td>Seed collection site – Contact owner for further information.</td>
<td>Letter to Native Vegetation Council to be prepared, seeking funding opportunities and support to purchase the allotment. To approach Gawler NRC Ecologist for a letter of support. On hold until Landscapes SA introduced. G Mavrinac to prepare a report to Council once status has been clarified.</td>
<td>Chairperson/Director DES</td>
</tr>
<tr>
<td>11 April 2018</td>
<td>Staff to investigate opportunity to expand seed collection from many isolated reserves in the region, instead of having reliance on same Bushgardens stock each year.</td>
<td>Ongoing. ACTION: Nursery Manager to develop and maintain a spreadsheet and mapping chart at the Bushgardens for seed collection in the region.</td>
<td>Nursery Manager</td>
</tr>
<tr>
<td>13 February 2020</td>
<td>Prepare brochures and marketing material (hard copy and electronic format) with assistance from Marketing and Communications team.</td>
<td>In progress – near completion. ACTION: NRC Coordinator to lodge an IT request for a Licence for the program to produce brochures. Once finalised, the draft is to</td>
<td>NRC Coordinator</td>
</tr>
<tr>
<td>Meeting Date</td>
<td>Resolution/Action</td>
<td>Status</td>
<td>Actioning Officer</td>
</tr>
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<tr>
<td>17 July 2019</td>
<td>Discussion on marketing and future opportunities for sales at the Bushgardens.</td>
<td>In progress.</td>
<td>Management Committee</td>
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</tbody>
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### 7.1 ACTION LIST

**Recommendation**

That the Committee receive and note the progress of decisions from previous meetings.

**Decision**

Moved: B Lillecrapp  
Seconded: T Waldhuter  
That the recommendation be adopted.

**CARRIED**

### 8. CORRESPONDENCE

Nil.

### 9. RISK MANAGEMENT

#### 9.1 Work Health and Safety

That the Committee receive and note the report.

**Decision**

Moved: A Fairney  
Seconded: T Waldhuter  
That the recommendation be adopted.

**CARRIED**
10. REPORTS – CONSENSUS AGENDA

10.1 Chairperson’s Report

Recommendation

That the verbal report be received.

Decision

Moved: R Johnstone  Seconded: T Waldhuter
That the recommendation be adopted.

CARRIED

10.2 Strategic Plan Progress Report

Recommendation

That the report be received.

Decision

Moved: B Lillecrapp  Seconded: A Fairney
That the recommendation be adopted.

CARRIED

10.3 Visitation

Nil.

10.4 Partner Projects

Recommendation

That the report be received.

Decision

Moved: B Lillecrapp  Seconded: A Fairney
That the recommendation be adopted.

CARRIED
11. Adoption of Consensus Agenda

Recommendation

That the Committee receive and note the information items contained in the consensus agenda and that any recommendations contained therein be adopted.

Decision

Moved: B Lillecrapp  
Seconded: A Fairney

That the recommendation be adopted.

CARRIED

12. DEBATE AGENDA

12.1 Finance

Recommendation

That the Committee receive and note the report.

Decision

Moved: T Waldhuter  
Seconded: A Fairney

That the recommendation be adopted.

CARRIED

12.2 Spring Open Day 13 September 2020

Recommendation

That the Committee cancel arrangements to hold the Spring Open Day planned for 13 September 2020, and advise the affected stakeholders.

Decision

Moved: B Lillecrapp  
Seconded: A Fairney

That the recommendation be adopted.

CARRIED
13. URGENT OTHER BUSINESS

Nature Play event – 1 and 2 October 2020

It is the preference of the Committee to proceed with the event, but modifications will need to be made to ensure compliance with SA Health regulations relating to COVID-19. It is proposed that attendee numbers be restricted to 75 (ticketed) and that two sessions be held with a break in between, to enable surface cleaning etc. Bushgardens staff will seek advice and guidance from SA Health.

12. NEXT MEETING

Wednesday 14 October 2020 commencing at 1.00pm.

13. CLOSURE OF MEETING

The Chair declared the meeting closed at 2.09pm.

Confirmed

Date: ..............................................  Chairman: ..........................................................