NOTICE OF MEETING

THE BAROSSA COUNCIL COMMUNITY ASSISTANCE SCHEME COMMITTEE MEETING
will be held on Wednesday 5 August 2020 in the Council Chamber,
43-51 Tanunda Road, Nuriootpa, commencing at 5.30pm

Martin McCarthy
CHIEF EXECUTIVE OFFICER
THE BAROSSA COUNCIL

AGENDA

Welcome and Opening

1. Present

2. Apologies

3. Confirmation of Minutes of previous meeting:
   Ordinary Meeting – 5 February 2020

   (Due to the government provisions that were in place to control the spread of COVID-19
   virus, the 6 May meeting was cancelled. Community Grant applications were considered
   by the full Council at its 19 May and 16 June Council Meetings.)

4. Business Arising from Previous Minutes

5. Consensus Agenda

5.1 Reports for Information
   5.1.1 Actions from Previous Meetings
   5.1.2 Heritage Grants – Budget 2019/20
   5.1.3 Summary 2019/20 Youth Grants
   5.1.4 Application Received – Project Postponed
   5.1.5 Applications considered by Council
   5.1.6 Update – Southern Barossa Alliance – Development of
       Sustainable Wildlife Rescue Service Project
   5.1.7 Community Assistance Scheme 2020/21 Budget

5.2 Adoption of Consensus Agenda
   5.2.1 Items for Exclusion from Consensus Agenda
   5.2.2 Receipt of Consensus Agenda
6. Debate Agenda

6.1 Community Grants

6.1.1 New Applications

6.1.1.1 Eden Valley Tourism and Promotional Group Inc – Eden Valley Wine Region Tourism Website
6.1.1.2 Parkrun Inc – Establish a parkrun event at Williamstown
6.1.1.3 Mt McKenzie Hall Inc – Community Fire Fighting Tank at Mt McKenzie

6.1.2 Grant Acquittals

6.1.2.1 Carers and Disability Link Inc – Acceptance and Commitment Therapy Training for Barossa Carers
6.1.2.2 Barossa Archery Club Inc – Shed for Archery Road
6.1.2.3 Williamstown Senior Citizens Club Inc – Replacement of obsolete air conditioning units

6.1.3 Request for Extension of Time - Grant Acquittal

6.1.3.1 Angaston & Penrice Historical Society Inc – Creation of Angaston Heritage Brand and Cultural Heritage Experience

7. Other Business

8. Next Meeting – Tuesday 3 November 2020

9. Close
NOT CONFIRMED

MINUTES OF THE MEETING
OF THE BAROSSA COUNCIL COMMUNITY ASSISTANCE SCHEME COMMITTEE
held at The Barossa Council, 43-51 Tanunda Road, Nuriootpa
on Wednesday 5 February 2020 commencing at 5.30pm

WELCOME
As Cr John Angas’ term as Deputy Mayor has expired and therefore his membership of the Community Assistance Scheme Committee, Ms Rebecca Tappert, Manager Community Projects, assumed the Chair. She declared the meeting open at 5.30pm and welcomed all in attendance.

1. PRESENT
Mayor Bim Lange, Cr Leonie Boothby (Deputy Mayor), Cr Kathryn Schilling, Cr Cathy Troup, Cr Carla Wiese-Smith, Cr Don Barrett, Rebecca Tappert (CASC Executive Officer), Louis Monteduro (Manager Development Services), Annette Randall (CASC Administration Officer).

2. APOLOGIES
Nil

3. APPOINTMENT OF CHAIRPERSON
B3342

MOVED Cr Schilling that the Community Assistance Scheme Committee appoints Cr Boothby as its Chairperson until otherwise determined by the Committee.
Seconded Cr Troup CARRIED

PURPOSE
To appoint a new Chairperson for the Community Assistance Scheme Committee (CASC), as Cr John Angas’ term as Deputy Mayor has expired.

REPORT
At the 26 November 2018 Council Meeting, Cr John Angas was appointed as Deputy Mayor, giving automatic membership to the CASC. CASC, at its meeting held 4 December 2018, appointed Cr Angas as its Chairperson.

Clause 3. of the CASC Terms of Reference states that membership of the Committee is for the current term of Council with exception of:
“3.4.3 the Deputy Mayor, whose term expires when his/her Deputy Mayoral appointment expires, unless he/she has been appointed to the Committee in his/her own right”.

Council appoints a new Deputy Mayor annually. Cr Leonie Boothby was appointed Deputy Mayor at the 19 November 2019 Council Meeting, and so replaces Cr Angas on the CASC.

The Terms of Reference states that the Chairperson of the Committee shall be either the Mayor or Deputy Mayor.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS
Community Plan
How We Work – Good Governance

Corporate Plan
NOT CONFIRMED

6.2 Ensure that Council’s policy and process frameworks are based on principles of sound governance and meet legislative requirements.

Legislative Requirements
Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS
There are no financial, resource or risk management considerations.

COMMUNITY CONSULTATION
Consultation is not required under legislation or Council policy.

Cr Boothby assumed the Chair.

4. CONFIRMATION OF PREVIOUS MINUTES

MOVED Cr Barrett that the Minutes of the Community Assistance Scheme Committee meeting held on 5 November 2019 as circulated, be confirmed as a true and correct record of the proceedings of that meeting.

Seconded Mayor Lange CARRIED

5. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

6. CONSENSUS AGENDA

6.1 ITEMS FOR EXCLUSION FROM THE CONSENSUS AGENDA

Cr Wiese-Smith

6.1.6 – Update – Southern Barossa Alliance Inc

6.2 RECEIPT OF CONSENSUS AGENDA

MOVED Cr Troup that the items contained in the Consensus Agenda, with the exception of 6.1.6 – Update – Southern Barossa Alliance Inc, be received and that any recommendations contained therein be adopted.

Seconded Cr Mayor Lange CARRIED

DEBATE OF ITEMS EXCLUDED FROM THE CONSENSUS AGENDA

6.1.6 UPDATE – SOUTHERN BAROSSA ALLIANCE INC (SBA) – DEVELOPMENT OF SUSTAINABLE WILDLIFE RESCUE SERVICE PROJECT

Members noted the Progress Report from SBA, received by Council on 5 February 2020. Ms Tappert commended SBA on the substantial progress it has made in leading the project and achieving tasks in their Project Plan. Officers will liaise with the SBA to ascertain if any changes are required to their initial Community Grant Application so that it may be considered again at the 6 May 2020 CASC meeting.

MOVED Cr Wiese-Smith that Consensus Agenda item 6.1.6 – Update – Southern Barossa Alliance Inc, be received and noted.

Seconded Cr Schilling CARRIED

The Community Assistance Scheme Committee, at its meeting held 7 August 2019, provided in-principle support for the SBA project concept to auspice the transition of Barossa Wildlife Rescue to a sustainable, incorporated, not-for-profit, charitable group providing wildlife rescue service in the Barossa Valley, but deferred consideration of a
NOT CONFIRMED

Community Grant pending completion of several tasks in the SBA Project Plan, one being stakeholder engagement.

An email was received from Southern Barossa Alliance Inc on 5 December 2019 advising of a Barossa Wildlife Rescue Forum planned for 17 December 2019 (copy attached). The Chair subsequently advised that a sub-committee has been set up who will endeavor to provide an update report for the CASC meeting.

7. DEBATE AGENDA

7.1 COMMUNITY GRANTS

7.1.1 NEW APPLICATIONS
Nil

7.1.2 GRANT ACQUITALS
Nil

7.2 HERITAGE GRANTS
Nil

7.3 COMMUNITY ASSISTANCE SCHEME 2020/21 BUDGET B7384

Ms Tappert and Mr Monteduro spoke to the report and answered questions from the Members.

<table>
<thead>
<tr>
<th>MOVED</th>
<th>Mayor Lange that the Community Assistance Scheme Committee seeks additional funding from Council in the 2020/21 Budget for the Community Assistance Scheme as follows:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>- Community Grants/Youth Grants $50,000 (excl GST)</td>
</tr>
<tr>
<td></td>
<td>- Heritage Grants $50,000 (excl GST)</td>
</tr>
<tr>
<td></td>
<td>- Advertising $ 300 (excl GST)</td>
</tr>
<tr>
<td>Seconded</td>
<td>Cr Wiese-Smith</td>
</tr>
<tr>
<td>CARRIED</td>
<td></td>
</tr>
</tbody>
</table>

Officers are encouraged to undertake increased promotion of Council’s Community Assistance Scheme.

Officers will prepare a report for the 17 March 2020 Council Meeting, seeking the additional funding for the Community Assistance Scheme.

PURPOSE

To formulate a Community Assistance Scheme Budget request for the 2020/21 financial year for inclusion in Council’s 2020/21 budget considerations.

REPORT

Introduction
Clause 2.4 of the Community Assistance Scheme Committee Terms of Reference requires the CASC to prepare an annual submission to Council for the allocation of funds towards the Community Assistance Scheme.

Discussion
Budget requests for the 2020/21 financial year are required to be submitted to Finance by early February 2020.

For Members’ information, below is a summary of the funding which has been approved over recent years:
NOT CONFIRMED

<table>
<thead>
<tr>
<th></th>
<th>Youth Grants</th>
<th>Community Grants</th>
<th>Heritage Grants</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014/15</td>
<td>$6,450 (30)</td>
<td>$12,350 (8)</td>
<td>$9,300 (5)</td>
<td>$28,100</td>
</tr>
<tr>
<td>2015/16</td>
<td>$5,400 (27)</td>
<td>$26,269 (13)</td>
<td>$8,132 (5)</td>
<td>$39,801</td>
</tr>
<tr>
<td>2016/17</td>
<td>$5,300 (26)</td>
<td>$19,000 (8)</td>
<td>$8,592 (7)</td>
<td>$32,892</td>
</tr>
<tr>
<td>2017/18</td>
<td>$6,550 (32)</td>
<td>$21,690 (9)</td>
<td>$6,500 (7)</td>
<td>$34,740</td>
</tr>
<tr>
<td>2018/19</td>
<td>$6,175 (29)</td>
<td>$18,000 (4)</td>
<td>$10,750 (7)</td>
<td>$34,925</td>
</tr>
<tr>
<td>Average</td>
<td>$5,975</td>
<td>$19,461</td>
<td>$8,654</td>
<td>$34,091</td>
</tr>
</tbody>
</table>

2019/20 to date (3 Rounds):
- Youth Grants (11): $2,175
- Community Grants (4): $7,500
- Heritage Grants (8): $10,100

One round of funding (Community Grants and Youth Grants) remains for this financial year (May 2020).

Comments from Manager, Development Services

Since the inception of Heritage Grant funding almost twenty years ago, Officers have not requested a review of the amount made available to the community ($10,000).

CASC, at its meeting held 5 November 2019, briefly discussed this matter and agreed in principle to an increase in the 2020/21 Heritage Grant budget.

In addition, due to the timing of project granted funding (November/December), unclaimed funds at 30 June are subsequently being claimed from the next financial year budget, as funds are not being rolled over.

There has been at least seven applications a year on average; however, a $10,000 amount is insufficient for effective distribution by the CASC.

The projects within funding applications often cost tens of thousands of dollars, but the CASC is only able to distribute a maximum of one or two thousand per application.

By way of example, other councils provide a minimum of $2,500 for approved projects and sometimes up to 50% of the conservation costs.

It is suggested a more meaningful amount of $50,000 be allocated by Council for heritage funding to assist with preservation of local historic character.

Recommendation

1. The CASC seek additional funding from Council of up to $50,000 for heritage conservation applications.
2. Amounts allocated to project applications be automatically rolled over for twelve months in accordance with the conditions of grant funding.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachments
Nil

Policy
Community Assistance Scheme Terms of Reference

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan
- Natural Environment and Built Heritage
- Community and Culture
- Infrastructure
Corporate Plan

1.4 Facilitate innovative and sustainable preservation and use of built heritage.
2.6 Provide, promote and support community arts and cultural events, programs, attractions and services.
2.9 Collaborate, initiate, develop and/or support activities and facilities for youth in our community.
5.4 Participate in initiatives, or advocate for, investment in creative industries and cultural tourism.
6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements
Nil

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial
The adopted Budget for the Community Grants and Youth Grants for 2019/20 was $25,500 (excl GST) and $10,100 for Heritage Grants.
Community Assistance Scheme Budget for 2020/21 to be considered by the CASC and a request submitted to Finance for inclusion in the 2020/21 Draft Budget.

COMMUNITY CONSULTATION
Community Consultation will be part of the budget adoption process in June 2020, as per legislation.

8. OTHER BUSINESS
Nil

9. NEXT MEETING
Wednesday 6 March 2019 commencing at 5.30pm.

10. CLOSE
Cr Boothby declared the meeting closed at 5.57pm.

Confirmed at Community Assistance Scheme Committee Meeting 6 May 2020

Date:.........................................     Chair:......................................
COMMUNITY ASSISTANCE SCHEME COMMITTEE

REPORTS FOR INFORMATION

5 AUGUST 2020

5. CONSENSUS AGENDA

5.1 REPORTS FOR INFORMATION

5.1.1 ACTIONS FROM PREVIOUS MEETINGS

<table>
<thead>
<tr>
<th>CASCA Meeting Date</th>
<th>YOUTH GRANTS</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>14/10/2019 J. McGrath</td>
<td>Y Y Y Y N N P</td>
<td></td>
</tr>
<tr>
<td>14/04/2020 B. Butler</td>
<td>Y Y Y N N P</td>
<td></td>
</tr>
</tbody>
</table>

(July meeting cancelled as no applications received.)

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>COMMUNITY GRANTS</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>19/6/2018 Nuriootpa Futures Assoc Inc</td>
<td>Y Y Y Oct 2020</td>
<td>P</td>
</tr>
<tr>
<td>1/5/2019 Southern Barossa Alliance</td>
<td>Decision deferred - Refer Minutes 7 August 2019. Progress reports provided. Refer Agenda item 5.1.6</td>
<td>P</td>
</tr>
<tr>
<td>27/06/2019 Eden Valley Institute Inc</td>
<td>Y Y Y 31/8/2020</td>
<td>N N P</td>
</tr>
<tr>
<td>7/8/2019 Carers and Disability Link Inc</td>
<td>Y Y Y Febr 2020</td>
<td>Y Y C</td>
</tr>
<tr>
<td>7/8/2019 Barossa Archery Club Inc</td>
<td>Y N N 30/5/2020</td>
<td>N N C</td>
</tr>
<tr>
<td>7/8/2019 Barossa Pedal Prix Inc</td>
<td>Y Y Y ASAP</td>
<td>N N P</td>
</tr>
<tr>
<td>5/11/2019 Moculta District Historical Soc</td>
<td>Y Y Y 1/12/2020</td>
<td>N N P</td>
</tr>
<tr>
<td>19/05/2020 Williamstown Senior Citizens Club Inc</td>
<td>Y Y Y ASAP</td>
<td>Refer Agenda item 6.1.2.3</td>
</tr>
<tr>
<td>19/05/2020 Southern Barossa Men’s Shed</td>
<td>Y Y Y 30/06/20</td>
<td>N N P</td>
</tr>
<tr>
<td>19/05/2020 Nuriootpa Futures Assoc Inc</td>
<td>Y Y Y Oct 2020</td>
<td>N N P</td>
</tr>
<tr>
<td>16/06/2020 Barossa Farmers Market Inc</td>
<td>Y Y Y 30/5/2021</td>
<td>N N P</td>
</tr>
<tr>
<td>Budget Year</td>
<td>HERITAGE GRANTS</td>
<td>$</td>
</tr>
<tr>
<td>-------------</td>
<td>----------------</td>
<td>------</td>
</tr>
<tr>
<td>2019/2020</td>
<td>Stockwell Hotel</td>
<td>$1000</td>
</tr>
<tr>
<td></td>
<td>David Zimmermann</td>
<td>$500</td>
</tr>
<tr>
<td></td>
<td>Rechner Cottage Conservation</td>
<td>$1000</td>
</tr>
<tr>
<td></td>
<td>BGI Building Group</td>
<td>$2500</td>
</tr>
<tr>
<td></td>
<td>Jerome and Nicole Semmler</td>
<td>$1000</td>
</tr>
<tr>
<td></td>
<td>Fiona Sanson</td>
<td>$2600</td>
</tr>
<tr>
<td></td>
<td>Domenic Rosiato</td>
<td>$500</td>
</tr>
<tr>
<td></td>
<td>Jeanette Marschal</td>
<td>$1000</td>
</tr>
</tbody>
</table>

5.1.2 HERITAGE GRANTS – BUDGET 2019/2020

<table>
<thead>
<tr>
<th>Funding Type</th>
<th>No. of Applications</th>
<th>Funding Approved/Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heritage Grants</td>
<td></td>
<td>BUDGET ALLOCATED 2019/2020</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Less Payments made 2019/2020</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Less Applications still to be paid 2019/2020</td>
</tr>
<tr>
<td></td>
<td></td>
<td>FUNDS REMAINING NIL</td>
</tr>
<tr>
<td></td>
<td></td>
<td>UNALLOCATED BUDGET 2019/2020 NIL</td>
</tr>
</tbody>
</table>

5.1.3 SUMMARY 2019/20 YOUTH GRANTS

<table>
<thead>
<tr>
<th>NAME</th>
<th>EVENT</th>
<th>NAME</th>
<th>EVENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jasper Stokoe</td>
<td>Squash</td>
<td>Hayden Schiller</td>
<td>Indoor Cricket</td>
</tr>
<tr>
<td>Bailey Lobegeiger</td>
<td>Music</td>
<td>Maegan Schiller</td>
<td>Indoor Cricket</td>
</tr>
<tr>
<td>Max Moritz</td>
<td>Rugby Union</td>
<td>Kai Carson</td>
<td>Softball</td>
</tr>
<tr>
<td>Kegan Coulter</td>
<td>Swimming</td>
<td>Kate Moffett</td>
<td>Swimming</td>
</tr>
<tr>
<td>Tiffany Koek</td>
<td>Hockey</td>
<td>Jade Triplett</td>
<td>Irish Dancing</td>
</tr>
<tr>
<td>Jayde McGrath</td>
<td>Irish Dancing</td>
<td>Jaye Carson</td>
<td>Softball</td>
</tr>
<tr>
<td>Hudson Lindner</td>
<td>Basketball</td>
<td>Kelly Jenkin</td>
<td>Rugby Union</td>
</tr>
<tr>
<td>Bradley Butler</td>
<td>Triathlon</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

5.1.4 APPLICATION RECEIVED - PROJECT POSTPONED

A Community Grant application was received in February from Foundation Barossa, seeking funding towards an event which was scheduled to be held in October 2020, but subsequently cancelled due
to Covid-19 restrictions. They requested that the Application be kept in the system so it can be revisited once they are able to lock in a new date.

5.1.5 APPLICATIONS CONSIDERED BY COUNCIL
Due to the government provisions that were in place to control the spread of COVID-19 virus, the 6 May 2020 CASC meeting was cancelled.

The following Community Grant applications were considered by the full Council at its 19 May and 16 June 2020 Council Meetings:
- Southern Barossa Men’s Shed Inc – Establishment of a new Men’s Shed at Williamstown
- Williamstown Senior Citizens Club Inc – Replacement of obsolete air conditioning units in the Senior Citizens’ RSL Hall
- Nuriootpa Futures Association Inc – Painting – Coulthard House ‘The Peoples Place’ Stage 1 Downstairs project
- Barossa Farmers Market Inc – Membership Scheme project

Excerpts from the Council Meeting Minutes are attached.

5.1.6 UPDATE - SOUTHERN BAROSSA ALLIANCE (SBA) – DEVELOPMENT OF SUSTAINABLE WILDLIFE RESCUE SERVICE PROJECT
The CASC, at its meeting held 7 August 2019, provided in-principle support for the SBA project concept to auspice the transition of Barossa Wildlife Rescue to a sustainable, incorporated, not-for-profit, charitable group providing wildlife rescue service in the Barossa Valley, but deferred consideration of a Community Grant pending completion of several tasks in the SBA Project Plan.

At its meeting held 5 February 2020, CASC received a progress report from SBA and noted the substantial progress it had made in leading the project and achieving tasks in their Project Plan.

Officers have since liaised with SBA to ascertain if any changes were required to their initial Community Grant application so that it might be considered again at the next CASC meeting. SBA advised that the Project sub-committee was meeting on 30 July 2020 and they would provide an update report for this meeting. The report will be provided to Members once it is received.

5.1.7 COMMUNITY ASSISTANCE SCHEME 2020/21 BUDGET
The CASC, at its meeting held 5 February 2020, resolved the following:

MOVED Mayor Lange that the Community Assistance Scheme Committee seeks additional funding from Council in the 2020/21 Budget for the Community Assistance Scheme as follows:
- Community Grants/Youth Grants $50,000 (excl GST)
- Heritage Grants $50,000 (excl GST)
- Advertising $300 (excl GST)

Seconded Cr Wiese-Smith

CARRIED

The request for additional funding was included in the New Initiatives process. No New Initiatives were approved for the 2020/21 year due to budget required for Covid-19 assistance and recovery. The CASC Budget has remained the same as the 2019/20 year ie Community and Youth Grants - $25,500 ex GST, Heritage Grants - $10,100 ex GST.

RECOMMENDATION:
That Reports 5.1.1 to 5.1.7 be received.
6.1.1 DEBATE AGENDA - COMMUNITY GRANT APPLICATION

6.1.1.1 EDEN VALLEY TOURISM AND PROMOTIONAL GROUP INC - EDEN VALLEY WINE REGION TOURISM WEBSITE

B3342

PURPOSE

To consider a Community Grant Application from Eden Valley Tourism and Promotional Group Inc, (the Group) seeking $6,300 (ex GST) towards their Eden Valley Wine Region Tourism Website project (Attachment 2).

RECOMMENDATION

That the Community Assistance Scheme Committee:

1) approves in principle, the Eden Valley Tourism and Promotional Group Inc project, Eden Valley Wine Region Tourism Website, provided it aligns with Barossa branding and barossa.com;

2) recommends that Council approve a Community Grant of $................ (ex GST) to the Eden Valley Tourism and Promotional Group Inc (the Group) for its Eden Valley Wine Region Tourism Website project – Stage 1;

3) recommends that payment of the Grant be made to the Group on confirmation that Stage 1 of the project is fully funded, by 30 June 2021;

4) requires the Group to appropriately acknowledge The Barossa Council as a funding source for the project through social media, website and promotional material;

5) encourage the Group to consult with the Barossa Visitor Centre to develop a more strategic approach to promoting the sub-region and linking with Barossa.com, regional visitor guide, social media and other key regional resources.

REPORT

Background

The Eden Valley Tourism and Promotional Group became incorporated in 2009. Their Constitution states that “The Chief Objects of The Association are to improve services, maintain the heritage of Eden Valley and promote the interests of its community from a social, economic, environmental and recreational perspective.” They state numerous small goals have been achieved including the development of the Eden Valley Lookout, the Sculpture Project depicting the town’s local history, and Eden Valley float for the biennial Vintage Festival Parade.
Introduction
The Group is seeking funding to overhaul their aged website and replace it with a modern, user-friendly upgrade to promote Eden Valley specifically and the whole geographic indicator area generally, as a part of the greater Barossa region. They hope to build brand awareness, promote tourism activity and bring people and therefore revenue, to the region. The Group engages with community members and local businesses to highlight their activities and events through their facebook page, website and newsletter.

Discussion
The Group states that the Eden Valley Wine Region encompasses 1,500+ people and approximately 35 small business operators. It has conducted extensive surveys of over 40 local wineries, cellar doors and eateries, 21 suppliers of accommodation, 12 art and cultural venues and 12 function hire venues, with 91% of responses saying they would actively support the website by taking advantage of its membership options, and over 50% of them already committing what financial package they would buy. (Letters of support are provided in Attachment 2.)

In March 2020, the Group applied for funding through the Foundation of Rural and Regional Renewal Small Vital Grants, but were not successful. Subsequently, the Group decided to divide the project into discrete stages to increase the opportunities for funding. Stage 1, for which this Community Grant application is seeking funding of $6,300, is as follows:

<table>
<thead>
<tr>
<th></th>
<th>$ ex GST</th>
</tr>
</thead>
<tbody>
<tr>
<td>BASE Website Design and Development</td>
<td>$ 8,870</td>
</tr>
<tr>
<td>Hosting Fee</td>
<td>$ 300</td>
</tr>
<tr>
<td>SSL Certificate</td>
<td>$ 130</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$ 9,300</strong></td>
</tr>
</tbody>
</table>

Future stages are “add-on” components which they hope to achieve through other funding grants, such as ANZ Seeds of Renewal.

(The Group has provided a quote and project proposal from Stellar Digital. It is not included in Attachment 2 as it is marked Commercial in Confidence information.)

The Group hopes that once the first stage is implemented, it will make attracting future funding for further modules easier to secure. This is the reason they are requesting a larger Community Grant from Council. They feel the project is so important for the development of tourism in the area and also why they have committed half of their current cash reserves to the project. It is their highest priority.

Stated income for the project is:

<table>
<thead>
<tr>
<th></th>
<th>$ ex GST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group Funds</td>
<td>$ 1,000</td>
</tr>
<tr>
<td>Fundraising</td>
<td>$ 2,000</td>
</tr>
<tr>
<td>Requested Community Grant</td>
<td>$ 6,300</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$ 9,300</strong></td>
</tr>
</tbody>
</table>
They state that the project could proceed if only partial funding is received from Council, but significant additional fundraising would need to occur. For a community the size of Eden Valley, the website rebuild is a significant project.

Various Council Officers have provided comment on the Application and proposal (Attachment 1).

**Summary and Conclusion**
Officers are generally supportive of the website project, provided it aligns with Barossa branding and barossa.com. Council’s Manager Tourism Services is supportive of the overall concept to help promote the sub-region, and encourages the Group to consult and communicate with the Barossa Visitor Centre team to avoid duplication of resources and to develop a more strategic approach to promotion and how they can link in with Barossa.com, regional visitor guide, social media and other key regional resources.

Officers have some concern about consistency of approach by Council, in that requests from other organisations for funding through the New Initiatives process were not approved, due to no New Initiatives accepted in the 2020/21 financial year.

The Hosting Fee ($300) and SSL Certificate ($130) may be considered operational/admin costs which are not supported under the Community Grant Guidelines.

CASC has delegation to approve Community Grants up to $3,000 (ex GST). This Application is requesting $6,300 (ex GST). The Application, together with a report and the CASC recommendation will be presented to the next Council Meeting for decision.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**
Attachment 1: Community Grant Application Summary Sheet
Attachment 2: Community Grant Application and supporting documentation

**Policy**
- Community Assistance Scheme Policy
- Community Grant Guidelines

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

**Community Plan**
- Community and Culture
- Infrastructure
- Business and Employment

**Corporate Plan**
2.3 Support and promote community involvement and networks and provide opportunities for participation in local decision making.
2.4 Foster volunteering opportunities that are responsive to the needs of the Community.
2.6 Provide, promote and support community arts and cultural events, programs, attractions and services.
5.3 Support Barossa regional branding in our tourism activities and product.
5.5 Contribute to tourism industry capacity building through the facilitation of tourism infrastructure development, including eco and recreational tourism.

6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

**Legislative Requirements**

**Local Government Act 1999**

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**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

**Financial**

The adopted Budget for the Community Grants and Youth Grants for 2020/21 is $25,500 (excl GST).

<table>
<thead>
<tr>
<th>TOTAL CURRENT FUNDS AVAILABLE</th>
<th>$25,500</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 2020: Requested Community Grants</td>
<td>3 Applications</td>
</tr>
</tbody>
</table>

**FUNDS REMAINING IF APPLICATIONS GRANTED**: $1,908

Note: The CASC, at its meeting held 7 August 2019, provided in-principle support for the Southern Barossa Alliance Inc (SBA) – Development of Sustainable Wildlife Rescue Service in Barossa Valley project concept, but deferred consideration of a Community Grant pending completion of several tasks in the SBA Project Plan. The SBA were seeking $3,000 ex GST. Refer to the update report in item 5.1.6 of the Consensus Agenda.

**Risk Management**

Adherence to Council’s Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant Application and proposal.

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**COMMUNITY CONSULTATION**

Community Consultation is not required under legislation or Council Policy.
6.1.1 DEBATE AGENDA - COMMUNITY GRANT APPLICATION

6.1.1.2 PARKRUN INC - ESTABLISHMENT OF WEEKLY PARKRUN EVENT AT SOUTH PARA RESERVOIR
B3342

PURPOSE
To consider a Community Grant Application from Parkrun Inc, seeking $3,000 (ex GST) towards establishment of a parkrun event at South Para Reservoir, near Williamstown (Attachment 2).

RECOMMENDATION
That the Community Assistance Scheme Committee approves a Community Grant of $3,000 (ex GST) to Parkrun Inc towards establishment of a free weekly parkrun event at South Para Reservoir near Williamstown, subject to Parkrun Inc receiving approval from SA Water for use of the property.

REPORT

Background
Parkrun is a not-for-profit organisation which provides free weekly, timed, volunteer led 5km walk/run to communities across the world. In 2017, Council supported the establishment of the Nuriootpa parkrun at Coulthard Reserve, Nuriootpa.

Discussion
This project will establish a new parkrun event at South Para Reservoir near Williamstown. It will be a free, weekly 5km walking/running/volunteering event, held every Saturday morning on an ongoing basis (with no additional funding required). The idea for the project came from the community and it will be delivered by local volunteers, supported by parkrun Australia. It is anticipated that the start date for the proposed new event will be late 2020, subject to Covid-19 restrictions.

As parkrun is a not-for-profit organisation, each new event is responsible for sourcing its own start up funds of $7,500. The cash and investment holdings of parkrun Australia are held in reserve to cover the ongoing costs of the 402 parkrun events currently established in Australia.

The start up and establishment costs ($5,500 ex GST) fund essential equipment, licences, IT infrastructure and insurance and the remaining $2,000 is required for a defibrillator (mandatory at all Australian events). (Refer quote in Attachment 2.) A Community Grant of $3,000 ex GST would finance portion of the start-up and establishment costs. Additional funding is being sourced for the remaining $4,500.
Parkrun expect that the project will benefit the Williamstown and surrounding community by promoting community physical activity participation for people of all abilities and removing traditional barriers to physical activity participation.

Various Council Officers have provided comment on the Application and proposal (Attachment 1).

**Summary and Conclusion**
Officers support the proposed new parkrun event. The Manager Community Projects provided a formal letter to the Williamstown community group, supporting the application for a parkrun event at Williamstown.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**
Attachment 1: Community Grant Application Summary Sheet
Attachment 2: Community Grant Application and supporting documentation

**Policy**
Community Assistance Scheme Policy
Community Grant Guidelines

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

**Community Plan**
- Community and Culture
- Health and Wellbeing

**Corporate Plan**
2.4 Foster volunteering opportunities that are responsive to the needs of the Community.
4.1 Deliver and promote health and wellbeing initiatives in line with the Public Health Plan.
4.6 Support the growth and sustainability of sporting, recreational and community clubs and organisations through provision of shared infrastructure, grants and opportunities to shape future use and development.
6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

**Legislative Requirements**
Local Government Act 1999

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

**Financial**
The adopted Budget for the Community Grants and Youth Grants for 2020/21 is $25,500 (excl GST).

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td><strong>August 2020:</strong> Requested Community Grants</td>
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</tr>
</tbody>
</table>
Note: The CASC, at its meeting held 7 August 2019, provided in-principle support for the Southern Barossa Alliance Inc (SBA) – Development of Sustainable Wildlife Rescue Service in Barossa Valley project concept, but deferred consideration of a Community Grant pending completion of several tasks in the SBA Project Plan. The SBA were seeking $3,000 ex GST. Refer to the update report in Item 5.1.6 of the Consensus Agenda.

**Risk Management**

Adherence to Council’s Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant Application and proposal.

**COMMUNITY CONSULTATION**

Community Consultation is not required under legislation or Council Policy.
EXECUTIVE OFFICER CASC - REPORTS

5 AUGUST 2020

6.1.1 DEBATE AGENDA - COMMUNITY GRANT APPLICATION

6.1.1.3 MT MCKENZIE HALL INC - COMMUNITY FIRE FIGHTING TANK

B3342

PURPOSE
To consider a Community Grant Application from Mt McKenzie Hall Inc, (the Group) seeking $15,722 (incl GST) towards their Community Fire Fighting Tank project (Attachment 2).

RECOMMENDATION
That the Community Assistance Scheme Committee:

1) supports in principle, the Mt McKenzie Hall Inc “Community Fire Fighting Tank” project;

2) recommends that Council approve a Community Grant of $................. (ex GST) for the Mt McKenzie Hall Inc “Community Fire Fighting Tank” project, subject to Planning and Building approvals being granted prior to 30 June 2021 and the project being fully funded;

3) recommends that payment of the Grant be made to Mt McKenzie Hall Inc on confirmation of Planning and Building approvals and the project being fully funded.

REPORT

Background
Mt McKenzie is a small semi rural community, half way between Angaston and Eden Valley. The Mt McKenzie Hall property has been owned by the local Community for 94 years and is managed by Mt McKenzie Hall Inc. Objectives of the organisation include provision of “facilities for all people who identify with the Mount McKenzie community to interact with each other and share ideas” and “at all times be operated for the benefit of community members”. (From Rules of the Mount McKenzie Hall Incorporated)

Introduction
The Group’s planned major capital expense for 2020 was the installation of a fire fighting water tank. This project can now no longer be funded by the Group due to cancellation of all community fundraising events in response to the COVID-19 pandemic. (In 2019, the Group’s fundraising exceeded $15,000 which was used to upgrade the Hall facilities.)

Discussion
The Mt McKenzie Hall is one of the last remaining community managed halls in the region. There are 36 properties in the near area of the Hall and an estimated 400 residents in the wider area. There is no mains water connected at Mt McKenzie and also no communal water infrastructure. The Group unanimously agreed that the purchase of a 160kl fire
fighting tank would come from funds raised during 2020. The proposed asset would help both the CFS and farm fighting units to protect the local area.

The Group has sourced quotes from local trades and businesses (refer Attachment 2) and provided the following costs:

<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>Heritage 160kl tank</td>
<td>13,550</td>
</tr>
<tr>
<td>Quarry materials</td>
<td>753</td>
</tr>
<tr>
<td>Civil site works and prep</td>
<td>2,000</td>
</tr>
<tr>
<td>Materials, 100mm water delivery</td>
<td>200</td>
</tr>
<tr>
<td>Fire pump and electrical installation</td>
<td>719</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$17,222</strong></td>
</tr>
</tbody>
</table>

The Group has indicated it can provide $1,500 of its own funds toward the project.

They understand that the application is for a substantial sum of money and if Council cannot grant the full amount, request that consideration be given for the cost of the supply and installation of the tank. The Group would then concentrate future community fundraising to raise the shortfall after Covid-19 restrictions are lifted. They have not sought other funding sources at this point. The Chair of Mt McKenzie Hall Inc has stated that their application is “critical for our local community”.

Various Council Officers have provided comment on the Application and proposal (Attachment 1). Planning and building approval will be required and, as the site is local heritage listed, any application will be required to be reviewed by Council’s Heritage advisor.

Summary and Conclusion
Officers have briefly investigated other funding sources for this project, given the scale of funding sought. CASC could be used to leverage other funding applications (grants, etc.). It is suggested that the Group enquire with Primary Industries and Regions SA (PIRSA) or investigate the Building Better Regions Fund round 5 that may come out at the end of the year. It is understood that there are currently no Emergency Services Grants out, but this may change coming into summer. Council’s drought support funding program has already been resolved by Council.

Officers recommend that any Community Grant payment be subject to Planning and Building approvals being granted prior to 30 June 2021 and the project being fully funded.

Officers have some concern about consistency of approach by Council, in that the request may be considered a New Initiative. Requests from other organisations for funding through the New Initiatives process were not approved, due to no New Initiatives in the 2020/21 financial year.

CASC has delegation to approve Community Grants up to $3,000 (excl GST). This Application is requesting $14,292 ex GST (ie $15,722 inc GST). The Application, together with a report and the CASC recommendation will be presented to the next Council Meeting for decision.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

| Attachment 1: | Community Grant Application Summary Sheet |
| Attachment 2: | Community Grant Application and supporting documentation |
Community and Culture
Health and Wellbeing

Corporate Plan
2.4 Foster volunteering opportunities that are responsive to the needs of the Community.
2.10 Collaborate with key emergency management stakeholders and provide support for community safety initiatives.
4.14 Plan for public health and security risks associated with climatic changes.
6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements
Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial
The adopted Budget for the Community Grants and Youth Grants for 2020/21 is $25,500 (exclusive GST).

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<tr>
<td>FUNDS REMAINING IF APPLICATIONS GRANTED</td>
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</table>

Note: The CASC, at its meeting held 7 August 2019, provided in-principle support for the Southern Barossa Alliance Inc (SBA) – Development of Sustainable Wildlife Rescue Service in Barossa Valley project concept, but deferred consideration of a Community Grant pending completion of several tasks in the SBA Project Plan. The SBA were seeking $3,000 ex GST. Refer to the update report in item 5.1.6 of the Consensus Agenda.

Risk Management
Adherence to Council’s Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant Application and proposal.

COMMUNITY CONSULTATION
Community Consultation is not required under legislation or Council Policy.
COMMUNITY ASSISTANCE SCHEME COMMITTEE

EXECUTIVE OFFICER CASC - REPORTS

5 AUGUST 2020

6.1.2 DEBATE AGENDA - GRANT ACQUITALS

6.1.2.1 CARERS AND DISABILITY LINK INC - ACCEPTANCE AND COMMITMENT THERAPY TRAINING FOR BAROSSA CARERS
B3342

PURPOSE

To consider the acquittal documentation in relation to the Community Grant awarded to Carers and Disability Link Inc towards its Acceptance and Commitment Therapy Training for Barossa Carers project.

RECOMMENDATION

That the Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grant of $2,000 awarded to Carers and Disability Link Inc towards its Acceptance and Commitment Therapy Training for Barossa Carers project.

REPORT

Background

The Community Assistance Scheme Committee (CASC), at its meeting held 7 August 2019, approved a Community Grant of $2,000 to Carers and Disability Link Inc towards its Acceptance and Commitment Therapy Training for Barossa Carers project.

Introduction

The Community Assistance Scheme Policy requires that “a written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient on completion of the project”.

Discussion

A project report and a Grant Acquittal Statement and evidence of expenditure is provided in Attachment 1. The Acquittal requests copies of receipts/invoices, but a copy of Account Transactions has been provided in lieu.

Noted that the Account Transactions total $1,961.36 and there was an internal cost allocation for the remainder of the Grant expenditure.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachments

Attachment 1: Project report, Grant Acquittal Statement and evidence of expenditure (P20/27787)

Policy

Community Assistance Scheme Policy
Community Grant Guidelines
COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan

How We Work – Good Governance

Corporate Plan

How We Work – Good Governance

6.2  Ensure that Council’s policy and process frameworks are based on principles of sound governance and meet legislative requirements.

6.4  Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council’s Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.
COMMUNITY ASSISTANCE SCHEME COMMITTEE

EXECUTIVE OFFICER CASC - REPORTS

5 AUGUST 2020

6.1.2 DEBATE AGENDA – GRANT ACQUITTALS

6.1.2.1 BAROSSA ARCHERY CLUB INC – SHED FOR ARCHERY ROAD
B3342

PURPOSE
To consider the acquittal documentation in relation to the Community Grant awarded to Barossa Archery Club Inc towards its Shed for Archery Road project.

RECOMMENDATION
That the Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grant of $2,000 awarded to Barossa Archery Club Inc towards its Shed for Archery Road project.

REPORT
Background
The Community Assistance Scheme Committee (CASC), at its meeting held 7 August 2019, resolved the following:

MOVED Cr Schilling that the Community Assistance Scheme Committee:

1) supports in principle, the Barossa Archery Club Inc “Shed for Archery Road, Tanunda” project;
2) approves a Community Grant of $2,000 (excl GST) towards the Barossa Archery Club Inc “Shed for Archery Road, Tanunda” project, subject to Development Approval and all conditions of Development Consent being addressed.

Seconded Cr Wiese-Smith

CARRIED

Introduction
The Community Assistance Scheme Policy requires that “a written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient on completion of the project”.

Discussion
The Barossa Archery Club Inc provided its Grant Acquittal Statement at the end of April 2020, advising that Club had received Council approval and had progressed with the project. The grounds had been cleared and levelled and the shed base laid, prepared and compacted. Progress stopped when Club activities were halted due to Covid-19 restrictions. They advised that the next stage, when they reopen, was to pour the shed footing, lay the retaining walls and then commence installation of the shed.

The Community Grant assisted with surveyor, engineering, certification and cement costs. Copies of invoices are included with the Acquittal Statement in Attachment 1. The Club has paid for the shed and development approval fees.
The Club has subsequently advised that progress has resumed since restrictions have lifted. They have purchased the materials and installed the retaining wall required to support the foundation. The next phase is for concrete footing and floor, which they are currently fundraising for.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

**Attachments**

Attachment 1: Grant Acquittal Statement and evidence of expenditure (P20/38131); emails dated 28 April and 28 July 2020, advising project status (P20/50770)

**Policy**

Community Assistance Scheme Policy
Community Grant Guidelines

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

**Community Plan**

How We Work – Good Governance

**Corporate Plan**

How We Work – Good Governance

6.2 Ensure that Council’s policy and process frameworks are based on principles of sound governance and meet legislative requirements.

6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

**Legislative Requirements**

Local Government Act 1999

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

Adherence to Council’s Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

**COMMUNITY CONSULTATION**

Community Consultation is not required under legislation or Council Policy.
6.1.2 DEBATE AGENDA - GRANT ACQUITTALS

6.1.2.3 WILLIAMSTOWN SENIOR CITIZENS CLUB INC - REPLACEMENT OF OBSOLETE AIR CONDITIONING UNITS
B3342

PURPOSE
To consider the acquittal documentation in relation to the Community Grant awarded to Williamstown Senior Citizens Club Inc for replacement of obsolete air conditioning units in the Senior Citizens/RSL Hall at Williamstown.

RECOMMENDATION
That the Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grant of $4,863 (ex GST) awarded to Williamstown Senior Citizens Club Inc for replacement of obsolete air conditioning units in the Senior Citizens/RSL Hall at Williamstown.

REPORT

Background
Council, at its meeting held 19 May 2020, approved a Community Grant of $4,863 (ex GST) to Williamstown Senior Citizens Club Inc for replacement of obsolete air conditioning units in the Senior Citizens/RSL Hall at Williamstown. (The meeting scheduled for the Community Assistance Scheme Committee on 6 May 2020 was cancelled in response to COVID-19 restrictions. The Business Continuity Management Group determined that the items for consideration be presented to full Council to avoid additional meetings during this time.)

Introduction
The Community Assistance Scheme Policy requires that “a written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient on completion of the project”.

Discussion
A Grant Acquittal Statement, copy of invoice and report is provided in Attachment 1. Council paid the invoice direct to the supplier; an officer has therefore signed the Acquittal Statement, certifying that the funds provided by the Community Assistance Scheme were used for the purpose for which they were approved.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachments
Attachment 1: Grant Acquittal Statement, Invoice and Report (P20/50830)

Policy
Community Assistance Scheme Policy
Community Grant Guidelines
Community Plan

How We Work – Good Governance

Corporate Plan

How We Work – Good Governance

6.2 Ensure that Council’s policy and process frameworks are based on principles of sound governance and meet legislative requirements.

6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council’s Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.
6.1.3 DEBATE AGENDA - REQUEST FOR EXTENSION OF TIME

6.1.3.1 ANGASTON & PENRICE HISTORICAL SOCIETY INC - REQUEST FOR EXTENSION OF TIME

<table>
<thead>
<tr>
<th>PURPOSE</th>
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<tbody>
<tr>
<td>To consider a request from the Angaston &amp; Penrice Historical Society Inc for an extension of time to complete their project: Creation of Angaston Heritage Brand and Cultural Heritage Experience.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>RECOMMENDATION</th>
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<tbody>
<tr>
<td>That the Community Assistance Scheme Committee approves an extension of time to 31 December 2020 to the Angaston &amp; Penrice Historical Society Inc to complete their project: Creation of Angaston Heritage Brand and Cultural Heritage Experience.</td>
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<table>
<thead>
<tr>
<th>REPORT</th>
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<tbody>
<tr>
<td><strong>Background</strong></td>
</tr>
<tr>
<td>The Community Assistance Scheme Committee, at its 1 May 2019 meeting, approved a Community Grant of $3,000 to the Angaston &amp; Penrice Historical Society Inc towards their project: Creation of Angaston Heritage Brand and Cultural Heritage Experience.</td>
</tr>
</tbody>
</table>

**Introduction**

The Community Grant Guidelines require the “grant funds must be expended within 12 months of the grant approval (unless prior approval has been sought)”.  

**Discussion**

A request has been received from Angaston & Penrice Historical Society Inc for an extension of time to complete their project, as the majority of the Grant is not yet expended. They intend to use most of it for a short video and the remainder for additional printed material. They expect the funds to be expended by the end of 2020.

<table>
<thead>
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</thead>
<tbody>
<tr>
<td><strong>Attachments</strong></td>
</tr>
<tr>
<td>Attachment 1: Request for extension of time to complete project (P20/49421)</td>
</tr>
</tbody>
</table>

**Policy**

Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS
Corporate Plan
How We Work – Good Governance

6.2 Ensure that Council’s policy and process frameworks are based on principles of sound governance and meet legislative requirements.

6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements
Local Government Act 1999

| FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS |
| Adherence to Council’s Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool. |

| COMMUNITY CONSULTATION |
| Community Consultation is not required under legislation or Council Policy. |