



The Barossa Council

**MINUTES OF THE MEETING OF THE AUDIT COMMITTEE
OF THE BAROSSA COUNCIL**

held digitally via Microsoft Teams on Friday 18 December 2020, commencing at 9.40am in the Council Chamber, 43-51 Tanunda Road, Nuriootpa

1. WELCOME

Mr Brass declared the meeting open at 9.40am and welcomed all in attendance.

2. MEMBERS PRESENT

Mr Peter Brass, Mr Ian Swan, Ms Ellen Ewing (9.44am), Cr John Angas, Cr Russell Johnstone

Invited Staff Members

Mr Martin McCarthy, Chief Executive Officer
Mr Mark Lague, Manager Financial Services
Ms Nicole Rudd, Internal Control Compliance Officer
Ms Jo Moen, Manager Executive Services
Ms Annette Randall, Executive and Project Support Officer (Minute Secretary)

3. APOLOGIES

Nil

4. CONFLICT OF INTEREST DECLARATIONS

Nil

5. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

MOVED Cr Johnstone that the Minutes of the Audit Committee Meeting held 21 October 2020 be confirmed as a true and correct record of the proceedings of that meeting.

Seconded Mr Swan

CARRIED 2020-21/14

6. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

7. CONSENSUS AGENDA

Mr Brass invited discussion on each of the Consensus Agenda reports.

**7.1.1 AUDIT COMMITTEE WORK PLAN 2020/21
B7455**

Mr Brass requested that the date be amended to "2022" in Activity line "Oversee the selection process for new auditors or reappointment of existing auditors".

NOT CONFIRMED

MOVED Mr Swan that the Report be received and noted.

Seconded Cr Johnstone

CARRIED 2020-21/15

The Audit Committee Work Plan (*Attachment 1*) has been updated.

7.1.2 RECEIVE FINAL ADOPTED 2019/20 ANNUAL FINANCIAL STATEMENTS

B10476

MOVED Mr Swan that the Report be received and noted.

Seconded Cr Angas

CARRIED 2020-21/16

Further to Report 9.1.2 from the 21 October 2020 Audit Committee meeting, the final adopted 2019/20 Annual Financial Statements were adopted by Council on 17 November 2020, and are available on Council's website – www.barossa.sa.gov.au

7.1.3 RECEIVE ADOPTED 2020/21 QUARTERLY BUDGET UPDATE AS AT 30 SEPTEMBER 2020

B9880

MOVED Cr Johnstone that the Report be received and noted.

Seconded Mr Swan

CARRIED 2020-21/17

The 2020/21 quarterly budget update as at 30 September 2020 was adopted by Council on 17 November 2020 and is available on Council's website.

7.1.4 THE BAROSSA COUNCIL ANNUAL REPORT

B9858

Mr McCarthy advised that the Annual Report has been posted on Council's website and information also provided on Council's Facebook page.

MOVED Cr Angas that the Report be received and noted.

Seconded Ms Ewing

CARRIED 2020-21/18

The Barossa Council Annual Report 2019/20 was adopted by Council on 17 November 2020 and is available on Council's website.

7.1.5 AUDIT COMMITTEE ANNUAL SELF-ASSESSMENT OF COMMITTEE PERFORMANCE

B10476

MOVED Cr Johnstone that the Report be received and noted.

Seconded Mr Swan

CARRIED 2020-21/19

The Local Government Association 'Audit Committee Reporting' Information Paper 19 recommends that *"in the process of preparing its annual report to Council, the audit committee should also undertake a self-assessment of its performance over the previous twelve months"*.

Audit Committee members have completed an annual self-assessment of Committee performance and a collation of responses is provided in the *Attachment*.

7.1.6 TIMETABLE – LONG TERM FINANCIAL PLAN 2021/22 to 2030/31 AND ANNUAL BUDGET & BUSINESS PLAN 2021/22

B7181

Mr Lague spoke to the Report.

MOVED Cr Johnstone that the Report be received and noted.

Seconded Ms Ewing

CARRIED 2020-21/20

NOT CONFIRMED

A report has been prepared for Council's 15 December 2020 meeting, seeking endorsement of the proposed timetable for the annual review, consideration and adoption of the Long Term Financial Plan 2021/22 to 2030/31 and the Annual Budget and Business Plan 2021/22. The full Agenda report is available on Council's website.

7.1.7 ADOPTED ENTERPRISE RISK MANAGEMENT POLICY AND FRAMEWORK B11249

It was noted that the Nuriootpa Centennial Park Authority also works under Council's adopted Enterprise Risk Management Policy and Framework.

MOVED Cr Angas that the Report be received and noted.
Seconded Mr Swan

CARRIED 2020-21/21

Further to Report 9.2.1 from the 21 October 2020 Audit Committee meeting, the revised Enterprise Risk Management Policy and proposed Enterprise Risk Management Framework were adopted by Council on 17 November 2020.

7.1.8 INFRASTRUCTURE ASSET MANAGEMENT PLAN – COMMUNITY CONSULTATION B11500

MOVED Cr Johnstone that the Report be received and noted.
Seconded Cr Angas

CARRIED 2020-21/22

A report has been prepared for Council's 15 December 2020 meeting, seeking endorsement of the Communications Plan for the three week community consultation period for the 2020-2030 Infrastructure Asset Management Plan. The full Agenda report (and the IAMP attachment) is available on Council's website.

7.1.9 EXTENSION OF APPOINTMENT OF INDEPENDENT MEMBERS PETER BRASS AND ELLEN EWING B10476

MOVED Mr Swan that the Report be received and noted.
Seconded Cr Johnstone

CARRIED 2020-21/23

Further to Report 7.1.8 from the 21 October 2020 Audit Committee meeting, Council, at its meeting held 17 November 2020, approved the extension of appointment of Mr Peter Brass and Ms Ellen Ewing for a further two year term.

7.1.10 MINUTES – NURIOOTPA CENTENNIAL PARK AUTHORITY AUDIT COMMITTEE B10477

MOVED Cr Angas that the Report be received and noted.
Seconded Mr Swan

CARRIED 2020-21/24

Attached are Minutes from the Nuriootpa Centennial Park Authority Audit Committee meeting held 14 October 2020.

8. DEBATE AGENDA

Nil

9. CONFIDENTIAL AGENDA

Nil

11. OTHER BUSINESS

NOT CONFIRMED

11.1 REVIEW OF AUDIT COMMITTEE TERMS OF REFERENCE

Mr Lague advised Members that the Terms of Reference is due for review, but suggests waiting on the introduction of the Local Government Reform Bill so that any new requirements may be included in the document.

12. NEXT MEETING

Date to be advised

13. CLOSURE OF MEETING

There being no further business, Mr Brass wished the Members, Management and Staff a safe and happy Christmas and closed the meeting at 10.05am.

Confirmed:

Chairman:

Date: