

**MINUTES OF THE MEETING  
OF THE BAROSSA COUNCIL COMMUNITY ASSISTANCE SCHEME COMMITTEE  
held in the Council Chamber at The Barossa Council, 43-51 Tanunda Road, Nuriootpa  
on Tuesday 16 February 2021 commencing at 8.15am**

**WELCOME**

As Cr Boothby's term as Deputy Mayor has expired and therefore her membership of the Community Assistance Scheme Committee, Mayor Bim Lange assumed the Chair. He declared the meeting open at 8.15am and welcomed all in attendance.

**1. PRESENT**

Mayor Bim Lange, Cr Kathryn Schilling, Cr Cathy Troup, Cr Don Barrett, Rebecca Tappert (CASC Executive Officer), Gary Mavrinac (Director Development and Environmental Services), Annette Randall (CASC Administration Officer).

**2. APOLOGIES**

Cr Russell Johnstone (Deputy Mayor), Cr Carla Wiese-Smith

**3. APPOINTMENT OF CHAIRPERSON**

**B3342**

<p><b>MOVED</b> Cr Troup that the Community Assistance Scheme Committee appoints Cr Russell Johnstone (Deputy Mayor) as its Chairperson until otherwise determined by the Committee. <b>Seconded</b> Cr Barrett <span style="float: right;"><b>CARRIED</b></span></p>
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**PURPOSE**

To appoint a new Chairperson for the Community Assistance Scheme Committee (CASC), as Cr Leonie Boothby's term as Deputy Mayor has expired.

**REPORT**

At the 19 November 2019 Council Meeting, Cr Leonie Boothby was appointed as Deputy Mayor, giving automatic membership to the CASC. CASC, at its meeting held 5 February 2020, appointed Cr Boothby as its Chairperson.

Clause 3. of the CASC Terms of Reference states that membership of the Committee is for the current term of Council with exception of:

*"3.4.3 the Deputy Mayor, whose term expires when his/her Deputy Mayoral appointment expires, unless he/she has been appointed to the Committee in his/her own right".*

Council appoints a new Deputy Mayor annually. Cr Russell Johnstone was appointed Deputy Mayor at the 17 November 2020 Council Meeting, and so replaces Cr Boothby on the CASC.

The Terms of Reference states that the Chairperson of the Committee shall be either the Mayor or Deputy Mayor.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

Nil

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**Corporate Plan

6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.

Legislative Requirements

Local Government Act 1999

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

There are no financial, resource or risk management considerations.

**COMMUNITY CONSULTATION**

Consultation is not required under legislation or Council policy.

As Cr Johnstone was not present at this meeting, Mayor Lange continued in the Chair.

**4. CONFLICT OF INTEREST DECLARATIONS**

Cr Kathryn Schilling - Refer to Agenda item 8.1.3

**5. CONFIRMATION OF PREVIOUS MINUTES**

**MOVED** Cr Schilling that the Minutes of the Community Assistance Scheme Committee meeting held on 3 November 2020 as circulated, be confirmed as a true and correct record of the proceedings of that meeting.

**Seconded** Cr Barrett

**CARRIED**

**6. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

**7. CONSENSUS AGENDA****7.1.1 ITEMS FOR EXCLUSION FROM THE CONSENSUS AGENDA**

Nil

**7.1.2 RECEIPT OF CONSENSUS AGENDA**

**MOVED** Cr Barrett that the items contained in the Consensus Agenda be received and that any recommendations contained therein be adopted.

**Seconded** Cr Troup

**CARRIED**

**8. DEBATE AGENDA****8.1 COMMUNITY GRANTS****8.1.1****APPLICATION - KOONUNGA AGRICULTURAL BUREAU – FIRST AID FOR FARMERS**

**B3342**

**MOVED** Cr Troup that the Community Assistance Scheme Committee approves a Community Grant to subsidise the costs for Koonunga Agricultural Bureau members who reside in The Barossa Council, to attend a *St Johns Provide First Aid 1 Day* course, to the value of \$50 (incl GST) per member, on presentation of course attendance details.

**Seconded** Cr Barrett

**CARRIED**

**PURPOSE**

To consider a Community Grant Application from the Koonunga Agricultural Bureau seeking \$3,000 (ex GST) towards their project "First Aid for Farmers".

**REPORT****Background**

Koonunga Agricultural Bureau (the Group) is a not-for-profit community organisation run by farmers for farmers. Membership is for anyone associated with or interested in farming agricultural development and education. The Group is one of 65 agricultural bureau branches across the State, which sit under the Agricultural Bureau of South Australia Inc. The Group holds its meetings at

**NOT CONFIRMED**

Ebenezer (Light Regional Council). It currently has 60 members, 36 of whom reside within The Barossa Council.

Introduction

A key rural health priority identified by the Group is having appropriate first aid skills within the community. A first aid course was held 3 years ago and members are requesting a 'refresher course' to ensure their first aid skills are up to date. A one-day course, "St Johns Provide First Aid 1 Day", has been proposed.

Discussion

The grant application states that "farms are risky workplaces (according to Safe Work Australia the most dangerous industry in Australia is agriculture)". The Group is seeking \$3,000 to subsidise costs of the one-day First Aid course. The course fee is \$189 per person and grant funding would provide \$75 per person (for up to 40 members). The Group will contribute \$25 per person and attendees will need to pay the remainder of the cost (\$89 each).

The Group has been unable to access any other funding as the Agricultural Bureau of SA do not have funding opportunities available and Light Regional Council currently has a 'hold' on its grants.

The Community Grant Guidelines state that Council will "consider requests for financial assistance from non-profit groups, clubs and organisations whose interest or purpose is towards projects and activities which contribute to the development of the community within the Council area in line with Council's Community Plan". The Group considers that the proposed First Aid course will directly benefit those in The Barossa Council area "through building community capacity in first aid and basic emergency responses. This project will directly benefit 40 local farmers who do the course, including their immediate families through the skills gained".

Council's Risk Management team suggested that costs could be lowered if the Group held 2 to 3 full-day group bookings. This information was provided to the Group who have subsequently advised that, upon their own enquiries with St Johns, they will hold 2 full day sessions of 18 participants at a total cost of \$4,200. The Group also clarified that 25 of the Bureau members who intend participating, are residents of The Barossa Council.

Summary and Conclusion

Various Council Officers have provided comment on the Application (Attachment 1).

Officers recommend that Council subsidise costs of the First Aid course to Group members who reside in The Barossa Council upon presentation of confirmed attendees and invoice from St Johns.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

- Attachment 1: Community Grant Application Summary Sheet
- Attachment 2: Community Grant Application and supporting documentation

Policy

- Community Assistance Scheme Policy
- Community Grant Guidelines

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

Community Plan 2020 - 2040



Health and Wellbeing

Corporate Plan

- 2.10 Collaborate with key emergency management stakeholders and provide support for community safety initiatives.
- 6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Local Government Act 1999

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS****Financial**

The adopted Budget for the Community Grants and Youth Grants for 2020/21 is \$25,500 (excl GST).

	BUDGET 2019-2020	\$ (excl GST)
	GRANTS APPROVED TO DATE	\$25,500
	FUNDS REMAINING	\$ 8,980
		\$16,520
<u>3<sup>rd</sup> Quarter</u>		
Youth Grants	No Applications	\$ 0
Community Grant - requested	1 Application	\$ 3,000
	2 <sup>nd</sup> Quarter Total	\$ 3,000
Funds remaining if 3 <sup>rd</sup> Quarter application granted		\$13,520
Community Grant application – Decision Pending	Eden Valley Tourism & Promotional Group Inc	Request for \$ 6,000

**Risk Management**

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant Application and proposal.

**COMMUNITY CONSULTATION**

Community Consultation is not required under legislation or Council Policy.

**8.1.2****GRANT ACQUITTAL – BAROSSA PEDAL PRIX INC****B3342**

**MOVED** Cr Schilling that the Community Assistance Scheme Committee:

- (1) note that, after several requests, Barossa Pedal Prix Inc has not submitted acquittal information for the Community Grant received 7 August 2019;
- (2) consider that information in a newspaper article and in Council's records indicate that Barossa Pedal Prix (the Group) has expended the Community Grant of \$500 appropriately and acknowledged Council as a funding source for their project and that no further requests for acquittal information from the group is required;
- (3) direct that the non-submission of acquittal information be noted in any future requests for funding from the group.

**Seconded** Cr Troup

**CARRIED**

**PURPOSE**

To consider the acquittal of the Community Grant awarded to Barossa Pedal Prix Inc towards the "Barossa Pedal Prix – Up and Running" project.

**REPORT**Background

The Community Assistance Scheme Committee (CASC) approved a Community Grant of \$500 to Barossa Pedal Prix (the group) at its 7 August 2019 meeting towards the "Barossa Pedal Prix – Up and Running" project, specifically for preparation of bikes to racing standard. The BPP, a newly incorporated group, was rebuilding the successful program that the Nuriootpa High School formerly ran. The group had three bikes available for riding and wanted to upgrade parts for them to remain

**NOT CONFIRMED**

competitive. CASC approved the grant, requiring the group to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website and promotional material.

Introduction

The Community Assistance Scheme Policy requires that "a written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient on completion of the project.....Should an acquittal not be received within 12 months of the Grant being awarded (or within the approved extended time), future applications for funding will not be accepted from the applicant".

Discussion

In January 2020, officers emailed the group, requesting acquittal information for the grant, or explanation if unable to submit; also again in March as no response was received. Officers emailed again in July, assuming that the group may have disbanded or postponed normal operations due to COVID-19 restrictions. In October 2020, phone contact was made with one of the members who advised he hadn't looked at Pedal Prix matters for several months; however, he said he would endeavour to complete the acquittal requirements. No acquittal information has been received to date.

Officers noted a newspaper article in October 2019 regarding the group's re-establishment and participation in racing competitions (Attachment 1). The article stated that the group had been supported by The Barossa Council with the \$500 grant and Council records show that the group had contacted Communication Officers to obtain the Council logo for creation of stickers for the racing bikes.

Summary and Conclusion

CASC to consider if the supporting evidence as noted above is sufficient to acquit the grant in Council's records and no further followup with the group is required. This action will be noted should any future requests for funding be received from the group.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**Attachments

Attachment 1: Newspaper article – Barossa Pedal Prix

Policy

Community Assistance Scheme Policy  
Community Grant Guidelines

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

Community Plan 2020 – 2040



Community and Culture



Health and Wellbeing

Corporate Plan

How We Work – Good Governance

- 6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.
- 6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Local Government Act 1999

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

**COMMUNITY CONSULTATION**

Community Consultation is not required under legislation or Council Policy.

**8.1.3****GRANT ACQUITTAL – NURIOOTPA FUTURES ASSOCIATION INC****B3342**

Pursuant to S75 of the Local Government Act 1999 Cr Schilling disclosed a perceived conflict of interest in the matter 8.1.3 – Grant Acquittal – Nuriootpa Futures Association Inc, as she is on the Board of Management of the Nuriootpa Futures Association Inc.

Cr Schilling advised the Committee of the perceived conflict of interest and remained in the meeting.

**MOVED** Cr Troup that the Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grants totalling \$8,000 (ex GST) awarded to Nuriootpa Futures Association Inc towards their *Coulthard House 'The Peoples Place' Stage 1 Downstairs* project.

**Seconded** Cr Barrett

**CARRIED**

**PURPOSE**

To consider the acquittal documentation in relation to the Community Grants awarded to Nuriootpa Futures Association Inc towards their *Coulthard House 'The Peoples Place' Stage 1 Downstairs* project.

**REPORT**Background

Council, at its 19 June 2018 meeting, approved a Community Grant of \$6,000 (ex GST) to the Nuriootpa Futures Association Inc (NFA) for their *Coulthard House 'The Peoples Place' Stage 1 Downstairs* project. In May 2020, NFA advised that it had been unable to complete the project, as additional funds were required due to an increase in the painting cost. A further Community Grant of \$2,000 (ex GST) was approved by Council at its 19 May 2020 meeting. A copy of the Minutes is provided at Attachment 1.

Introduction

The Community Assistance Scheme Policy requires that "a written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient on completion of the project".

Discussion

NFA advised in their acquittal email, that "the purpose of the grant was to cover the cost of painting the timber work on the upstairs external façade of the building; however, we have now completed all paintable surfaces on both floors. This includes all timberwork and all previously coated masonry". Their Acquittal Statement is provided in Attachment 2, together with photos of the completed project.

NFA's original grant application stated that the project, for which \$6,000 was approved (19 June 2018), was to "clean, paint, prepare downstairs area for use by NFA Committee, Nuriootpa High School, community groups". The estimated expenses were:

Surveillance	\$ 449
Painting – labour, paint, materials	\$7,720
Painting – Volunteers	In-kind
Installation of small Kitchenette	In-kind
Re-carpet 4 rooms	\$3,960

In August 2019, NFA advised that they had not been able to complete work on Coulthard House as the contractor was not available and unsuitable weather for outside painting work. An extension of time was approved by CASC. In November 2019, a further extension of time was granted as there had been a query regarding the lead based paint previously used on the house which required

**NOT CONFIRMED**

different handling, and therefore a requote on works. In January 2020, quotes were still being sourced. In April 2020, quotes received were higher than budgeted for and so a further Community Grant application was submitted for \$2,000 to complete the project.

Council, at its 19 May 2020 meeting, resolved the following:

“**MOVED** Cr Wiese-Smith that Council:

- (1) Approves Nuriootpa Futures Association’s request for a further Community Grant of \$2,000 (ex GST) in order to complete the *Coulthard House ‘The Peoples Place’ Stage 1 Downstairs* project, specifically painting.
- (2) Notes that the project was awarded a \$6,000 (ex GST) Community Grant in June 2018 which has not yet been expended due to unforeseen delays in dealing with the lead based paint previously used on the House.

**Seconded** Cr Boothby

**CARRIED”**

Summary and Conclusion

CASC to approve the acquittal information provided by Nuriootpa Futures Association for two Community Grants, totalling \$8,000 (ex GST), were provided for the *Coulthard House ‘The Peoples Place’ Stage 1 Downstairs* project.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

**Attachments**

- Attachment 1: Excerpt from Council Meeting Minutes – 19 May 2020  
Attachment 2: Acquittal Statement, invoice and photographs

**Policy**

- Community Assistance Scheme Policy  
Community Grant Guidelines

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

Community Plan 2020 – 2040



Community and Culture



Natural Environment and Built Heritage

Corporate Plan

How We Work – Good Governance

- 6.2 Ensure that Council’s policy and process frameworks are based on principles of sound governance and meet legislative requirements.  
6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Local Government Act 1999

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

Adherence to Council’s Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

**COMMUNITY CONSULTATION**

Community Consultation is not required under legislation or Council Policy.

**8.1.4**

**GRANT ACQUITTAL – SOUTHERN BAROSSA MEN’S SHED**

**B3342**

**NOT CONFIRMED**

**MOVED** Cr Barrett that the Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grant of \$5,000 (ex GST) awarded to Southern Barossa Men's Shed Inc towards materials required for the establishment of a new Men's Shed at 16 Queen Street, Williamstown.

**Seconded** Cr Troup

**CARRIED**

**PURPOSE**

To consider the acquittal documentation in relation to the Community Grant awarded to Southern Barossa Men's Shed Inc towards materials required for the establishment of a new Men's Shed at Williamstown.

**REPORT**Background

Council, at its meeting held 19 May 2020, approved a Community Grant of \$5,000 (ex GST) to Southern Barossa Men's Shed Inc towards materials required for establishment of a new Men's Shed at 16 Queen Street, Williamstown. (The meeting scheduled for the Community Assistance Scheme Committee on 6 May 2020 was cancelled in response to COVID-19 restrictions. The Business Continuity Management Group determined that the items for consideration be presented to full Council to avoid additional meetings during this time.)

Discussion

The Community Assistance Scheme Policy requires that "a written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient on completion of the project".

A brief email, Grant Acquittal Statement, copies of invoices and report are provided in Attachment 1 for CASC approval.

Officers have also provided newspaper articles in Attachment 2.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**Attachments

Attachment 1: Grant Acquittal Statement, Invoices and Report

Attachment 2: Newspaper articles

Policy

Community Assistance Scheme Policy

Community Grant Guidelines

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**Community Plan 2020 – 2040

Community and Culture



Health and Wellbeing

Corporate PlanHow We Work – Good Governance

- 6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.
- 6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Local Government Act 1999

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**



## NOT CONFIRMED

NOT CONFIRMED

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

### COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

#### 8.1.5

### GRANT ACQUITTAL - ANGASTON AND PENRICE HISTORICAL SOCIETY INC

B3342

**MOVED** Cr Schilling that the Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grant of \$3,000 (ex GST) awarded to Angaston and Penrice Historical Society Inc towards its "Creation of 'Angaston Heritage' Brand and Cultural Heritage Experiences" project.

**Seconded** Cr Barrett

**CARRIED**

### PURPOSE

To consider the acquittal documentation in relation to the Community Grant awarded to Angaston and Penrice Historical Society Inc towards its "Creation of 'Angaston Heritage' Brand and Cultural Heritage Experiences" project.

### REPORT

#### Introduction

The Community Assistance Scheme Committee (CASC), at its 1 May 2019 meeting, approved a Community Grant of \$3,000 (ex GST) to Angaston and Penrice Historical Society Inc (APHS) towards its "Creation of 'Angaston Heritage' Brand and Cultural Heritage Experiences" project. A copy of the Minutes is provided at Attachment 1. An extension of time to complete the project was granted by CASC at its 5 August 2020 meeting.

#### Discussion

The Community Assistance Scheme Policy requires that "a written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient on completion of the project".

An Acquittal Statement, copies of invoices, a report and photographs have been received from APHS (Attachment 2). They also provided a summary of the estimated expenses (used in original grant application) compared to the actual expenses:

COUNCIL GRANT					
Item	Grant Amount	Total inc GST	Remaining		Notes
Brand Identity	\$ 650.00	\$ 650.00	\$ -		
Banners x3	\$ 327.00	\$ 218.00	\$ 109.00		Two banners printed
A-frame signs x2	\$ 350.00	\$ 175.00	\$ 175.00		Only one A-frame purchased
Printing allowance	\$ 1,000.00	\$ 639.50	\$ 360.50		DL flyer, n/letter template, business cards 365.8+154.7+119
External signage	\$ 1,400.00	\$ 2,063.40	\$ (663.40)		1400 Blacksmith & HC, 188.40 for lions, 35 for open, 440 for plaques
Video & Photo allowance	\$ 2,000.00	\$ 2,320.00	\$ (320.00)		720 - Sam Kroepsch, 1600 George Graetz
	\$ 5,727.00	\$ 6,065.90	\$ (338.90)		

#### Summary and Conclusion

CASC to approve the acquittal information provided by Angaston and Penrice Historical Society Inc.

### ATTACHMENTS OR OTHER SUPPORTING REFERENCES

#### Attachments

Attachment 1: Excerpt from CASC Minutes 1 May 2019  
Attachment 2: Acquittal documentation

#### Policy

Community Assistance Scheme Policy  
Community Grant Guidelines

### COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

**NOT CONFIRMED****Community Plan 2020 – 2040**

Community and Culture



Health and Wellbeing

**Corporate Plan**How We Work – Good Governance

- 6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.
- 6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Local Government Act 1999

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

**COMMUNITY CONSULTATION**

Community Consultation is not required under legislation or Council Policy.

**8.2 HERITAGE GRANTS**

Nil

**8.3 COMMUNITY ASSISTANCE SCHEME 2021/22 BUDGET  
B7384**

**MOVED** Cr Troup that the Community Assistance Scheme Committee submits a budget request for consideration in the 2021/22 Budget for the Community Assistance Scheme as follows:

- Community Grants/Youth Grants	\$50,000 (ex GST)
- Heritage Grants	\$50,000 (ex GST)
- Advertising	\$ 300 (ex GST)

**Seconded** Cr Schilling**CARRIED****PURPOSE**

To formulate a Community Assistance Scheme Budget request for the 2021/22 financial year for inclusion in Council's 2021/22 budget considerations.

**REPORT**Introduction

Clause 2.4 of the Community Assistance Scheme Committee Terms of Reference requires the CASC to prepare an annual submission to Council for the allocation of funds towards the Community Assistance Scheme.

Discussion

Budget requests for the 2021/22 financial year are required to be submitted to Finance in February 2021.

For Members' information, below is a summary of the funding which has been approved over recent years:

	<b>Youth Grants</b>	<b>Community Grants</b>	<b>Heritage Grants</b>	<b>TOTAL</b>
2014/15	\$6,450 (30)	\$12,350 ( 8)	\$ 9,300 ( 5)	\$28,100
2015/16	\$5,400 (27)	\$26,269 (13)	\$ 8,132 ( 5)	\$39,801
2016/17	\$5,300 (26)	\$19,000 ( 8)	\$ 8,592 ( 7)	\$32,892

**NOT CONFIRMED****NOT CONFIRMED**

2017/18	\$6,550 (32)	\$21,690 ( 9)	\$ 6,500 ( 7)	\$34,740
2018/19	\$6,175 (29)	\$18,000 ( 4)	\$ 10,750 ( 7)	\$34,925
2019/20	\$2,975 (15)	\$22,363 ( 8)	\$10,100 ( 8)	\$35,438

2020/21 Approved to date (2 Rounds):

Youth Grants (No applications):	\$ 0
Community Grants (3 of 3):	\$ 8,980
Heritage Grants (4 of 12):	\$10,100

Since the inception of Heritage Grant funding almost twenty years ago, Heritage Grant funding has remained around \$10,000.

CASC, at its meeting held 5 November 2019, briefly discussed this matter and resolved the following:

**“MOVED** Mayor Lange that the Community Assistance Scheme Committee seeks additional funding from Council in the 2020/21 Budget for the Community Assistance Scheme as follows:

- Community Grants/Youth Grants \$50,000 (excl GST)
- Heritage Grants \$50,000 (excl GST)
- Advertising \$ 300 (excl GST)

**Seconded** Cr Wiese-Smith

**CARRIED”**

However, due to the onset of COVID-19 in early 2020, resulting in no New Initiatives being considered, the budget for 2020/21 was not increased.

At its meeting held 3 November 2020, when the year’s Heritage Grant applications were considered, Members again discussed the difficulty in distributing the \$10,100 (ex GST) budget between 12 grant applications (a total of \$60,000 in funding requests) and also Council’s role in preserving the region’s built heritage. CASC approved grant funding for their ‘top 4’ of the 12 applications. They directed officers to include an agenda item at a future Council Workshop regarding Heritage Grants, the budget amount and Council’s role in heritage conservation. This has yet to be arranged, as the Manager Development Services and Council’s Heritage Advisor are currently on leave.

Over recent years, there has been an average of nine applications received; a \$10,100 amount is insufficient for effective distribution by the CASC. The projects within funding applications often cost tens of thousands of dollars, but the CASC is only able to distribute a maximum of one or two thousand per application.

It is suggested a more meaningful amount of \$50,000 be allocated by Council for Heritage funding to assist with preservation of local historic character.

Previously, similar discussions have taken place regarding Community Grants and the similarity in intended purpose to New Initiative (NI) ‘grants’. A key difference is that NI’s are generally applied to Council owned assets, events or programs. It is noted that the due diligence required of CASC applicants is far more rigorous than New Initiative applicants. There is an opportunity to align the two funding streams and combine discretionary budget to streamline the process/es through one process. Should this approach be supported for consideration, analysis on process; including application, assessment and allocation of funding and Council Case Officers should be resourced.

<b>ATTACHMENTS OR OTHER SUPPORTING REFERENCES</b>
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**Attachments**

Nil

**Policy**

Community Assistance Scheme Terms of Reference

<b>COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS</b>
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Community Plan 2020 - 2040



Natural Environment and Built Heritage

**NOT CONFIRMED**



Community and Culture



Infrastructure



Health and Wellbeing



Business and Employment

Corporate Plan

- 1.4 Facilitate innovative and sustainable preservation and use of built heritage.
- 2.6 Provide, promote and support community arts and cultural events, programs, attractions and services.
- 2.9 Collaborate, initiate, develop and/or support activities and facilities for youth in our community.
- 5.4 Participate in initiatives, or advocate for, investment in creative industries and cultural tourism.
- 6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements

Nil

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

**Financial**

The adopted Budget for the Community Grants and Youth Grants for 2020/21 was \$25,500 (excl GST) and \$10,100 for Heritage Grants.

Community Assistance Scheme Budget for 2021/22 to be considered by the CASC and a request submitted to Finance for inclusion in the 2021/22 Draft Budget.

**COMMUNITY CONSULTATION**

Community Consultation will be part of the budget adoption process in June 2021, as per legislation.

**9. OTHER BUSINESS**

**9.1 REQUEST FOR FUNDING - ANGASTON CFS BRIGADE 80<sup>th</sup> BIRTHDAY**

Members noted the letter received from the Angaston CFS Management Committee Chairman, requesting a grant of \$4,000 for the Angaston CFS 80<sup>th</sup> Birthday celebrations. The Mayor informed members that a volunteer recognition event for all volunteers of The Barossa Council region is in the early stages of planning and may be an opportunity to acknowledge the 80<sup>th</sup> birthday of the Angaston CFS as part of that event. As the request is over CASC's delegation of \$3,000 (ex GST), members agreed that the matter be deferred to Council. Officers to inform the Chairman in writing of the future planned volunteer events and that a formal Community Grant application is required with all supporting documentation (as per standard policy for any requests for funding), to facilitate a report to Council.

**10. NEXT MEETING**

Wednesday 5 May 2021 commencing at 5.30pm.

**11. CLOSE**

Mayor Lange declared the meeting closed at 8.46am

Confirmed at Community Assistance Scheme Committee Meeting 5 May 2021

Date:.....

Chair:.....