MINUTES OF THE MEETING
OF THE BAROSSA COUNCIL COMMUNITY ASSISTANCE SCHEME COMMITTEE
held in the Council Chamber at The Barossa Council, 43-51 Tanunda Road, Nuriootpa
on Tuesday 16 February 2021 commencing at 8.15am

WELCOME
As Cr Boothby’s term as Deputy Mayor has expired and therefore her membership of the Community Assistance Scheme Committee, Mayor Bim Lange assumed the Chair. He declared the meeting open at 8.15am and welcomed all in attendance.

1. PRESENT
Mayor Bim Lange, Cr Kathryn Schilling, Cr Cathy Troup, Cr Don Barrett, Rebecca Tappert (CASC Executive Officer), Gary Mavrinac (Director Development and Environmental Services), Annette Randall (CASC Administration Officer).

2. APOLOGIES
Cr Russell Johnstone (Deputy Mayor), Cr Carla Wiese-Smith

3. APPOINTMENT OF CHAIRPERSON

MOVED Cr Troup that the Community Assistance Scheme Committee appoints Cr Russell Johnstone (Deputy Mayor) as its Chairperson until otherwise determined by the Committee.

Seconded Cr Barrett

CARRIED

PURPOSE
To appoint a new Chairperson for the Community Assistance Scheme Committee (CASC), as Cr Leonie Boothby’s term as Deputy Mayor has expired.

REPORT
At the 19 November 2019 Council Meeting, Cr Leonie Boothby was appointed as Deputy Mayor, giving automatic membership to the CASC. CASC, at its meeting held 5 February 2020, appointed Cr Boothby as its Chairperson.

Clause 3. of the CASC Terms of Reference states that membership of the Committee is for the current term of Council with exception of:
“3.4.3 the Deputy Mayor, whose term expires when his/her Deputy Mayoral appointment expires, unless he/she has been appointed to the Committee in his/her own right”.

Council appoints a new Deputy Mayor annually. Cr Russell Johnstone was appointed Deputy Mayor at the 17 November 2020 Council Meeting, and so replaces Cr Boothby on the CASC.

The Terms of Reference states that the Chairperson of the Committee shall be either the Mayor or Deputy Mayor.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Nil

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Corporate Plan
6.2 Ensure that Council’s policy and process frameworks are based on principles of sound governance and meet legislative requirements.

Legislative Requirements
Local Government Act 1999
FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS
There are no financial, resource or risk management considerations.

COMMUNITY CONSULTATION
Consultation is not required under legislation or Council policy.

As Cr Johnstone was not present at this meeting, Mayor Lange continued in the Chair.

4. CONFLICT OF INTEREST DECLARATIONS
Cr Kathryn Schilling - Refer to Agenda item 8.1.3

5. CONFIRMATION OF PREVIOUS MINUTES

MOVED Cr Schilling that the Minutes of the Community Assistance Scheme Committee meeting held on 3 November 2020 as circulated, be confirmed as a true and correct record of the proceedings of that meeting.
Seconded Cr Barrett
CARRIED

6. BUSINESS ARISING FROM PREVIOUS MINUTES
Nil

7. CONSENSUS AGENDA

7.1.1 ITEMS FOR EXCLUSION FROM THE CONSENSUS AGENDA
Nil

7.1.2 RECEIPT OF CONSENSUS AGENDA

MOVED Cr Barrett that the items contained in the Consensus Agenda be received and that any recommendations contained therein be adopted.
Seconded Cr Troup
CARRIED

8. DEBATE AGENDA

8.1 COMMUNITY GRANTS

8.1.1 APPLICATION - KOONUNGA AGRICULTURAL BUREAU - FIRST AID FOR FARMERS B3342

MOVED Cr Troup that the Community Assistance Scheme Committee approves a Community Grant to subsidise the costs for Koonunga Agricultural Bureau members who reside in The Barossa Council, to attend a St Johns Provide First Aid 1 Day course, to the value of $50 (incl GST) per member, on presentation of course attendance details.
Seconded Cr Barrett
CARRIED

PURPOSE
To consider a Community Grant Application from the Koonunga Agricultural Bureau seeking $3,000 (ex GST) towards their project “First Aid for Farmers”.

REPORT
Background
Koonunga Agricultural Bureau (the Group) is a not-for-profit community organisation run by farmers for farmers. Membership is for anyone associated with or interested in farming agricultural development and education. The Group is one of 65 agricultural bureau branches across the State, which sit under the Agricultural Bureau of South Australia Inc. The Group holds its meetings at

Minutes of the Community Assistance Scheme Committee Meeting held on 16 February 2021
NOT CONFIRMED

Ebenezer (Light Regional Council). It currently has 60 members, 36 of whom reside within The Barossa Council.

Introduction
A key rural health priority identified by the Group is having appropriate first aid skills within the community. A first aid course was held 3 years ago and members are requesting a ‘refresher course’ to ensure their first aid skills are up to date. A one-day course, “St Johns Provide First Aid 1 Day”, has been proposed.

Discussion
The grant application states that “farms are risky workplaces (according to Safe Work Australia the most dangerous industry in Australia is agriculture)”. The Group is seeking $3,000 to subsidise costs of the one-day First Aid course. The course fee is $189 per person and grant funding would provide $75 per person (for up to 40 members). The Group will contribute $25 per person and attendees will need to pay the remainder of the cost ($89 each).

The Group has been unable to access any other funding as the Agricultural Bureau of SA do not have funding opportunities available and Light Regional Council currently has a ‘hold’ on its grants.

The Community Grant Guidelines state that Council will “consider requests for financial assistance from non-profit groups, clubs and organisations whose interest or purpose is towards projects and activities which contribute to the development of the community within the Council area in line with Council’s Community Plan”. The Group considers that the proposed First Aid course will directly benefit those in The Barossa Council area “through building community capacity in first aid and basic emergency responses. This project will directly benefit 40 local farmers who do the course, including their immediate families through the skills gained”.

Council’s Risk Management team suggested that costs could be lowered if the Group held 2 to 3 full-day group bookings. This information was provided to the Group who have subsequently advised that, upon their own enquiries with St Johns, they will hold 2 full day sessions of 18 participants at a total cost of $4,200. The Group also clarified that 25 of the Bureau members who intend participating, are residents of The Barossa Council.

Summary and Conclusion
Various Council Officers have provided comment on the Application (Attachment 1).

Officers recommend that Council subsidise costs of the First Aid course to Group members who reside in The Barossa Council upon presentation of confirmed attendees and invoice from St Johns.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Attachment 1: Community Grant Application Summary Sheet
Attachment 2: Community Grant Application and supporting documentation

Policy
Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS
Community Plan 2020 - 2040

- Health and Wellbeing

Corporate Plan
2.10 Collaborate with key emergency management stakeholders and provide support for community safety initiatives.
6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements
Local Government Act 1999
FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial
The adopted Budget for the Community Grants and Youth Grants for 2020/21 is $25,500 (excl GST).

<table>
<thead>
<tr>
<th>Grants Approved to Date</th>
<th>BUDGET 2019-2020</th>
<th>$ (excl GST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>FUNDS REMAINING</td>
<td>$25,500</td>
<td>$8,980</td>
</tr>
<tr>
<td></td>
<td>$16,520</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Quarter</th>
<th>Youth Grants</th>
<th>Community Grant - requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>3rd</td>
<td>No Applications</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1 Application</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2nd Quarter Total</td>
<td>$3,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Funds remaining if 3rd Quarter application granted</td>
<td>$13,520</td>
<td></td>
</tr>
</tbody>
</table>

Community Grant application – Decision Pending
Eden Valley Tourism & Promotional Group Inc
Request for $6,000

Risk Management
Adherence to Council’s Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant Application and proposal.

COMMUNITY CONSULTATION
Community Consultation is not required under legislation or Council Policy.

8.1.2 GRANT ACQUITTAL - BAROSSA PEDAL PRIX INC
B3342

MOVED Cr Schilling that the Community Assistance Scheme Committee:

1. note that, after several requests, Barossa Pedal Prix Inc has not submitted acquittal information for the Community Grant received 7 August 2019;

2. consider that information in a newspaper article and in Council’s records indicate that Barossa Pedal Prix (the Group) has expended the Community Grant of $500 appropriately and acknowledged Council as a funding source for their project and that no further requests for acquittal information from the group is required;

3. direct that the non-submission of acquittal information be noted in any future requests for funding from the group.

Seconded Cr Troup
CARRIED

PURPOSE
To consider the acquittal of the Community Grant awarded to Barossa Pedal Prix Inc towards the “Barossa Pedal Prix – Up and Running” project.

REPORT
Background
The Community Assistance Scheme Committee (CASC) approved a Community Grant of $500 to Barossa Pedal Prix (the group) at its 7 August 2019 meeting towards the “Barossa Pedal Prix – Up and Running” project, specifically for preparation of bikes to racing standard. The BPP, a newly incorporated group, was rebuilding the successful program that the Nuriootpa High School formerly ran. The group had three bikes available for riding and wanted to upgrade parts for them to remain

Minutes of the Community Assistance Scheme Committee Meeting held on 16 February 2021
CASC approved the grant, requiring the group to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website and promotional material.

Introduction
The Community Assistance Scheme Policy requires that “a written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient on completion of the project....Should an acquittal not be received within 12 months of the Grant being awarded (or within the approved extended time), future applications for funding will not be accepted from the applicant”.

Discussion
In January 2020, officers emailed the group, requesting acquittal information for the grant, or explanation if unable to submit; also again in March as no response was received. Officers emailed again in July, assuming that the group may have disbanded or postponed normal operations due to COVID-19 restrictions. In October 2020, phone contact was made with one of the members who advised he hadn’t looked at Pedal Prix matters for several months; however, he said he would endeavour to complete the acquittal requirements. No acquittal information has been received to date.

Officers noted a newspaper article in October 2019 regarding the group’s re-establishment and participation in racing competitions (Attachment 1). The article stated that the group had been supported by The Barossa Council with the $500 grant and Council records show that the group had contacted Communication Officers to obtain the Council logo for creation of stickers for the racing bikes.

Summary and Conclusion
CASC to consider if the supporting evidence as noted above is sufficient to acquit the grant in Council’s records and no further followup with the group is required. This action will be noted should any future requests for funding be received from the group.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachments
Attachment 1: Newspaper article – Barossa Pedal Prix

Policy
Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS
Community Plan 2020 – 2040

- Community and Culture
- Health and Wellbeing

Corporate Plan
How We Work – Good Governance
6.2 Ensure that Council’s policy and process frameworks are based on principles of sound governance and meet legislative requirements.
6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements
Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council’s Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.
COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

8.1.3 

GRANT ACQUITTAL - NURIOOTPA FUTURES ASSOCIATION INC

B3342

Pursuant to S75 of the Local Government Act 1999 Cr Schilling disclosed a perceived conflict of interest in the matter 8.1.3 – Grant Acquittal – Nuriootpa Futures Association Inc, as she is on the Board of Management of the Nuriootpa Futures Association Inc.

Cr Schilling advised the Committee of the perceived conflict of interest and remained in the meeting.

MOVED Cr Troup that the Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grants totalling $8,000 (ex GST) awarded to Nuriootpa Futures Association Inc towards their Coulthard House ‘The Peoples Place’ Stage 1 Downstairs project.

Seconded Cr Barrett

CARRIED

PURPOSE

To consider the acquittal documentation in relation to the Community Grants awarded to Nuriootpa Futures Association Inc towards their Coulthard House ‘The Peoples Place’ Stage 1 Downstairs project.

REPORT

Background

Council, at its 19 June 2018 meeting, approved a Community Grant of $6,000 (ex GST) to the Nuriootpa Futures Association Inc (NFA) for their Coulthard House ‘The Peoples Place’ Stage 1 Downstairs project. In May 2020, NFA advised that it had been unable to complete the project, as additional funds were required due to an increase in the painting cost. A further Community Grant of $2,000 (ex GST) was approved by Council at its 19 May 2020 meeting. A copy of the Minutes is provided at Attachment 1.

Introduction

The Community Assistance Scheme Policy requires that “a written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient on completion of the project”.

Discussion

NFA advised in their acquittal email, that “the purpose of the grant was to cover the cost of painting the timber work on the upstairs external façade of the building; however, we have now completed all paintable surfaces on both floors. This includes all timberwork and all previously coated masonry”. Their Acquittal Statement is provided in Attachment 2, together with photos of the completed project.

NFA’s original grant application stated that the project, for which $6,000 was approved (19 June 2018), was to “clean, paint, prepare downstairs area for use by NFA Committee, Nuriootpa High School, community groups”. The estimated expenses were:

<table>
<thead>
<tr>
<th>Surveillance</th>
<th>$ 449</th>
</tr>
</thead>
<tbody>
<tr>
<td>Painting – labour, paint, materials</td>
<td>$7,720</td>
</tr>
<tr>
<td>Painting – Volunteers</td>
<td>In-kind</td>
</tr>
<tr>
<td>Installation of small Kitchenette</td>
<td>In-kind</td>
</tr>
<tr>
<td>Re-carpet 4 rooms</td>
<td>$3,960</td>
</tr>
</tbody>
</table>

In August 2019, NFA advised that they had not been able to complete work on Coulthard House as the contractor was not available and unsuitable weather for outside painting work. An extension of time was approved by CASC. In November 2019, a further extension of time was granted as there had been a query regarding the lead based paint previously used on the house which required
NOT CONFIRMED

different handling, and therefore a requote on works. In January 2020, quotes were still being sourced. In April 2020, quotes received were higher than budgeted for and so a further Community Grant application was submitted for $2,000 to complete the project.

Council, at its 19 May 2020 meeting, resolved the following:

“MOVED Cr Wiese-Smith that Council:

(1) Approves Nuriootpa Futures Association’s request for a further Community Grant of $2,000 (ex GST) in order to complete the Coulthard House ‘The Peoples Place’ Stage 1 Downstairs project, specifically painting.

(2) Notes that the project was awarded a $6,000 (ex GST) Community Grant in June 2018 which has not yet been expended due to unforeseen delays in dealing with the lead based paint previously used on the House.

Seconded Cr Boothby
CARRIED”

Summary and Conclusion
CASC to approve the acquittal information provided by Nuriootpa Futures Association for two Community Grants, totalling $8,000 (ex GST), were provided for the Coulthard House ‘The Peoples Place’ Stage 1 Downstairs project.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Attachments
Attachment 1: Excerpt from Council Meeting Minutes – 19 May 2020
Attachment 2: Acquittal Statement, invoice and photographs

Policy
Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Community Plan 2020 – 2040

Community and Culture

Natural Environment and Built Heritage

Corporate Plan

How We Work – Good Governance

6.2 Ensure that Council’s policy and process frameworks are based on principles of sound governance and meet legislative requirements.

6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements
Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council’s Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

8.1.4
GRANT ACQUITTAL – SOUTHERN BAROSSA MEN’S SHED
B3342

Minutes of the Community Assistance Scheme Committee Meeting held on 16 February 2021
Minutes of the Community Assistance Scheme Committee Meeting held on 16 February 2021

MOVED Cr Barrett that the Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grant of $5,000 (ex GST) awarded to Southern Barossa Men’s Shed Inc towards materials required for the establishment of a new Men’s Shed at 16 Queen Street, Williamstown.

Seconded Cr Troup

CARRIED

PURPOSE
To consider the acquittal documentation in relation to the Community Grant awarded to Southern Barossa Men’s Shed Inc towards materials required for the establishment of a new Men’s Shed at Williamstown.

REPORT
Background
Council, at its meeting held 19 May 2020, approved a Community Grant of $5,000 (ex GST) to Southern Barossa Men’s Shed Inc towards materials required for establishment of a new Men’s Shed at 16 Queen Street, Williamstown. (The meeting scheduled for the Community Assistance Scheme Committee on 6 May 2020 was cancelled in response to COVID-19 restrictions. The Business Continuity Management Group determined that the items for consideration be presented to full Council to avoid additional meetings during this time.)

Discussion
The Community Assistance Scheme Policy requires that “a written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient on completion of the project”.

A brief email, Grant Acquittal Statement, copies of invoices and report are provided in Attachment 1 for CASC approval.

Officers have also provided newspaper articles in Attachment 2.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES
Attachments
Attachment 1: Grant Acquittal Statement, Invoices and Report
Attachment 2: Newspaper articles

Policy
Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS
Community Plan 2020 - 2040

Community and Culture
Health and Wellbeing

Corporate Plan
How We Work - Good Governance

6.2 Ensure that Council’s policy and process frameworks are based on principles of sound governance and meet legislative requirements.

6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements
Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

NOT CONFIRMED
NOT CONFIRMED

Adherence to Council’s Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

8.1.5 GRANT ACQUITTAL - ANGASTON AND PENRICE HISTORICAL SOCIETY INC

B3342

MOVED Cr Schilling that the Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grant of $3,000 (ex GST) awarded to Angaston and Penrice Historical Society Inc towards its “Creation of ‘Angaston Heritage’ Brand and Cultural Heritage Experiences” project.

Seconded Cr Barrett

CARRIED

PURPOSE

To consider the acquittal documentation in relation to the Community Grant awarded to Angaston and Penrice Historical Society Inc towards its “Creation of ‘Angaston Heritage’ Brand and Cultural Heritage Experiences” project.

REPORT

Introduction

The Community Assistance Scheme Committee (CASC), at its 1 May 2019 meeting, approved a Community Grant of $3,000 (ex GST) to Angaston and Penrice Historical Society Inc (APHS) towards its “Creation of ‘Angaston Heritage’ Brand and Cultural Heritage Experiences” project. A copy of the Minutes is provided at Attachment 1. An extension of time to complete the project was granted by CASC at its 5 August 2020 meeting.

Discussion

The Community Assistance Scheme Policy requires that “a written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient on completion of the project”.

An Acquittal Statement, copies of invoices, a report and photographs have been received from APHS (Attachment 2). They also provided a summary of the estimated expenses (used in original grant application) compared to the actual expenses:

<table>
<thead>
<tr>
<th>Item</th>
<th>Grant Amount</th>
<th>Total Inc GST</th>
<th>Remaining</th>
<th>Notes</th>
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</thead>
<tbody>
<tr>
<td>Brand Identity</td>
<td>$ 650.00</td>
<td>$ 650.00</td>
<td>$ 0.00</td>
<td>2 banners printed</td>
</tr>
<tr>
<td>Banners x2</td>
<td>$ 327.00</td>
<td>$ 218.00</td>
<td>$ 109.00</td>
<td>A-frame signs x2</td>
</tr>
<tr>
<td>Printing allowance</td>
<td>$ 1,000.00</td>
<td>$ 839.50</td>
<td>$ 160.50</td>
<td>St. Flier, s/l template, business cards 863.8+154.7+129</td>
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<tr>
<td>External signage</td>
<td>$ 1,400.00</td>
<td>$ 2,063.40</td>
<td>$ 663.40</td>
<td>1400 Blacksmith &amp; HC, 138.40 for lore, 15 for open, 440 for plagues</td>
</tr>
<tr>
<td>Video &amp; Photo allowance</td>
<td>$ 2,000.00</td>
<td>$ 2,030.00</td>
<td>$ 70.00</td>
<td>720 - Sam Koopman, 1600 George Grant</td>
</tr>
<tr>
<td></td>
<td>$ 5,727.00</td>
<td>$ 6,065.90</td>
<td>$ 338.90</td>
<td></td>
</tr>
</tbody>
</table>

Summary and Conclusion

CASC to approve the acquittal information provided by Angaston and Penrice Historical Society Inc.

ATTACHMENTS OR OTHER SUPPORTING REFERENCES

Attachments

Attachment 1: Excerpt from CASC Minutes 1 May 2019
Attachment 2: Acquittal documentation

Policy

Community Assistance Scheme Policy
Community Grant Guidelines

COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

Minutes of the Community Assistance Scheme Committee Meeting held on 16 February 2021
NOT CONFIRMED

Community Plan 2020 - 2040

- Community and Culture
- Health and Wellbeing

Corporate Plan
How We Work – Good Governance

6.2 Ensure that Council’s policy and process frameworks are based on principles of sound governance and meet legislative requirements.

6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements
Local Government Act 1999

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council’s Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.

8.2 HERITAGE GRANTS
Nil

8.3 COMMUNITY ASSISTANCE SCHEME 2021/22 BUDGET

<table>
<thead>
<tr>
<th></th>
<th>Youth Grants</th>
<th>Community Grants</th>
<th>Heritage Grants</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014/15</td>
<td>$6,450 (30)</td>
<td>$12,350 (8)</td>
<td>$9,300 (5)</td>
<td>$28,100</td>
</tr>
<tr>
<td>2015/16</td>
<td>$5,400 (27)</td>
<td>$26,269 (13)</td>
<td>$8,132 (5)</td>
<td>$39,801</td>
</tr>
<tr>
<td>2016/17</td>
<td>$5,300 (26)</td>
<td>$19,000 (8)</td>
<td>$8,592 (7)</td>
<td>$32,892</td>
</tr>
</tbody>
</table>

MOVED Cr Troup that the Community Assistance Scheme Committee submits a budget request for consideration in the 2021/22 Budget for the Community Assistance Scheme as follows:
- Community Grants/Youth Grants $50,000 (ex GST)
- Heritage Grants $50,000 (ex GST)
- Advertising $300 (ex GST)

Seconded Cr Schilling

CARRIED

PURPOSE

To formulate a Community Assistance Scheme Budget request for the 2021/22 financial year for inclusion in Council’s 2021/22 budget considerations.

REPORT

Introduction

Clause 2.4 of the Community Assistance Scheme Committee Terms of Reference requires the CASC to prepare an annual submission to Council for the allocation of funds towards the Community Assistance Scheme.

Discussion

Budget requests for the 2021/22 financial year are required to be submitted to Finance in February 2021.

For Members’ information, below is a summary of the funding which has been approved over recent years:

Minutes of the Community Assistance Scheme Committee Meeting held on 16 February 2021
NOT CONFIRMED

<table>
<thead>
<tr>
<th></th>
<th>2017/18</th>
<th>2018/19</th>
<th>2019/20</th>
<th>2020/21 Approved to date (2 Rounds):</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>$6,550 (32)</td>
<td>$21,690 (9)</td>
<td>$6,500 (7)</td>
<td>Youth Grants (No applications): $0</td>
</tr>
<tr>
<td></td>
<td>$6,175 (29)</td>
<td>$18,000 (4)</td>
<td>$10,750 (7)</td>
<td>Community Grants (3 of 3): $8,980</td>
</tr>
<tr>
<td></td>
<td>$2,975 (15)</td>
<td>$22,363 (8)</td>
<td>$10,100 (8)</td>
<td>Heritage Grants (4 of 12): $10,100</td>
</tr>
</tbody>
</table>

Since the inception of Heritage Grant funding almost twenty years ago, Heritage Grant funding has remained around $10,000.

CASC, at its meeting held 5 November 2019, briefly discussed this matter and resolved the following:

"MOVED Mayor Lange that the Community Assistance Scheme Committee seeks additional funding from Council in the 2020/21 Budget for the Community Assistance Scheme as follows:

- Community Grants/Youth Grants $50,000 (excl GST)
- Heritage Grants $50,000 (excl GST)
- Advertising $300 (excl GST)

Seconded Cr Wiese-Smith  
CARRIED"

However, due to the onset of COVID-19 in early 2020, resulting in no New Initiatives being considered, the budget for 2020/21 was not increased.

At its meeting held 3 November 2020, when the year’s Heritage Grant applications were considered, Members again discussed the difficulty in distributing the $10,100 (ex GST) budget between 12 grant applications (a total of $60,000 in funding requests) and also Council’s role in preserving the region’s built heritage. CASC approved grant funding for their ‘top 4’ of the 12 applications. They directed officers to include an agenda item at a future Council Workshop regarding Heritage Grants, the budget amount and Council’s role in heritage conservation. This has yet to be arranged, as the Manager Development Services and Council’s Heritage Advisor are currently on leave.

Over recent years, there has been an average of nine applications received; a $10,100 amount is insufficient for effective distribution by the CASC. The projects within funding applications often cost tens of thousands of dollars, but the CASC is only able to distribute a maximum of one or two thousand per application.

It is suggested a more meaningful amount of $50,000 be allocated by Council for Heritage funding to assist with preservation of local historic character.

Previously, similar discussions have taken place regarding Community Grants and the similarity in intended purpose to New Initiative (NI) ‘grants’. A key difference is that NI’s are generally applied to Council owned assets, events or programs. It is noted that the due diligence required of CASC applicants is far more rigorous than New Initiative applicants. There is an opportunity to align the two funding streams and combine discretionary budget to streamline the process/es through one process. Should this approach be supported for consideration, analysis on process; including application, assessment and allocation of funding and Council Case Officers should be resourced.
Minutes of the Community Assistance Scheme Committee Meeting held on 16 February 2021

Corporate Plan
1.4 Facilitate innovative and sustainable preservation and use of built heritage.
2.6 Provide, promote and support community arts and cultural events, programs, attractions and services.
2.9 Collaborate, initiate, develop and/or support activities and facilities for youth in our community.
5.4 Participate in initiatives, or advocate for, investment in creative industries and cultural tourism.
6.4 Ensure that decisions regarding expenditure of Council’s budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

Legislative Requirements
Nil

FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Financial
The adopted Budget for the Community Grants and Youth Grants for 2020/21 was $25,500 (excl GST) and $10,100 for Heritage Grants.

Community Assistance Scheme Budget for 2021/22 to be considered by the CASC and a request submitted to Finance for inclusion in the 2021/22 Draft Budget.

COMMUNITY CONSULTATION
Community Consultation will be part of the budget adoption process in June 2021, as per legislation.

9. OTHER BUSINESS

9.1 REQUEST FOR FUNDING - ANGASTON CFS BRIGADE 80th BIRTHDAY
Members noted the letter received from the Angaston CFS Management Committee Chairman, requesting a grant of $4,000 for the Angaston CFS 80th Birthday celebrations. The Mayor informed members that a volunteer recognition event for all volunteers of The Barossa Council region is in the early stages of planning and may be an opportunity to acknowledge the 80th birthday of the Angaston CFS as part of that event. As the request is over CASC’s delegation of $3,000 (ex GST), members agreed that the matter be deferred to Council. Officers to inform the Chairman in writing of the future planned volunteer events and that a formal Community Grant application is required with all supporting documentation (as per standard policy for any requests for funding), to facilitate a report to Council.

10. NEXT MEETING
Wednesday 5 May 2021 commencing at 5.30pm.

11. CLOSE
Mayor Lange declared the meeting closed at 8.46am

Confirmed at Community Assistance Scheme Committee Meeting 5 May 2021

Date:...........................................  Chair:...........................................