MINUTES OF THE MEETING OF
THE BAROSSA BUSHGARDENS S41 COMMITTEE
To be held in the Council Chambers on Wednesday 14 April 2021 commencing at 1:00pm

1. WELCOME

The Deputy Chair welcomed everyone, and opened the meeting at 1:00pm.

2. PRESENT

Members:
L Mason Deputy Chairperson
Cr K Schilling Member
B Lillecrapp Member
T Waldhuter Member
J McKenzie Member

Staff:
Gary Mavrinac Director, Development and Environmental Services
J Bray Acting Manager, Health and Environmental Services
D Von Linde NRC Coordinator
C Kruger Minute Secretary

3. APOLOGIES

R Johnstone
A Fairney
G Lengyl

4. GUESTS

James Maitland (Friends of Barossa Bushgardens).

5. DECLARATION OF INTEREST BY MEMBERS
Cr K Schilling declared and interest in relation to Agenda Item 13.4 – Offer of Donation – Memorial Seating and Woolemi Pine Tree (Report relates to a proposed donation from family members).

6. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

Moved: J McKenzie  Seconded: B Lillecrapp
That the minutes of the Barossa Bushgardens S41 Committee meeting held on 10 February 2021 be received and confirmed.

CARRIED

7. BUSINESS ARISING FROM PREVIOUS MINUTES (ACTION LIST)

7.1 ACTION LIST

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Resolution/Action</th>
<th>Status</th>
<th>Actioning Officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>17 July 2019</td>
<td>Discussion on marketing and future opportunity for sales at the Bushgardens.</td>
<td>In progress  - The Nursery Manager is in talks with The Visitor Centre about selling BBG plants. Coordinator, NRC has met with Council’s Communication Team to discuss opportunities for collaborations, including D’Vine and other media platforms.</td>
<td>Management Committee.</td>
</tr>
<tr>
<td>14 October 2020</td>
<td>Northern and Yorke Landscape Board, Operational Plan and Public Consultation session outcomes.</td>
<td>In progress.  - G Mavrinac advised that discussions have been held with Northern and Yorke Landscape Board representatives in relation to ongoing funding. The outcome of an application on behalf of the (8) NRC Alliances, including the proposal for a Coordinators position, will be known after 15 April 2021.</td>
<td>Chairperson, NRC Coordinator and Nursery Manager.</td>
</tr>
<tr>
<td>Meeting Date</td>
<td>Resolution/Action</td>
<td>Status</td>
<td>Actioning Officer</td>
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</tr>
<tr>
<td>10 February 2021</td>
<td>Visitation Investigations into potential to trial QR Code monitoring for visitation to the Bushgardens</td>
<td>In progress.</td>
<td>Management Committee.</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Refer to Agenda Item 13.2.</td>
</tr>
<tr>
<td>10 February 2021</td>
<td>Eco-Vineyard Project</td>
<td></td>
<td>Nursery Manager.</td>
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<tr>
<td></td>
<td>Nursery Manager to request that the project leader prepare a report to the Barossa Bushgardens S41 Committee Meeting to be held 14 April 2021.</td>
<td></td>
<td>Refer to Agenda Item 10.4.4.</td>
</tr>
<tr>
<td>10 February 2021</td>
<td>Barossa Bushgardens Open Day to be held 16 May 2021.</td>
<td></td>
<td>NRC Coordinator.</td>
</tr>
<tr>
<td></td>
<td>Barossa Bushgardens S41 Committee to decide on recipient of gold coin donations from the Open Day – a further report to be submitted to 14 April 2021 S41 Committee meeting.</td>
<td></td>
<td>Refer to Agenda Item 13.3.</td>
</tr>
<tr>
<td>10 February 2021</td>
<td>Seeds of Hope Proposal</td>
<td>Seeds of Hope will drop off flyers for display at the BBG early April.</td>
<td>NRC Coordinator.</td>
</tr>
<tr>
<td></td>
<td>Considerations of request from Seeds of Hope for a staff presence at the BBG until such time as options and implications have been fully explored by Council’s Collaborative Project Officer, Barossa Bushgardens staff and Seeds of Hope representatives. A further report to be submitted to April meeting of the S41 Committee.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10 February 2021</td>
<td>Offer of Donation – Memorial seating and Woolemi Pine Tree</td>
<td></td>
<td>NRC Coordinator.</td>
</tr>
<tr>
<td></td>
<td>A further report detailing proposed locations and costings to be presented to</td>
<td></td>
<td>Refer to Agenda Item 13.4.</td>
</tr>
<tr>
<td>Meeting Date</td>
<td>Resolution/Action</td>
<td>Status</td>
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<tr>
<td>14 April 2021 meeting of the Barossa Bushgardens S41 Committee for consideration.</td>
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</tbody>
</table>

**Recommendation**

That the Committee receive and note the progress of decisions from previous meetings.

**Decision**

Moved: K Schilling Seconded: T Waldhuter
That the recommendation be adopted.

CARRIED

8. **CORRESPONDENCE**

Nil.

9. **RISK MANAGEMENT**

9.1 **Work Health and Safety**

That the Committee receive and note the report.

**Decision**

Moved: L Mason Seconded: J McKenzie
That the recommendation be adopted.

CARRIED

10. **CONSENSUS AGENDA**

**Barossa Community Labyrinth**

L Mason advised that the Labyrinth Group are seeking a watering assistant for next season.
Crown Land Boundaries

**ACTION**  G Mavrinac to determine Crown Land Boundaries with possible consideration to be given to potential utilisation of part of Coulthard Reserve.

11. **ADOPTION OF CONSENSUS AGENDA**

**Recommendation**

That the Committee receive and note the information items contained in the Consensus Agenda and that any recommendations contained therein be adopted.

**Decision**

Moved: B Lillecrapp  
Seconded: T Waldhuter  
That the recommendation be adopted.  

CARRIED

12. **FOCUS AGENDA**

Nil.

13. **DEBATE AGENDA**

13.1 **Finance**

**Recommendation**

That the Committee receive and note the report.

**Decision**

Moved: L Mason  
Seconded: T Waldhuter  
That the recommendation be adopted.  

CARRIED

13.2 **Visitation Monitoring – QR Codes**

**Recommendation**
That the Committee:
1. Seek further information on the full capabilities and potential for marketing linkages
2. Submit a further report to the S41 Committee Meeting scheduled for June 2021

Decision

Moved: J McKenzie Seconded: B Lillecrapp
That the recommendation be adopted. CARRIED

13.3 Barossa Bushgardens Open Day Planning Update

D Von Linde tabled a copy of the Media Release, prepared by Chris Hall.

Recommendation

That the Committee:
1. Approve a planting ‘pod’ in the Blue Gum Woodlands to commemorate the Barossa Bushgardens 20th Anniversary
2. Approve the format of the Open Day with the possibility of additional stall holders.

ACTION: Mayor Lange to be approached to acknowledge the traditional owners of the land, the Peramangk, Ngadjuri and Kaurna People.

Decision

Moved: B Lillecrapp Seconded: T Waldhuter
That the recommendation be adopted. CARRIED

13.4 Offer of Donation – Memorial Seating and Woolemi Pine Tree

Recommendation

1. That a Design Guide for seating, benches and shelters be developed to ensure consistency, and;
2. A further report be submitted to the 9 June 2021 S41 Committee meeting, incorporating the Guide and recommendations.

Decision

Moved: T Waldhuter Seconded: L Mason
That the recommendation be adopted.

CARRIED

14. **URGENT OTHER BUSINESS**

Nil.

15. **NEXT MEETING**

Wednesday 9 June 2021 commencing at 1.00pm.

16. **CLOSURE OF MEETING**

The Chair declared the meeting closed at 2:15pm.

Confirmed

Date: .............................................  Chairman: ..................................................