



*The Barossa Council*

## NOTICE OF MEETING

THE BAROSSA COUNCIL COMMUNITY ASSISTANCE SCHEME COMMITTEE MEETING  
will be held on Wednesday 5 May 2021 in the Committee Room  
43-51 Tanunda Road, Nuriootpa, commencing at 5.30pm

Martin McCarthy  
CHIEF EXECUTIVE OFFICER  
THE BAROSSA COUNCIL

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# A G E N D A

	Page
Welcome and Opening	
1. Present	
2. Apologies: Cr Cathy Troup	
3. Conflict of Interest Declarations	
5. Confirmation of Minutes of previous meeting: 16 February 2021	Pg 3
6. Business Arising from Previous Minutes	
7. 7.1 Consensus Agenda	
7.1.1 Actions from Previous Meetings	Pg 15
7.1.2 Budget Updates	Pg 16
7.1.3 Update – Eden Valley Tourism & Promotional Group Inc	Pg 17
7.1.4 Update – Moculta District History Society Inc	Pg 23
7.1.5 Update – Parkrun Inc	Pg 24
7.2 Adoption of Consensus Agenda	
7.2.1 Items for Exclusion from the Consensus Agenda	
7.2.2 Receipt of Consensus Agenda	
8. Debate Agenda	
8.1 Community Grants	
8.1.1 Application – Bethany Tabor Lutheran Churches (Funday Sunday)	Pg 25
8.1.2 Application – Williamstown Church of Christ Inc	Pg 77
8.1.3 Acquittal – Barossa Farmers Market Inc	Pg 111

8.2 Heritage Grants  
Nil

9. Other Business

10. Next Meeting – 4 August 2021

11. Close

**COMMUNITY ASSISTANCE SCHEME COMMITTEE**

**CONSENSUS**

**5 MAY 2021**

**7.1 CONSENSUS AGENDA**

**7.1.1 ACTIONS FROM PREVIOUS MEETINGS**

**B3342**

**YOUTH GRANTS**

CASCA Meeting Date	YOUTH GRANTS	Successful letter sent	Payment Voucher received	Payment made	Attended Council Meeting OR Written Report Received	STATUS
14/5/2021	Mia Devlin	Y	Y	Y	N N	P

**COMMUNITY GRANTS**

Meeting Date	COMMUNITY GRANTS	Successful letter sent	Invoice received	Payment made	Project End Date	Acquittal Statement received	Written Assessment Received	STATUS
1/5/2019	Southern Barossa Alliance	Y	Y	Y		N	N	P
27/06/2019 (Council)	Eden Valley Institute Inc	Y	Y	Y	31/8/2020			P
5/11/2019	Moculta District History Soc	Y	Y	Y	1/12/2020	Refer to Report 7.1.4		P
16/06/2020 (Council)	Barossa Farmers Market Inc	Y	Y	Y	30/5/2021	Y	Y	C
5/8/2020	Parkrun Inc	Y	Y	Y	June 2021	Refer to Report 7.1.5		P
17/12/2020	Mt McKenzie Hall Inc	Y	Y	Y	To be confirmed	N	N	P
16/2/2020	Koonunga Ag Bureau Inc	Y	N	N	May/June	N	N	P

**HERITAGE GRANTS**

**Budget Year 2020/2021**

Budget Year	HERITAGE GRANTS	\$	Approval letter	Expiry Date	Payment made	STATUS
2020/2021	David Angel 20/50225	\$3000	20/66187	3/11/2020	No	P
	Zion Lutheran Church 20/56200	\$3000	20/66229	3/11/2020	No	P
	Angaston Uniting Church 20/56772	\$3000	20/66232	3/11/2020	No	P
	Susan Nicolle 20/60308	\$1100	20/66244	3/11/2020	No	P

**RECOMMENDATION:** That Report 7.1.1 be received and noted.

## COMMUNITY ASSISTANCE SCHEME COMMITTEE

### CONSENSUS

5 MAY 2021

#### 7.1 CONSENSUS AGENDA

##### 7.1.2 BUDGET UPDATES

##### COMMUNITY GRANTS and YOUTH GRANTS 2020-21 BUDGET UPDATE

	<b>*BUDGET 2020-2021 GRANTS APPROVED TO DATE FUNDS REMAINING</b>	<b>\$ (excl GST) \$103,087 <u>\$ 10,230</u> <u>\$ 92,857</u></b>
<b>4<sup>th</sup> Quarter Youth Grants Community Grants - requested</b>	1 Application Williamstown Church of Christ Funday Sunday (combined churches) <b>4th Quarter Total</b>	\$ 200 \$10,000 <u>\$ 7,769</u> <b><u>\$17,969</u></b>
The 2 Community Grant applications are over \$3,000 each and so will go to Council for decision once CASC has reviewed.		
<b>NOTE: Community Grant application – Decision still Pending</b>	Eden Valley Tourism & Promotional Group Inc	Request for \$ 6,000
Balance of funds available if all applications granted		<b>\$ 68,888</b>

\***BUDGET 2020-2021** – This includes an additional \$75,000 per year for 2 years (2020/21 and 2021/22) of funds allocated from the electrical street lighting rebate monies.

##### HERITAGE GRANTS BUDGET UPDATE

<b>Funding Type</b>	<b>No. of Applications</b>	<b>Funding Approved/ Requested</b>
Heritage Grants	<b>BUDGET ALLOCATED 2020/2021</b>	\$ 10100.00
	Less Applications to be paid 2020/2021	- <u>\$ 10100.00</u>
	<b>FUNDS REMAINING</b>	<b>NIL</b>
	<b>UNALLOCATED BUDGET 2020/2021</b>	<b>\$10100.00</b>

##### RECOMMENDATION:

That Reports 7.1.2 be received and noted.

## COMMUNITY ASSISTANCE SCHEME COMMITTEE

### CONSENSUS

5 MAY 2021

## 7. CONSENSUS AGENDA

### 7.3 UPDATE – EDEN VALLEY TOURISM AND PROMOTIONAL GROUP INC B3342

The Community Assistance Scheme Committee (CASC) has considered the Community Grant application from Eden Valley Tourism and Promotional Group Inc (EVT&PG) for funding towards its "Eden Valley Wine Region Tourism Website", at its 5 August 2020 and 3 November 2020 meetings.

CASC resolved the following at its 5 August 2020 meeting:

*MOVED Cr Wiese-Smith that the Community Assistance Scheme Committee defers a decision on the Community Grant Application submitted by the Eden Valley Tourism and Promotional Group Inc (EVT&PG) for funding towards its project, Eden Valley Wine Region Tourism Website, pending further information following consultation between EVTPG and Tourism Barossa and Barossa Grape and Wine Association (BGWA) regarding its project and how Eden Valley currently fits into Tourism Barossa and BGWA strategy and promotion.*

*Seconded Cr Troup*

*CARRIED*

CASC resolved the following at its 3 November 2020 meeting:

*MOVED Cr Wiese-Smith that the Community Assistance Scheme Committee:*

- (1) acknowledges and supports the Eden Valley Tourism and Promotional Group Inc desire to upgrade its website and actions undertaken to date;*
- (2) requires further consultation and communication between the Group and Tourism Barossa, Barossa Grape and Wine Association, Mount Pleasant Progress Association Inc and Council's Tourism Services team at the Barossa Visitor Centre regarding their proposed project: "Eden Valley Wine Region Tourism Website" and promotion of the sub region and the potential opportunity and linkage with other neighbouring sub-regions and provide a report of the meetings to the Community Assistance Scheme Committee.*

*Seconded Cr Troup*

*CARRIED*

Copies of letters to the EVT&PG (cc'ing Manager Tourism Services) are provided in Attachment 1. Tourism Barossa were also advised (Attachment 2).

As at 25 March 2021, no communication had been received by Council officers from the EVT&PG.

A member of EVT&PG contacted Cr Barrett on 20 April 2021 regarding the grant application, who subsequently advised her to contact the CASC administration officer. The officer emailed the members regarding the status of the application. Attachment 3 provides a copy of these emails.

#### **RECOMMENDATION:**

That Report 7.3 be received and noted.

**COMMUNITY ASSISTANCE SCHEME COMMITTEE**

**CONSENSUS**

**5 MAY 2021**

**7.1 CONSENSUS AGENDA**

**7.1.4 UPDATE – MOCULTA DISTRICT HISTORY SOCIETY INC**

**B3342**

The Moculta District History Society Inc (MDHS) was awarded a Community Grant of \$3,000 in November 2019 towards their project "*Freestanding Shelter to house a locally built Linke Stripper*".

The Community Assistance Scheme Committee (CASC), at its meeting held 3 November 2020, approved an extension of time to 30 April 2021 to complete the project.

The MDHS has advised that fencing has been installed; wording for the information board is currently being finalised and will be sent to the sign writer shortly. An Acquittal Statement and report will be provided for the August 2021 CASC meeting.

**RECOMMENDATION:**

That Report 7.1.4 be received and noted.

**COMMUNITY ASSISTANCE SCHEME COMMITTEE**

**CONSENSUS**

**5 MAY 2021**

**7.1 CONSENSUS AGENDA**

**7.1.5 UPDATE – PARKRUN INC (WILLIAMSTOWN EVENT)**

**B3342**

Parkrun Inc was awarded a Community Grant of \$3,000 ex GST in August 2020 towards the establishment of a free weekly parkrun event at South Para Reservoir near Williamstown.

Parkrun has advised that a launch date for the event is scheduled for 5 June 2021.

They would like the event to operate for at least a month or so prior to submitting their Grant Acquittal so that they can report on several events rather than just the first. An Acquittal will be provided to the August 2021 Community Assistance Scheme Committee meeting.

**RECOMMENDATION:**

That Report 7.1.5 be received and noted.

**COMMUNITY ASSISTANCE SCHEME COMMITTEE MEETING**

**EXECUTIVE OFFICER CASC - REPORTS**

**5 MAY 2021**

**8.1 DEBATE AGENDA – COMMUNITY GRANTS**

**8.1.1**

**GRANT APPLICATION – BETHANY TABOR LUTHERAN CHURCHES (FUNDAY SUNDAY)**

**B3342**

**PURPOSE**

To consider a Community Grant Application from Bethany Tabor Lutheran Churches (Funday Sunday) seeking \$7,769 (ex GST) towards the annual Funday Sunday event, specifically for side walls for marquees.

That the Community Assistance Scheme Committee:

- 1) supports in principle, the Bethany Tabor Lutheran Churches combined churches annual free Funday Sunday community event;
- 2) recommends that Council approve a Community Grant of \$..... (ex GST) for the Funday Sunday event, specifically for side walls for marquees;
- 3) requires that The Barossa Council be appropriately acknowledged as a funding source for the project through social media, signage, website and promotional material;
- 4) notes that, should the Funday Sunday event cease to exist in the future, any assets held, such as marquees, would be made available to the churches in the area and to Council for use for various functions of their own.

**REPORT**

**Background**

Funday Sunday is a free annual community event facilitated by various churches in the Barossa. The Bethany Tabor Parish (grant applicant) has been associated with the Funday Sunday since its inception in 2008.

The outdoor event, held at the Tanunda Recreation Park, provides free entertainment, food and activities for the whole community. The Funday Sunday committee, consisting of members of different churches in the Barossa region, co-ordinates the event.

**Introduction**

The Funday Sunday committee is not an incorporated body, but has been auspiced by Bethany Tabor Lutheran Church in relation to their Community Grant application. The committee is seeking a Community Grant of \$7,769 (ex GST) to purchase side walls for marquees used for the event (7 panels @ \$495 ex GST each and 16 panels @ \$269 ex GST each). The side walls are required to protect food and entertainment providers from wind and bad weather (which has happened in the past when the event had to move inside the Show Hall – using the Show Hall and applying for fee waiver).



Discussion

The 2021 Funday Sunday is planned for 12 September. The event relies heavily on donations from individuals and businesses within the community. The funds are not normally received until just prior to the event. The local churches support the event either through donations or volunteer time. The estimated income and expenditure for this year's event is based on the 2019 event: Income (Donations) - \$3,791 and Expenditure \$3,808. The committee is uncertain how much support they will get from businesses this year, as many may have been affected by Covid-19 in the past year. The Funday Sunday committee has its own bank account and states that it needs to hold some funds as working capital to enable them to purchase and pay deposits for activities, etc. At this point in time, they have not allocated any funds toward the purchase of the marquee side walls.

The committee has stated that, "if for some reason the Funday Sunday event ceases to exist in the future, any funds held would be divided amongst participating churches in the area." And "....assets such as marquees, would be made available to the churches in the area for various functions of their own..... the Council would also have access to use the marquees for their own use".

Various Council Officers have provided comment on the Application (Attachment 1).

The committee has provided all documentation/information required under the Community Grant Guidelines, including 6 letters of support (Attachment 2).

Summary and Conclusion

The Funday Sunday committee is seeking a Community Grant of \$7,769 (ex GST) to purchase side walls for marquees used for the event. CASC has delegation to approve Community Grants up to \$3,000 (excl GST). The Application, together with a report and the CASC recommendation will be presented to the next Council Meeting for decision.

Officers recommend that, should Council approve the funding, it be contingent on recognition of Council's support and requires acknowledgement of Council's contribution on the promotion of the project and any project deliverables.

**ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

- Attachment 1: Community Grant Application Summary Sheet
- Attachment 2: Community Grant Application and supporting documentation

Policy

- Community Assistance Scheme Policy
- Community Grant Guidelines

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

Community Plan



Community and Culture

Corporate Plan

- 2.4 Foster volunteering opportunities that are responsive to the needs of the Community.
- 2.9 Collaborate, initiate, develop and/or support activities and facilities for youth in our community.

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

**Financial**

The adopted Budget for the Community Grants and Youth Grants for 2020/21 is \$103,087 (excl GST); this included an additional \$75,000 per year for 2 years (2020/21 and 2021/22) of funds allocated from the electrical street lighting rebate monies.

		\$ (excl GST)
	<b>BUDGET 2020-2021</b>	<b>\$103,087</b>
	<b>GRANTS APPROVED TO DATE</b>	<b>\$ 10,230</b>
	<b>FUNDS REMAINING</b>	<b>\$ 92,857</b>
<b>4<sup>th</sup> Quarter</b>		
<b>Youth Grants –(Paid)</b>	1 Application	\$ 200
<b>Community Grants - requested</b>	Williamstown Church of Christ	\$10,000
	Funday Sunday (combined churches)	\$ 7,769
	<b>4<sup>th</sup> Quarter Total</b>	<b>\$17,969</b>
The 2 Community Grant applications are over \$3,000 each and so will go to Council for decision once CASC has reviewed.		
<b>NOTE: Community Grant application – Decision still Pending</b>	Eden Valley Tourism & Promotional Group Inc	Request for \$ 6,000
Balance of funds available if all applications granted		<b>\$ 68,888</b>

There are potentially three Community Grant applications requiring decision: two at this CASC meeting/the May Council Meeting (total \$17,769) and potentially the third (\$6,000), pending receipt of further information.

**Risk Management**

Adherence to Council’s Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant Application and proposal.

**COMMUNITY CONSULTATION**

Community Consultation is not required under legislation or Council Policy.

## COMMUNITY ASSISTANCE SCHEME COMMITTEE MEETING

### EXECUTIVE OFFICER CASC - REPORTS

5 MAY 2021

#### 8.1 DEBATE AGENDA – COMMUNITY GRANTS

##### 8.1.2

#### GRANT APPLICATION – WILLIAMSTOWN CHURCH OF CHRIST INC – VERANDAH PROJECT B3342

##### **PURPOSE**

To consider a Community Grant Application from Williamstown Church of Christ Inc (WCOC) seeking \$10,000 (ex GST) towards installation of a verandah for the Church building.

That the Community Assistance Scheme Committee:

- 1) supports in principle, the Williamstown Church of Christ Inc verandah project;
- 2) recommends that Council approve a Community Grant of \$..... (ex GST) towards installation of a verandah for the Church building;
- 3) recommends that payment to the Williamstown Church of Christ Inc is subject to confirmation of Planning and Building approval and the project being fully funded;
- 4) requires Williamstown Church of Christ Inc to appropriately acknowledge The Barossa Council as a funding source for the project through signage, social media, etc.

##### **REPORT**

##### Background

The Williamstown Church of Christ building is listed as a Local Heritage Item within Council's Development Plan Consolidated 5 September 2019. WCOC wish to install a verandah on the eastern side of the building to protect patrons from the outdoors and also protect the windows of the building. A Heritage Grant application lodged by WCOC was declined in November 2020, as the verandah project was not consistent with Heritage Grant criteria ie the proposed works are technically, not conservation works.

##### Discussion

A Development Application, lodged with Council in December 2020, for a flat roof wall-attached 'Outback' verandah, was not supported by officers based upon the opinion that the proposed verandah, in its then current form, would detract from the heritage value of the Church due to the overall height of the verandah and the proportions and connections to the porch. The 'development cost' stated in the Development Application was \$11,987 ex GST. Officers, including Council's Heritage Advisor, met with WCOC and the DA applicant (BGI Building Group) to discuss alternative designs that would satisfy heritage requirements.

The cost of the redesigned verandah, (stand alone with pitched roof), is quoted at \$23,574 ex GST (refer Attachment 2).

The updated cost of the whole project, including cement floor, pvc piping and electrical is estimated at \$29,090 ex GST.

The updated Development Application is currently being assessed.

WCOC advised that they had sufficient funds for the original project, but are unable to raise the additional \$10,000 ex GST for the redesigned verandah.

WCOC is responsible for funding its own projects. Their cash and investment holdings have grown over the last three years as they have not had to pay a dedicated Minister. These holdings need to be maintained for future part employment of a Minister, and maintenance and operating expenses. They have stated that they can contribute \$13,636 ex GST towards the verandah and can cover the other project costs (\$5,454 ex GST).

WCOC state that the verandah is needed, not only to protect patrons from the elements and provide for overflow of people at funerals and larger gatherings (particularly with social distancing rules), but also to help protect the windows in this local heritage listed building.

Various Council Officers have provided comment on the Application (Attachment 1).

The Community Grant Application and supporting documentation is provided at Attachment 2.

#### Summary and Conclusion

A Heritage Grant application submitted by WCOC was declined in November 2020, as the verandah project was not consistent with Heritage Grant criteria ie the proposed works are technically, not conservation works.

A Development Application, lodged with Council in December 2020, for a flat roof wall-attached 'Outback' verandah, was rejected. Subsequent discussions have resulted in an amended design which is still being assessed by officers.

The design of the verandah to satisfy Heritage requirements has added \$11,587 ex GST to the cost. WCOC are not able to fund the extra cost at this point in time.

WCOC are seeking a Grant of \$10,000 ex GST towards the project, estimated cost \$29,090 ex GST. It is noted from the WCOC Constitution that, although the Church Leadership Team has the management and control of the funds and other property of the Church (Clause 8.1.2), all real property is held in the name of Churches of Christ in South Australia and Northern Territory Incorporated (Clause 15.1).

Officers recommend that, should Council approve any funding, it be contingent on recognition of Council's support and requires acknowledgement of Council's contribution.

CASC has delegation to approve Community Grants up to \$3,000 (excl GST). The Application, together with a report and the CASC recommendation will be presented to the next Council Meeting for decision.

#### **ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

Attachment 1:	Community Grant Application Summary Sheet
Attachment 2:	Community Grant Application and supporting documentation

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

Community Plan



Natural Environment and Built Heritage



Community and Culture

Corporate Plan

- 1.4 Facilitate innovative and sustainable preservation and use of built heritage.
- 2.4 Foster volunteering opportunities that are responsive to the needs of the Community.

Legislative Requirements

Local Government Act 1999

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

**Financial**

The adopted Budget for the Community Grants and Youth Grants for 2020/21 is \$103,087 (excl GST); this includes an additional \$75,000 per year for 2 years (2020/21 and 2021/22) of funds allocated from the electrical street lighting rebate monies.

	<b>BUDGET 2020-2021</b>	<b>\$ (excl GST)</b>
	<b>GRANTS APPROVED TO DATE</b>	<b>\$103,087</b>
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<b><u>4<sup>th</sup> Quarter</u></b>		
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	Funday Sunday (combined churches)	\$ <u>7,769</u>
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The 2 Community Grant applications are over \$3,000 each and so will go to Council for decision once CASC has reviewed.		
<b>NOTE: Community Grant application – Decision still Pending</b>	Eden Valley Tourism & Promotional Group Inc	Request for \$ 6,000
Balance of funds available if all applications granted		<b>\$ <u>68,888</u></b>

There are potentially three Community Grant applications requiring decision: two at this CASC meeting/the May Council Meeting (total \$17,769) and potentially the third (\$6,000), pending receipt of further information.

**Risk Management**

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant Application and proposal.

Does the potential broader community benefits for increased use justify the level of public funds required to upgrade the assets of a privately owned organisation, notwithstanding that the group has tried to self fund but the heritage improvements have increased the cost.

There is limited quantification of the potential increased use.

#### **COMMUNITY CONSULTATION**

Community Consultation is not required under legislation or Council Policy.

**COMMUNITY ASSISTANCE SCHEME COMMITTEE**

**EXECUTIVE OFFICER CASC - REPORTS**

**5 MAY 2021**

**8.1 DEBATE AGENDA – COMMUNITY GRANTS**

**8.1.3**

**GRANT ACQUITTAL – BAROSSA FARMERS MARKET INC**

**B3342**

**PURPOSE**

To consider the acquittal documentation in relation to the Community Grant awarded to Barossa Farmers Market Inc towards its "*Barossa Farmers Market Membership Scheme*" project.

**RECOMMENDATION**

That the Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grant of \$3,000 (ex GST) awarded to Barossa Farmers Market Inc towards its "*Barossa Farmers Market Membership Scheme*" project, specifically for advertising.

**REPORT**

Introduction

The Community Grant application from Barossa Farmers Market Inc (BFM) was considered by Council at its 16 June 2020 Council Meeting. The Application was received in May 2020 and the Community Assistance Scheme Committee (CASC) were not scheduled to meet again until August 2020. The CASC Chair and Chief Executive Officer agreed that the Application be considered earlier due to the impact of the COVID-19 on the organisation.

Council resolved the following:

**MOVED** Cr Wiese-Smith that Council:

- (1) approve a Community Grant of \$3,000 (ex GST) to Barossa Farmers Market Inc towards the 'Barossa Farmers Market Membership Scheme' project, specifically for advertising;
- (2) require Barossa Farmers Market Inc to appropriately acknowledge The Barossa Council as a funding source for the project through social media, signage, website and promotional material.

**Seconded** Cr Haebich

**CARRIED 2018-22/163**

Discussion

The Community Assistance Scheme Policy requires that "*a written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient on completion of the project*".

Barossa Farmers Market Inc have provided an Acquittal Statement, copies of invoices, and a brief report on their project (Attachment 1).

Summary and Conclusion

CASC to approve the acquittal information provided by Barossa Farmers Market Inc.

## ATTACHMENTS OR OTHER SUPPORTING REFERENCES

### Attachments

Attachment 1: Acquittal documentation

### Policy

Community Assistance Scheme Policy  
Community Grant Guidelines

## COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS

### Community Plan 2020 – 2040



Community and Culture



Business and Employment

### Corporate Plan

#### How We Work – Good Governance

- 6.2 Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.
- 6.4 Ensure that decisions regarding expenditure of Council's budget are based on an assessment of whole of life costs, risks associated with the activity and advice contained within supporting plans.

#### Legislative Requirements

Local Government Act 1999

## FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

## COMMUNITY CONSULTATION

Community Consultation is not required under legislation or Council Policy.