



*The Barossa Council*

**NOTICE OF MEETING**

**Notice is hereby given that the next ordinary meeting of the  
Community Assistance Scheme Committee will be held on Tuesday  
17 August 2021  
in the Council Chambers, 43-51 Tanunda Road, Nuriootpa,  
commencing at 12.45pm.**

Martin McCarthy  
CHIEF EXECUTIVE OFFICER  
COMMUNITY ASSISTANCE SCHEME  
COMMITTEE

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## **A G E N D A**

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### **1. COMMUNITY ASSISTANCE SCHEME COMMITTEE**

- 1.1 Welcome  
By Chairperson Johnstone – meeting declared open
- 1.2 Members Present
- 1.3 Leave of Absence  
Cr Don Barrett
- 1.4 Apologies for Absence  
Nil
- 1.5 Minutes of previous meetings – for confirmation:
  - 1.5.1 Community Assistance Scheme Committee meeting held on  
Wednesday 5 May 2021 at 5.30pm
  - 1.5.2 Community Assistance Scheme Committee meeting held on  
Wednesday 4 August 2021 at 5.30pm
- 1.6 Notice of Motion  
Nil
- 1.7 Questions with or without Notice  
Nil

- 1.8 Declaration of Interest  
Members are required to declare and manage conflicts of interest in accordance with the *Local Government Act*.

## **2. CONSENSUS AGENDA**

- 2.1 Actions from Previous Meetings .....3  
2.2 Budget Updates .....5  
2.3 Update - Eden Valley Tourism and Promotional Group Inc .....7  
2.4 Update - Moculta District History Society Inc .....8

## **3. CONSENSUS AGENDA ADOPTION**

### **3.1 ITEMS FOR EXCLUSION FROM CONSENSUS AGENDA**

### **3.2 RECEIPT OF CONSENSUS AGENDA**

### **3.3 DEBATE OF ITEMS EXCLUDED FROM CONSENSUS AGENDA**

## **4. DEBATE AGENDA**

- 4.1 Grant Application - Barossa Swimming Club Inc .....9  
4.2 Grant Acquittal - Eden Valley Institute Inc .....50  
4.3 Project Update - Wildlife Rescue Service - Southern Barossa Alliance.....56

## **5. CONFIDENTIAL AGENDA**

Nil

## **6. URGENT OTHER BUSINESS**

## **7. NEXT MEETING**

Tuesday 2 November 2021 at 9.30am

## **8. CLOSURE**

**CONSENSUS AGENDA REPORT****CONSENSUS AGENDA****2.1 ACTIONS FROM PREVIOUS MEETINGS**

**Author: Manager, Community Projects**  
**21/50988**

**YOUTH GRANTS APPROVED – FIRST QUARTER 2021/2022**

The following Youth Grant was approved at the CASC Administration meeting held 12 July 2021:

<b>Applicant</b>	<b>Activity</b>	<b>\$</b>
Jade Triplett	Irish Dancing	\$200

**YOUTH GRANTS - ACTIONS**

<b>CASCA Meeting Date</b>	<b>YOUTH GRANTS</b>	<b>Successful letter sent</b>	<b>Payment Voucher received</b>	<b>Payment made</b>	<b>Attended Council Meeting OR Written Report Received</b>	<b>STATUS</b>
14/4/2021	Mia Devlin	Y	Y	Y	N Y	C
12/7/2021	Jade Triplett	Y	Y	Y	N N	P

**COMMUNITY GRANTS - ACTIONS**

<b>Meeting Date</b>	<b>COMMUNITY GRANTS</b>	<b>Successful letter sent</b>	<b>Invoice received</b>	<b>Payment made</b>	<b>Project End Date</b>	<b>Acquittal Statement received</b>	<b>Written Assessment Received</b>	<b>STATUS</b>
1/5/2019	Southern Barossa Alliance	Y	Y	Y	2 <sup>nd</sup> half of 2021	N	N	P
27/06/2019 (Council)	Eden Valley Institute Inc	Y	Y	Y	Mid 2021	Y	Y	C
5/11/2019	Moculta District History Soc	Y	Y	Y	July 2021	N	N	P
5/8/2020	Parkrun Inc	Y	Y	Y	June 2021	N	N	P
17/12/2020	Mt McKenzie Hall Inc	Y	Y	Y	To be confirmed	N	N	P
5/5/2021	Koonunga Ag Bureau Inc	Y	Y	Y	2 <sup>nd</sup> half of 2021	N	N	P
18/5/2021 (Council)	Bethany Tabor Lutheran Churches (Funday Sunday)	Y	Y	Y	12/09/2021	N	N	P
18/05/2021 (Council)	Williamstown Church of Christ Inc	Y	N	N	2 <sup>nd</sup> half of 2021	N	N	P

**HERITAGE GRANTS - ACTIONS**

Budget Year 2020/2021

Budget Year	HERITAGE GRANTS	\$	Approval letter	Expiry Date	Payment made	STATUS
2020/2021	David Angel 20/50225	\$3000	20/66187	3/11/2021	No	P
2020/2021	Zion Lutheran Church 20/56200	\$3000	20/66229	3/11/2021	No	P
2020/2021	Angaston Uniting Church 20/56772	\$3000	20/66232	3/11/2021	Yes	C
2020/2021	Susan Nicolle 20/60308	\$1100	20/66244	3/11/2021	Yes	C

**RECOMMENDATION**

That the report item 2.1 be received and noted.

**ATTACHMENTS**

Nil

**SUPPORTING REFERENCES**

Community Assistance Scheme Policy

**CONSENSUS AGENDA REPORT****CONSENSUS AGENDA****2.2 BUDGET UPDATES**

**Author: Manager, Community Projects**  
**21/51542**

**COMMUNITY GRANTS and YOUTH GRANTS 2021/22 BUDGET UPDATE**

The adopted Budget for the Community Grants and Youth Grants for 2021/22 is \$103,087 (excl GST) (plus any amounts being rolled over from 2020/21). The Budget includes an additional \$75,000 per year for 2 years (2020/21 and 2021/22) of funds allocated from the electrical street lighting rebate monies.

	<b>BUDGET 2021-2022 GRANTS APPROVED TO DATE FUNDS REMAINING</b>	<b>\$ (excl GST) \$103,087 <u>\$ 200</u> <u>\$102,887</u></b>
<b><u>1st Quarter</u></b> <b>Youth Grants – (Paid)</b> <b>Community Grants - requested</b>	1 Application Barossa Swimming Club Inc <b>1st Quarter Total</b>	\$ 200 <u>\$ 3,000</u> <b><u>\$3,200</u></b>
Balance of funds available if all applications granted		<b><u>\$ 99,887</u></b>
<b>NOTE: Community Grant application – Decision still Pending</b>	Eden Valley Tourism & Promotional Group Inc	Request for \$ 6,000

**HERITAGE GRANTS BUDGET UPDATE**

<b>Funding Type</b>	<b>No. of Applications</b>	<b>Funding Approved/ Requested</b>
Heritage Grants	<b>BUDGET ALLOCATED 2020/2021</b>	\$ 10100.00
	Less Payments made 2020/2021	\$ 4100.00
	**Less Applications still to be paid 2020/2021 (**These will expire on the 3 November 2021)	<u>\$ 6000.00</u>
	<b>FUNDS REMAINING</b>	<b>NIL</b>
	<b>UNALLOCATED BUDGET 2020/2021</b>	<b>NIL</b>
	<b>BUDGET ALLOCATION 2021/2022</b>	<b>\$10100.00</b>

**RECOMMENDATION**

That the report item 2.2 be received and noted.

**ATTACHMENTS**

Nil

**SUPPORTING REFERENCES**

Community Assistance Scheme Policy

**CONSENSUS AGENDA REPORT****CONSENSUS AGENDA****2.3 UPDATE - EDEN VALLEY TOURISM AND PROMOTIONAL GROUP INC**

**Author: Manager, Community Projects**  
**21/51678**

**UPDATE – EDEN VALLEY TOURISM AND PROMOTIONAL GROUP INC**

Further to the Consensus Report provided to the 5 May 2021 CASC meeting, officers sought an update from the Eden Valley Tourism and Promotional Group Inc (EVT&PG) regarding their actions to progress their Community Grant application for funding towards an upgraded website. The project contact person (changed since original Application) advised that they have not had the opportunity to commence consultation with Tourism Barossa, Barossa Grape and Wine, Mount Pleasant Progress Association or Council's Tourism Services team as required by the CASC (refer resolutions from previous meetings - 5 August 2020 and 3 November 2020). Officers advised them to make contact with Council's Manager Tourism Services as a starting point.

The Community Grant Guidelines state "Applications requiring further information must submit the required documentation within twelve months of their first application, or a new Application will be required."

The EVT&PG submitted their Grant Application on 29 June 2020 and it was first considered at the 5 August 2020 CASC meeting.

**RECOMMENDATION**

That the report item 2.3 be received and noted.

**ATTACHMENTS**

Nil

**SUPPORTING REFERENCES**

Community Assistance Scheme Policy

**CONSENSUS AGENDA REPORT****CONSENSUS AGENDA****2.4 UPDATE - MOCULTA DISTRICT HISTORY SOCIETY INC**

**Author: Manager, Community Projects**  
**21/54613**

The Moculta District History Society Inc (MDHS) was awarded a Community Grant of \$3,000 in November 2019 towards their project "*Freestanding Shelter to house a locally built Linke Stripper*".

Further to the update report provided to the 5 May 2021 CASC meeting, the MDHS has advised that the signs are still being made and will be installed as soon as possible. Their Acquittal Statement and report will be provided once the frames, signs and installation have been paid for, hopefully within the next few weeks.

**RECOMMENDATION**

That the report item 2.4 be received and noted.

**ATTACHMENTS**

Nil

**SUPPORTING REFERENCES**

Community Assistance Scheme Policy  
Community Grant Guidelines



**DEBATE AGENDA REPORT****DEBATE AGENDA****4.1 GRANT APPLICATION - BAROSSA SWIMMING CLUB INC**

**Author: Manager, Community Projects**  
**21/51116**

**PURPOSE**

To consider a Community Grant Application from Barossa Swimming Club Inc, seeking \$3,000 (ex GST) towards their inaugural Barossa Swimming Club Carnival.

**RECOMMENDATION**

That the Community Assistance Scheme Committee:

- (1) declines a Community Grant for the Barossa Swimming Club Inc Swimming Carnival held on 23 May 2021, as the event has realised a profit;
- (2) commends the Club for its work in achieving a successful swimming carnival;
- (3) encourages the Club to submit a future Community Grant application towards equipment that could be used for future events or activities.

**REPORT****Background**

As noted at the 5 May 2021 Community Assistance Scheme Committee meeting, a Community Grant application (incomplete) was received from Barossa Swimming Club Inc in April 2021, seeking \$3,000 towards their "Barossa Swimming Carnival" scheduled for 23 May 2021. Supporting documentation was received in June ie after their event.

**Introduction**

The Barossa Swimming Club (the Club) was officially launched in October 2017 and has a current membership of 83. Training sessions are held at the Rex. Their Grant application requested financial support to hold the Club's first swimming carnival on 23 May 2021. The application stated that "*This event will attract participants and their families for all over SA to swim, socialize and enjoy both the competition during the carnival and then the best that the Barossa has to offer afterwards.*"

**Discussion**

The Club submitted their Grant application (*Attachment 1*) several weeks prior to the swimming carnival and were uncertain of income and expenses, expecting a potential loss for the event.

Actual income and expenditure was subsequently provided after the event, showing a profit of \$2,182.58 (*Attachment 2*). The Club is pleased that it realised a profit and stated that the funds from the Carnival will be used to purchase another starter block to be installed at the Rex.

The Club stated that "*The engagement from the Barossa swimming club community has significantly contributed to this project with over 500 hours of unpaid volunteer*

time". They requested that their Application still be presented to the CASC for consideration.

Various Council Officers have provided comment on the Application ([Attachment 3](#)).

### Summary and Conclusion

The Community Grant application from Barossa Swimming Club Inc was received in April, seeking financial support for their swimming carnival in May. The event was a success and actual income and expenditure has been provided, showing a profit of \$2,182.58 which will be used to purchase a starter block at the Rex.

The Swimming Carnival proved to be a success without the need for funding from Council. Officers enquired whether the Club wished to submit an alternative project for consideration. However, the Club has requested that the Application be presented to the CASC as is.

The Community Grant Policy states "While Council has a role in supporting groups and individuals providing benefit to the community, groups and individuals should not seek to be maintained or substantially developed through Council funding."

Officers noted the Club's existing bank account balance. The Club advised that it is "a combination of all the years of Club finances, current influx of new swimmers to the Club and a delay in paying the Club's outgoings".

Officers are not recommending a Community Grant at this time, but encourage the Club to submit a further Application towards equipment that could be used for future events or activities.

## **ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

Attachment 1	Barossa Swimming Club Inc Community Grant Application <a href="#">↓</a>
Attachment 2	Barossa Swimming Club Inc - Actual Income and Expenses <a href="#">↓</a>
Attachment 3	Feedback sheet - Staff Feedback - Community Grants - Community Assistance Scheme Committee CASC Meeting - 4 August 2021 <a href="#">↓</a>

### Supporting references

Community Assistance Scheme Policy  
Community Grant Guidelines

## **COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

### Community Plan



Community and Culture



Health and Wellbeing

### Corporate Plan

2.4. Foster volunteering opportunities that are responsive to the needs of the Community.

- 2.9. Collaborate, initiate, develop and/or support activities and facilities for youth in our community.
- 4.6. Support the growth and sustainability of sporting, recreational and community clubs and organisations through provision of shared infrastructure, grants and opportunities to shape future use and development.

Advocacy Plan

Nil

Draft Aquatic Strategy 2020-2070Legislative Requirements

Local Government Act 1999

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS****Financial**

The adopted Budget for the Community Grants and Youth Grants for 2021/22 is \$103,087 (excl GST) (plus any amounts being rolled over from 2020/21). The Budget includes an additional \$75,000 per year for 2 years (2020/21 and 2021/22) of funds allocated from the electrical street lighting rebate monies.

	<b>BUDGET 2021-2022</b>	<b>\$ (excl GST)</b>
	<b>GRANTS APPROVED TO DATE</b>	<b>\$103,087</b>
	<b>FUNDS REMAINING</b>	<b><u>\$ 200</u></b>
		<b><u>\$102,887</u></b>
<b><u>1st Quarter</u></b>		
<b>Youth Grants – (Paid)</b>	1 Application	\$ 200
<b>Community Grants - requested</b>	Barossa Swimming Club Inc	\$ <u>3,000</u>
	<b>1st Quarter Total</b>	<b><u>\$3,200</u></b>
Balance of funds available if all applications granted		<b><u>\$ 99,887</u></b>
<b>NOTE: Community Grant application – Decision still Pending</b>	Eden Valley Tourism & Promotional Group Inc	Request for \$ 6,000

**Risk Management**

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant Application and proposal.

**COMMUNITY ENGAGEMENT**

Community Consultation is not required under legislation or Council Policy.

**DEBATE AGENDA REPORT****DEBATE AGENDA****4.2 GRANT ACQUITTAL - EDEN VALLEY INSTITUTE INC**

**Author: Manager, Community Projects**  
**21/50945**

**PURPOSE**

To consider the Acquittal documentation in relation to the Community Grant awarded to Eden Valley Institute Inc towards its Kitchen Renovation project.

**RECOMMENDATION**

That Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grant of \$10,000 (ex GST) awarded to Eden Valley Institute Inc towards its Kitchen Renovation project.

**REPORT**Background

CASC, at its meeting held 18 June 2019, resolved the following:

**MOVED Cr Wiese-Smith** that the Community Assistance Scheme Committee:

- 1) supports in principle, the Eden Valley Institute Inc Kitchen Renovation project;
- 2) recommends that Council approve a Community Grant of \$10,000 (ex GST) for the Eden Valley Institute Inc Kitchen Renovation project, subject to Planning and Building approvals being granted.

**Seconded Cr Barrett**

**CARRIED**

Council, at its special meeting held 27 June 2019, approved a Community Grant of \$10,000 (ex GST) for the EVI project. The Grant was paid to EVI on 25 July 2019 from the 2018/19 Community Assistance Scheme budget. EVI stated that the funding would be put towards a major component of the renovation: the installation of pre-cast walling.

On 13 May 2020, the project received Development Plan Consent and full Development Approval in November 2020.

Introduction

The Community Assistance Scheme Policy requires that "a written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient on completion of the project". The whole Kitchen Renovation is not yet complete, but the 'project' for which the Grant was awarded ie installation of pre-cast walling, has been done.

Discussion

Due to delays with receiving Development Approval and then the post-Covid building boom taking off, limiting the availability of tradesmen, it has taken almost two years

for the Community Grant to be expended. EVI has provided regular updates to officers.

EVI has provided a brief report and photographs of the project to date (Attachment 1), together with a copy of the invoice for the pre-cast walling (\$18,315), which matches the estimate in their original Grant Application.

#### Summary and Conclusion

CASC to approve the acquittal information provided by Eden Valley Institute Inc.

### **ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

Attachment 1    Acquittal documentation - Community Grant - Eden Valley Institute Inc [↓](#)

#### Supporting references

Community Assistance Scheme Policy  
Community Grant Guidelines

### **COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

#### Community Plan



How We Work - Good Governance

#### Corporate Plan

6.2.    Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.

#### Advocacy Plan

Nil

#### Legislative Requirements

Local Government Act 1999

### **FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

### **COMMUNITY ENGAGEMENT**

Community Consultation is not required under legislation or Council Policy.

**DEBATE AGENDA REPORT****DEBATE AGENDA****4.3 PROJECT UPDATE - WILDLIFE RESCUE SERVICE - SOUTHERN BAROSSA ALLIANCE**

**Author: Administrative Assistant**  
**21/63035**

**PURPOSE**

To consider the interim acquittal documentation in relation to the Community Grant awarded to Southern Barossa Alliance towards its development of a sustainable wildlife rescue service in the Barossa Valley project.

**RECOMMENDATION**

That Community Assistance Scheme Committee:

- (1) That Community Assistance Scheme Committee receives and approves the interim acquittal documentation in relation to the Community Grant of \$2,980.00 (ex GST) awarded to Southern Barossa Alliance towards its development of a sustainable wildlife rescue service project and that it be granted a 3 month extension to expend the remaining funding of \$901.54 on rescue equipment.

**REPORT***Background*

CASC, at its meeting held 5 August 2020, resolved the following;

**MOVED** Cr Schilling that the Community Assistance Scheme Committee approves a Community Grant of \$2,980 (excl GST) to Southern Barossa Alliance Inc towards its "Development of Sustainable Wildlife Rescue Service in Barossa Valley" project.

**Seconded** Cr Troup

**CARRIED**

*Introduction*

The Community Assistance Scheme Policy requires that "a written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient on completion of the project". The complete expenditure of the grant funding is not yet complete, but the 'project' for which the Grant was awarded, i.e., the development of a sustainable wildlife rescue service in the Barossa Valley, is underway and due for completion in the next three months.

*Discussion*

Due to difficulties in sourcing suitable rescue equipment, struggles in effectively affiliating with more established wildlife care organisations and reduced availability to feed supplies, the Southern Barossa Alliance ("SBA") has been unable to bring the project to complete conclusion. SBA has, however, provided regular updates to officers.

SBA has provided a brief report of the project to date (*Attachment 1*), together with copies of corresponding invoices, receipts and a Financial Statement.

### Summary and Conclusion

CASC is requested to approve the project update and 3 month extension as requested by Southern Barossa Alliance.

## **ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

- Attachment 1 Attachment 1 - Southern Barossa Alliance - Interim Grant Acquittal Statement [↓](#)
- Attachment 2 Attachment 2 - Southern Barossa Alliance - Grant update supporting documents [↓](#)

### Supporting references

Community Assistance Scheme Policy  
Community Grant Guidelines

## **COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

### Community Plan



How We Work - Good Governance

### Corporate Plan

- 6.17 Advocate for The Barossa Council and its community, our region or local government in South Australia through direct action, representation on or collaboration with local, regional or State bodies.

### Advocacy Plan

Nil

### Legislative Requirements

## **FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

## **COMMUNITY ENGAGEMENT**

Community Consultation is not required under legislation or Council policy.