



## *The Barossa Council*

### **MINUTES OF THE MEETING OF COMMUNITY ASSISTANCE SCHEME COMMITTEE**

held on Tuesday 17 August 2021 commencing at 12.45pm  
in the Council Chambers, 43-51 Tanunda Road, Nuriootpa.

#### **1. COMMUNITY ASSISTANCE SCHEME COMMITTEE**

##### **1.1 WELCOME**

Chairperson Russell Johnstone declared the meeting open at 10:46am.

Chairperson Russell Johnstone notified the Committee members at the conclusion of the Ordinary Council Meeting of 17 August 2021 at 9:46am that there would not be a Quorum at 12:45pm on 17 August 2021 and brought the meeting forward to enable the funding approvals to proceed in the designated timeframes. With the endorsement of the Chief Executive Officer and the Chairperson the meeting was brought forward commencing at 10:46am with the provision of both the Chairperson and the Executive Officer being available in the Council Chambers at the published time of notice.

Chairperson Russell Johnstone welcomed Cr Haebich to the Committee as endorsed at the Ordinary Council Meeting 17 August 2021.

##### **1.2 MEMBERS PRESENT**

Chairperson Russell Johnstone, Mayor Bim Lange, Cr Carla Wiese-Smith, Cr Kathryn Schilling and Cr David Haebich

##### **1.3 LEAVE OF ABSENCE**

Cr Don Barrett

##### **1.4 APOLOGIES FOR ABSENCE**

Nil

##### **1.5 MINUTES OF PREVIOUS MEETINGS – FOR CONFIRMATION:**

<b>MOVED</b> Cr Schilling
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That the Minutes of the Community Assistance Scheme Committee held on Wednesday 4 August 2021 at 5.30pm, as circulated, be confirmed as true and correct records of the proceedings of those meetings.

**SECONDED** Cr Wiese-Smith

**CARRIED 2018-22/1**

## **1.6 NOTICE OF MOTION**

Nil

## **1.7 QUESTIONS WITH OR WITHOUT NOTICE**

Nil

## **1.8 DECLARATION OF INTEREST**

Members are required to declare and manage conflicts of interest in accordance with the *Local Government Act*.

Nil

## **2. CONSENSUS AGENDA ADOPTION**

### **2.1 ITEMS FOR EXCLUSION FROM CONSENSUS AGENDA**

Cr Wiese-Smith requested that item 2.3 Update – Eden Valley Tourism and Promotional Group Inc be excluded from the Consensus Agenda.

### **2.2 RECEIPT OF CONSENSUS AGENDA**

**MOVED** Mayor Lange

That the information items contained in the Consensus Agenda be received and that any recommendations contained therein be adopted except for item 2.3 Update - Eden Valley Tourism and Promotional Group Inc .

**SECONDED** Cr Schilling

**CARRIED 2018-22/2**

### **2.3 DEBATE OF ITEMS EXCLUDED FROM CONSENSUS AGENDA**

**2.3**

#### **UPDATE - EDEN VALLEY TOURISM AND PROMOTIONAL GROUP INC**

**21/51678**

**MOVED** Cr Wiese-Smith

The Committee contact the Eden Valley Tourism and Promotional Group Inc and request that they resubmit their Community Assistance Grant Application due to a lapse in time for previous application.

**SECONDED** Mayor Lange

**CARRIED 2018-22/3**

### **3. DEBATE AGENDA**

#### **3.1**

#### **GRANT APPLICATION - BAROSSA SWIMMING CLUB INC 21/51116**

Author: Manager, Community Projects

**MOVED** Cr Wiese-Smith

That the Community Assistance Scheme Committee:

- (1) declines a Community Grant for the Barossa Swimming Club Inc Swimming Carnival held on 23 May 2021, as the event has realised a profit;
- (2) commends the Club for its work in achieving a successful swimming carnival;
- (3) encourages the Club to submit a future Community Grant application towards equipment that could be used for future events or activities.

**SECONDED** Mayor Lange

**CARRIED 2018-22/4**

#### **PURPOSE**

To consider a Community Grant Application from Barossa Swimming Club Inc, seeking \$3,000 (ex GST) towards their inaugural Barossa Swimming Club Carnival.

#### **REPORT**

##### Background

As noted at the 5 May 2021 Community Assistance Scheme Committee meeting, a Community Grant application (incomplete) was received from Barossa Swimming Club Inc in April 2021, seeking \$3,000 towards their "Barossa Swimming Carnival" scheduled for 23 May 2021. Supporting documentation was received in June ie after their event.

##### Introduction

The Barossa Swimming Club (the Club) was officially launched in October 2017 and has a current membership of 83. Training sessions are held at the Rex. Their Grant application requested financial support to hold the Club's first swimming carnival on 23 May 2021. The application stated that "*This event will attract participants and their families for all over SA to swim, socialize and enjoy both the competition during the carnival and then the best that the Barossa has to offer afterwards.*"

##### Discussion

The Club submitted their Grant application (Attachment 1) several weeks prior to the swimming carnival and were uncertain of income and expenses, expecting a potential loss for the event.

Actual income and expenditure was subsequently provided after the event, showing a profit of \$2,182.58 (*Attachment 2*). The Club is pleased that it realised a profit and stated that the funds from the Carnival will be used to purchase another starter block to be installed at the Rex.

The Club stated that *"The engagement from the Barossa swimming club community has significantly contributed to this project with over 500 hours of unpaid volunteer time"*. They requested that their Application still be presented to the CASC for consideration.

Various Council Officers have provided comment on the Application (*Attachment 3*).

#### Summary and Conclusion

The Community Grant application from Barossa Swimming Club Inc was received in April, seeking financial support for their swimming carnival in May. The event was a success and actual income and expenditure has been provided, showing a profit of \$2,182.58 which will be used to purchase a starter block at the Rex.

The Swimming Carnival proved to be a success without the need for funding from Council. Officers enquired whether the Club wished to submit an alternative project for consideration. However, the Club has requested that the Application be presented to the CASC as is.

The Community Grant Policy states "While Council has a role in supporting groups and individuals providing benefit to the community, groups and individuals should not seek to be maintained or substantially developed through Council funding."

Officers noted the Club's existing bank account balance. The Club advised that it is *"a combination of all the years of Club finances, current influx of new swimmers to the Club and a delay in paying the Club's outgoings"*.

Officers are not recommending a Community Grant at this time, but encourage the Club to submit a further Application towards equipment that could be used for future events or activities.

#### **ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

Attachment 1	Barossa Swimming Club Inc Community Grant Application
Attachment 2	Barossa Swimming Club Inc - Actual Income and Expenses
Attachment 3	Feedback sheet - Staff Feedback - Community Grants - Community Assistance Scheme Committee CASC Meeting - 4 August 2021

#### Supporting references

Community Assistance Scheme Policy  
Community Grant Guidelines

#### **COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

#### Community Plan



Community and Culture



### Corporate Plan

- 2.4. Foster volunteering opportunities that are responsive to the needs of the Community.
- 2.9. Collaborate, initiate, develop and/or support activities and facilities for youth in our community.
- 4.6. Support the growth and sustainability of sporting, recreational and community clubs and organisations through provision of shared infrastructure, grants and opportunities to shape future use and development.

### Advocacy Plan

Nil

### Draft Aquatic Strategy 2020-2070

### Legislative Requirements

Local Government Act 1999

## FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS

### **Financial**

The adopted Budget for the Community Grants and Youth Grants for 2021/22 is \$103,087 (excl GST) (plus any amounts being rolled over from 2020/21). The Budget includes an additional \$75,000 per year for 2 years (2020/21 and 2021/22) of funds allocated from the electrical street lighting rebate monies.

	<b>BUDGET 2021-2022</b>	<b>\$ (excl GST)</b>
	<b>GRANTS APPROVED TO DATE</b>	<b>\$103,087</b>
	<b>FUNDS REMAINING</b>	<b>\$ 200</b>
		<b><u>\$102,887</u></b>
<b><u>1st Quarter</u></b>		
<b>Youth Grants – (Paid)</b>	1 Application	\$ 200
<b>Community Grants - requested</b>	Barossa Swimming Club Inc	\$ <u>3,000</u>
	<b>1st Quarter Total</b>	<b><u>\$3,200</u></b>
Balance of funds available if all applications granted		<b><u>\$ 99,887</u></b>
<b>NOTE: Community Grant application – Decision still Pending</b>	Eden Valley Tourism & Promotional Group Inc	Request for \$ 6,000

### **Risk Management**

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

Various Officers have reviewed the Grant Application and proposal.

## COMMUNITY ENGAGEMENT

Community Consultation is not required under legislation or Council Policy.

## 3.2

**GRANT ACQUITTAL - EDEN VALLEY INSTITUTE INC  
21/50945**

Author: Manager, Community Projects

**MOVED** Cr Wiese-Smith

That Community Assistance Scheme Committee receives and approves the Acquittal documentation in relation to the Community Grant of \$10,000 (ex GST) awarded to Eden Valley Institute Inc towards its Kitchen Renovation project.

**SECONDED** Cr Haebich

**CARRIED 2018-22/5**

**PURPOSE**

To consider the Acquittal documentation in relation to the Community Grant awarded to Eden Valley Institute Inc towards its Kitchen Renovation project.

**REPORT**Background

CASC, at its meeting held 18 June 2019, resolved the following:

**MOVED Cr Wiese-Smith** that the Community Assistance Scheme Committee:

- 1) supports in principle, the Eden Valley Institute Inc Kitchen Renovation project;
- 2) recommends that Council approve a Community Grant of \$10,000 (ex GST) for the Eden Valley Institute Inc Kitchen Renovation project, subject to Planning and Building approvals being granted.

**Seconded Cr Barrett**

**CARRIED**

Council, at its special meeting held 27 June 2019, approved a Community Grant of \$10,000 (ex GST) for the EVI project. The Grant was paid to EVI on 25 July 2019 from the 2018/19 Community Assistance Scheme budget. EVI stated that the funding would be put towards a major component of the renovation: the installation of pre-cast walling.

On 13 May 2020, the project received Development Plan Consent and full Development Approval in November 2020.

Introduction

The Community Assistance Scheme Policy requires that "a written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient on completion of the project". The whole Kitchen Renovation is not yet complete, but the 'project' for which the Grant was awarded ie installation of pre-cast walling, has been done.

Discussion

Due to delays with receiving Development Approval and then the post-Covid building boom taking off, limiting the availability of tradesmen, it has taken almost two years

for the Community Grant to be expended. EVI has provided regular updates to officers.

EVI has provided a brief report and photographs of the project to date (*Attachment 1*), together with a copy of the invoice for the pre-cast walling (\$18,315), which matches the estimate in their original Grant Application.

#### Summary and Conclusion

CASC to approve the acquittal information provided by Eden Valley Institute Inc.

### **ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

Attachment 1 Acquittal documentation - Community Grant - Eden Valley Institute Inc

#### Supporting references

Community Assistance Scheme Policy  
Community Grant Guidelines

### **COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

#### Community Plan



How We Work - Good Governance

#### Corporate Plan

6.2. Ensure that Council's policy and process frameworks are based on principles of sound governance and meet legislative requirements.

#### Advocacy Plan

Nil

#### Legislative Requirements

Local Government Act 1999

### **FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

### **COMMUNITY ENGAGEMENT**

Community Consultation is not required under legislation or Council Policy.

#### **3.3**

#### **PROJECT UPDATE - WILDLIFE RESCUE SERVICE - SOUTHERN BAROSSA ALLIANCE 21/63035**

Author: Administrative Assistant

**MOVED** Cr Wiese-Smith

*The Barossa Council 21/64888*

*Minutes of Community Assistance Scheme Committee Meeting held on Tuesday 17 August 2021*

That Community Assistance Scheme Committee receives and approves the interim acquittal documentation in relation to the Community Grant of \$2,980.00 (ex GST) awarded to Southern Barossa Alliance towards its development of a sustainable wildlife rescue service project and that it be granted a 3 month extension to expend the remaining funding of \$901.54 on rescue equipment.

**SECONDED** Mayor Lange

**CARRIED 2018-22/6**

#### **PURPOSE**

To consider the interim acquittal documentation in relation to the Community Grant awarded to Southern Barossa Alliance towards its development of a sustainable wildlife rescue service in the Barossa Valley project.

#### **REPORT**

##### Background

CASC, at its meeting held 5 August 2020, resolved the following;

**MOVED** Cr Schilling that the Community Assistance Scheme Committee approves a Community Grant of \$2,980 (excl GST) to Southern Barossa Alliance Inc towards its "Development of Sustainable Wildlife Rescue Service in Barossa Valley" project.

**Seconded** Cr Troup

**CARRIED**

##### Introduction

The Community Assistance Scheme Policy requires that "a written assessment of the project, including a financial statement (Acquittal Statement) is required from the Grant recipient on completion of the project". The complete expenditure of the grant funding is not yet complete, but the 'project' for which the Grant was awarded, i.e., the development of a sustainable wildlife rescue service in the Barossa Valley, is underway and due for completion in the next three months.

##### Discussion

Due to difficulties in sourcing suitable rescue equipment, struggles in effectively affiliating with more established wildlife care organisations and reduced availability to feed supplies, the Southern Barossa Alliance ("SBA") has been unable to bring the project to complete conclusion. SBA has, however, provided regular updates to officers.

SBA has provided a brief report of the project to date (*Attachment 1*), together with copies of corresponding invoices, receipts and a Financial Statement.

##### Summary and Conclusion

CASC is requested to approve the project update and 3 month extension as requested by Southern Barossa Alliance.

#### **ATTACHMENTS OR OTHER SUPPORTING REFERENCES**

Attachment 1 Attachment 1 - Southern Barossa Alliance - Interim Grant Acquittal Statement



Attachment 2 Attachment 2 - Southern Barossa Alliance - Grant update supporting documents

Supporting references

Community Assistance Scheme Policy  
Community Grant Guidelines

**COMMUNITY PLAN / CORPORATE PLAN / LEGISLATIVE REQUIREMENTS**

Community Plan



How We Work - Good Governance

Corporate Plan

6.17 Advocate for The Barossa Council and its community, our region or local government in South Australia through direct action, representation on or collaboration with local, regional or State bodies.

Advocacy Plan

Nil

Legislative Requirements

Nil

**FINANCIAL, RESOURCE AND RISK MANAGEMENT CONSIDERATIONS**

Adherence to Council's Community Assistance Scheme Policy and Community Grant Guidelines is a risk management tool.

**COMMUNITY ENGAGEMENT**

Community Consultation is not required under legislation or Council policy.

**4. CONFIDENTIAL AGENDA**

Nil

**5. URGENT OTHER BUSINESS**

Nil

**6. NEXT MEETING**

Tuesday 2 November 2021 at 9.30am

**7. CLOSURE**

Chairperson Johnstone declared the meeting closed at 10:55am.

Confirmed at Community Assistance Scheme Committee Meeting on 2 November  
2021

Date:.....

Mayor:.....